

MEETING MINUTES FOR
NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS

DATE OF MEETING: Friday August 9, 2019

Time: 9:00 a.m.

Physical Address: Nevada Board of Psychological Examiners Office: 4600 Kietzke Lane B116, Reno, NV 89502; Zoom video conferencing was utilized as well.

1. The meeting was called to order at 9:04 a.m.

Board Office:

Morgan Gleich, Executive Director

Ellen Rahn, Executive Assistant

Via ZOOM:

Whitney Owens, Ph.D., President

Anthony Papa, Ph.D., Secretary-Treasurer

Stephanie Holland, Ph.D., Member

John Krogh, Ph.D., Member

Michelle Paul, Ph.D., Member

Pam Becker, Member

Others Present:

Gary Lenkeit, Ph.D., Board Investigator

Sarah Bradley, Senior Deputy Attorney General

Krystyna Ketner, Public

Sarah Ahmad, Ph.D., Nevada Psychological Association

Christina Patterson, Applicant

Mary Pulido-Banner, Applicant

Constance Sheltren, Ph.D., Public

Dr. Michele Ewing, Department of Corrections: Public

Adriana Wechsler-Zimring, Ph.D., Public

2. Public Comment.

Director Gleich noted that all individuals attending via zoom can receive a link to the public documents through email, if they place their email in the zoom chat log.

3. Review, discuss, and possible approval of minutes from previous meetings: July 12 and July 18, 2019.

The Board reviewed the presented minutes for meetings held on July 12 and July 18, 2019. No changes were suggested.

Dr. Papa motioned to approve the minutes from July 12 and July 18, 2019; Dr. Krogh seconded; Board 6-0-0

The Board review the presented minutes for the workshop held after the July 12, 2019 Board meeting. No changes were suggested.

Dr. Holland motioned to approve workshop minutes; Dr. Krogh seconded; Board 6-0-0

4. Review, discuss, and possible approval of Treasurer's report for F/Y 2020 (July 1, 2019, through June 30, 2020);

Review, discuss and update on a current biennial budget (July 1, 2018, through June 30, 2020).

Dr. Papa noted there is not a lot to report but that the Board continues to bring in income through licensing and application fees. Currently, the Board is seeing an increase in the application fees, however no Psychological Trainee applications have been received. Director Gleich noticed the Board that the funds overpaid to ADSD for the Behavior Analyst transfer have been approved by the division and will be received by the Board office soon. While there remains some categories in the budget that are over, overall the Board's budget is in good hands.

- A. Recouping outstanding Legal Fees Owed to the Board from Disciplinary and Unlicensed Practice cases.
No update.
- B. Wrapping up F/Y 2019; needs, concerns and updates
Dr. Papa and Director Gleich will begin the process of contacting the Auditor and collecting the necessary documents.

5. Review of consumer complaints pending.

A. Complaint #18-1009
No update.

B. Complaint #19-0418
Dr. Lenkeit, the assigned investigator, updated Board members of the facets of this complaint and noted issues. Dr. Lenkeit concluded that no ethical or legal violations have occurred within the jurisdiction of this Board and recommended dismissal of this complaint.
Dr. Krogh motioned to dismiss; Dr. Holland seconded; Dr. Papa recused due to previous professional relationship; Board 5-0-1

C. Complaint #19-0424
Forwarded to DAG, at July 12, 2019 Board meeting.

D. Complaint #19-0506
No update.

E. Complaint #19-0514
No update.

6. Christine Curtis, Psy.D., Pending Application for Licensure as a Psychologist. The Board will review, discuss, and possibly decide Dr. Curtis's pending licensure application. The Board may grant or deny Dr. Curtis's application or grant licensure to Dr. Curtis under the terms and conditions specified at the meeting. If Dr. Curtis is present at the meeting, the Board may ask questions of her, and Dr. Curtis will have an opportunity to address the Board regarding her licensure application.

