

**PUBLIC NOTICE OF A MEETING FOR
STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS**

DATE OF MEETING: Friday, July 14, 2023 Time: 8:00 a.m.

The meeting of the State of Nevada Board of Psychological Examiners (Board) will be conducted and may be attended through a remote technology system (video- or teleconference). To participate remotely, individuals are invited to enter the meeting from the Zoom website at <https://us06web.zoom.us/j/89300038142>. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID:

. The meeting may also be attended at the physical location of the Board Office at 4600 Kietzke Lane, Suite B-116, Reno, Nevada, 89502. (The Board office recommends that individuals unfamiliar with ZOOM should visit the website in advance to familiarize themselves with the format by viewing the online tutorials and reading the FAQs. To learn more about Zoom, go to <https://zoom.us/>.)

The Board will accept public comment via email. Those wishing to make public comment should email their public comments to the Board office at nbop@govmail.state.nv.us. Written public comments must be received prior to the start of the meeting and will be forwarded to the Board for their consideration. Public comments will be included in the public record (meeting minutes) but will not necessarily be read aloud during the meeting. In compliance with Nevada Revised Statutes (NRS) Chapter 241 (Open Meeting Law), the Board is precluded from taking action on items raised by public comment which are not already on the agenda.

The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)). The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.

AGENDA

1. Call To Order/Roll Call to Determine the Presence of a Quorum.

2. Public Comment. Note: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020).

3. Minutes. (For Possible Action) Discussion and Possible Approval of the Minutes of the Regular Meeting of the State of Nevada Board of Psychological Examiners on June 2, 2023.

4. Financials

- A. (For Possible Action) Discussion and Possible Action to Make Changes to and/or Tentatively Close Out the Fiscal Year 2023 Budget subject to an annual audit.
- B. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2023 (July 1, 2022, Through June 30, 2023).
- C. (For Possible Action) Discussion and Possible Action to Approve any Recommended Changes to the Proposed Budget for Fiscal Year 2024.
- D. (For Possible Action) Discussion and Possible Action to Approve Proposed Engagement Letter and invoice from David A. Hines of Campbell Jones Cohen CPAs for the Annual Board Audit.

5. Legislative Update

- A. (For Possible Action) Report, Discussion and Possible Action on Legislative Activities, including the work of Interim Committees, of the 2023 Session of the Nevada Legislature, and any position the Board may take on Bills that have been signed into Law, Legislative Bills, and Bill Draft Requests that the Board is tracking, following, or that may impact the Board and its Operations.
- B. (For Possible Action) Discussion and Possible Action on the Revision to Nevada Revised Statutes (NRS) 641.390, Representation or Practice Without

License or Registration Prohibited, which passed and was signed into law during the 2023 Session of the Nevada State Legislature.

- C. (For Possible Action) Discussion and Possible Action regarding and in response to 2023 AB244, which establishes certain rights of those who are compelled by court order to submit to a mental or physical examination.

6. Board Needs and Operations

- A. (For Possible Action) Discussion and Possible Action to Select Officers for the State of Nevada Board of Psychological Examiners for a One-Year Term from July 1, 2023, through June 30, 2024, from the Current Board Membership: Monique Abarca, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, Whitney Owens, and Stephanie Woodard. Officers to be Selected may Include President, Secretary/Treasurer, Continuing Education Review Officer, Non-Resident Consultant Application Review Officer, and Exam Officer.

Portions of this item were tabled from the June 2, 2023, Board meeting due to member absences.

- B. (For Possible Action) Discussion and Possible Action to Select the Membership of the Application Tracking Equivalency and Mobility (ATEAM) Committee for a One Year Term from July 1, 2023, through June 30, 2024, from the Current Board Membership: Monique Abarca, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, Whitney Owens, and Stephanie Woodard. Current Members of the ATEAM Committee are Soseh Esmaeili, Stephanie Holland, and Catherine Pearson.

This item was tabled from the June 2, 2023, Board meeting due to member absences.

- C. Report from the Nevada Psychological Association.
- D. Report From the Executive Director on Board Office Operations.

7. (For Possible Action) Discussion, and Possible Action on Pending Consumer Complaints:

- A. Complaint #19-0626
- B. Complaint #22-0930

C. Complaint #23-0303

8. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee. The Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030). All Deliberation and Action Will Occur in an Open Session. *Note: Applicant names are listed on the agenda to allow the Board to discuss applicants when necessary to move the applicant through the licensure process. The listing of an applicant's name on the agenda indicates only that an application for licensure/registration has been received. It does not mean that the application has been approved or that the applicant must appear at the meeting in order for the applicant's application to move forward through the licensure process. If an applicant needs to attend the meeting for the Board to take action, the applicant will be notified in writing prior to the meeting. Please, direct questions or comments regarding licensure applications to the Board office.*

PSYCHOLOGISTS

Dalea Alawar	Christopher Estep	Christine Kim	Lisa Rhee
Mary Lou Ancheta	Kathleen Fahrner	Donald Kincaid	Keri Ross
Robert Antonacci	Allison Faris	John King	Judy Fluor Runels
Ashley Arcoleo (Wilkins)	Leslie Feil	Ashley Kirby-Ward	Gail Shen
Rachel Attya	Nichole Flowers	Sandra Kubicki	David Shoup
Erick Arguello	Stephen Francis	Monica Larson	Nancy Small
Quintin Bailey	Gila Frank	Timothy Law	DeAnn Smetana
John Barona	Maiken Gale	George Lazo	Michael Stein
Anthony Bean	Elena Gavrilova	Karen Levine	Melissa Stolsig
Katherine Beckwith	Matthew Gibbons	Jessica Liberman	Tony Strickland
Kimberly Bergman	Dov Gold	George Lough	Jessica Taverniti
Dallas Boyce	Nancy Grau	Vanessa Ma	Kelly Thomas
Sarah Brennan	Peter Grover	Alexandra Matthews	Donna Truong
RaeLynn Brister	Stephanie Gstettenbauer	Viola Mejia	John Tsanadis
Corby Bulp	Dehnad Hakimi	Danielle Miro	James Underhill
Leandrea Caver	Nathan Hale	Samuel Montano	Michael Villanueva
Susan Chamberlain	Alexia Holovatyk	Alexandra Montesi	Amanda Wallick
Colleen Character	Alberto Ibarra	Caitlin Moore	Ann Watters
Kara Christiansen	Billie Ivra	Jonine Nazar-Biesman	Jessica Weis
Filippo Cieri	Saira Jhorn	Ana Ochoa	Michael Whitman
Steven Covelluzzi	Lori Johnson	Ariel Ogilvie-McSweeney	Jennifer Wilcox
Candy Crawford	Samantha Johnson	Akira Olsen	Michele Wilkens
Pegeen Cronin	Margaret Jones	Brian Olsen	Stephen Winston
Osvelia Deeds	Natalie Jones	Stephanie Orbon	Christine Winter
Nicola De Paul	Ta Tanisha Jones	Kathryn Pesch	Jamie Wong
Roman Dietrich	William Kaiser	Rachel Powers	Amanda Zayas
Adrienne DiFabio	Carolyne Karr	Norma Ramirez-Miranda	
Mark Dillon	Patricia Keeler	Kilynda Ray	
Mary Dinerman	Daphne Kendricks	Tatsiana Razzhavaikina	

PSYCHOLOGICAL ASSISTANTS

Ines Acevedo	Ashley Colson	Kelly Humphries	Shannon Rojas
Jeffrey Aguiar	Althea Cook	Kayla Kaiser	Farnaz Samavi
Sonakshi Arora	Jessica Crellin	Richelle Konczak	Daniela Sandelin
Tracy Basile	Kaleb Cusack	Dorota Krotkiewicz	Sharon Simington
Ramy Bassioni	Emerson Epstein	Laura Litynski	Krystal Smith
Dallas Boyce	Evan Fertel	Alexandra Miguel	Lydia Stevenson
Andrew Buchanan	Jacqueline Friar	Desiree Misanko	Katherine Stypulkowski
Tyler Camaione	Milagro Gonzalez	Luzviminda Morrow	Holly Summers
Candis Carswell	Kimberly Gray	Jonathan Parker	Heather Thompson
Christina Cendejas	Jennifer Grimes-Vawters	Dylena Pierce	Christine Vaughan
Taylor Chille	Joseph Henrich	Eric Prince	Marijo Villano
Kara Christensen	Akiko Hinds	Leilani Puentes	Nathaniel Wilkins
Tasman Cleaver	Bernadette Hinojos	Jacquelyn Rinaldi	

PSYCHOLOGICAL INTERNS

Lorraine Apodaca	Shanel Harris	Ashley Key	Megan Tedrow
Brian Broomand	Tiffany Hunter	Erica Marino	Candice Thomas
Shannon Colon	Jessica Jensen	Coreen Schwartz	Rachel Wiggins
Mario De Souza	Jeanine Johnson	Ruby Sharma	Toi Williams
Michelle Gaston	Shalini Kabeer	Jasmin Smith	
Michelle Harden	Kayla Kaiser	Barbara Sommer	

PSYCHOLOGICAL TRAINEES

Marissa Alvarez	Kinsey Ellis	Todd Jennings	Christine Salva
Vanni Arcaina	Kayla Fobian	Cynthia Johnston	Mary Smirnova
Glenn Blessington	Leila Gail	Demi Kourtesi	Madison Thomasson
Dominique Cheung	Paola Betancourt	Lee Haeun	Heather Thompson
Adaeze Chike-Okoli	Grace Goodwin	Nicole Martinez	Teresa Walker
Kieffer Christianson	Jaquelin Green	Michael McNamara	Bailey Way
Anna Cole	Kaelyn Griffin	Sara Moore	Jessica Woodyatt
Aimee D'Errico	Brandon Hunley	Amanda Mraz	
Erin Dunn	Madison Hurley	Ananda Peixoto-Couto	
Jacqueline Eddy	Bianca Islas	Jason Sadora	
		Shannon Sagert	

A. (For Possible Action) Discussion and Possible Action to Approve Dr. Melissa Stolsig's Application for Licensure.

B. (For Possible Action) Discussion and Possible Action on Dr. David McIntyre's Reinstatement of his License.

C. (For Possible Action) Discussion and Possible Action on Dr. Lisa Rhee's appeal of the ATEAM's May 12, 2023, Decision Denying her Application for Licensure.

D. (For Possible Action) Discussion and Possible Action on:

- the Request for Psychological Assistant Tracy Basile to be supervised by Dr. Christopher Shewbarran (PY1022), a licensed Psychologist who has had supervised supervision and supervision coursework, but who has been licensed for less than three years.
- Granting Dr. Soseh Esmaeili an Exception to the Number of Supervisees she can Supervise in Order to be Able to Supervise Psychological Assistant Tracy Basile.

This item was tabled from the June 2, 2023, Meeting due to Dr. Esmaeili having to recuse herself from voting on this item and there not being a quorum without Dr. Esmaeili to take action.

- 9. (For Possible Action) Discussion and Possible Action on the June 28, 2023, meeting of the Ad Hoc Committee to Consider the Registration of Supervisors of Psychological Assistants, Psychological Interns, and Psychological Trainees.**
- 10. (For Possible Action) Discussion and Possible Action on Dr. Gary Lenkeit's Proposed Addendum to the Board's Complaint and Disciplinary Policy regarding Court Ordered Evaluations and Court Ordered Psychological Services.**
- 11. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates**
 - A.** The next regularly scheduled meeting of the Nevada Board of Psychological Examiners is Friday, August 11, 2023, at 8:00 a.m.
 - B.** The date and location for the Nevada Board of Psychological Examiners' next strategic planning meeting.
- 12. Requests for Future Board Meeting Agenda Items (No Discussion Among the Members will Take Place on this Item)**
- 13. Public Comment** - Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public

comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in his sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

14. (For Possible Action) Adjournment

The Board may recess for lunch for approximately one hour, at a time to be determined.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If such arrangements are necessary, please contact the board office at (775) 688-1268 no later than 4 p.m. on Thursday, July 13, 2023.

For supporting materials, visit the Board's website at <http://psyexam.nv.gov/Board/> or contact the Board office by telephone (775-688-1268), e-mail (nbop@govmail.state.nv.us), or in writing at Board of Psychological Examiners, 4600 Kietzke Lane, Suite B-116, Reno, Nevada 89502.

In accordance with NRS 241.020, this public meeting notice was properly posted at or before 8 a.m. on Tuesday, July 11, 2023, at the following locations:

- Board office located at 4600 Kietzke Lane, Bldg. B-116, Reno;
- Nevada Public Notice website: <https://notice.nv.gov/>; and
- Board's website at https://psyexam.nv.gov/Board/2023/2023_BOARD_MEETINGS/.

In addition, this public meeting notice has been sent to all persons on the Board's meeting notice list, pursuant to NRS 241.020(3)(c).

**PUBLIC NOTICE OF A MEETING FOR
STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINDERS
MEETING MINUTES**

June 2, 2023

1. Call to Order/Roll Call to Determine the Presence of a Quorum.

The meeting of the Nevada State Board of Psychological Examiners was called to order by President Whitney Owens, Psy.D., at 8:07 a.m. on June 2, 2023, online via “zoom” and physically at the office of the Board of Psychological Examiners, 4600 Kietzke Lane, Ste. B-166, Reno, Nevada 89502.

Roll Call: Board President, Whitney Owens, Psy.D.; Secretary/Treasurer, Stephanie Woodard, Psy.D.; members, Lorraine Benuto, Ph.D.; Soseh Esmaeili, Ph.D.; and Stephanie Holland, Psy.D. were present at roll call. Members Monique Abarca, LCSW and Catherine Pearson, Ph.D. were absent. Despite the two member absences at roll call, there was a quorum of the Board members.

Also present were Deputy Attorney General (DAG) Harry Ward; Board Investigator Dr. Gary Lenkeit; Executive Director Laura Arnold; and member of the public Dr. Jody Thomas (UNR Counseling Services).

2. **Public Comment** - Note: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020).

There was no public comment at this time.

3. Minutes.

- A. (For Possible Action) Discussion and Possible Approval of the Minutes of the Regular Meeting of the State of Nevada Board of Psychological Examiners on May 12, 2023.**

There were no comments or changes suggested for the minutes of the May 12, 2023, meeting.

On motion by Soseh Esmaeili, second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved the meeting minutes of the Regular Meeting of the Board held on May 12, 2023. Secretary/Treasurer, Stephanie Woodard, approved the minutes as to form, but not content. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili, and Stephanie Holland) Motion Carried: 5-0.

4. Financials.

A. (For Possible Action) Discussion and Possible Action to Approve Recommended Changes to the Fiscal Year 2023 Budget.

Director Arnold presented the Fiscal Year 2023 Budget. She did not have any changes to the Fiscal Year 2023 Budget as it was reviewed and approved in February 2023. Director Arnold indicated that she has continued to add what comes in and what goes out under the column labeled "actual."

B. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2023 (July 1, 2022, through June 30, 2023).

Director Arnold stated that, as of May 31, 2023, the checking account has approximately \$396,000 in the account. She informed the Board that it is too close to the end of the month for the statements to be in, preventing the account from being reconciled. However, Director Arnold is confident in the \$396,000 figure.

Director Arnold said that the Board is still operating on \$171,000 of the deferred revenue primarily from renewals that the previous Executive Director addressed in February's meeting. Director Arnold confirmed that nothing has changed regarding the next expected allocations for deferrals for the next biennium quarters as addressed and discussed during the May 12, 2023, Meeting.

Director Arnold also said that the savings account balance is just over \$105,000. The Board's expenditure remains generally on par or below the budgeted amount. Director Arnold indicated that almost all line-item expenditures are under budget based on the Fiscal Year 2023 Budget. At this point, being eleventh-twelfths of the way through this fiscal year, revenues are at almost 112% of expected monies and the total expenditures are about 88% of what had been budgeted.

Based upon the budget-to-actual plus projected, to close out the fiscal year 2023, the Board is on track for the revenues at 112/113% of what was projected with the expenses being at 93/94%. This has left approximately \$38,000 remaining.

On motion by Stephanie Holland, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved the Treasurer's report for Fiscal Year 2023. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili, and Stephanie Holland.) Motion Carried: 5-0.

C. (For Possible Action) Discussion and Possible Action to Approve the proposed Budget for Fiscal Year 2024.

As Director Arnold addressed during the May 12, 2023, Meeting, the Fiscal Year 2023 Budget's performance and the projections made from that went into preparing the proposed Budget for Fiscal Year 2024. The intent was to go in line with the actual numbers they represent and those projections moving forward. There may be further adjustments as the Board closes out Fiscal Year 2023. Director Arnold reminded the Board that the numbers represent as accurate a reflection as possible; as the Board moves through fiscal year 2024, Director Arnold will make adjustments to the proposed Budget as necessary. However, as projected, the Board's expected expenses are about \$225,000 while the expected income is approximately \$228,000.

On motion by Stephanie Woodard, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved the Proposed Fiscal Year 2024 Budget. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili, and Stephanie Holland.) Motion Carried: 5-0.

5. Legislative Update

A. (For Possible Action) Report, Discussion and Possible Action on Legislative Activities, including the work of Interim Committees, the 2023 Session of the Nevada Legislature, and any position the Board may take on Bills and Bill Draft Requests that the Board is tracking, following, or that may impact the Board and its Operations.

Dr. Owens advised the Board that many of the bills the Board was following have fallen through the cracks.

Director Arnold updated the Board on SB300. SB300 pertains to the requested funding for UNLV to aid with work force development involving interns for the psychology/mental health communities. Director Arnold indicated that Senator Gansert and Dr. Hunt's

presentations were amazing, which was subsequently followed by testimony in support of the Bill with no opposition or neutral testimony being presented.

As some additional background, Dr. Owens advised that this Bill was sparked from a discussion between Senator Gansert and Dr. Hunt wherein it was determined that the psychology/mental health communities needed extra internship opportunities to assist in retaining interns throughout Nevada. After brainstorming, it was decided that additional funding should be sought since a lot of the interns are lost when they travel outside of the state of Nevada to seek internship. The Bill would provide much needed funding to assist with additional internship options for the psychology/mental health departments within Nevada and Dr. Owens is hopeful that it passes.

B. (For Possible Action) Discussion and Possible Action on the Proposed Revision of Nevada Revised Statutes (NRS) 641.390, Representation or Practice Without License or Registration Prohibited, during the 2023 Session of the Nevada State Legislature.

With respect to the Corrections Bill, Dr. Owens told the Board it is in the Governor's office. Up to this point, the Corrections Bill moved through the process fairly easy. Dr. Owens worked with the Department of Corrections and the Department of Human Resources Management to change the language, as indicated in the Corrections Bill. As it stands right now, without approval of the Corrections Bill, the Department of Corrections members are not called psychologists according to Dr. Owens. Dr. Owens is hopeful this Corrections Bill will provide clarity and improvement in the Department of Corrections for informed consent and treatment for individuals within the department. She believes there has been some wonderful work done on this Bill.