Director Gleich presented Dr. Curtis' completed application to the Board. She noted that Dr. Curtis submitted references to ASPPB through the PLUS application, that were submitted by someone other than the person noted, presumably Dr. Curtis. ASPPB was able to verify with the individuals listed on each reference, that they did not submit the references. She noted that forging references does not show good moral character, which is a requirement of this Board for licensure as stated in NRS 641.170 (b). Dr. Curtis was noticed of this discussion, via US MAIL and submitted a completed waiver via email prior to the discussion. Additionally, Ms. Bradley reached out to Dr. Curtis by email to clarify the reason for discussion today, and Dr. Curtis was not in attendance.

In addition to the references, the Board members reviewed Dr. Curtis' PLUS application to evaluate eligibility for licensure in Nevada. Ms. Bradley noted that applicants cannot be disciplined but applications can be denied and it will become public record. Dr. Owens inquired what would occur if Dr. Curtis wanted to reapply. Ms. Bradley answered that it would be up to the Board and advised looking for whether responsibility is taken and a lesson is learned. Director Gleich informed Board members she would report the denial to both ASPPB and NPDB and this disciplinary matter would pop up if Dr. Curtis applied in Nevada as well as another state in the future.

Dr. Holland motioned to deny Dr. Curtis' application for licensure due to not meeting internship requirements under Nevada regulations, and forging 3 references as it does not show good moral character; Ms. Becker seconded; Board 6-0-0

7. Disciplinary Matters:

- a. **Settlement Agreement: Case No. UL20150001, State of Nevada, Board of Psychological Examiners v. JoAnne Krumpe, Ph.D. and Case No. CV19-00938, JoAnne Krumpe v. State of Nevada, ex. Rel. its Board of Psychological Examiners.**

Ms. Bradley informed Board members that a settlement should be available in September.

- b. **Gregory Brent Dennis, Ph.D., License Number PY0312, Case Nos. 16-0909 and 16-1005.**

Dr. Dennis, who is currently under a settlement agreement that requires practice supervision, and random drug testing. Has requested from the Board to switch from active to inactive status and release him from the requirements of supervision and random drug testing. Board members agreed that Dr. Dennis' request is reasonable but that random drug testing should be maintained to ensure that sobriety is maintained through the period of inactive status. Ms. Bradley noted that being placed on Inactive would not count towards 5 years of ordered supervision, and that a more reasonably priced testing service has been located.

Dr. Krogh motioned to grant Dr. Dennis' inactive status but maintain random drug screen tests; Dr. Papa seconded; Board 6-0-0

8. Update regarding Board Office Operations

- a. Review and update of Nevada Board of Psychological Examiners Strategic Plan
No update.

- b. Executive Director Report

1. Update regarding Board settlements and disciplinary orders.

To keep track of all the pending settlement deadlines, Ms. Bradley continues to send Director Gleich calendar updates, to allow for both parties to stay aware of the needs for each case. Currently all cases are up to date and in compliance.

2. Report regarding Board office operations

To maintain a better understanding of the Board office's operations Director Gleich provided the Board with the following information.

1. Applications opened:

- a. Psychologist: 6
- b. Psychological Assistant: 2 (1 reopening)
- c. Psychological Intern: 3

2. Application completed:

- a. Psychologist: 10
- b. Psychological Assistant: 2
- c. Psychological Intern: 2

3. Registrations active:

- a. Psychological Assistant: 40
- b. Psychological Intern: 11

4. Number of Licensed: 7
5. Voicemails received: 52
6. Emails Sent/ Received: 788
7. Complaints Received: 1
8. Verifications Completed:
 - a. By Mail: 4
 - b. By email: 7
9. Continuing education applications received: 4
10. General Correspondence received: The two items discussed below.

Dr. Paul requested an update on online applications and payments through the Board website. Director Gleich informed her that psychological trainee applications are online and are PDF fillable but are still sent in to the Board office through US MAIL, that the PLUS constitutes an online application for all other levels and that the website will have a "Purchase" button sometime in the future. Further, that she will soon be allowed to do posting of agenda and minutes to eliminate State Web delay.

Director Gleich informed Board members that PSI is ending their use of Comira programming and have requested a phone call with her and Dr. Holland.

Lastly, Legislative Counsel Bureau informed her that the updated NAC is being codified and should be ready in September.

3. Update regarding Executive Director Professional Development.

Director Gleich and Dr. Owens have weekly conversations to discuss the professional developments and needs. During those discussions it is determined what next steps are necessary, it could be a different Lynda.com video or other professional training.

4. Update regarding PSYPACT Commission

Director Gleich updated the Board members on the first meeting of the PSYPACT commission. While the compact has technically met the required numbers of member states, it will not be effective until the rules and requirements are completed. The Commission is working as quickly as possible to complete the first steps. As part of the development of the rules, the passed legislation had to be reviewed, as no change can be made to the legislation and rules should be complimentary to all of the states involved. The rules were developed during the July Commission meeting and will be available to read and comment on before they are enacted beginning in October. Information regarding the rules can be found on the Board's website in the resource section, and Director Gleich will place a notice on the NPA listserv. Dr. Owens noted there are questions from licensees as to when they can sign up and there is confusion surrounding when it will be occurring. Director Gleich informed her that hopefully by November 1 the ball will get rolling, and that reviewing of the PSYPACT FAQs could provide a few insights.

5. Update regarding language changes.

Director Gleich introduced each language change that was assigned or discussed at the July 12 Public Workshop.

First, Dr. Papa is working on creating possible language for petitioning the Board when criminal offenses are reported when or prior to applying. Dr. Papa noted he is doing so by researching what other states do regarding this issue, outlining the differences in the states he has reviewed. Dr. Paul noted that it would be risk assessment and multiple factors would be considered when reviewing an application. Ms. Bradley informed the Board that they could provide a document regarding what the Board would be looking for when a petition is received to provide guidance and assurance that it would be approved. Dr. Papa and Ms. Bradley agreed to work on the language surrounding this and set a

workshop date for the future. Dr. Papa commented it would be helpful to obtain advice from a forensic psychologist to see what risk assessment factors should be assessed. Dr. Papa recommended that the Board should provide a list of crimes that would be considered but that each application would be considered on a case to case basis and applicants would not be barred without review.

Second, Dr. Papa noted many states have language regarding foreign application, and the necessary steps towards licensure. That language should be developed that mirrored the Board's previous motions to accept the National Register review. Dr. Owens agreed and noted that the additional caveat that the Board has the right to accept and provide additional training or education as needed.

Third, Changes to NAC 641.152 4(b) Regarding a registrant being an employee versus an independent contractor of their supervisor, Dr. Holland presented her revised language surrounding independent contractors and emphasized the requirement that they are an employee of their supervisor or the organization within which they are working. Dr. Holland revised her language to include that a supervisor would need to be employed or contracted.

Fourth, Dr. Owens presented language as developed by Ms. Bradley that highlights the Board's response to issues surrounding psychologists who have passed away and the retainment of records.

Fifth, Dr. Krogh presented his revised language surrounding salary of psychological assistants and interns (NAC 641.154) for Board members to review. Director Gleich noted that these will be listed separately on all future agendas, to allow for easy tracking and discussion.

6. Update and requested input regarding application policies.

Director Gleich informed Board members that in the processing of a few applications, it was noted that other states retainment of training materials, is much more limited than that of Nevada. Endorsement applicants need to provide proof of training as part of the application process but does not want to impede the licensure process. She noted that some states are unwilling or unable to provide this information; for example, Director Gleich requested an applicants' training information 3 times before it was provided.

Dr. Owens noted that for her specifically, her school closed, and her supervisor passed away, so in order to be licensed in another state, she would have a difficult time. Dr. Holland noted that for those who are not in the PLUS system, it can be difficult as their records may have not been retained. Dr. Owens suggested drafting a letter to send to licensing Boards when this issue arises, that requests the information in a clear and concise way. Director Gleich and Dr. Owens will be working to draft a letter and present it before the Board at the September Board meeting. To guarantee the truthfulness of the verification, it would need to come directly from a government email address or with the other states' seal if sent via US Mail.

9. Discussion of attendances at the 2019 Annual Meeting of ASPPB, in Minneapolis, MN.

Dr. Owens noted, that she would like to be able to attend this meeting. The Board has funds for one person to be sent and Director Gleich is hoping to obtain a scholarship from ASPPB in order to attend, as well.