6. Board Needs and Operations

A. (For Possible Action) Discussion and Possible Action to Select Officers for the State of Nevada Board of Psychological Examiners for a One-Year Term from July 1, 2023, through June 30, 2024, from the Current Board Membership: Monique Abarca, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, Whitney Owens, and Stephanie Woodard. Officers to be Selected may Include President, Secretary/Treasurer, Continuing Education Review Officer, Non-Resident Consultant Application Review Officer, and Exam Officer.

i. Exam Officer.

The role is currently held by Stephanie Holland. Dr. Holland indicated she believes the exam has come a long way due to teamwork and group efforts. She believes the role is very important and interesting while she advised that she has learned a lot. Dr. Holland counsels other members to consider the role as she highly recommends it.

When questioned on how many years Dr. Holland had left to serve, she was unsure, but said she believed it to be three (3) years.

Dr. Owens believes there should be shadowing and mentoring between the Board for some roles to allow the individuals to assume the position and help provide knowledge regarding the Board overall. While the learning curve on some positions can be more complicated than others, Dr. Owens believes the Exam Officer may need some shadowing with Dr. Holland prior to anyone else taking over the position. Dr. Holland agreed with Dr. Owen's sentiment. Dr. Owens asked if anyone was interested in the position, to which no one responded.

On motion by Soseh Esmaeili, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved Dr. Holland to serve as the Exam Officer. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili.) Motion Carried: 4-0.

ii. Non-Resident Consultant Application Review Officer.

The role is currently held by Soseh Esmaeili. When asked by Dr. Owens if she would like to retain this role, or if she was interested in another position, Dr. Esmaeili told Dr. Owens she is interested in retaining the role but also open to accepting additional positions on the Board. It was determined by Dr. Owens that the Non-Resident Consultant role is not often in front of the Board, so she was unaware of any conflicts. After consulting with the rest of the Board, no one advised of any conflicts. Upon Dr. Owens inquiring if anyone else was interested in the Non-Resident Consultant role, there was no indication of interest.

On motion by Lorraine Benuto, second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved Dr. Esmaeili to serve as the Non-Resident Consultant Application Review Officer. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Stephanie Holland.) Motion Carried: 4-0.

iii. Continuing Education Review Officer.

The role is currently held by Monique Abarca.

Director Arnold will advise the Board of each role and the length of time left to serve on the Board.

Based upon her recollection, Dr Owens believes Ms. Abarca has an additional six (6) months, unless she elects to sit for another four (4) years. Given Ms. Abarca's absence, this role was held in abeyance for the July 14, 2023, Meeting.

iv. Secretary/Treasurer.

The role is currently held by Stephanie Woodard. Dr. Woodard has requested to step down from the position.

Dr. Owens opened up the floor to anyone who may be interested in accepting the role. After a brief pause, Dr. Owens asked if Dr. Benuto would be interested in the Secretary/Treasurer role as she had previously indicated she would like to participate in shadowing for the Presidency role. Dr. Owens suggested that Dr. Benuto accept the Secretary/Treasurer position for the next year in order to help Dr. Benuto become more familiar with the budget and other similar processes relevant to the Presidency.

The Board participated in discussions related to the requirements of the role with Dr. Benuto: meeting with the Executive Director prior to the board meetings to go through updated financials, meeting about once a quarter with the bookkeeper to do a deeper analysis of the fiscal situation, and potentially reviewing, analyzing, or solidifying additional policy or procedure regarding the recommendations for the internal controls from the auditor regarding determination for changes to the existing policies.

Dr. Woodard believes the role is fairly straight forward with the Executive Director handling a large majority of the lift. The Secretary/Treasurer intent is to serve as a checks and balances advisor to work closely with the Executive Director and bookkeeper. Director Arnold advised that the financials/budget have been established already, which she would be happy to discuss with Dr. Benuto. Further, Director Arnold confirmed that Dr. Benuto would not be determining the budget as that is completed by the Executive Director.

Dr. Owens verified the role would be for one (1) year and again indicated that she believes this position would help support Dr. Benuto if she decides to move forward with the seeking appointment as president when Dr. Owens candidacy expired.

As no one else shared any interest in the role, Dr. Benuto advised she would be in agreement with accepting the role. Dr. Owens asked if Dr. Benuto would like additional time to consider the role, which Dr. Benuto confirmed would be helpful.

Accordingly, the Secretary/Treasurer position has been held in abeyance until the July 14, 2023, Meeting. Director Arnold will email the absent members to indicate the

Continuing Education Review Officer and Secretary/Treasurer role are vacant and will be discussed at the July 14, 2023, Meeting.

v. President.

This role is currently held by Whitney Owens. Dr. Owens advised she would be willing to serve out the remainder of her presidency unless anyone else wished to serve. There was no interest expressed by any other members.

On motion by Lorraine Benuto, second by Stephanie Woodard, third by Stephanie Holland, the Nevada State Board of Psychological Examiners approved Dr. Owens to serve as the President. (Yea: Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili, and Stephanie Holland.) Motion Carried: 4-0.

B. (For Possible Action) Discussion and Possible Action to Select the Membership of the Application Tracking Equivalency and Mobility (ATEAM) Committee for a One Year Term from July 1, 2023, through June 30, 2024, from the Current Board Membership: Monique Abarca, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, Whitney Owens, and Stephanie Woodard. Current Members of the ATEAM Committee are Soseh Esmaeili, Stephanie Holland, and Catherine Pearson.

Currently on the ATEAM Committee are Soseh Esmaeili, Stephanie Holland, and Catherine Pearson. Dr. Owens asked Dr. Esmaeili and Dr. Holland if they would like to continue on the ATEAM Committee. Dr. Esmaeili confirmed while Dr. Holland indicated she would be happy to step down if anyone else would like to have the experience to join. She expressed the importance of the Committee.

Dr. Woodard's term ends in June but should her request to remain be approved and Dr. Woodard was reappointed, then she would be interested in serving on the ATEAM Committee.

Dr. Owens asked the Board if the ATEAM Committee vote should be held in abeyance until July 14, 2023, to allow Dr. Woodard's request to be considered, as well as for Dr. Pearson to be present. Accordingly, the Board decided that Dr. Pearson's appointment would be held in abeyance while Dr. Esmaeili and Dr. Woodard's appointment was considered.

On motion by Lorraine Benuto, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved Dr. Esmaeili and Dr. Woodard to serve on the ATEAM Committee. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland.) Motion Carried: 5-0.

C. (For Possible Action) Discussion and Possible Action to Renew Dr. Gary Lenkeit as the Nevada PsyPact Commissioner for a One-Year Term Beginning July 1, 2023, and Ending June 30, 2024; or Announce the Position as Open to the Licensed Psychologists in the State of Nevada for Selection by the Board at a Future Meeting.

Board Investigator Dr. Gary Lenkeit is the current Nevada PsyPact Commissioner. Dr. Owens confirmed that Dr. Lenkeit would like to continue with the position as he is on the Board of Directors for PsyPact for another year. No other interest in the position was expressed by anyone else on the Board.

On motion by Lorraine Benuto, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved Dr. Lenkeit to serve as the Nevada PsyPact Commissioner. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili, and Stephanie Holland.) Motion Carried: 5-0.

D. Report from the Nevada Psychological Association

There was no report from the Nevada Psychological Association.

E. Report From the Executive Director on Board Office Operations.

Director Arnold introduced the office spreadsheet for the month of May. While presenting the spreadsheet, Director Arnold pointed out the numbers surrounding psychologist licensure applications. Director Arnold stated that May was an above average month for licensure applications and state exams, otherwise being unremarkable. No questions presented by the Board.

The Board's newly employed part-time assistant to the Executive Director, Kelly Weaver, was introduced.

Dr. Owens recommended that Director Arnold add the total number of current licensees and the total of each of the Board's registrations to this month's report, and every month moving forward.

Dr. Woodard had to leave the meeting, but the Board still holds quorum.

7. (For Possible Action) Discussion, and Possible Action on Pending Consumer Complaints.

A. Complaint #19-0626

DAG Ward continues settlement discussions.

Dr. Young had no update to provide.

B. Complaint #22-0930

DAG Ward had no update to provide.

Dr. Lenkeit indicated they are making progress and information was shared with DAG Ward yesterday to work towards preparing the settlement agreement. Both Dr. Lenkeit and DAG Ward are hopeful they will be able to have this Complaint resolved before the July 14, 2023, Meeting.

C. Complaint #23-0303

DAG Ward indicated nothing has changed since the May 12, 2023, meeting, but he has had some communication with the individual who was sent the cease-and-desist letter regarding practicing without a license. DAG Ward's communications included an extension for a more formal response to be received within 30 days.

- 8. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee. The Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030). All Deliberation and Action Will Occur in an Open Session.** *Note: Applicant names are listed on the agenda to allow the Board to discuss applicants when necessary to move the applicant through the licensure process. The listing of an applicant's name on the agenda indicates only that an application for licensure/registration has been received. It does not mean that the application has been approved or that the applicant must appear at the meeting in order for the applicant's application to move forward through the licensure process. If an applicant needs to attend the meeting for the Board to take action, the applicant will be notified in writing prior to the meeting. Please, direct questions or comments regarding licensure applications to the Board office.*

Dr. Owens requested approval for the following upon completion of licensure requirements:

- Robert Antonacci
- Kathryn Pesch
- Maiken Gale
- Judy Fluor Runels

- Tony Strickland
- Peter Grover
- Kathleen Fahrner
- Nichole Flowers
- Norma Ramirez-Miranda
- Candy Crawford
- Nathan Hale

On motion by Stephanie Holland, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved the above upon completion of licensure requirements. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili, and Stephanie Holland.) Motion Carried: 5-0.

A. (For Possible Action) Discussion and Possible Action to Approve Dr. Kelly Thomas's Application for Licensure.

Dr. Thomas is an applicant for licensure. She is licensed as a psychologist but inactive in Illinois and New York. Dr. Thomas was licensed in both states in 2014. She is listed as CADC inactive in Illinois and has actively held a license in California since 2017.

The ATEAM recommended approval of Dr. Thomas's Application during the May 12, 2023, meeting based on Dr. Thomas having been licensed for more than five (5) years in other states, and even though she has only met three (3) of the required four (4) hours of predoctoral supervision, all the coursework has met the requirements. No questions were asked by the Board.

On motion by Lorraine Benuto, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved Dr. Kelly Thomas's Application for Licensure. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili, and Stephanie Holland.) Motion Carried: 5-0.

B. (For Possible Action) Discussion and Possible Action to Approve Dr. Lindsay Wray's Application for Licensure.

The ATEAM has recommended that Dr. Lindsay Wray's application for licensure be approved as Dr. Wray has been licensed in California for just over four (4) years without any issues, including an extra year and nearly 3,000 hours of post-doctoral experience. Her coursework and experience looked equivalent.

On motion by Soseh Esmaeili, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved Dr. Lindsay Wray's Application for Licensure. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili, and Stephanie Holland.) Motion Carried: 5-0.

C. (For Possible Action) Discussion and Possible Action to Approve the Request of Candis Carswell-Mitchell to Extend her Registration as a Psychological Assistant.

Dr. Candis Carswell-Mitchell has requested an extension of her registration as a Psychological Assistant. Dr. Carswell-Mitchell is currently under the supervision of Dr. Robert Putner and is requesting that her registration be extended for a fourth year. Dr. Carswell-Mitchell was first registered on July 1, 2019, and in March 2021, the Board extended her registration to June 30, 2023.

She is requesting another extension due to medical concerns after a domestic dispute in 2018, which left her with an injury that resulted in her arm being amputated despite multiple surgeries to save the same over the last five (5) years. Dr. Carswell-Mitchell has been struggling with chronic pain and depression, but she reported that she is in the process of scheduling a final surgery to hopefully alleviate her pain. She is scheduled to take the EPPP-1 on July 5.

Dr. Owens inquired as to whether the extension is so she can pass her exams, to which the executive director stated she believed that was the case.

DAG Ward would like the record to reflect that the Applicant provided the personal health information, so any confidentiality has been waived as it was the intent of Dr. Carswell-Mitchell for Director Arnold to share this information to the Board.

On motion by Lorraine Benuto, second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved Dr. Lindsay Wray's Application. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Soseh Esmaeili, and Stephanie Holland.) Motion Carried: 5-0.

D. (For Possible Action) Discussion and Possible Action on:

- i. The Request For Psychological Assistant Tracy Basile To Be Supervised By Dr. Christopher Shewbarran (PY1022), A Licensed Psychologist Who Has Had Supervised Supervision And Supervision Coursework, But Who Has Been Licensed For Less Than Three (3) Years. Or, In The Alternative, Granting Dr. Soseh Esmaeili An Exception To The Number Of Supervisees She Can Supervise In Order To Be Able To Supervise Psychological Assistant Tracy Basile.**

Dr. Basile, whose prior post-doctoral program fell through before she started, has been offered a role in a new residency program, which is anxious to hire her. Dr. Esmaeili (the

principal of the organization) would like to hire Dr. Basile and so Dr. Esmaili requested for Dr. Basile to be supervised by Dr. Shewbarren.

Dr. Shewbarren has been trained in supervision by his supervisor, has been in an ongoing supervision program with 2-3 students per month, has completed supervision coursework as required by his employment, and supervision is an area he is very interested in pursuing, but he has only been licensed for two (2) years (not the required three (3) years). Dr. Esmaili would be interested in supervising Dr. Basile, but she currently has met the current maximum number of supervisees as the regulations permit. Therefore, it is the request for Dr. Shewbarren to supervise Dr. Basile, or alternatively, to increase the number of supervisees Dr. Esmaili may supervise.

Dr. Owens asked how long Dr. Shewbarren has been licensed, to which Director Arnold confirmed it was just under two (2) years (July 2021). Dr. Esmaili clarified that Dr. Basile had requested to start in July 2023, and that if the Board would review and approve that she be allowed to have an extra supervisee on her list then she would ask for Dr. Shewbarren to be a secondary supervisor to allow Dr. Esmaili assistance with maintaining her case load. Dr. Basile acknowledged that she would be okay with this and Dr. Esmaili recognized she does not believe she would feel comfortable if she was the only supervisor of Dr. Basile. Dr. Shewbarren also does the weekly training hours with Dr. Esmaili.

Dr. Owens provided some background regarding a prior request that involved a psychologist that hadn't been licensed for three (3) years. The Board has made prior exceptions when the timing is close (a couple months away: someone licensed two (2) years and nine (9) months for instance). The Ad Hoc Committee on the Registration of Supervisors is currently looking at the Board's metrics, so Dr. Owens wants the Board to be mindful of past decisions until the Board can change the regulations. As such, Dr. Owens would recommend that the Board deny Dr. Shewbarren's request and table Dr. Esmaili's request until the July 14, 2023, Meeting as Dr. Esmaili will have to recuse herself from the vote and there are not enough remaining members at the meeting for a quorum.

Dr. Holland wanted to know if the Ad Hoc Committee on the Registration of Supervisors anticipated making those recommendations in the near future. Dr. Owens stated it is at least a couple of months away, but believes they are making progress and getting closer to moving in the direction of having a more competency-based approval of supervisors instead of arbitrary timelines. Under the new criteria, Dr. Owens indicated that Dr. Shewbarren may be approved. Still, she is hesitant to approve things prior to official approval. Dr. Owens does believe Dr. Esmaili's suggestion for supervision does make sense but regardless, a decision could not be made that day.

Dr. Benuto discussed Dr. Shewbarren's matching criteria (coursework and training) and noted that he is missing the three (3) year mark. She appreciated that this is exactly the scenario the Ad Hoc Committee is discussing to change.

Another question was posed by Dr. Holland regarding how much coursework Dr. Shewbarren had completed. Dr. Esmaeili confirmed that while in graduate school Dr. Shewbarren took one (1) to two (2) semesters of supervision, and since he has been working with her, Dr. Shewbarren has completed a 12-hour CEU that is required in her office.

In Dr. Benuto's opinion, she believes Dr. Shewbarren has participated in fairly extensive training while Dr. Owens shared concerns related to prior decisions and those decisions not considering those exceptions. She is worried that it may be perceived as favoritism or operating under different rules. Since the Board has historically denied requests based upon the three (3) year mark, it would be her recommendation to table Dr. Shewbarren's request until next month for a full Board discussion with all the members present. Dr. Owens further stated that she believes it would be a good opportunity for Dr. Basile to be supervised by both Dr. Esmaeili and Dr. Shewbarren, as it would be the safest path.

Dr. Benuto shared Dr. Owen's sentiments about having a full Board present to meet quorum. Dr. Lenkeit does not believe the Board has a quorum today which requires this to be tabled. Dr. Owens agreed.

9. (For Possible Action) Discussion and Possible Action on the May 31, 2023, meeting of the Ad Hoc Committee to Consider the Registration of Supervisors of Psychological Assistants, Psychological Interns, and Psychological Trainees.

Dr. Owens stated that Ad Hoc Committee is moving forward and making progress. She explained that the Subcommittee does not feel strongly about registering supervisors as it stands. The Committee would like the rules and current regulations to clearly state and ensure that the supervisors are aware of their responsibilities as they pertain to applications so that supervisors are more active in the process of getting their students registered. Some ideas are to clean up the language proposed by Dr. Paul in the 2019 Legislative Session that the LCB, due to pandemic and other reasons, has not yet put into the Board's chapter. Even though it is language that has been adopted, it is not included. It is the goal of the Committee to clean this up. It was also recommended to create a supervision guidebook that provides a clear outline of the Nevada Revised Statutes regarding supervision.

There are also discussions regarding the three (3) year requirement being replaced by a more competency-based approach. The intent would be so people can supervise as long as long as they have had coursework, continuing education, supervision of supervision,

or something substantially similar. The CE requirements are also being considered. The Committee wants to confirm people do not take only (1) CE and feel as though they are ready to meet the criteria but at the same time avoid the number being so high the metric is a workforce development barrier. Accordingly, they are settling around 15 hours, give or take. An update will be provided next month.

With respect to the number of supervisees, the Committee is discussing cleaning up that language also. Dr. Michelle Paul is obtaining information from other jurisdictions to make sure the language is not overly intrusive to those who feel as though they can supervise a lot of people. They want to also ensure they are protecting students and the public in their choices.

Dr. Benuto affirmed Dr. Owens's summary.

Member of the public Dr. Thomas asked for clarification regarding the 15 hours of training being discussed. Dr. Owens advised that the Board needs to make the final decision, but reiterated the discussions related to the training that is currently being discussed. Dr. Thomas offered some helpful input on the topic. Both Dr. Owens and Dr. Benuto confirmed the intent of the Committee in making certain the Subcommittee does not create unrealistic barriers for mental health professionals.