Ms. Becker motioned to pay for Dr. Owens' travel arrangements and accommodations; Dr. Krogh seconded; Board 6-0-0

10. Vote on Board Positions; elected annually, to serve for one year.

a. ATEAM membership

Deferred until new Board members are added.

11. Schedule of future Board meetings, hearings, and workshops. The Board may discuss and decide future meeting dates, hearing dates, and workshop dates.

September 13, 2019

October 11, 2019

November 8, 2019

December 13, 2019

Director Gleich noted that when the meetings are held at the University sites, that the video conference will be offered through BLUE JEAN. As that is the service the University system utilizes.

While the Board will continue to use ZOOM for meetings held out of the Board office. Each agenda will be noted clearly which service to use.

All Board members were encouraged to come with their 2020 calendars to the September meeting, so that the future meetings will be set.

12. Board needs, operations, and schedules.

a. Update/Report from Nevada Psychological Association Representative.

No update.

b. Update regarding Board membership

Director Gleich has reached out to the Governors office with no response, as well as other Nevada Boards.

There are other Boards who are also waiting for their membership to be updated. Director Gleich will continue to reach out to Ms. Laxalt, the Board's lobbyist and other Boards for assistance.

c. Future Board meeting agenda items

Revisiting of DOC licensure inquiry

Dr. Krumpke settlement agreement

Language changes

2020 meeting dates

New member training

13. PSYCHOLOGISTS/PSYCHOLOGICAL ASSISTANTS/PSYCHOLOGICAL INTERNS

Irina Abramians - No discussion warranted at this time.

Danielle Agnello - No discussion warranted at this time.

Zyra Alandy-dy - No discussion warranted at this time.

Britney Alford - No discussion warranted at this time.

Carolina Alicea-Morales - No discussion warranted at this time.

Carol Anderson - No discussion warranted at this time.

Julie Armstrong - No discussion warranted at this time.

John Barona - **Dr. Krogh motioned to sit for state exam, contingent upon file completion and approval; Dr. Papa seconded; Board 6-0-0**

Lauren Bennett - **Ms. Becker motioned to close due to lack of response/deadline from NAC 641.1503; Dr. Krogh seconded; Board 6-0-0**

Natalie Bennett - No discussion warranted at this time.

Monela Beroni - No discussion warranted at this time.

Erin Bigler - No discussion warranted at this time.

Jeremy Bissram - No discussion warranted at this time.

Amelia K. Black - No discussion warranted at this time.

Michael Browning - No discussion warranted at this time.

Hanna Brunet - No discussion warranted at this time.

Cynthia Cameron - No discussion warranted at this time.

Jonathan Campos - No discussion warranted at this time.

Lucille Carriere - No discussion warranted at this time.

Claudia Capizzi-Gay - No discussion warranted at this time.

Leandrea Caver - No discussion warranted at this time.

Sylvia Chang - No discussion warranted at this time.
Lauren Chapple - No discussion warranted at this time.
Stacey Cherup-Leslie - No discussion warranted at this time.
Jessica Crellin - No discussion warranted at this time.
Christine Curtis - Discussed under item 6.
Sarah Damas - No discussion warranted at this time.
Emily Daniel - No discussion warranted at this time.
Melissa Depa - No discussion warranted at this time.
Nicole Dionsio - No discussion warranted at this time.
Scott Fidler - No discussion warranted at this time.
Suzana Flores - No discussion warranted at this time.
Daphne Fowler - No discussion warranted at this time.
Bryon Gallant - No discussion warranted at this time.
Donna Greifer - No discussion warranted at this time.
Jennifer Grimes-Vawters - No discussion warranted at this time.
Christopher Guthrey - No discussion warranted at this time.
Jennifer Guttman - No discussion warranted at this time.
Lindsey Hailston - No discussion warranted at this time.
Kristin Hambidge - No discussion warranted at this time.
Laurie Harris - No discussion warranted at this time.
Centina Hernandez - No discussion warranted at this time.
Bernadette Hinojos - No discussion warranted at this time.
Lana Holmes - No discussion warranted at this time.
Antrice Hronek - No discussion warranted at this time.
Helena Huckabee - No discussion warranted at this time.
Josette Iribarne-Lazcano - No discussion warranted at this time.
Katherine Isaza - No discussion warranted at this time.
Helen Jackson - No discussion warranted at this time.
Leah Jacobs - No discussion warranted at this time.
Dasa Jenrusakova - No discussion warranted at this time.
Lidany Jimenez-Viloria - No discussion warranted at this time.
Samantha John - No discussion warranted at this time.
Casha Kaufer - No discussion warranted at this time.
Durriyah Khorakiwala - No discussion warranted at this time.
Kara Klingspon - No discussion warranted at this time.
Shane Kraus - No discussion warranted at this time.
Dorota Krotkiewicz - No discussion warranted at this time.
Kimberley Lakes - No discussion warranted at this time.
Cynthia Lancaster - No discussion warranted at this time.
Merry Larson - No discussion warranted at this time.
Melissa LaVan - **Ms. Becker motioned to close due to lack of response/deadline from NAC 641.1503; Dr. Krogh seconded; Board 6-0-0**
Crystal Lee - No discussion warranted at this time.
Anayansi Lombardero - No discussion warranted at this time.
Vanessa Ma - No discussion warranted at this time.
Debbie Maddox - No discussion warranted at this time.
Isra Malik - No discussion warranted at this time.
Gayle Mann - No discussion warranted at this time.

David McIntyre - No discussion warranted at this time.
Marc McLaughlin - No discussion warranted at this time.
Andrew Mendonsa - No discussion warranted at this time.
Desiree Misanko-Louvat - No discussion warranted at this time.
Candis R. Mitchell - No discussion warranted at this time.
Valerie Modirpour - No discussion warranted at this time.
Samuel Montano - No discussion warranted at this time.
Tracy Moore - No discussion warranted at this time.
Michael Moradshahi - No discussion warranted at this time.
Luzviminda Morrow - No discussion warranted at this time.
Jayme Neiman-Kimel - No discussion warranted at this time.
Kelly Nelson - No discussion warranted at this time.
Kellie Nesto - No discussion warranted at this time.
Pak Yan Ngai - No discussion warranted at this time.
Lyle Noisy Hawk Jr. - No discussion warranted at this time.
Michael Pauldine - No discussion warranted at this time.
Dorothy Parriott - No discussion warranted at this time.
Christina Patterson - No discussion warranted at this time.
Carolina Perez - No discussion warranted at this time.
Anthony Petruzzello - No discussion warranted at this time.
Rachel Pinkerman - No discussion warranted at this time.
Richard Pratt - No discussion warranted at this time.
Elizabeth Pritchard - No discussion warranted at this time.
Mary Pulido-Banner - **Dr. Krogh motioned to sit for state exam, contingent upon file completion and approval; Dr. Papa seconded; Board 6-0-0**
Howard Reid - No discussion warranted at this time.
Rosalinda Reyes - No discussion warranted at this time.
Samantha Schilling - No discussion warranted at this time.
Dana Schmidt - No discussion warranted at this time.
Christopher Shewbarran - No discussion warranted at this time.
Christeen Silva - No discussion warranted at this time.
Sharon Simington - No discussion warranted at this time.
Cassandra Snipes - No discussion warranted at this time.
Ralph Turner - No discussion warranted at this time.
Kristine Turner-Sherman - No discussion warranted at this time.
Lennon Tyler - No discussion warranted at this time.
Joyce Ulofoshio - No discussion warranted at this time.
Alexandro Velez - No discussion warranted at this time.
Brent Venters - No discussion warranted at this time.
Michael Villanueva - No discussion warranted at this time.
Lipika Wadhwa - No discussion warranted at this time.
Barbara Wells - No discussion warranted at this time.
Sharon West - No discussion warranted at this time.
Stephen Willis - No discussion warranted at this time.
Christina Wong - No discussion warranted at this time.
Jaime Wong - No discussion warranted at this time.
Donald Yorgason - No discussion warranted at this time.
Qingqing Zhu - No discussion warranted at this time.