10. (For Possible Action) Discussion and Possible Action on Dr. Sheila Young's Proposal for a More Formal Process for Disciplinary Supervision.

Dr. Young presented her proposal for a more formal process for disciplinary supervision. There are concerns that the doctors are selecting supervisors that are not qualified to offer disciplinary supervision. Disciplinary supervision should focus on the problems that got the individual in trouble in the first place, which is drastically different than pre- or post-doctoral training. She believes a competency-based approach may be beneficial for disciplinary supervision.

Oregon was mentioned as a program that offers a great example for the training they provide.

Dr. Owens agreed that Dr. Young's suggestions are something that should be included in the disciplinary complaint process. She requested Dr. Young to take the lead on this being formalized in a way the Board could offer training in the future.

The Board determined that Dr. Owens has the authority to direct Dr. Young to move forward. There was no opposition expressed by the Board.

11. (For Possible Action) Discussion and Possible Action on Dr. Gary Lenkeit's Proposed Addendum to the Board's Complaint and Disciplinary Policy regarding Court Ordered Evaluations and Court Ordered Psychological Services.

Dr. Gary Lenkeit presented his proposed Addendum to the Board's Complaint and Disciplinary Policy related to improving the process. Dr. Lenkeit states that the Board gets a fair number of complaints related to court-ordered evaluations. These complaints generally revolve around the judge making a decision the complainant does not agree with. Regardless, the amount of work required by the Board to investigate these complaints is extensive. After discussing how other states handle these types of baseless complaints, Dr. Lenkeit believes the responsibility should be put on the complainant to specify with particularity what the problem/complaint is.

Dr. Holland asked how many of the complaints were found to be substantiated. Dr. Lenkeit advised that he is aware of zero complaints that were found to be valid. Dr. Young stated that the investigation process is quite extensive, and she is also not aware of any substantiated findings of fault by an evaluator.

Through his work with PsyPact, Dr. Lenkeit contacted five (5) other Executive Directors in other states to ascertain their procedures. The Addendum proposed is law in Texas with some modifications from Dr. Lenkeit.

Dr. Lenkeit clarified there should be an expert weighing in on the complaints. As it stands now, there may be individuals opining on judgments for areas they are not experts on and do not have the expertise to make a judgment on. There have been situations in the past where this presented a problem. Consequently, allowing an expert to weigh in may alleviate this concern.

DAG Ward indicates the complainants have other avenues to seek due process when they are not happy with the court order. He believes they may be trying to impermissibly sidestep the proper due process allotted to them through the Court system or expedite their case. Although, he again clarified that the complainant has other options available to them if they are unhappy with the court ordered evaluation.

Dr. Owens clarified she does like that the complainants still have a pathway to complain that psychologists may be engaging in unethical practice and there is a process for complainants to ensure their complaints are not meritless as a result of being upset about the outcome of their case. She would like to have more time to review and analyze the materials provided by Dr. Lenkeit. Dr. Holland agreed with Dr. Owens' sentiment to have more time.

Director Arnold will send the material to the Board to be discussed at the July 14, 2023, Meeting. Dr. Lenkeit requested the questions and feedback be provided to him prior to the next meeting, which was confirmed by Director Arnold.

12. (For Possible Action) Discussion and Possible Action on Dr. Sheila Young's Report from the ASPPB's April 2023 Mid-Year Meeting in Denver, CO.

Dr. Young discussed the Mid-Year Meeting held in Denver, Colorado. The theme was Hot Topics in psychology regulations. The first day was about tele-health and tele-supervision, tele-assessment, tele-therapy, tele-therapy business and how it is affecting psychology regulation. The keynote speaker was Jonathan Perle who has articles and YouTube videos available online related to his research related to telepsychology and the virtual world we live in.

Dr. Young believes Louisiana has a very thorough program on tele-supervision involving competency-based approach to prepare individuals for tele-supervision that should be used as a resource for Nevada.

Arizona has developed regulations regarding teletherapy being conducted in the state, including requirements for licensee and informed consent requirements, that should be considered by Nevada. Director Arnold will be sending the Arizona guidelines for the Board's review.

Teleassessments are complicated but were discussed. Dr. Young mentioned that the VA is already attempting these teleassessments.

The representative from Alabama talked about PsyPact and what an advantage it has been for their state to be involved in PsyPact. As of that meeting, 35 states are involved in PsyPact, two states have activations during this year, and four states have active legislation. It has spread a lot over the last few years. Nevada was number 2 after Arizona – the large western states got on board early on.

Another person talked about emerging technologies and the concern about the lack of consistent regulations, guidelines, and laws regarding the use of technology, especially with privacy and informed consent.

Jen from Manitoba gave a talk on various online therapy businesses and the implications for regulations and brought up appropriate concerns about that. Many of those businesses are not run by those involved in therapy, rather it is a business prospect and are unaware of regulations and qualifications for those providing therapy. There are legal issues related to those businesses.

The CPA and APA regulations were discussed. Canada has not updated for a while, but they do have their own statement regarding how technology is treated the same way as social justice is treated in the CPA code, providing access to those who need it most. Linda Campbell talked about where they are with that and wanting a code that is visionary and transformational with their focus on social justice.

The equivalency task force was discussed. Dr. Young explained it is like the Board's ATEAM on a national level, and Dr. Paul is involved in that and they are taking it to the next level.

For the EPPP Update, Dr. Young said that Matt Turner has left, and they rehired a psychometrician who can dive into the statistics for the EPPP1 and EPPP2 and understands the implications. The important points she provided was that adding the second EPPP is really improving the breadth and depth of readiness to practice. The two tests are measuring 2 different constructs that complement each other. The testing measurements were discussed in reference to reviewing internship applications as they related to the EPPP pass rates. This has now been updated after a long time with a plan to update annually for each school to determine a five (5) year span.

Further, Dr. Young discussed regulations with a master's level training being a topic of discussion, with which Dr. Owens is involved. The APA is looking at six (6) guiding principles for master's level practitioners, and Dr. Young stated what those are. After recommendations are made to the ASPPB Board of Directors and will be pushed out to the states and other jurisdictions.

At the end, people got up and talked about what is going on in their state. For instance, Kansas is helping retired psychologists come back into practice to help specific mental health needs.

A few years ago, Oregon changed their regulations so that a person would need to have an APA accredited training program and internship to apply for a license there. They do not have equivalency. They have since dropped this as a regulation. One point of interest Dr. Young brought up was psilocybin assisted psychotherapy that does not require a degree or a license.

13. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates.

The next regularly scheduled meeting of the Nevada Board of Psychological Examiners is Friday, July 14, 2023, at 8:00 a.m.

14. Requests for Future Board Meeting Agenda Items.

Dr. Owens mentioned that she and Director Arnold will be working on reviewing bigger items for the Board to tackle. She advised the topics determined will be on future Board agendas to continue moving the Board forward.

15. Public Comment - Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in his sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

Dr. Jody Thomas with UNR counseling Services provided public comment related to Item 8(D) discussed above (making exceptions to supervising psychological assistants). Dr. Thomas agrees that experience above all is important. She does believe there is precedent for this exception and Dr. Thomas describes three (3) exceptions that UNR Counseling previously considered.

16. (For Possible Action) Adjournment

There being no further business before the Board, President Owens adjourned the meeting at 9:58 a.m.

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: July 14, 2023

ITEM:

- A. 4A. (For Possible Action) Discussion and Possible Action to Make Changes to and/or Tentatively Close Out the Fiscal Year 2023 Budget subject to an annual audit.

SUMMARY:

As Fiscal Year 2023 came to an end, the Board stayed on track outpacing its budgeted revenue and overall remaining on par or below the budgeted expenditures. There appears to be about \$37,000 left over, and the information that the FY2023 budget provides will inform revisions to the FY2024 budget that will be addressed in Item 4C. A final close out of FY2023 will be subject to an annual audit.

**NV State Board of Psychological Examiners
Budget-to-Actual - Fiscal Year 2023**

6/30/23

		FY23 Budgeted Amount	FY23 Actual	% actual to budget
INCOME				
Deferred Revenue	Renewals - 7/1/22	83,480.15	83,480.15	100.00%
	Renewals - 1/1/23	83,000.00	80,730.33	97.27%
	Late Renewals - 7/1/23			
	License Reinstatement	500.00		0.00%
Regular Revenue	21-22 Biennium Q4 New Licensure and Registrations	7,500.00	4,753.68	63.38%
	Applications			
	Psychologist Application	7,500.00	14,592.31	194.56%
	PA Application	3,500.00	4,929.92	140.85%
	Intern Application	1,250.00	1,235.70	98.86%
	Trainee Application	1,250.00	3,495.90	279.67%
	Non-Resident Consultant	1,000.00	1,002.95	100.30%
	CE App Fee	750.00	1,392.96	185.73%

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: July 14, 2023

ITEM:

4B - (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2023 (July 1, 2022, Through June 30, 2023).

SUMMARY:

As of June 30, 2023, the checking account balance was just under \$389,000.00. Through the end of FY2023, the Board was operating on \$170,959.93 of the deferred revenue primarily from renewals that have been previously addressed, and nothing has changed regarding the next expected deferred revenue allocations from renewals for the next biennium quarters have previously been identified and discussed.

The savings account balance was \$105,048.85.

In tentatively closing out the fiscal year, the Board brought in about 108% of the budgeted revenue and expenses were at about 89% of what was budgeted.

In addition to the end of FY2023, we have also completed the first quarter of the biennium, which allowed for the inclusion of the actual revenues and expenditures during that quarter with reference to what was budgeted.

	Other			
	Late Fees	0.00	3,600.00	
	Psychologist State Exam	6,000.00	12,085.04	201.42%
	New and Duplicate License	1,000.00	1,598.99	159.90%
	Verification of Licensure	200.00	248.40	124.20%
	Cost Recovered (Disciplinary)	0.00	0.00	
	Interest, Misc	50.00	38.56	77.12%
Total Income		\$196,980.15	\$213,184.89	108.23%
Payroll Expenses		FY23 Budgeted Amount	FY23 Actual	% actual to budget
	Board Salary/Per Diem	9,000.00	7,850.00	87.22%
	Executive Director	60,000.00	51,931.48	86.55%
	Staff Salary (Part-Time)	3,900.00	798.83	20.48%
	Staff Benefits Reserve	1,500.00	0.00	0.00%
	Investigator Salary	7,500.00	7,840.86	104.54%
	Workers Compensation	1,000.00	1,070.79	107.08%
	PERS	17,500.00	16,463.92	94.08%
	Payroll Taxes (SS, Medicare)	1,000.00	12,021.02	1202.10%
	Other	250.00	677.00	270.80%
	Total Payroll	101,650.00	98,653.90	97.05%

Operating Expenses		FY23 Budgeted Amount	FY23 Actual	% actual to budget
	Out of State	5,000.00	6,005.72	120.11%
	Meals			
	Lodging			
	Airfare			
	In-State Travel	1,000.00		
	Supplies	500.00	631.32	126.26%
	Office Expense (Office Furniture, Shredding, Office Equipment)	2,000.00	892.42	44.62%
	Print-Copy	600.00	774.33	129.06%
	Copy Lease	1,500.00	1,238.37	82.56%
	Rent	15,000.00	13,146.30	87.64%
	Postage	250.00	212.62	85.05%
	DoIt Web SV	1,000.00	1,345.90	134.59%
	Telephone & Internet	1,250.00	1,642.05	131.36%
	Software & Database	5,000.00	6,402.02	128.04%
	Legal & Professional Fees	30,000.00	13,000.76	43.34%
	Tort Claim	1,000.00	0.00	0.00%
	Professional Services (Auditor, Bookkeeper, Lobbyist)	25,000.00	25,756.00	103.02%
	Dues & Reg (ASPPB, Conf, Continuing Ed)	4,000.00	3,888.00	97.20%
	Admin Services (LCB)	1,000.00	923.84	92.38%

	Banking Fees	250.00	152.91	61.16%
	PayPal Fees (against regular revenue)		1,158.32	
	Miscellaneous Expense	500.00	-667.02	-133.40%
	Uncategorized and Other Expense	300.00	451.10	
	Total Expenses	\$95,150.00	\$76,954.96	80.88%
	Total Expenses + Payroll	\$196,800.00	\$175,608.86	89.23%
	Total Income	\$ 196,980.15	\$213,184.89	108.23%
	Final Balance	\$180.15	\$37,576.03	

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: July 14, 2023

ITEM:

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**NV State Board of Psychological Examiners
Budget-to-Actual - Fiscal Year 2023**

6/30/23

		FY23 Budgeted Amount	FY23 Actual	% actual to budget			FY23-2 Biennial-Q1 January 2023-June 2023 Actual	FY24-1 Biennial-Q2 July 2023-December 2023 Budgeted	FY24-2 Biennial-Q3 January 2024 - June 2024 Budgeted	FY25-1 Biennial-Q4 July 2024-December 2024 Budgeted
INCOME										
Deferred Revenue	Renewals - 7/1/22	83,480.15	83,480.15	100.00%						
	Renewals - 1/1/23	83,000.00	80,730.33	97.27%	Renewals 23-24 biennium (1/1/23)		80,730.33	80,730.33	80,730.33	80,730.33
	Late Renewals - 7/1/23				Late Renewals 23-24 biennium (7/1/23)			15,819.98	15,819.98	15,819.98
					New Licensure, Registrations, Reinstatements			6,233.25	9,233.25	11,233.25
	License Reinstatement	500.00		0.00%						
Regular Revenue	21-22 Biennium Q4 New Licensure and Registrations	7,500.00	4,753.68	63.38%						1,800.00
	Applications					Projected				
	Psychologist Application	7,500.00	14,592.31	194.56%		4,000.00	10,001.18	4,250.00	4,250.00	4,250.00
	PA Application	3,500.00	4,929.92	140.85%		1,800.00	2,474.49	1,750.00	1,750.00	1,750.00
	Intern Application	1,250.00	1,235.70	98.86%		400.00	465.30	400.00	400.00	500.00
	Trainee Application	1,250.00	3,495.90	279.67%		2,000.00	2,420.40	625.00	625.00	625.00
	Non-Resident Consultant	1,000.00	1,002.95	100.30%		750.00	400.00	400.00	400.00	500.00
	CE App Fee	750.00	1,392.96	185.73%		600.00	822.75	500.00	500.00	500.00
	Other									
	Late Fees	0.00	3,600.00				3,600.00	0.00	0.00	0.00
	Psychologist State Exam	6,000.00	12,085.04	201.42%		5,000.00	7,372.56	4,000.00	4,000.00	6,000.00
	New and Duplicate License	1,000.00	1,598.99	159.90%		500.00	872.67	500.00	500.00	750.00
	Verification of Licensure	200.00	248.40	124.20%		100.00	81.33	100.00	100.00	100.00
	Cost Recovered (Disciplinary)	0.00	0.00			0.00	0.00	0.00	0.00	0.00
	Interest, Misc	50.00	38.56	77.12%		25	17.38	25.00	25.00	25.00
Total Income		\$196,980.15	\$213,184.89	108.23%	Income		\$ 109,241.01	\$ 115,333.56	\$ 118,333.56	\$ 124,583.56
Payroll Expenses										
	Board Salary/Per Diem	9,000.00	7,850.00	87.22%		4,500.00	3,750.00	4,500.00	4,500.00	4,500.00
	Executive Director	60,000.00	51,931.48	86.55%		30,000.00	27,181.81	30,000.00	30,600.00	30,600.00

Staff Salary (Part-Time)	3,900.00	798.83	20.48%	3,900.00	798.83	9,000.00	9,000.00	7,800.00
Staff Benefits Reserve	1,500.00	0.00	0.00%	0.00	0.00	750.00	750.00	1,500.00
Investigator Salary	7,500.00	7,840.86	104.54%	4,000.00	4,273.31	5,000.00	5,000.00	5,000.00
Workers Compensation	1,000.00	1,070.79	107.08%	500.00	604.52	500.00	500.00	500.00
PERS	17,500.00	16,463.92	94.08%	9,000.00	9,137.96	9,000.00	10,000.00	10,000.00
Payroll Taxes (SS, Medicare)	1,000.00	12,021.02	1202.10%	1,200.00	8,642.42	2,000.00	2,000.00	1,200.00
Other	250.00	677.00	270.80%	350.00	320.00	350.00	350.00	250.00
Total Payroll	101,650.00	98,653.90	97.05%	53,450.00	54,708.85	61,100.00	62,700.00	61,350.00

Operating Expenses	FY23 Budgeted Amount	FY23 Actual	% actual to budget			FY23-2	FY24-1	FY24-2	FY25-1
						Biennial-Q1 January 2023-June 2023	Biennial-Q2 July 2023-December 2023	Biennial-Q3 January 2024 - June 2024	Biennial-Q4 July 2024-December 2024
						Actual	Budgeted	Budgeted	Budgeted
Out of State	5,000.00	6,005.72	120.11%		2,500.00	2,590.32	3,000.00	3,500.00	3,500.00
Meals									
Lodging									
Airfare									
In-State Travel	1,000.00							1,000.00	1,500.00
Supplies	500.00	631.32	126.26%		200.00	340.28	250.00	250.00	250.00
Office Expense (Office Furniture, Shredding, Office Equipment)	2,000.00	892.42	44.62%		3,000.00	484.18	1,000.00	1,000.00	1,000.00
Print-Copy	600.00	774.33	129.06%		350.00	0.00	350.00	350.00	350.00
Copy Lease	1,500.00	1,238.37	82.56%		650.00	554.26	700.00	700.00	750.00
Rent	15,000.00	13,146.30	87.64%		7,000.00	5,572.30	7,000.00	7,500.00	7,500.00
Postage	250.00	212.62	85.05%		200.00	3.18	125.00	125.00	300.00
DoIt Web SV	1,000.00	1,345.90	134.59%		500.00	624.75	500.00	500.00	500.00
Telephone & Internet	1,250.00	1,642.05	131.36%		625.00	862.99	850.00	900.00	625.00
Software & Database	5,000.00	6,402.02	128.04%		3,000.00	3,566.14	3,500.00	3,500.00	3,500.00
Legal & Professional Fees	30,000.00	13,000.76	43.34%		10,000.00	4,001.65	15,000.00	15,000.00	17,500.00
Tort Claim	1,000.00	0.00	0.00%		1,000.00	0.00	0.00	1,000.00	0.00
Professional Services (Auditor, Bookkeeper, Lobbyist)	25,000.00	25,756.00	103.02%		7,500.00	10,213.00	17,500.00	7,500.00	17,500.00
Dues & Reg (ASPPB, Conf, Continuing Ed)	4,000.00	3,888.00	97.20%		5,000.00	3,328.00		6,000.00	4,000.00
Admin Services (LCB)	1,000.00	923.84	92.38%		500.00	73.84	500.00	500.00	500.00
Banking Fees	250.00	152.91	61.16%		125.00	76.38	125.00	125.00	125.00
PayPal Fees (against regular revenue)		1,158.32			500.00	589.55	500.00	500.00	500.00
Miscellaneous Expense	500.00	-667.02	-133.40%		250.00	0.00	250.00	250.00	250.00
Uncategorized and Other Expense	300.00	451.10			150.00	451.10	150.00	150.00	150.00
Total Expenses	\$95,150.00	\$76,954.96	80.88%		\$43,100.00	\$33,381.92	\$51,350.00	\$50,400.00	\$60,350.00
Total Expenses + Payroll	\$196,800.00	\$175,608.86	89.23%			\$88,090.77	\$112,450.00	\$113,100.00	\$121,700.00