Kseniya Zhuzha - No discussion warranted at this time.

Michelle Zochowski - No discussion warranted at this time.

Todd Zwahlen - **Ms. Becker motioned to close due to lack of response/deadline from NAC 641.1503; Dr. Krogh seconded; Dr. Holland recused due to a previous relationship; Board 5-1-0**

Simon Zysman - No discussion warranted at this time.

14. Discussion of differences between APA Ethic Code and ASPPB Code of Conduct. Recommendations from APA Ethics Code to be placed in NAC 641.

Dr. Papa informed Board members of his research in comparing the two. The APA Code of Ethics leaves a little wiggle room as they judge their own ethical standards. There are some more prescriptive ethics than others, where personal moral thought comes into play. ASPPB indicates “psychologists shall do this” and is a short document that strives for aspiration. Director Gleich noted that the ASPPB Code of Conduct had been approved by the Board to replace the APA Ethics code in NAC 641. She suggested reviewing the APA ethics code, for any portions that are not covered in the ASPPB code of conduct, to make sure that the Board has all bases covered.

15. Discussion with Micaela Garofalo: providing clarification of request to have DOC employees’ complete assessments for inmates for the court system.

The Board initially reviewed Dr. Garofalo’s request at the May Board meeting, Dr. Krogh was asked to reach out for further information, and invited Dr. Garofalo to come to the Board to provide further information. Dr. Ewing provide the Board with information that the Department of Corrections (DOC), was requesting unlicensed psychologists be able to complete forensic evaluations and intelligence evaluations. Dr. Paul inquired as to what the education level was of those who would be completing the testing and why they are not choosing to be licensed. Dr. Ewing indicated that there are some who would be going through the application process, but in the meantime, if it was possible for them to complete the assessments.

Dr. Paul noted that this has been an issue in with DOC for a long time and that the state has grappled with it for a long time as there are not enough individuals to fill positions. She went on to note that per NRS, this in the scope of a psychologist and is a specialty practice that requires additional training. It is possible the individual completing the assessment could potentially not do it correctly. Dr. Krogh agreed with Dr. Paul’s points, particularly regarding that this is not a licensing issue, but is a competency issue. Dr. Ewing wondered if the Board could provide something in writing to provide to the DOC

Ms. Bradley noted that the Board could provide an advisory opinion but noted that she would like to talk to her colleagues at the DOC to better understand both the Boards and Department’s regulations. Dr. Paul noted it may be helpful to discuss this with Dr. Elizabeth Neighbors for her opinion. Dr. Holland noted that the APA has further information regarding the forensic psychology issue, in particular. Dr. Owens reiterated that scope of practice is within NAC and NRS regulations and could be useful. Ms. Bradley recommended requesting an opinion from the AG may be helpful regarding this and future issues, however it is not a quick process. Ms. Bradley agreed to discuss this issue with Randy Gilmore, the DOC’s DAG, and bring it before the Board at the September Board meeting. Dr. Owens agreed to write a letter updating Dr. Garofalo and Dr. Ewing of the Board’s concerns and that the Board is investigating it further with the Attorney General’s office and the DOC’s representation.

16. Review of developed Board response to the audits completed by the Governor’s Finance Office and presented to the Executive Branch Audit committee.

Dr. Owens provided her draft to Board members for review prior to the Board meeting and asked for edits in order to send a response that represents what the Board is doing., She continued that the Board is trying to listen and respond to what the audit said and is aiming to streamline the application process while being as transparent as possible. Dr. Paul commented that it should be indicated that the audit was for other boards, as

well, and that this response was responding directly to the facets that pertained to our Board alone. Ms. Bradley remarked that responding shows that the audit was reviewed and issues that were brought up were considered.

Ms. Becker noted adding an accounting of how many licensed psychologists there are and how many there are from 2017 to now. Further, the period of time it takes from application to completion. Dr. Krogh remarked noting how many psychologists renewed their license and whether via paper or online. Ms. Becker further noted that the Board has taken feedback and guidance from outside sources, as well. Director Gleich and Dr. Owens will incorporate the edits and submit the response.