Total Income	\$ 196,980.15	\$213,184.89	108.23%			\$ 109,241.01	\$ 115,333.56	\$ 118,333.56	\$ 124,583.56
Final Balance	\$180.15	\$37,576.03				\$21,150.24	\$2,883.56	\$5,233.56	\$2,883.56

NV State Board of Psychological Examiners

ITEM 4B

Balance Sheet As of June 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1100 Cash in Bank	388,897.00
3309 Savings	105,048.85
Total Bank Accounts	\$493,945.85
Accounts Receivable	
1200 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
12000 Undeposited Funds	0.00
12100 Inventory Asset	0.00
1400 Prepaid Expenses	1,108.00
Uncategorized Asset	112.50
Total Other Current Assets	\$1,220.50
Total Current Assets	\$495,166.35
Other Assets	
1300 Deferred outflows of resources	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$495,166.35
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1106 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
2100 Federal Income Withholding	1,096.95
2100 Payroll Liabilities	1,992.06
2107 Federal Taxes (941/944)	142.53
2108 PERS	20,003.91
NV Unemployment Tax	0.00

NV State Board of Psychological Examiners

ITEM 4B

Balance Sheet As of June 30, 2023

	TOTAL
Total 2100 Payroll Liabilities	22,138.50
2101 Federal FICA Withholding	0.00
2102 Federal Medicare Withhold	0.00
2105 Employment Security	0.00
2110 Direct Deposit Liabilities	0.00
2200 Unearned Revenue	0.00
2300 Liability	-971.08
2301 Payroll Liabilities-Pers	0.00
2302 Accrued PTO	0.00
2450 Deferred inflow-pension	0.00
2455 Net pension liability	0.00
2600 Deferred Revenue	45,887.97
2700 Direct Deposit Payable	0.00
Total Other Current Liabilities	\$68,152.34
Total Current Liabilities	\$68,152.34
Total Liabilities	\$68,152.34
Equity	
3000 Opening Bal Equity	1,315.04
3900 2550 Fund Balance	398,885.25
Net Income	26,813.72
Total Equity	\$427,014.01
TOTAL LIABILITIES AND EQUITY	\$495,166.35

NV State Board of Psychological Examiners

ITEM 4B

Profit and Loss Monthly Board Meeting

June 2023

	TOTAL
Income	
4010 Psychologist Application	
40100 Psychologist Application	3,366.30
40101 PA Application	465.30
40103 Trainee Application	910.20
Total 4010 Psychologist Application	4,741.80
4015 Psychologist State Exam	1,226.56
4020 Psych Biennial	
40201 Prorated Psych Biennial	3,369.54
40203 Reinstatement of Psych	102.95
Total 4020 Psych Biennial	3,472.49
4025 Psychologist Licensing Fee	
40251 New License	175.00
40252 Change/Duplicate/Reinstatement	30.89
Total 4025 Psychologist Licensing Fee	205.89
4028 Registration Fee	
40281 Psych Asst fee	463.29
40282 Psych Intern Fee	77.21
40283 Psych Trainee	181.78
Total 4028 Registration Fee	722.28
4030 Non-Resident Consultant	100.00
4040 CE App Fee	31.19
4045 Verification of Licensure	20.00
4055 Continuing Education	121.19
4999 Interest	3.45
Total Income	\$10,644.85
GROSS PROFIT	\$10,644.85
Expenses	
307910 7210 Dolt Web SVb	140.13
5100 Board Sal	1,650.00
5175 Board Staf	
51752 Executive Assistant	387.87
51753 Investigator Salary	316.00
Total 5175 Board Staf	703.87
5300 PERS	688.32
6100 Out of State Travel	1,977.62
7020 Office Expense	8.50
7050 Rent	2,228.92
Total 7020 Office Expense	2,237.42

NV State Board of Psychological Examiners

Profit and Loss Monthly Board Meeting

June 2023

	TOTAL
7200 Utilities	
7290 Telephone	131.94
Total 7200 Utilities	131.94
7500 Copy Lease	159.80
7770 Software	98.99
8000 Legal & Professional Fees	1,879.10
8050 Prof Servs	
8055 Lobbyist	1,041.75
Total 8050 Prof Servs	1,041.75
9001 Banking Fees	
9002 Bank Crgs	1.00
Total 9001 Banking Fees	1.00
9100 Payroll Expenses	1,395.96
9110 Company Contributions	
Retirement	780.92
Total 9110 Company Contributions	780.92
9130 Wages	5,294.42
Taxes	
9111 Federal Taxes (941/944)	429.19
Total Taxes	429.19
Total 9100 Payroll Expenses	7,900.49
PayPal Fees	243.77
Total Expenses	\$18,854.20
NET OPERATING INCOME	\$ -8,209.35
NET INCOME	\$ -8,209.35

NV State Board of Psychological Examiners

General Ledger

June 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
3309 Savings							
	Beginning Balance						105,045.40
06/30/2023	Deposit		Interest		4999 Interest	3.45	105,048.85
Total for 3309 Savings						\$3.45	
1100 Cash in Bank							
	Beginning Balance						395,907.79
06/01/2023	Expense		Office of the Attorney General		8000 Legal & Professional Fees	-1,744.10	394,163.69
06/01/2023	Expense		Kietzke Plaza		7020 Office Expense:7050 Rent	-1,114.46	393,049.23
06/05/2023	Deposit				-Split-	450.00	393,499.23
06/06/2023	Deposit				-Split-	1,951.97	395,451.20
06/07/2023	Expense		Information Technology		307910 7210 Dolt Web SVb	-31.31	395,419.89
06/09/2023	Payroll Check	DD	Laura M. Arnold	Pay Period: 05/26/2023-06/08/2023	2700 Direct Deposit Payable	-1,855.43	393,564.46
06/09/2023	Payroll Check	DD	Sheila G. Young	Pay Period: 05/26/2023-06/08/2023	2700 Direct Deposit Payable	-291.83	393,272.63
06/09/2023	Expense		Michelle Fox		8000 Legal & Professional Fees	-135.00	393,137.63
06/09/2023	Expense		PERS		5300 PERS	-688.32	392,449.31
06/09/2023	Expense		Kelly N. Weaver		9100 Payroll Expenses	-410.96	392,038.35
06/12/2023	Expense		Red Rock Spring Water		7020 Office Expense	-8.50	392,029.85
06/12/2023	Expense		Bank of America		9001 Banking Fees:9002 Bank Crgs	-1.00	392,028.85
06/12/2023	Expense		AT&T		7200 Utilities:7290 Telephone	-62.30	391,966.55
06/12/2023	Tax Payment		IRS	Tax Payment for Period: 05/01/2023-05/31/2023	2100 Federal Income Withholding	-1,615.83	390,350.72
06/13/2023	Expense		Stephanie Holland, Psy.D.		5100 Board Sal	-300.00	390,050.72
06/13/2023	Expense		Catherine Choi- Pearson Ph. D.		5100 Board Sal	-150.00	389,900.72
06/13/2023	Expense		Information Technology		307910 7210 Dolt Web SVb	-54.41	389,846.31
06/13/2023	Expense		Whitney Owens		5100 Board Sal	-450.00	389,396.31
06/13/2023	Expense		Monique Abarca		5100 Board Sal	-300.00	389,096.31
06/13/2023	Expense		Soseh Esmaeili		5100 Board Sal	-450.00	388,646.31
06/14/2023	Expense				-Split-	-2,056.62	386,589.69
06/14/2023	Deposit				-Split-	1,836.95	388,426.64
06/14/2023	Deposit				-Split-	630.65	389,057.29
06/15/2023	Deposit				-Split-	1,150.00	390,207.29
06/16/2023	Deposit				5100 Board Sal	300.00	390,507.29
06/20/2023	Expense		Canon Financial Services, Inc.		7500 Copy Lease	-159.80	390,347.49
06/20/2023	Expense		QuickBooks Payroll Service		9100 Payroll Expenses	-985.00	389,362.49
06/21/2023	Expense		AT&T		7200 Utilities:7290 Telephone	-69.64	389,292.85
06/23/2023	Deposit				-Split-	400.00	389,692.85
06/23/2023	Deposit				-Split-	1,858.43	391,551.28
06/23/2023	Payroll Check	DD	Laura M. Arnold	Pay Period: 06/09/2023-06/22/2023	2700 Direct Deposit Payable	-1,855.43	389,695.85
06/23/2023	Expense		Kathleen Laxalt		8050 Prof Servs:8055 Lobbyist	-1,041.75	388,654.10

NV State Board of Psychological Examiners

ITEM 4B

General Ledger

June 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
06/23/2023	Expense		Kelly N. Weaver		5175 Board Staf:51752 Executive Assistant	-387.87	388,266.23
06/27/2023	Deposit				-Split-	1,064.20	389,330.43
06/27/2023	Expense		Catherine Choi-Pearson Ph. D.		5100 Board Sal	-300.00	389,030.43
06/28/2023	Deposit				-Split-	1,035.44	390,065.87
06/28/2023	Expense		Information Technology		307910 7210 Dolt Web SVb	-54.41	390,011.46
06/30/2023	Expense		Kietzke Plaza		7020 Office Expense:7050 Rent	-1,114.46	388,897.00
Total for 1100 Cash in Bank						\$ -	
						7,010.79	
1400 Prepaid Expenses							
Beginning Balance							1,108.00
Total for 1400 Prepaid Expenses							
Uncategorized Asset							
Beginning Balance							112.50
Total for Uncategorized Asset							
2100 Payroll Liabilities							
Beginning Balance							1,992.06
Total for 2100 Payroll Liabilities							
2107 Federal Taxes (941/944)							
Beginning Balance							142.53
Total for 2107 Federal Taxes (941/944)							
2108 PERS							
Beginning Balance							18,442.07
06/09/2023	Payroll Check	DD	Laura M. Arnold	PERS	2700 Direct Deposit Payable	390.46	18,832.53
06/09/2023	Payroll Check	DD	Laura M. Arnold	PERS - Company Contribution	2700 Direct Deposit Payable	390.46	19,222.99
06/23/2023	Payroll Check	DD	Laura M. Arnold	PERS	2700 Direct Deposit Payable	390.46	19,613.45
06/23/2023	Payroll Check	DD	Laura M. Arnold	PERS - Company Contribution	2700 Direct Deposit Payable	390.46	20,003.91
Total for 2108 PERS						\$1,561.84	
NV Unemployment Tax							
06/09/2023	Payroll Check	DD	Laura M. Arnold	NV Unemployment Tax	2700 Direct Deposit Payable	0.00	0.00
06/09/2023	Payroll Check	DD	Sheila G. Young	NV Unemployment Tax	2700 Direct Deposit Payable	0.00	0.00
06/23/2023	Payroll Check	DD	Laura M. Arnold	NV Unemployment Tax	2700 Direct Deposit Payable	0.00	0.00
Total for NV Unemployment Tax						\$0.00	
Total for 2100 Payroll Liabilities with subs						\$1,561.84	
2600 Deferred Revenue							
Beginning Balance							45,887.97
Total for 2600 Deferred Revenue							
2700 Direct Deposit Payable							
06/09/2023	Payroll Check	DD	Laura M. Arnold	Direct Deposit	1100 Cash in Bank	-1,855.43	-1,855.43
06/09/2023	Payroll Check	DD	Sheila G. Young	Pay Period: 05/26/2023-06/08/2023	-Split-	291.83	-1,563.60
06/09/2023	Payroll Check	DD	Laura M.	Pay Period: 05/26/2023-06/08/2023	-Split-	1,855.43	291.83

NV State Board of Psychological Examiners

General Ledger

June 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
06/09/2023	Payroll Check	DD	Arnold Sheila G. Young	Direct Deposit	1100 Cash in Bank	-291.83	0.00
06/23/2023	Payroll Check	DD	Laura M. Arnold	Pay Period: 06/09/2023-06/22/2023	-Split-	1,855.43	1,855.43
06/23/2023	Payroll Check	DD	Laura M. Arnold	Direct Deposit	1100 Cash in Bank	-1,855.43	0.00
Total for 2700 Direct Deposit Payable						\$0.00	
2100 Federal Income Withholding							
Beginning Balance							1,456.78
06/09/2023	Payroll Check	DD	Laura M. Arnold	Federal Taxes (941/943/944)	2700 Direct Deposit Payable	603.83	2,060.61
06/09/2023	Payroll Check	DD	Sheila G. Young	Federal Taxes (941/943/944)	2700 Direct Deposit Payable	48.34	2,108.95
06/12/2023	Tax Payment		IRS	Federal Taxes (941/943/944)	1100 Cash in Bank	-1,615.83	493.12
06/23/2023	Payroll Check	DD	Laura M. Arnold	Federal Taxes (941/943/944)	2700 Direct Deposit Payable	603.83	1,096.95
Total for 2100 Federal Income Withholding						\$ -359.83	
2300 Liability							
Beginning Balance							-971.08
Total for 2300 Liability							
3000 Opening Bal Equity							
Beginning Balance							1,315.04
Total for 3000 Opening Bal Equity							
3900 2550 Fund Balance							
Beginning Balance							398,885.25
Total for 3900 2550 Fund Balance							
4055 Continuing Education							
Beginning Balance							670.37
06/06/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	31.19	701.56
06/14/2023	Deposit			CE Application	1100 Cash in Bank	30.00	731.56
06/14/2023	Deposit			CE Application	1100 Cash in Bank	30.00	761.56
06/14/2023	Deposit			CE Application	1100 Cash in Bank	30.00	791.56
Total for 4055 Continuing Education						\$121.19	
4010 Psychologist Application							
Beginning Balance							615.30
Total for 4010 Psychologist Application							
40100 Psychologist Application							
Beginning Balance							10,610.71
06/05/2023	Deposit			BKOFAMERICA ATM 06/05 #XXXXX6395 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	10,760.71
06/05/2023	Deposit			BKOFAMERICA ATM 06/05 #XXXXX6395 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	10,910.71
06/05/2023	Deposit			BKOFAMERICA ATM 06/05 #XXXXX6395 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	11,060.71
06/06/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	11,215.81
06/06/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	11,370.91

NV State Board of Psychological Examiners

General Ledger

June 2023

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
06/06/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	11,526.01
06/06/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	11,681.11
06/06/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	11,836.21
06/14/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX88402534 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	11,991.31
06/14/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX88402534 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	12,146.41
06/14/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX88402534 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	12,301.51
06/14/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX88402534 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	12,456.61
06/15/2023	Deposit		BKOFAMERICA ATM 06/15 #XXXXX7178 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	12,606.61
06/15/2023	Deposit		BKOFAMERICA ATM 06/15 #XXXXX7178 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	12,756.61
06/15/2023	Deposit		BKOFAMERICA ATM 06/15 #XXXXX7178 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	12,906.61
06/23/2023	Deposit		Psych App	1100 Cash in Bank	155.10	13,061.71
06/23/2023	Deposit		Psych App	1100 Cash in Bank	155.10	13,216.81
06/23/2023	Deposit		Psych App	1100 Cash in Bank	155.10	13,371.91
06/23/2023	Deposit		Psych app	1100 Cash in Bank	155.10	13,527.01
06/27/2023	Deposit		BKOFAMERICA ATM 06/27 #XXXXX7959 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	13,677.01
06/27/2023	Deposit		BKOFAMERICA ATM 06/27 #XXXXX7959 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	13,827.01
06/27/2023	Deposit		BKOFAMERICA ATM 06/27 #XXXXX7959 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	13,977.01
Total for 40100 Psychologist Application					\$3,366.30	
40101 PA Application						
Beginning Balance						4,464.62
06/14/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX88402534 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	4,619.72
06/23/2023	Deposit		PA App	1100 Cash in Bank	155.10	4,774.82
06/23/2023	Deposit		PA App	1100 Cash in Bank	155.10	4,929.92
Total for 40101 PA Application					\$465.30	
40102 Intern Application						
Beginning Balance						1,235.70
Total for 40102 Intern Application						
40103 Trainee Application						
Beginning Balance						2,585.70
06/14/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX88402534 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	2,740.80
06/15/2023	Deposit		BKOFAMERICA ATM 06/15 #XXXXX7178 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	2,890.80
06/15/2023	Deposit		BKOFAMERICA ATM 06/15 #XXXXX7178 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	3,040.80
06/15/2023	Deposit		BKOFAMERICA ATM 06/15 #XXXXX7178 DEPOSIT MEADOWOOD RENO NV CKCD	1100 Cash in Bank	150.00	3,190.80

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DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
06/15/2023	Deposit		XXXXX9XXXXX69419 BKOFAMERICA ATM 06/15 #XXXXX7178 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	3,340.80
06/28/2023	Deposit		PT Application	1100 Cash in Bank	155.10	3,495.90
Total for 40103 Trainee Application					\$910.20	
Total for 4010 Psychologist Application with subs					\$4,741.80	
4015 Psychologist State Exam						
Beginning Balance						10,858.48
06/06/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	11,065.12
06/14/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX88402534 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	11,271.76
06/23/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX58521812 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	11,478.40
06/23/2023	Deposit		Counter Credit	1100 Cash in Bank	200.00	11,678.40
06/23/2023	Deposit		Counter Credit	1100 Cash in Bank	200.00	11,878.40
06/28/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX54155504 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	12,085.04
Total for 4015 Psychologist State Exam					\$1,226.56	
4020 Psych Biennial						
Beginning Balance						170,959.93
Total for 4020 Psych Biennial						
40201 Prorated Psych Biennial						
Beginning Balance						8,681.46
06/06/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	489.70	9,171.16
06/06/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	490.88	9,662.04
06/14/2023	Deposit		New Licensure	1100 Cash in Bank	495.65	10,157.69
06/14/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX88402534 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	483.78	10,641.47
06/23/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX58521812 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	471.94	11,113.41
06/27/2023	Deposit		BKOFAMERICA ATM 06/27 #XXXXX7959 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	469.20	11,582.61
06/28/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX54155504 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	468.39	12,051.00
Total for 40201 Prorated Psych Biennial					\$3,369.54	
40203 Reinstatement of Psych						
Beginning Balance						1,387.58
06/14/2023	Deposit		Reinstatement Application Fee	1100 Cash in Bank	102.95	1,490.53
Total for 40203 Reinstatement of Psych					\$102.95	
Total for 4020 Psych Biennial with subs					\$3,472.49	
4025 Psychologist Licensing Fee						
40251 New License						
Beginning Balance						1,230.00
06/06/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	1,255.00
06/06/2023	Deposit		PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	1,280.00
06/14/2023	Deposit		BKOFAMERICA ATM 06/14 #XXXXX7049 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	25.00	1,305.00

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06/14/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX88402534 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	1,330.00
06/23/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX58521812 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	1,355.00
06/27/2023	Deposit			BKOFAMERICA ATM 06/27 #XXXXX7959 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	25.00	1,380.00
06/28/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX54155504 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	1,405.00
Total for 40251 New License						\$175.00	
40252 Change/Duplicate/Reinstatement							
Beginning Balance							
							138.10
06/23/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX58521812 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	30.89	168.99
Total for 40252 Change/Duplicate/Reinstatement						\$30.89	
Total for 4025 Psychologist Licensing Fee						\$205.89	
4026 BA Licencing Fee							
40262 Change/Duplicate/Reinstat							
Beginning Balance							
							25.00
Total for 40262 Change/Duplicate/Reinstat							
Total for 4026 BA Licencing Fee							
4028 Registration Fee							
Beginning Balance							
							30.00
Total for 4028 Registration Fee							
40281 Psych Asst fee							
Beginning Balance							
							2,440.54
06/14/2023	Deposit			PA Registration	1100 Cash in Bank	154.43	2,594.97
06/23/2023	Deposit			PA Reg	1100 Cash in Bank	154.43	2,749.40
06/28/2023	Deposit			PA Registration	1100 Cash in Bank	154.43	2,903.83
Total for 40281 Psych Asst fee						\$463.29	
40282 Psych Intern Fee							
Beginning Balance							
							388.61
06/23/2023	Deposit			PI Registration	1100 Cash in Bank	77.21	465.82
Total for 40282 Psych Intern Fee						\$77.21	
40283 Psych Trainee							
Beginning Balance							
							425.10
06/27/2023	Deposit			BKOFAMERICA ATM 06/27 #XXXXX7959 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	455.10
06/27/2023	Deposit			BKOFAMERICA ATM 06/27 #XXXXX7959 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	485.10
06/27/2023	Deposit			BKOFAMERICA ATM 06/27 #XXXXX7959 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	515.10
06/27/2023	Deposit			BKOFAMERICA ATM 06/27 #XXXXX7959 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	545.10
06/28/2023	Deposit			PT Registration	1100 Cash in Bank	30.89	575.99
06/28/2023	Deposit			PT Registration	1100 Cash in Bank	30.89	606.88
Total for 40283 Psych Trainee						\$181.78	
Total for 4028 Registration Fee with subs						\$722.28	
4030 Non-Resident Consultant							

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Beginning Balance							902.95
06/15/2023	Deposit			BKOFAMERICA ATM 06/15 #XXXXX7178 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	100.00	1,002.95
Total for 4030 Non-Resident Consultant						\$100.00	
4040 CE App Fee							
Beginning Balance							570.21
06/23/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX58521812 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	31.19	601.40
Total for 4040 CE App Fee						\$31.19	
4045 Verification of Licensure							
Beginning Balance							228.40
06/14/2023	Deposit			BKOFAMERICA ATM 06/14 #XXXXX7049 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	20.00	248.40
Total for 4045 Verification of Licensure						\$20.00	
4050 Renewal Late Fee							
Beginning Balance							3,600.00
Total for 4050 Renewal Late Fee							
4999 Interest							
Beginning Balance							38.56
06/30/2023	Deposit		Interest	Interest Earned	3309 Savings	3.45	42.01
Total for 4999 Interest						\$3.45	
307910 7210 Dolt Web SVb							
Beginning Balance							360.34
06/07/2023	Expense		Information Technology	NV Information Technology Bill Payment	1100 Cash in Bank	31.31	391.65
06/13/2023	Expense		Information Technology	State of Nevada Bill Payment	1100 Cash in Bank	54.41	446.06
06/28/2023	Expense		Information Technology	NV Information Technology Bill Payment	1100 Cash in Bank	54.41	500.47
Total for 307910 7210 Dolt Web SVb						\$140.13	
9100 Payroll Expenses							
Beginning Balance							677.00
06/09/2023	Expense		Kelly N. Weaver	PAYROLL DES:PAYROLL ID:8480390 BOARD OF PSYC CO ID:XXXXX00242 CCD	INDN:NV STATE 1100 Cash in Bank	410.96	1,087.96
06/20/2023	Expense		QuickBooks Payroll Service	INTUIT * DES:QBooks Onl ID:9375735 OF PSYCHOLGIC CO ID:XXXXX56346 CCD	INDN:NV BOARD 1100 Cash in Bank	985.00	2,072.96
Total for 9100 Payroll Expenses						\$1,395.96	
9110 Company Contributions							
Retirement							
Beginning Balance							13,302.38
06/09/2023	Payroll Check	DD	Laura M. Arnold	Employer Retirement Contribution	2700 Direct Deposit Payable	390.46	13,692.84
06/23/2023	Payroll Check	DD	Laura M. Arnold	Employer Retirement Contribution	2700 Direct Deposit Payable	390.46	14,083.30
Total for Retirement						\$780.92	
Total for 9110 Company Contributions						\$780.92	
9130 Wages							
Beginning Balance							59,243.41
06/09/2023	Payroll Check	DD	Laura M.	Gross Pay - This is not a legal pay stub	2700 Direct Deposit	2,647.21	61,890.62

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
06/23/2023	Payroll Check	DD	Arnold Laura M. Arnold	Gross Pay - This is not a legal pay stub	Payable 2700 Direct Deposit Payable	2,647.21	64,537.83
Total for 9130 Wages						\$5,294.42	
Taxes							
9111 Federal Taxes (941/944)							
Beginning Balance							2,458.39
06/09/2023	Payroll Check	DD	Sheila G. Young	Social Security Employer	2700 Direct Deposit Payable	19.59	2,477.98
06/09/2023	Payroll Check	DD	Sheila G. Young	Medicare Employer	2700 Direct Deposit Payable	4.58	2,482.56
06/09/2023	Payroll Check	DD	Laura M. Arnold	Social Security Employer	2700 Direct Deposit Payable	164.13	2,646.69
06/09/2023	Payroll Check	DD	Laura M. Arnold	Medicare Employer	2700 Direct Deposit Payable	38.38	2,685.07
06/23/2023	Payroll Check	DD	Laura M. Arnold	Social Security Employer	2700 Direct Deposit Payable	164.12	2,849.19
06/23/2023	Payroll Check	DD	Laura M. Arnold	Medicare Employer	2700 Direct Deposit Payable	38.39	2,887.58
Total for 9111 Federal Taxes (941/944)						\$429.19	
NV Unemployment Tax							
06/09/2023	Payroll Check	DD	Sheila G. Young	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
06/09/2023	Payroll Check	DD	Laura M. Arnold	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
06/09/2023	Payroll Check	DD	Laura M. Arnold	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
06/09/2023	Payroll Check	DD	Sheila G. Young	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
06/23/2023	Payroll Check	DD	Laura M. Arnold	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
06/23/2023	Payroll Check	DD	Laura M. Arnold	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
Total for NV Unemployment Tax						\$0.00	
Total for Taxes						\$429.19	
Total for 9100 Payroll Expenses with subs						\$7,900.49	
5100 Board Sal							
Beginning Balance							6,200.00
06/13/2023	Expense		Catherine Choi- Pearson Ph. D.	Catherine Pearson Bill Payment	1100 Cash in Bank	150.00	6,350.00
06/13/2023	Expense		Monique Abarca	Monique Abarca Bill Payment	1100 Cash in Bank	300.00	6,650.00
06/13/2023	Expense		Whitney Owens	Whitney Owens Bill Payment	1100 Cash in Bank	450.00	7,100.00
06/13/2023	Expense		Stephanie Holland, Psy.D.	Stephanie Holland Bill Payment	1100 Cash in Bank	300.00	7,400.00
06/13/2023	Expense		Soseh Esmaeili	Soseh Esmaeili Bill Payment	1100 Cash in Bank	450.00	7,850.00
06/16/2023	Deposit			RETURNED BILL PAYMENT FROM Catherine Pearson ISSUE DATE 03-17-23.	1100 Cash in Bank	-300.00	7,550.00
06/27/2023	Expense		Catherine Choi- Pearson Ph. D.	Catherine Pearson Bill Payment	1100 Cash in Bank	300.00	7,850.00
Total for 5100 Board Sal						\$1,650.00	
5175 Board Staf							
51752 Executive Assistant							
06/23/2023	Expense		Kelly N. Weaver	PAYROLL DES:PAYROLL ID:8480390 BOARD OF PSYC CO ID:XXXXX00242 CCD	INDN:NV STATE 1100 Cash in Bank	387.87	387.87
Total for 51752 Executive Assistant						\$387.87	
51753 Investigator Salary							
Beginning							7,781.50

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Balance							
06/09/2023	Payroll Check	DD	Sheila G. Young	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	316.00	8,097.50
Total for 51753 Investigator Salary						\$316.00	
Total for 5175 Board Staf						\$703.87	
5250 Workers Compensation							
Beginning Balance							
925.82							
Total for 5250 Workers Compensation							
5300 PERS							
Beginning Balance							
15,697.51							
06/09/2023	Expense		PERS	TRANSFER NV BOARD OF PSYCHOLO:Public Employee's Re Confirmation# XXXXX13108	1100 Cash in Bank	688.32	16,385.83
Total for 5300 PERS						\$688.32	
6000 Travel Exp							
Beginning Balance							
612.70							
Total for 6000 Travel Exp							
6100 Out of State Travel							
06/14/2023	Expense			Taxi	1100 Cash in Bank	79.24	79.24
06/14/2023	Expense			Airport Parking	1100 Cash in Bank	48.00	127.24
06/14/2023	Expense			Lodging - Hotel (SY)	1100 Cash in Bank	808.62	935.86
06/14/2023	Expense			Lodging - Hotel (LMA)	1100 Cash in Bank	1,041.76	1,977.62
Total for 6100 Out of State Travel						\$1,977.62	
6101 Meals							
Beginning Balance							
137.00							
Total for 6101 Meals							
6102 Lodging							
Beginning Balance							
699.72							
Total for 6102 Lodging							
6106 Air Tvl							
Beginning Balance							
1,555.92							
Total for 6106 Air Tvl							
Total for 6100 Out of State Travel with subs						\$1,977.62	
6200 In State Travel							
6250 Air Tvl							
Beginning Balance							
440.96							
Total for 6250 Air Tvl							
Total for 6200 In State Travel							
7015 Supplies							
Beginning Balance							
280.79							
Total for 7015 Supplies							
7020 Office Expense							
Beginning Balance							
1,582.47							
06/12/2023	Expense		Red Rock Spring Water	Red Rock Spring Water Bill Payment	1100 Cash in Bank	8.50	1,590.97
Total for 7020 Office Expense						\$8.50	
7040 Print-Copy							
Beginning Balance							
533.48							
Total for 7040 Print-Copy							

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7050 Rent							
Beginning Balance							10,949.84
06/01/2023	Expense		Kietzke Plaza	Kietzke Plaza Bill Payment	1100 Cash in Bank	1,114.46	12,064.30
06/30/2023	Expense		Kietzke Plaza	Kietzke Plaza Bill Payment	1100 Cash in Bank	1,114.46	13,178.76
Total for 7050 Rent						\$2,228.92	
85100 Shredding							
Beginning Balance							222.00
Total for 85100 Shredding							
Total for 7020 Office Expense with subs						\$2,237.42	
7100 Postage							
Beginning Balance							517.79
Total for 7100 Postage							
7200 Utilities							
7210 Dolt Web SV							
Beginning Balance							630.74
Total for 7210 Dolt Web SV							
7290 Telephone							
Beginning Balance							1,405.63
06/12/2023	Expense		AT&T	AT&T Local and Long Distance Bill Payment	1100 Cash in Bank	62.30	1,467.93
06/21/2023	Expense		AT&T	AT&T Local and Long Distance Bill Payment	1100 Cash in Bank	69.64	1,537.57
Total for 7290 Telephone						\$131.94	
72901 Long Distance							
Beginning Balance							58.39
Total for 72901 Long Distance							
72902 Internet							
Beginning Balance							63.45
Total for 72902 Internet							
Total for 7290 Telephone with subs						\$131.94	
Total for 7200 Utilities						\$131.94	
7500 Copy Lease							
Beginning Balance							1,339.37
06/20/2023	Expense		Canon Financial Services, Inc.	Canon Financial Services Bill Payment	1100 Cash in Bank	159.80	1,499.17
Total for 7500 Copy Lease						\$159.80	
7770 Software							
Beginning Balance							3,334.44
06/06/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-19.99	3,314.45
06/06/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	19.99	3,334.44
06/06/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX40784146 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	19.99	3,354.43
06/14/2023	Expense			Jotform	1100 Cash in Bank	19.00	3,373.43
06/14/2023	Expense			Google	1100 Cash in Bank	60.00	3,433.43
Total for 7770 Software						\$98.99	
7777 Database							
Beginning Balance							3,127.92

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Total for 7777 Database							
8000 Legal & Professional Fees							
							5,815.05
							Beginning Balance
06/01/2023	Expense		Office of the Attorney General	NV Attorney General - AG Bill Payment	1100 Cash in Bank	1,744.10	7,559.15
06/09/2023	Expense		Michelle Fox	Zelle Transfer Conf# lkbqlv8bf; Fox, Michelle	1100 Cash in Bank	135.00	7,694.15
Total for 8000 Legal & Professional Fees						\$1,879.10	
8010 Legal							
							9,084.11
							Beginning Balance
Total for 8010 Legal							
Total for 8000 Legal & Professional Fees with subs						\$1,879.10	
8050 Prof Servs							
							9,619.38
							Beginning Balance
Total for 8050 Prof Servs							
8055 Lobbyist							
							11,459.25
							Beginning Balance
06/23/2023	Expense		Kathleen Laxalt	Kathleen Laxalt Bill Payment	1100 Cash in Bank	1,041.75	12,501.00
Total for 8055 Lobbyist						\$1,041.75	
Total for 8050 Prof Servs with subs						\$1,041.75	
8250 Dues & Reg							
							1,680.00
							Beginning Balance
Total for 8250 Dues & Reg							
8255 Membership							
							3,328.00
							Beginning Balance
Total for 8255 Membership							
Total for 8250 Dues & Reg with subs							
8500 Admin Serv							
8520 LCB							
							850.00
							Beginning Balance
Total for 8520 LCB							
Total for 8500 Admin Serv							
9001 Banking Fees							
							23.31
							Beginning Balance
Total for 9001 Banking Fees							
9002 Bank Crgs							
							127.60
							Beginning Balance
06/12/2023	Expense		Bank of America	External transfer fee - 3 Day - XXXXX7086	Confirmation: 1100 Cash in Bank	1.00	128.60
Total for 9002 Bank Crgs						\$1.00	
Total for 9001 Banking Fees with subs						\$1.00	
90100 Miscellaneous Expense							
							-667.02
							Beginning Balance
Total for 90100 Miscellaneous Expense							
PayPal Fees							
							11,509.31
							Beginning Balance
06/06/2023	Deposit		PAYPAL	DES:TRANSFER ID:XXXXX40784146	1100 Cash in Bank	18.45	11,527.76

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06/06/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX40784146	1100 Cash in Bank	5.90	11,533.66
06/06/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX40784146	1100 Cash in Bank	5.90	11,539.56
06/06/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX40784146	1100 Cash in Bank	6.67	11,546.23
06/06/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX40784146	1100 Cash in Bank	5.90	11,552.13
06/06/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX40784146	1100 Cash in Bank	5.90	11,558.03
06/06/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX40784146	1100 Cash in Bank	5.90	11,563.93
06/06/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX40784146	1100 Cash in Bank	15.91	11,579.84
06/06/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX40784146	1100 Cash in Bank	1.42	11,581.26
06/14/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX88402534	1100 Cash in Bank	5.90	11,587.16
06/14/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX88402534	1100 Cash in Bank	6.67	11,593.83
06/14/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX88402534	1100 Cash in Bank	5.11	11,598.94
06/14/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX88402534	1100 Cash in Bank	5.90	11,604.84
06/14/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX88402534	1100 Cash in Bank	5.90	11,610.74
06/14/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX88402534	1100 Cash in Bank	5.90	11,616.64
06/14/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX88402534	1100 Cash in Bank	5.90	11,622.54
06/14/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX88402534	1100 Cash in Bank	5.90	11,628.44
06/14/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX88402534	1100 Cash in Bank	3.57	11,632.01
06/14/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX88402534	1100 Cash in Bank	15.70	11,647.71
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	5.90	11,653.61
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	3.18	11,656.79
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	5.88	11,662.67
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	5.90	11,668.57
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	5.90	11,674.47
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	5.90	11,680.37
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	15.35	11,695.72
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	6.67	11,702.39
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	1.41	11,703.80
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	5.90	11,709.70
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	1.58	11,711.28
06/23/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX58521812	1100 Cash in Bank	5.90	11,717.18
06/28/2023	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX54155504	1100 Cash in Bank	1.41	11,718.59

NV State Board of Psychological Examiners

General Ledger

June 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
06/28/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX54155504 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.11	11,723.70
06/28/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX54155504 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	15.24	11,738.94
06/28/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX54155504 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	1.57	11,740.51
06/28/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX54155504 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	6.67	11,747.18
06/28/2023	Deposit			PAYPAL DES:TRANSFER ID:XXXXX54155504 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	11,753.08
Total for PayPal Fees						\$243.77	
Uncategorized Expense							
Beginning Balance							96.00
Total for Uncategorized Expense							
Reconciliation Discrepancies-1							
Beginning Balance							0.30
Total for Reconciliation Discrepancies-1							

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: July 14, 2023

ITEM:

4C - (For Possible Action) Discussion and Possible Action to Approve any Recommended Changes to the Proposed Budget for Fiscal Year 2024 (July 1, 2023 through June 30, 2024).

SUMMARY:

Based on actual revenue and expenditure numbers from FY 2023, there are a few adjustments to the FY2024 Budget. Under revenue, the amount in the deferred income category of new licensure and registrations was increased to reflect the amount that came in over the first quarter of the biennium and cast forward into Q2, 3, and 4. The amount projected to come in from licensure applications was increased a little based on the increasing number of applications the Board seems to be getting. As for the changes to expenditures, several items were adjusted based upon the real numbers from those expenditures during FY 2023. All changes are identified in the orange highlighted boxes. The proposed budget remains balanced, with revenue expected to exceed expenses.