Ms. Becker motioned to accept the edits and allow Director Gleich and Dr. Owens to submit it on behalf of the Board; Dr. Holland seconded; Board 6-0-0

17. Policy regarding applicants seeking licensing examination accommodations. The Board may discuss, review, and possibly approve a policy for applicants seeking licensing examination accommodations.

Dr. Paul presented her revised application and Board policies practices. She noted that her aim was to streamline the process. As such, previously, providers wrote a diagnosis without documentation, functional impact, or tying accommodations to the functional impact and need for extra testing time. Dr. Paul remarked that there has to be a form of assessment that provides subjective and objective data in order to make it clearer in the policies for providers and applicants. In the past, there have been applications with providers who may not have the credentialing to provide such diagnoses, and past accommodations have not needed to be show past necessity of accommodations. Dr. Paul concluded by noting that this Board is fairly lax when it comes to requirements for testing and aimed to tighten them up. Dr. Owens and Dr. Krogh noted spelling out initialisms such as LD and ADHD. Dr. Paul commented being unsure which disabilities to have listed and figured that Director Gleich would have the knowledge of what testing centers have available in order for requested accommodations to be met.

Director Gleich noted in addition to the new paperwork presented by Dr. Paul, request for accommodations will remain as an agenzized item. However, the Board will review the applications in a closed session, with only the vote being noted on the full minutes. Ms. Bradley reminded the Board that when the Board goes into closed session a separate recording and minutes will exist for that time but will not be presented publicly.

18. Correspondence

a. Mary Pulido-Banner: Requesting of Board to provide waiver and to backdate approval of registration to May 15, 2018.

Director Gleich presented the issue regarding Dr. Pulido-Banner's application; her file was closed in April 2019 due to lack of response and Dr. Pulido-Banner reached out to the Board when she noticed she was no longer on the agenda in July 2019. While Dr. Pulido-Banner had moved without updating her address with the Board, the Board failed to document the process of reaching out regarding the returned mail and stalled application. While Dr. Pulido-Banner's application was incomplete until recently, she and her supervisors were under the impression that she had met the requirements for registration and was registered with the Board.

Dr. Owens noted that in the future, on correspondence from the Board office, the necessity to complete the PLUS application will be clearly noted, and that supervisors will be copied on all correspondence. Applicants will know their application is complete and they can practice or when it is incomplete and they may not, and their supervisors will be aware as well. Dr. Paul noted that this was a miscommunication between Dr. Pulido-Banner and the Board office, and that with the mentioned changes this should not occur in the future.

Dr. Krogh motioned to waive the application fee and backdate approval of registration to May 2018; Dr. Paul seconded; Board 6-0-0

b. Sam Song: Request of the Board to write a letter of support to the APA accreditation of the Ph.D. program of School Psychology at University of Nevada, Las Vegas.

Dr. Owens noted that in the past a letter requesting endorsement came to the Board; however, in this case, Dr. Song was asking for a letter of support. Dr. Paul informed Board members of the reasoning this letter was sent to the Board, such that the UNLV Board of Regents needs to be made aware that the creation of a new program is important to the school as a whole. To that end, simply that workforce development is important. Dr. Papa had the thought that as this Board does not regulate school psychologists, it may be beneficial to send this to the Department of Education. Dr. Paul clarified that as they are at the Ph.D. level they would follow under the purview of this Board and are working to finalize their APA accreditation. Dr. Owens noted that this Board is always in support of programs that provide more workforce development and educate providers so that they may obtain licensure. Director Gleich is to reach out to Dr. Song for a drafted letter to edit with Dr. Owens and send back.

Dr. Papa motioned for the Board to draft a general letter of support for APA accredited programs that increase Ph.D. level providers in the state; Dr. Krogh seconded; Dr. Paul recused due to a professional relationship; Board 5-1-0

19. Public Comment.

No public comment.

20. ADJOURNMENT

Dr. Krogh motioned to adjourn at 12:51 p.m.; Dr. Papa seconded; Board 6-0-0