**NV State Board of Psychological Examiners
Budget - Fiscal Year 2024**

		FY24 Budgeted Amount	FY24 Actual	% actual to budget
INCOME				
Deferred Revenue				
	Renewals - 7/1/23 and 1/1/24	161,460.66		0.00%
	Late Renewals - 7/1/23	31,639.96		0.00%
	New Licensure and Registrations	15,466.50		0.00%
Regular Revenue	23-24 Biennium Q4 New Licensure and Registrations			
	Applications			
	Psychologist Application	10,000.00		0.00%
	PA Application	3,500.00		0.00%
	Intern Application	800.00		0.00%
	Trainee Application	1,250.00		0.00%
	Non-Resident Consultant	800.00		0.00%
	CE App Fee	1,000.00		0.00%
	Other			

	Late Fees			
	Psychologist State Exam	8,000.00		0.00%
	New and Duplicate License	1,000.00		0.00%
	Verification of Licensure	200.00		0.00%
	Cost Recovered (Disciplinary)			
	Interest, Misc	50.00		0.00%
Total Income		\$235,167.12		0.00%

Payroll Expenses		FY23 Budgeted Amount	FY24 Actual	% actual to budget
	Board Salary/Per Diem	9,000.00		0.00%
	Executive Director	50,000.00		0.00%
	Staff Salary (Part-Time)	20,000.00		0.00%
	Staff Benefits Reserve	1,500.00		0.00%
	Investigator Salary	10,000.00		0.00%
	Workers Compensation	1,200.00		0.00%
	PERS	19,000.00		0.00%
	Payroll Taxes (SS, Medicare)	13,000.00		0.00%
	Other	700.00		0.00%
	Total Payroll	124,400.00		0.00%

Operating Expenses		FY23 Budgeted Amount	FY24 Actual	% actual to budget

	Out of State	6,500.00		0.00%
	Meals			
	Lodging			
	Airfare			
	In-State Travel	1,000.00		
	Supplies	750.00		0.00%
	Office Expense (Office Furniture, Shredding, Office Equipment)	2,500.00		0.00%
	Print-Copy	800.00		0.00%
	Copy Lease	1,400.00		0.00%
	Rent	14,500.00		0.00%
	Postage	250.00		0.00%
	DoIt Web SV	1,500.00		0.00%
	Telephone & Internet	1,750.00		0.00%
	Software & Database	7,000.00		0.00%
	Legal & Professional Fees	30,000.00		0.00%
	Tort Claim	1,000.00		0.00%
	Professional Services (Auditor, Bookkeeper, Lobbyist)	27,500.00		0.00%
	Dues & Reg (ASPPB, Conf, Continuing Ed)	6,000.00		0.00%
	Admin Services (LCB)	1,000.00		0.00%
	Banking Fees	250.00		0.00%
	PayPal Fees (against regular revenue)	1,250.00		
	Miscellaneous Expense	500.00		0.00%
	Uncategorized Expense	500.00		
	Total Expenses	\$105,950.00		0.00%

Total Expenses + Payroll	\$230,350.00	\$0.00	0.00%	
Total Income	\$ 235,167.12	\$0.00	0.00%	
Final Balance	\$4,817.12	\$0.00		

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

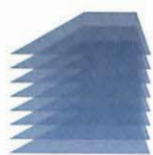
DATE: July 14, 2023

ITEM:

4D – (For Possible Action) Discussion and Possible Action to Approve Proposed Engagement Letter and invoice from David A. Hines of Campbell Jones Cohen CPAs for the Annual Board Audit.

SUMMARY:

Campbell Jones Cohen CPAs, which is the accounting firm that conducted the Board's annual audit last year, has reached out to the Board office with an engagement letter and invoice for the deposit. The firm has quoted a total of \$12,000.00 for the annual audit, and requests a \$6,000.00 deposit to secure their services. Their annual audit fee is accounted for in the FY2024 budget.



Campbell Jones
Cohen CPAs

P 702-255-2330
F 702-255-2203
6920 S. Cimarron Rd., Suite 100
Las Vegas, NV 89113
www.yournevadacpa.com

July 6, 2023

To the Executive Director and
Nevada State Board of Psychological Examiners
4600 Kietzke Lane, Bldg B-116
Reno, NV 89502

We are pleased to confirm our understanding of the services we are to provide Nevada State Board of Psychological Examiners for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Nevada State Board of Psychological Examiners as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's decision and analysis (MD&A), to supplement Nevada State Board of Psychological Examiners' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Nevada State Board of Psychological Examiners' RSI in accordance with the auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis

We have also been engaged to report on supplementary information other than RSI that accompanies Nevada State Board of Psychological Examiners' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Statements of Revenue and Expenditures – Budget and Actual – June 30, 2023
- 2) Supplementary Pension Information

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with the *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Board or to acts by management or employees acting on behalf of the Board. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Cash
- Revenue Recognition

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures-Internal Control

We will obtain an understanding of the Board and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Nevada State Board of Psychological Examiners' compliance with the provisions of applicable laws, regulations, contracts, agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will assist in preparing the financial statements and related notes of Nevada State Board of Psychological Examiners in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statement and tax services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation

of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Board from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Board involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Board received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Board complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. The Board is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities for the financial statements, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with the preparation of the financial statements and related notes and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the financial statements, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with

suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Board; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Campbell Jones Cohen CPAs and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of Nevada or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Campbell Jones Cohen CPAs personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Nevada. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Lisa Jones is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately July 31, 2023.

We estimate that our fees for the audit and other services other than the preparation of the information returns will be \$12,000 for the preparation of the information returns. The retainer is \$6,000. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

Reporting

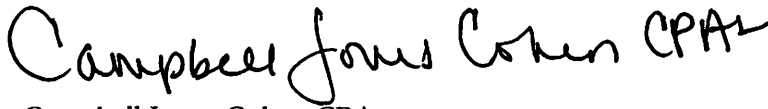
We will issue a written report upon completion of our audit of Nevada State Board of Psychological Examiners' financial statements. Our report will be addressed to Nevada State Board of Psychological Examiners. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue reports, or we may withdraw from this engagement.

We will also provide a report (which does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report

is not suitable for any other purpose. If during our audit we become aware that Nevada State Board of Psychological Examiners is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



Campbell Jones Cohen CPAs

RESPONSE:

This letter correctly sets forth the understanding of the Nevada State Board of Psychological Examiners.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

Campbell Jones Cohen CPAs

6920 S Cimarron Rd Ste 100
Las Vegas, NV 89113
702-255-2330

Nevada State Board of Psychological Examiners
46 Kietzke Lane, Bldg B-116
Reno, NV 89052

Invoice No. 88448
Date 07/06/2023
Client No. SCURR101

Retainer for 6.30.23 audited financial statement		\$ 6,000.00
	Prior Balance	<u>0.00</u>
	Total Amount Due	\$ <u>6,000.00</u>

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
6,000.00	0.00	0.00	0.00	0.00	6,000.00

For your convenience we are including the following option for credit card payments. You are welcome to email, mail or fax this form back to us with the information listed and we will promptly apply your payment.

Cardholder acknowledges receipt and/or services in the amount of the total shown here and agree to perform the obligations set forth in the cardholders agreement with the issuer.

MASTERCARD VISA AMERICAN EXPRESS DISCOVER

Credit Card #: _____

Date: _____ Exp date: _____ Code: _____

Signature: _____

Printed name: _____

Thank you for your prompt payment!

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: July 14, 2023

ITEM:

5A. (For Possible Action) Report, Discussion and Possible Action on Legislative Activities, including the work of Interim Committees, the 2023 Session of the Nevada Legislature, and any position the Board may take on Bills that have been signed into Law, Legislative Bills, and Bill Draft Requests that the Board is tracking, following, or that may impact the Board and its Operations.

Following is a table of the legislative bills the Board tracked during the legislative session that have now become law. More information about the bills that went before the 2023 Legislative session available on the Nevada Electronic Legislative Information System (NELIS): <https://www.leg.state.nv.us/App/NELIS/REL/82nd2023>

Bill No.	Relevant Summary	Status
AB37	Authorizes the establishment of the Behavioral Health Workforce Development Center of Nevada at one or more institutions within the Nevada System of Higher Education.	Approved by the Governor on June 15, 2023 Section 12 effective June 15, 2023. Section 10 effective July 1, 2023. Sections 1 to 10, inclusive, and 11 effective on June 15, 2023, for the purpose of performing any preparatory administrative tasks that are necessary to carry out the provisions of this act, and on October 1, 2023, for all other purposes.

AB156	<p>Establishes (1) the order in which a provider or program is required to prioritize persons for participation in certain publicly funded programs for the treatment of alcohol or other substance use disorders, and (2) certain requirements to ensure the access of offenders or prisoners who have been diagnosed with an opioid use disorder to medication-assisted treatment and the continuation of such treatment upon the release or transfer of such offenders or prisoners.</p>	<p>Approved by the Governor on June 15, 2023</p> <p>Section 19 effective June 15, 2023. Sections 1.28, 1.3, and 17.5 effective July 1, 2023. Sections 1.7 and 17 effective October 1, 2023. Sections 1 to 1.25, inclusive, 2 to 16.9, inclusive, and 18 effective on June 15, 2023, for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act, and on January 1, 2024, for all other purposes.</p>
AB219	<p>A public body may not hold a meeting to consider a contested case or a regulation by means of a remote technology system unless there is a physical location for the meeting where members of the general public are permitted to attend and participate. If such a meeting is conducted using a remote technology system, before the first period of the day devoted to public comment, the clear and complete instructions for a member of the general public to be able to call in to the meeting to provide public comment, including a telephone number or any necessary identification number of the meeting or other access code, must be read verbally.</p>	<p>Approved by the Governor on May 25, 2023</p> <p>Effective July 1, 2023</p>

AB236	Removes the exceptions that would permit a person to represent himself or herself as a psychologist without having been issued a license by the Board of Psychological Examiners, and specifies or revises existing law governing psychologists and the use of the title "psychologist" as they relate to the teaching of psychology or psychological research that does not involve the delivery or supervision of direct psychological services only when those activities are conducted at an accredited educational institution.	<p>Approved by the Governor May 22, 2023</p> <p>Section 3 effective May 23, 2023. Sections 1 and 2 of this act become effective: (a) May 23, 2023, for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act; and (b) On January 1, 2024, for all other purposes.</p>
AB244	Establishes the substantive rights of a person compelled to submit to a mental or physical examination under certain circumstances, and authorizes a person who has been aggrieved by the violation of certain rights to institute an action for injunctive and other relief.	<p>Approved by the Governor June 15, 2023</p> <p>Effective June 15, 2023</p>
SB119	Provides for the continuation of a requirement that certain third-party payers cover services provided through telehealth, except for services provided through audio-only interaction, in the same amount as services provided in person or through other means.	<p>Approved by the Governor on May 29, 2023</p> <p>Sections 1 to 1.9, inclusive, of this act effective July 1, 2023. Section 2 of this act effective May 29, 2023, and applies retroactively on and after May 20, 2023. Sections 3 and 4 of this act effective May 29, 2023.</p>
SB431	Appointment of a Secretary of Commerce and Administration in the Governor's Cabinet to have administrative oversight and responsibility for, among many others, the Nevada Board of Psychological Examiners.	<p>Approved by the Governor on June 16, 2023</p> <p>Sections 1 to 112, inclusive, 114 to 141.5, inclusive, and 142 to 146, inclusive, effective on July 1, 2023. Sections 113, 141.7 and 147 effective June 16, 2023.</p>

Assembly Bill No. 244—Assemblywoman Torres

CHAPTER.....

AN ACT relating to health care; establishing the substantive rights of a person compelled to submit to a mental or physical examination under certain circumstances; authorizing a person who has been aggrieved by the violation of certain rights to institute an action for injunctive and other appropriate relief in certain circumstances; repealing provisions relating to a mental or physical examination required of certain persons in a civil action; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

Existing law authorizes an observer to be present at a mental or physical examination ordered by a court for the purpose of discovery in a civil action. The observer may: (1) be an attorney for the person undergoing the examination; and (2) make an audio or stenographic recording of the examination. (NRS 52.380) In 2021, the Nevada Supreme Court held that such a statute is unconstitutional because it: (1) is a procedural statute that does not create a substantive right; and (2) attempts to abrogate an existing rule of procedure that the court “prescribed under its inherent authority to regulate the judicial process.” (*Lyft, Inc. v. Eighth Jud. Dist. Court*, 137 Nev. Adv. Op. 86, 501 P.3d 994, 1002 (2021); N.R.C.P. 35) **Section 2** of this bill repeals this statute.

Section 1 of this bill provides that, with certain exceptions, a person compelled to submit to a mental or physical examination pursuant to a court order, a contractual obligation or any other type of obligation has the right to: (1) receive notice of the examination at least 21 days before the date of the examination; (2) have an interpreter and certain observers present throughout the examination; (3) take notes or appoint an observer to take notes during the examination; and (4) after providing notice to the examiner, make certain recordings of the examination. **Section 1** further provides that the testimony or reports of the examiner are not privileged communications.

Section 1 authorizes a person compelled to submit to a mental or physical examination to bring an action against a person who has violated the rights established by **section 1**, if notice of the alleged violation is provided to that person not later than 7 days before the action is commenced. The person compelled to submit to a mental or physical examination may obtain certain remedies in that action, including: (1) attorney’s fees; (2) actual damages or a fine of \$1,500, whichever is greater; (3) injunctive and protective relief; and (4) an order prohibiting the use of any information gathered during the examination in any judicial or administrative proceeding.

Finally, **section 1** exempts from the requirements of **section 1** certain compelled mental or physical examinations, including, without limitation, such an examination conducted by an examiner with whom the person compelled to submit to the examination has a preexisting relationship as a patient or will have a future relationship as a patient.



EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~for mitted material~~ is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. Chapter 629 of NRS is hereby amended by adding thereto a new section to read as follows:

1. Notwithstanding any other provision of law and except as otherwise provided in this section, a person compelled to submit to a mental or physical examination pursuant to a court order, a contractual obligation or any other type of obligation retains the right to:

(a) Unless otherwise specified or agreed upon by both parties, receive notice of the requesting party's intention to compel the person to submit to a mental or physical examination at least 21 days before the date of the examination;

(b) Have any observer of choice present throughout the examination, including, without limitation, the person's attorney, provider of health care or any other person hired by or on behalf of the person;

(c) Have an interpreter present if the person believes that an interpreter is necessary to facilitate communication with the examiner;

(d) Take notes or appoint an observer to take notes during the examination; and

(e) After providing notice to the examiner, make an audio, stenographic or video recording of the examination or appoint an observer to make such a recording.

2. The testimony or reports of an examiner who conducts an examination of a person compelled to submit to a mental or physical examination described in subsection 1 are not privileged communications.

3. An examiner may suspend the examination of a person compelled to submit to a mental or physical examination pursuant to subsection 1 if an observer attending the examination disrupts or attempts to participate in the examination.

4. A person compelled to submit to a mental or physical examination may bring an action in a court of competent jurisdiction for a violation of this section to seek any or all of the following relief, if notice of the alleged violation is provided to the person who allegedly violated this section not later than 7 days before the action is commenced:

(a) Attorney's fees;



- 3 -

- (b) *Actual damages or a fine of \$1,500, whichever is greater;*
- (c) *Injunctive relief;*
- (d) *Protective relief; or*
- (e) *An order prohibiting the use of any information gathered at the examination in any judicial or administrative proceeding.*

5. *The provisions of subsection 1 do not apply to a person compelled to submit to a mental or physical examination pursuant to titles 5, 14, 15 and 39 of NRS and chapter 432B of NRS.*

6. *As used in this section:*

(a) *“Examiner” means a person conducting a mental or physical examination.*

(b) *“Mental or physical examination” does not include any evaluation:*

(1) *Made with respect to a child custody proceeding, as defined in NRS 125A.055; or*

(2) *Conducted by an examiner with whom the person compelled to submit to the examination has a preexisting relationship as a patient or will have a future relationship as a patient.*

Sec. 1.5. 1. The amendatory provisions of this act apply only to a mental or physical examination conducted on or after the effective date of this act.

2. As used in this section, “mental or physical examination” has the meaning ascribed to it in section 1 of this act.

Sec. 2. NRS 52.380 is hereby repealed.

Sec. 3. This act becomes effective upon passage and approval.

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BOARD OF PSYCHOLOGICAL EXAMINERS, NRS 641.030

The Board of Psychological Examiners, consisting of seven members appointed by the Governor. The Governor shall appoint each member of the Board to a term of 4 years. No member of the Board may serve more than two consecutive terms.

- (a) Four members who are licensed psychologists in the State of Nevada with at least 5 years of experience in the practice of psychology after being licensed.

<u>Member</u>	<u>First Term</u>	<u>Second Term</u>
Soseh Esmaeili	9/11/2020 – 6/30/2022	7/1/2022 – 6/30/2026
Stephanie Holland	7/1/2018 – 6/30/2022	7/1/2022 – 6/30/2026
Whitney Owens	8/15/2016 – 6/30/2020	7/1/2020 – 6/30/2024
Catherine Pearson	5/1/2022 – 4/30/2026	

- (b) One member who is a licensed psychologist in the State of Nevada with at least 5 years of experience in the practice of psychology after being licensed and who is a core faculty member at a doctorate-level program or internship location that is accredited by the American Psychological Association for at least 3 years before the time of appointment. If such a licensed psychologist is not available to serve, the Governor shall appoint one member who meets the requirements set forth in paragraph (a).

<u>Member</u>	<u>First Term</u>	<u>Second Term</u>
Lorraine Benuto	4/1/2022 – 3/31/2026	

- (c) One member who has resided in this State for at least 5 years and who represents the interests of persons or agencies that regularly provide health care to patients who are indigent, uninsured or unable to afford health care.

<u>Member</u>	<u>First Term</u>	<u>Second Term</u>
Stephanie Woodard	7/1/2019 – 6/30/2023	7/1/2023 – 6/30/2027

- (d) One member who is a representative of the general public.

<u>Member</u>	<u>First Term</u>	<u>Second Term</u>
Monique (McCoy) Abarca	7/1/2019 – 6/30/2023	

		6/23	5/23	4/23	3/23	2/23	1/23	12/22	11/22	10/22	9/22	8/22	7/22	FY23 Totals
Psychologists	Licenses Issued	6	5	5	4	2	6	4	1	4	5	3	4	49
	Applications Received	21	12	5	7	6	4	5	6	2	6	9	3	86
Psychological Assistants	Registrations Issued	0	1	0	0	0	2	1	1	1	6	3	2	17
	Applications Received	3	3	3	1	1	1	1	1	1	3	2	2	22
Psychological Interns	Registrations Issued	1	1	0	0	0	0	1	0	0	1	1	0	5
	Applications Received	0	2	0	0	1	0	0	1	2	1	0	1	8
Psychological Trainees	Registrations Issued	5	0	0	7	0	1	1	0	1	4	2	0	21
	Applications Received	5	1	0	1	7	0	0	1	1	1	1	3	21
Non-Resident Consultants	Registrations Issued	1	0	0	1	2	0	0	1	2	2	0	0	9
Background Checks	Reviewed	0	2	1	0	0	1	0	1	0	0	1	0	6
Continuing Education	Applications Reviewed	4	2	6	4	4	5	3	1	2	4	7	3	45
State Exams	Administered	9	5	7	3	3	4	4	2	4	6	7	4	58
Complaints	Received	5	1	1	2	3	0	0	0	1	1	0	0	14
	Informal	0	0	0	1	1	2	1	2	2	1	2	3	15
Totals		60	35	28	31	30	26	21	18	23	41	38	25	376

Licenses

<u>Active Licenses</u>	<u>Inactive</u>	<u>Expired</u>
666	62	448

Applications and Registrations

	<u>Psychs</u>	<u>PAs</u>	<u>PIs</u>	<u>PTs</u>
<u>Applications</u>	108	55	21	40
<u>Registrations</u>		33	8	36

For Informational Purposes Only

The following is an unofficial recitation of NAC Chapter 641 that integrates the amendments to NAC Chapter 641 that have been approved since 2018 with the 2016 version of NAC Chapter 641 that is currently published and publicly available. The Nevada Board of Psychological Examiners offers this version of NAC Chapter 641, inclusive of its own comments and notes, for informational purposes only pending the Legislative Counsel Bureau's publication of NAC Chapter 641 with all approved amendments integrated and codified.

NEVADA ADMINISTRATIVE CODE

**CHAPTER 641 - PSYCHOLOGISTS, LICENSED BEHAVIOR ANALYSTS,
LICENSED ASSISTANT BEHAVIOR ANALYSTS, AUTISM BEHAVIOR
INTERVENTIONISTS, PSYCHOLOGICAL ASSISTANTS, PSYCHOLOGICAL
INTERNS AND UNLICENSED PERSONNEL**

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- 641.001 Definitions.
- 641.003 "Applied behavior analysis" defined.
- 641.007 "Distance education course" defined.
- 641.008 "Licensed assistant behavior analyst" defined.
- 641.0085 "Licensed behavior analyst" defined.
- 641.011 "Psychological assistant" defined.
- 641.018 Submission of standards by accredited educational institution or public agency that employs psychological scientist.

FEES

- 641.019 Fees.

LICENSING REQUIREMENTS

- 641.020 Licensure or certification in another state not accepted when acquired through "grandfather" clause.
- 641.025 Issuance of license to psychologist licensed not less than 20 years in another state or Canada.
- 641.028 Issuance of license to psychologist licensed not less than 5 years in another jurisdiction.
- 641.029 Issuance of license to behavior analyst; provisional licenses.
- 641.031 Issuance of license to assistant behavior analyst; provisional licenses.
- 641.050 Education: Adoption of list of accredited programs; accredited educational institutions.

- [641.061](#) Educational requirements for psychologists: Submission of proof that unaccredited program completed before January 1, 2018, is equivalent to accredited program.
- [641.062](#) Educational requirements for psychologists: Submission of proof that unaccredited program completed on or after January 1, 2018, is equivalent to accredited program.
- [641.0625](#) Educational requirements for psychologists: Satisfaction of remaining requirements through program of respecialization or equivalent program.
- [641.063](#) Educational requirements for behavior analysts and assistant behavior analysts: Submission of proof that unaccredited program is equivalent to accredited program.
- [641.080](#) Supervised experience: Applicant for licensure as psychologist.
- [641.083](#) Supervision of licensed assistant behavior analysts and autism behavior interventionists.
- [641.112](#) State examination of applicant for licensure as a psychologist: Content; review of failed examination; reexamination; fee; prohibited acts.
- [641.113](#) State examination of applicants for licensure as licensed behavior analyst or licensed assistant behavior analyst: Content; reexamination; fee; prohibited acts.
- [641.120](#) National examination: Use; prerequisite for taking; reexamination.
- [641.132](#) Renewal of license.
- [641.133](#) Placement of license on inactive status; renewal or restoration to active status.
- [641.136](#) Continuing education: Requirements for renewal of license as a psychologist; acceptance or approval of courses and programs by Board.
- [641.1363](#) Continuing education: Requirements for renewal of license as a licensed behavior analyst or licensed assistant behavior analyst; courses and programs.
- [641.1365](#) Continuing education: Hours awarded for certain activities.
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- [641.1507](#) “Supervisor” defined.

Psychological Assistants and Interns

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- [641.1565](#) Supervision involving potential conflict of interest prohibited.
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- [641.157](#) Duties of supervisor regarding weekly meetings and individual supervision; grounds for discipline of supervisor.
- [641.158](#) Limitations on number of assistants, interns and supervisors.
- [641.159](#) Log of experience.
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Unlicensed Personnel

- [641.168](#) Psychological testing.

NONRESIDENT PSYCHOLOGICAL CONSULTANTS

- [641.169](#) Approval to practice.

PRACTICE BEFORE THE BOARD OF PSYCHOLOGICAL EXAMINERS

- [641.170](#) Requests for Board to adopt, file, amend or repeal regulations.
- [641.173](#) Pleadings.
- [641.175](#) Representation by attorney; conduct at hearing.

STANDARDS OF CONDUCT

- [641.200](#) Applicability.
- [641.204](#) Determination of organization as patient or client.
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- [641.207](#) Child custody evaluation.
- [641.208](#) Scope of practice for psychologist: Competency required; acquisition and use of new service or technique; unnecessary treatment; referral of certain patients; basis for rendering formal professional opinion; provision of consultation, intervention and referrals relating to patient health; discussion or consultation regarding medication.
- [641.209](#) Scope of practice for licensed behavior analyst or licensed assistant behavior analyst: Competency required; use of new method, service or technique; referral of certain clients; basis for rendering formal professional opinion.
- [641.210](#) Display of license by psychologist; communications with Board; notification of change of address or telephone number; professional fees; supervision of certain persons.

- [641.213](#) Display of license by licensed behavior analyst or licensed assistant behavior analyst; response to communications from Board and availability of records relating to inquiries and complaints; notification of change of address or telephone number; professional fees; supervision of certain persons.
- [641.215](#) Disclosure to patient or legal representative; termination of services; care of patients and research subjects.
- [641.219](#) Maintenance and availability of records.
- [641.224](#) Confidential information.
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- [641.241](#) Aiding in unlawful practice of psychology or applied behavior analysis; improper delegation of professional responsibilities; reporting of violation and exception.
- [641.245](#) Violation of law or regulation; use of fraud, misrepresentation or deception; improper filing of reports; violation of probation; failure to pay child support or to comply with certain warrants or subpoenas relating to determination of paternity or child support.
- [641.250](#) *Ethical Principles of Psychologists and Code of Conduct*: Adoption by reference; controlling provisions; revision.
- [641.255](#) “Professional and Ethical Compliance Code for Behavior Analysts”: Adoption by reference; controlling provisions; revision.

GENERAL PROVISIONS

NAC 641.001 Definitions. ([NRS 641.100](#)) As used in this chapter, unless the context otherwise requires, the words and terms defined in [NAC 641.003 to 641.011](#), inclusive, and sections 2 and 3 of this regulation have the meanings ascribed to them in those sections.

(Added to NAC by Bd. of Psychological Exam’rs by R089-03, eff. 1-18-2005; A by R209-09, 10-15-2010; *A by R133-17, 12-19-2018; A by R074-18, January 30, 2019*)

NAC 641.003 “Applied behavior analysis” defined. ([NRS 641.100](#)) “Applied behavior analysis” has the meaning ascribed to it in [NRS 689A.0435](#).

(Added to NAC by Bd. of Psychological Exam’rs by R209-09, eff. 10-15-2010)

NAC 641.007 “Home study course” defined. ([NRS 641.100](#)) “Home study course” means a course of instruction designed for home study in which:

1. Instruction to the participant on demand at a location at which the instructor is not physically present; and
2. There is no ability for the participant to communicate with the instructor in real time during the course of instruction.

(Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010; *A by R171-18, 1-30-2019*)

NAC 641.008 “Licensed assistant behavior analyst” defined. ([NRS 641.100](#))
 “Licensed assistant behavior analyst” has the meaning ascribed to it in [NRS 689A.0435](#).
 (Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010)

NAC 641.0085 “Licensed behavior analyst” defined. ([NRS 641.100](#)) “Licensed behavior analyst” has the meaning ascribed to it in [NRS 689A.0435](#).
 (Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010)

NAC 641.011 “Psychological assistant” defined. ([NRS 641.100](#)) “Psychological assistant” has the meaning ascribed to it in [NRS 641.0263](#).
 (Added to NAC by Bd. of Psychological Exam'rs by R089-03, eff. 1-18-2005; *A by R074-18, 1-30-2019*)

NOTE: *The following italicized sections were added to NAC Chapter 641 by [R074-18](#), effective January 30, 2019. The Board of Psychological Examiners has incorporated them into this section – “General Provisions” – until such time as the Legislative Counsel Bureau assigns each section an NAC Chapter 641 number and integrates them where appropriate into the published version of NAC Chapter 641.*

NAC 641.____ (R074-18, Sec. 2) *“Psychological intern” has the meaning ascribed to it in [NRS 641.0265](#).*
(Added to NAC by Bd. of Psychological Exam'rs by [R074-18, eff. 1-30-2019](#))

NAC 641.____ (R074-18, Sec. 3) *“Psychological trainee” has the meaning ascribed to it in [NRS 641.0267](#).*
(Added to NAC by Bd. of Psychological Exam'rs by [R074-18, eff. 1-30-2019](#))

NAC 641.____ (R074-18, Sec. 4) *As used in [NAC 641.1507 to 641.168](#), inclusive, and section 5 of this regulation, the words and terms defined in [NAC 641.1507](#) and section 5 of this regulation have the meanings ascribed to them in those sections.*
(Added to NAC by Bd. of Psychological Exam'rs by [R074-18, eff. 1-30-2019](#))

NAC 641.____ (R074-18, Sec. 5) *“Face-to-face” means an in-person interaction or an interaction through the use of audiovisual communication technology, not including standard telephone, facsimile or electronic mail.*
(Added to NAC by Bd. of Psychological Exam'rs by [R074-18, eff. 1-30-2019](#))

NAC 641.018 Submission of standards by accredited educational institution or public agency that employs psychological scientist. ([NRS 641.100](#), [641.390](#)) Each accredited educational institution or public agency that employs a person pursuant to subsection 1 of [NRS 641.390](#) shall submit a copy of the explicit standards to the Board as soon as practicable. If the

accredited educational institution or public agency revises the standards, it shall submit a copy of the revision to the Board within 30 days after the revision becomes effective.

(Added to NAC by Bd. of Psychological Exam'rs by R078-99, eff. 3-13-2000)

FEES

NAC 641.019 Fees. ([NRS 641.100](#), [641.110](#), [641.228](#))

1. Except as otherwise provided in [NRS 641.228](#), the Board will charge and collect the following fees:

For an application for licensure.....	\$150
For an application for registration as a psychological assistant, psychological intern or psychological trainee.....	150
For the state examination for licensure administered by the Board pursuant to NAC 641.112	Actual costs to the Board plus \$100
For the issuance of an initial license.....	25
For the biennial renewal or reinstatement of a license as a psychologist.....	600
For the registration of a firm, partnership or corporation.....	300
For the placement of a license on inactive status.....	100
For the biennial renewal of a license on inactive status.....	100
For the initial registration of a psychological assistant.....	150
For the registration of a psychological intern.....	75
For the registration of a psychological trainee.....	30
For the renewal of a registration of a psychological assistant.....	150
For the renewal of a registration of a psychological intern.....	75
For the renewal of a registration of a psychological trainee.....	30
For the restoration to active status of a license as a psychologist on inactive status.....	250
For the registration of a nonresident consultant.....	100
For reproduction and mailing of material for an application.....	30
For a change of name on a license.....	30
For a duplicate license.....	30
For copies of the provisions of NRS relating to the practice of psychology and the rules and regulations adopted by the Board....	30
For a letter of good standing.....	20
For the review and approval of a course or program of continuing education.....	30

2. The Board will annually determine the actual costs to the Board for the state examination administered by the Board pursuant to [NAC 641.112](#) for purposes of determining the fee charged and collected pursuant to subsection 1.

3. In accordance with [NRS 353C.115](#) and [NAC 353C.400](#), the Board will charge and collect from any person whose check or other method of payment is returned to the Board or otherwise dishonored because the person had insufficient money or credit with the drawee or financial institution to pay the check or other method of payment or because the person stopped payment on the check or other method of payment a fee of \$25 or such other amount as may subsequently be required by [NRS 353C.115](#) and [NAC 353C.400](#).

(Added to NAC by Bd. of Psychological Exam'rs, eff. 7-7-82; A 8-24-90; 7-11-94; 12-28-95; R153-97, 12-19-97; R078-99, 3-13-2000; R090-01, 2-7-2002; R077-02, 7-25-2002; R131-09, 1-28-2010; R209-09, 10-15-2010; R127-14, 6-28-2016; *A by R074-18, 1-30-2019; A by R169-18, 1-30-2019; A by R057-19, 12-22-2021*)—(Substituted in revision for NAC 641.135)

LICENSING REQUIREMENTS

NAC 641.020 Licensure or certification in another state not accepted when acquired through “grandfather” clause. ([NRS 641.100](#), [641.190](#)) It is the policy of the Board not to accept licensure or certification in another state for endorsement in Nevada if that licensure or certification was acquired through a “grandfather” clause.

[Bd. of Psychological Exam'rs, Policy No. 3, eff. 6-28-65]—(NAC A by R209-09, 10-15-2010)

NAC 641.025 Issuance of license to psychologist licensed not less than 20 years in another state or Canada. ([NRS 641.100](#), [641.110](#), [641.170](#), [641.190](#))

1. The Board may issue a license to practice as a psychologist to an applicant who:

(a) Has been licensed to practice psychology not less than 20 years in other states of the United States or in Canada, if that license was based on a doctoral degree which was earned from a regionally accredited program, accredited by a national regulatory body approved by the Board, and which relates primarily to psychology;

(b) Has not previously been convicted of a felony;

(c) Has not had the scope of the license to practice psychology limited by another jurisdiction;

(d) Has not previously been denied licensure by the Board;

(e) Has passed the state examination administered by the Board pursuant to [NAC 641.112](#);

(f) Submits to the Board the appropriate application and fees and three letters of professional reference that attest without reservation to the professional competence, moral character and current fitness to practice of the applicant; and

(g) Complies with subsection 1 of [NRS 641.160](#) by submitting:

(1) A complete set of the applicant's fingerprints to the Board with written permission authorizing the Board to forward the fingerprints to the Central Repository for Nevada Records of Criminal History for submission to the Federal Bureau of Investigation; or

(2) Verification to the Board that the applicant's fingerprints were so forwarded by the law enforcement agency or other authorized entity taking the fingerprints.

2. The Board may require the applicant to appear before the Board to demonstrate the applicant's:

- (a) Moral character;
- (b) Current fitness to practice psychology; or
- (c) Intent to practice psychology in a manner consistent with his or her education, training and experience.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 1-24-94; A by R153-97, 12-19-97; R090-01, 2-7-2002; R117-08, 12-17-2008; R131-09, 1-28-2010; R209-09, 10-15-2010)

NAC 641.028 Issuance of license to psychologist licensed not less than 5 years in another jurisdiction. (NRS 641.100, 641.190)

1. The Board will issue a license to practice as a psychologist to an applicant if the applicant:

(a) Has been licensed to practice psychology based on a doctoral degree that relates primarily to psychology and has been practicing psychology continuously for 5 years in a jurisdiction whose requirements have been determined by the Board to be at least equivalent to the requirements of [chapter 641](#) of NRS;

(b) Has been issued a Certificate of Professional Qualification in Psychology by the Association of State and Provincial Psychology Boards or holds a National Register of Health Service Psychologist credential from the National Register of Health Service Psychologists;

(c) Successfully completes an examination prescribed by the Board to test the applicant's knowledge of the statutes and regulations of the State of Nevada governing the practice of psychology;

(d) Has not previously been convicted of a felony;

(e) Has not been subject to disciplinary action in another jurisdiction;

(f) Does not have any outstanding complaints or charges pending against him or her in another jurisdiction;

(g) Has not previously been denied licensure by the Board;

(h) Submits to the Board the appropriate application and fees and three letters of professional reference that attest without reservation to the professional competence, moral character and current fitness to practice of the applicant; and

(i) Complies with subsection 1 of [NRS 641.160](#) by submitting:

(1) A complete set of the applicant's fingerprints to the Board with written permission authorizing the Board to forward the fingerprints to the Central Repository for Nevada Records of Criminal History for submission to the Federal Bureau of Investigation; or

(2) Verification to the Board that the applicant's fingerprints were so forwarded by the law enforcement agency or other authorized entity taking the fingerprints.

2. The Board may require the applicant to appear before the Board to demonstrate the applicant's:

- (a) Moral character;
- (b) Current fitness to practice psychology; and
- (c) Intent to practice psychology in a manner consistent with his or her education, training and experience.

(Added to NAC by Bd. of Psychological Exam'rs by R153-97, eff. 12-19-97; A by R131-09, 1-28-2010; R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.029 Issuance of license to behavior analyst; provisional licenses. ([NRS 641.100](#), [641.110](#), [641.160](#), [641.170](#))

1. The Board will issue a license as a licensed behavior analyst to an applicant who:
 - (a) Meets the requirements of subsection 2 of [NRS 641.170](#);
 - (b) Has been certified as a behavior analyst by the Behavior Analyst Certification Board, Inc., or its successor organization;
 - (c) Has not been convicted of a felony;
 - (d) Has not been subject to disciplinary action as a behavior analyst in another jurisdiction;
 - (e) Does not have any outstanding complaints or charges pending against him or her as a behavior analyst in another jurisdiction;
 - (f) Has not previously been denied licensure by the Board;
 - (g) Has passed the state examination administered by the Board pursuant to [NAC 641.113](#);
 - (h) Submits to the Board the appropriate application and fees and three letters of professional reference that attest without reservation to the professional competence, moral character and current fitness to practice of the applicant; and
 - (i) Complies with subsection 1 of [NRS 641.160](#) by submitting:
 - (1) A complete set of the applicant's fingerprints to the Board with written permission authorizing the Board to forward the fingerprints to the Central Repository for Nevada Records of Criminal History for submission to the Federal Bureau of Investigation; or
 - (2) Verification to the Board that the applicant's fingerprints were forwarded to the Central Repository by the law enforcement agency or other authorized entity taking the fingerprints.
2. The Board may require an applicant to appear before the Board to demonstrate the applicant's:
 - (a) Moral character;
 - (b) Current fitness to practice as a licensed behavior analyst; and
 - (c) Intent to practice as a licensed behavior analyst in a manner consistent with the applicant's education, training and experience.
3. The Board may issue a provisional license to an applicant who has completed all the requirements for licensure pursuant to subsection 1 other than successful completion of the written examination required by paragraph (f) of subsection 2 of [NRS 641.170](#). A provisional license is valid for not more than 1 year and may not be renewed.
4. The Board will, in addition to issuing a license to an applicant who meets the requirements of this section, issue to the applicant a copy of the license in the form of a card which is of a size to be carried in a wallet.

(Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010)

NAC 641.031 Issuance of license to assistant behavior analyst; provisional licenses. ([NRS 641.100](#), [641.110](#), [641.160](#), [641.170](#))

1. The Board will issue a license as a licensed assistant behavior analyst to an applicant who:

- (a) Meets the requirements of subsection 3 of [NRS 641.170](#);
 - (b) Has been certified as an assistant behavior analyst by the Behavior Analyst Certification Board, Inc., or its successor organization;
 - (c) Has not previously been convicted of a felony;
 - (d) Has not been subject to disciplinary action as an assistant behavior analyst in another jurisdiction;
 - (e) Does not have any outstanding complaints or charges pending against him or her as an assistant behavior analyst in another jurisdiction;
 - (f) Has not previously been denied licensure by the Board;
 - (g) Has passed the state examination administered by the Board pursuant to [NAC 641.113](#);
 - (h) Submits to the Board the appropriate application and fees and three letters of professional reference that attest without reservation to the professional competence, moral character and current fitness to practice of the applicant; and
 - (i) Complies with subsection 1 of [NRS 641.160](#) by submitting:
 - (1) A complete set of the applicant's fingerprints to the Board with written permission authorizing the Board to forward the fingerprints to the Central Repository for Nevada Records of Criminal History for submission to the Federal Bureau of Investigation; or
 - (2) Verification to the Board that the applicant's fingerprints were forwarded to the Central Repository by the law enforcement agency or other authorized entity taking the fingerprints.
2. The Board may require an applicant to appear before the Board to demonstrate the applicant's:
- (a) Moral character;
 - (b) Current fitness to practice as a licensed assistant behavior analyst; and
 - (c) Intent to practice as a licensed assistant behavior analyst in a manner consistent with the applicant's education, training and experience.
3. The Board may issue a provisional license to an applicant who has completed all the requirements for licensure pursuant to subsection 1 other than successful completion of the written examination required by paragraph (f) of subsection 3 of [NRS 641.170](#). A provisional license is valid for not more than 1 year and may not be renewed.
4. The Board will, in addition to issuing a license to an applicant who meets the requirements of this section, issue to the applicant a copy of the license in the form of a card which is of a size to be carried in a wallet.
- (Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010)

NAC 641.050 Education: Adoption of list of accredited programs; accredited educational institutions. ([NRS 641.100](#), [641.110](#), [641.170](#))

1. For the purposes of paragraph (d) of subsection 1 of [NRS 641.170](#), the Board adopts the current list of programs holding accreditation status from the American Psychological Association. This current list of programs may be obtained, free of charge, from the American Psychological Association, at the Internet address <http://www.apa.org/ed/accreditation>.
2. For the purposes of paragraph (d) of subsection 2 of [NRS 641.170](#), the Board adopts the current list of programs holding accreditation status from the Association for Behavior Analysis

International. This list is available at the Internet address <http://www.abainternational.org/BA/education/Education.asp>.¹

3. For the purposes of subsections 1, 2 and 3 of [NRS 641.170](#), the Board considers the following to be accredited educational institutions:

(a) In the United States, all institutions which are regionally accredited by regulatory bodies approved by the Council for Higher Education Accreditation and the United States Department of Education;

(b) In Canada, all institutions holding membership in the Association of Universities and Colleges of Canada; or

(c) In any other country, all institutions accredited by the respective official organization having such authority.

[Bd. of Psychological Exam'rs, § 641.040, eff. 12-14-78]—(NAC A 7-7-82; 8-3-88; 1-24-94; 12-28-95; R117-08, 12-17-2008; R209-09, 10-15-2010)

NAC 641.061 Educational requirements for psychologists: Submission of proof that unaccredited program completed before January 1, 2018, is equivalent to accredited program. ([NRS 641.100](#), [641.110](#), [641.170](#))

1. An applicant for licensure as a psychologist who, before January 1, 2018, has completed a training program within the United States that is not accredited by the American Psychological Association must establish to the satisfaction of the Board that the program is equivalent to a program accredited by the Association.

2. The applicant must present to the Board:

(a) Transcripts, a description of the training program, letters from the directors of the departments of the institution where the program is conducted or other suitable documents showing that the program substantially complies with the accreditation standards of the American Psychological Association.

(b) Proof of doctoral training at an institution which is considered by the Board to be an accredited educational institution pursuant to paragraph (a) of subsection 3 of [NAC 641.050](#).

(c) Proof that the primary purpose of the training program is the professional training of psychologists. Catalogs and brochures advertising the program must indicate that the program is intended to educate and train professional psychologists.

(d) Proof that the program:

(1) Is a recognizable, coherent organizational entity within the institution where the program is conducted.

(2) Is an integrated, organized sequence of study.

(3) Has an identifiable faculty composed primarily of psychologists and a psychologist who is responsible for the program.

(4) Has an identifiable body of students who are matriculated in the program for a degree.

(5) Includes supervised practical, internship, field or laboratory training appropriate to the practice of psychology.

(e) Proof that the curriculum encompasses at least 3 academic years of full-time graduate study, not including any internships. The Board will count only 12 semester hours or 18 quarter hours of preparation of a dissertation toward the 3 academic years of full-time graduate study.

¹ This Internet address no longer appears to be valid.

(f) Proof that the program requires at least 60 semester hours or 90 quarter hours of credit in courses in substantive psychology. Dissertation hours may be counted toward the minimum hours required.

(g) Proof that the applicant, while in the program, completed the equivalent of courses consisting of 3 semester hours in the following areas:

- (1) Scientific and professional ethics and standards.
 - (2) Research design and methodology.
 - (3) Statistics.
 - (4) Psychometrics.
 - (5) Biological bases of behavior, which may be satisfied by at least one of the following courses:
 - (I) Physiological psychology;
 - (II) Comparative psychology;
 - (III) Neuropsychology;
 - (IV) Psychopharmacology; or
 - (V) Human sexuality.
 - (6) Cognitive-affective bases of behavior, which may be satisfied by at least one of the following courses:
 - (I) Learning;
 - (II) Memory;
 - (III) Perception;
 - (IV) Cognition;
 - (V) Thinking;
 - (VI) Motivation; or
 - (VII) Emotion.
 - (7) Social bases of behavior, which may be satisfied by at least one of the following courses:
 - (I) Social psychology;
 - (II) Cultural, ethnic and group processes;
 - (III) Sex roles; or
 - (IV) Organizational and systems theory.
 - (8) Individual differences, which may be satisfied by at least one of the following courses:
 - (I) Personality theory;
 - (II) Human development;
 - (III) Abnormal psychology; or
 - (IV) Psychology of persons with disabilities.
- (h) The evaluation of the academic credentials of the applicant conducted pursuant to subsection 3 or 4.

3. Except as otherwise provided in subsection 4, to determine whether the content of the courses and the supervised practical, internship, field or laboratory training taken by an applicant are equivalent to a program accredited by the American Psychological Association pursuant to subsection 1, the applicant must have his or her academic credentials, including, without limitation, the required curriculum, evaluated by:

- (a) The Association of State and Provincial Psychology Boards; or

(b) The director of clinical training of a doctoral program that is accredited by the American Psychological Association and approved by the Board of Psychological Examiners.

4. An applicant who is unable to obtain an evaluation as required in subsection 3 may, upon the approval of the Board, have his or her academic credentials evaluated by a designee of the director of clinical training of a doctoral program that is accredited by the American Psychological Association.

5. The Board may establish a subcommittee to review the academic credentials of an applicant and present a recommendation to the Board. In determining whether to approve the academic credentials of an applicant pursuant to subsection 3 or 4, the Board will consider any recommendation from the Association of State and Provincial Psychology Boards, the director of clinical training of a doctoral program that is accredited by the American Psychological Association, or a designee of the director of clinical training of a doctoral program that is accredited by the American Psychological Association, as applicable, and the recommendation of the subcommittee, if any, but is not bound to follow such recommendations.

6. If the title of any course submitted by an applicant pursuant to paragraph (g) of subsection 2 does not adequately describe its content, the Board or subcommittee, as applicable, may require the applicant to submit additional information regarding the contents of the course, including, without limitation, a syllabus, a university catalog description or a statement from the instructor of the course.

7. If the Board finds that the training program completed by an applicant pursuant to this section is not equivalent to a program accredited by the American Psychological Association, the applicant may petition the Board for reconsideration. A decision of the Board upon reconsideration, or a decision of the Board to deny such a petition, is a final decision for the purposes of chapter 233B of NRS.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-3-88; A 8-24-90; 1-24-94; R117-08, 12-17-2008; R209-09, 10-15-2010; R038-16, 12-21-2016; *A by R114-19, 12-22-2021*)

NAC 641.062 Educational requirements for psychologists: Submission of proof that unaccredited program completed on or after January 1, 2018, is equivalent to accredited program. ([NRS 641.100](#), [641.110](#), [641.170](#))

1. An applicant for licensure as a psychologist who, on or after January 1, 2018, has completed a training program within the United States that is not accredited by the American Psychological Association must establish to the satisfaction of the Board that the program is equivalent to a program accredited by the Association.

2. The applicant must submit to the Board:

(a) Transcripts, syllabi, university catalog descriptions, a description of the training program, professional competency evaluations conducted of the applicant while in the program, letters from the directors of the departments of the institution where the program is conducted or other suitable documents showing that the program substantially complies with the accreditation standards for doctoral programs in the *Standards of Accreditation for Health Service Psychology* of the American Psychological Association, which is available, free of charge, at the Internet address <http://www.apa.org/ed/accreditation/index.aspx>, and Section C of the *Implementing Regulations* of the Commission on Accreditation of the American Psychological Association, which is available, free of charge, at the Internet address <http://www.apa.org/ed/accreditation/index.aspx>; and

(b) The evaluation of the academic credentials of the applicant conducted pursuant to subsection 4 or 5.

3. For the purposes of paragraph (a) of subsection 2, a training program “substantially complies with the accreditation standards for doctoral programs” if the applicant submits to the Board, without limitation, proof:

(a) Of doctoral training at an institution which is considered by the Board to be an accredited educational institution pursuant to paragraph (a) of subsection 3 of [NAC 641.050](#).

(b) That the primary purpose of the training program is to provide broad and general training in scientific psychology and in the foundations of practice in health service psychology. The program materials must demonstrate:

(1) The integration of empirical evidence and practice;

(2) That the training is sequential, cumulative, graded in complexity and designed to prepare students for practice or further organized training; and

(3) That the program requires respect for and understanding of cultural and individual differences and diversity.

(c) That the program:

(1) Is a recognizable, coherent organizational entity within the institution where the program is conducted.

(2) Is an integrated, organized sequence of study.

(3) Has stable leadership provided by one or more designated doctoral-level psychologists who:

(I) Are members of an identifiable core faculty of the program; and

(II) Together with other core faculty of the program have primary responsibility for the program’s design, implementation, evaluation and quality.

(4) Has an identifiable body of students who are matriculated in the program for the purpose of earning a degree.

(5) Includes supervised practicums which must include, without limitation:

(I) Supervised experience working with diverse persons who display a variety of presenting problems, diagnoses and issues;

(II) Supervised experience in settings committed to training and providing experiences consistent with health service psychology competencies, including, without limitation, those competencies listed in paragraphs (e) and (f);

(III) Supervision provided by appropriately trained and credentialed persons; and

(IV) Practicum evaluations which are based, at least in part, on direct observation, which may occur in person or via electronic means.

(d) That the program requires a student to complete successfully at least 3 academic years, or the equivalent, of full-time graduate study which includes at least 2 years, or the equivalent, of academic training and at least 1 year, or the equivalent, in full-time residence.

A person seeking to satisfy the requirement for 1 year in full-time residence based on equivalent experience must demonstrate that the experience achieved all the purposes of the requirement, including, without limitation, mentoring, supervision and evaluation regarding the development of professional competence. Experience in a program that was conducted entirely through electronic means may not be used to satisfy the requirements of this paragraph.

(e) That the applicant, while in the program, acquired and demonstrated substantial graduate-level understanding and competence in discipline-specific knowledge in the following areas:

- (1) The history and systems of psychology.
- (2) Affective aspects of behavior.
- (3) Biological aspects of behavior.
- (4) Cognitive aspects of behavior.
- (5) Social aspects of behavior.
- (6) Developmental aspects of behavior across the lifespan.
- (7) Advanced integrative knowledge in scientific psychology.
- (8) Research methods.
- (9) Quantitative methods.
- (10) Psychometrics.

(f) That the applicant, while in the program, achieved and demonstrated profession-wide competency in the following areas:

- (1) Research.
- (2) Ethical and legal standards.
- (3) Individual and cultural diversity.
- (4) Professional values, attitudes and behaviors.
- (5) Communication and interpersonal skills.
- (6) Assessment.
- (7) Intervention.
- (8) Supervision.
- (9) Consultation, interprofessional and interdisciplinary skills.

4. Except as otherwise provided in subsection 5, to determine whether the training program completed by an applicant is equivalent to a program accredited by the American Psychological Association pursuant to subsection 1, the applicant must have his or her academic credentials, including, without limitation, the required curriculum, evaluated by:

- (a) The Association of State and Provincial Psychology Boards; or
- (b) The director of clinical training of a doctoral program that is accredited by the American Psychological Association and approved by the Board of Psychological Examiners.

5. An applicant who is unable to obtain an evaluation as required in subsection 4 may, upon the approval of the Board, have his or her academic credentials evaluated by a designee of the director of clinical training of a doctoral program that is accredited by the American Psychological Association.

6. The Board may establish a subcommittee to review the academic credentials of an applicant and present a recommendation to the Board. In determining whether to approve the academic credentials of an applicant pursuant to subsection 4 or 5, the Board will consider any recommendation from the Association of State and Provincial Psychology Boards, the director of clinical training of a doctoral program that is accredited by the American Psychological Association, or a designee of the director of clinical training of a doctoral program that is accredited by the American Psychological Association, as applicable, and the recommendation of the subcommittee, if any, but is not bound to follow such recommendations.

7. If the Board finds that the training program completed by an applicant pursuant to this section is not equivalent to a program accredited by the American Psychological Association, the

applicant may petition the Board for reconsideration. A decision of the Board upon reconsideration, or a decision of the Board to deny such a petition, is a final decision for the purposes of [chapter 233B](#) of NRS.

(Added to NAC by Bd. of Psychological Exam'rs by R038-16, eff. 12-21-2016; [A by R114-19, 12-22-2021](#))

NAC 641.0625 Educational requirements for psychologists: Satisfaction of remaining requirements through program of respecialization or equivalent program. ([NRS 641.100, 641.110, 641.170](#)) To meet the educational requirements for licensure as a psychologist set forth in [NAC 641.061](#) or [641.062](#), or section 4 of this regulation, as applicable, an applicant who:

1. Has not earned a doctoral degree in psychology from an accredited educational institution approved by the Board or completed doctoral-level training from an accredited educational institution deemed equivalent by the Board in both subject matter and extent of training; and
2. Has met some of the educational requirements for licensure as a psychologist through the completion of doctoral-level training in a related field of study,
 - must satisfy the remaining educational requirements for licensure as a psychologist through the completion of a program of respecialization that is accredited by the American Psychological Association or a program deemed equivalent by the Board.

(Added to NAC by Bd. of Psychological Exam'rs by R038-16, eff. 12-21-2016; [A by R114-19, 12-22-2021](#))

NAC 641.063 Educational requirements for behavior analysts and assistant behavior analysts: Submission of proof that unaccredited program is equivalent to accredited program. ([NRS 641.100, 641.170](#))

1. An applicant for licensure as a licensed behavior analyst or a licensed assistant behavior analyst who has completed a training program not accredited by the Board must establish to the satisfaction of the Board that the program is equivalent to a program accredited by the Association for Behavior Analysis International or its successor organization.
2. The applicant must present to the Board transcripts, a description of the training program, letters from the directors of the departments of the institution where the program is conducted or other documents deemed suitable by the Board showing that the program substantially complies with the standards of the Association for Behavior Analysis International or its successor organization, including, without limitation, proof that the program requires at least as many hours covering specific subjects as required for accreditation by the Association for Behavior Analysis International or its successor organization.

(Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010)

NAC 641.080 Supervised experience: Applicant for licensure as psychologist. ([NRS 641.100, 641.110, 641.170](#))

1. Before an applicant is eligible for licensure as a psychologist, he or she must complete 2 years of supervised and documented experience that is the equivalent of full-time experience.
2. Except as otherwise provided in subsection 3, the 2 years of experience required pursuant to paragraph (e) of subsection 1 of [NRS 641.170](#) must be supervised experience and must comply with the following requirements:

- (a) The first year must satisfy the requirements of subsection 4; and

(b) The second year must be postdoctoral, must consist of not less than 1,750 hours and must:

- (1) Meet the guidelines established by the Association of State and Provincial Psychology Boards; or
- (2) Satisfy the requirements of subsection 6.

3. If an applicant has been licensed for at least 5 years in the District of Columbia or another state or territory of the United States and has had no disciplinary action or other adverse action taken against him or her by the regulatory body, the 2 years of experience required pursuant to paragraph (e) of subsection 1 of [NRS 641.170](#) must be supervised experience and must comply with the following requirements:

- (a) Each year must consist of not less than 1,500 hours;
- (b) One year must satisfy the requirements of subsection 4; and
- (c) One year must be postdoctoral and must satisfy the requirements of subsection 6.

4. For the purposes of paragraph (a) of subsection 2 and paragraph (b) of subsection 3, 1 year of supervised experience must be satisfactorily completed in:

(a) A doctoral internship program accredited by the American Psychological Association; or

(b) A doctoral internship that is equivalent to a doctoral internship in a program that is accredited by the American Psychological Association. An applicant, his or her proposed supervisor and a representative of the proposed agency or institution at which the internship will be conducted must submit to the Board a plan to meet the requirements of this paragraph and information showing that the proposed internship substantially complies with the accreditation standards for doctoral internship programs in the *Standards of Accreditation for Health Service Psychology* of the American Psychological Association, which is available, free of charge, at the Internet address <http://www.apa.org/ed/accreditation/index.aspx>, and Section C of the *Implementing Regulations* of the Commission on Accreditation of the American Psychological Association which is available, free of charge, at the Internet address <http://www.apa.org/ed/accreditation/section-c-soa.pdf>.² Substantial compliance with such standards may be demonstrated by submission to the Board of information showing that the proposed doctoral internship:

(1) Requires completion of the internship in an agency or institution that provides services to a population sufficient in number and diversity to give the intern adequate experiential exposure to meet the purposes, aims and competencies of the internship.

(2) Requires the intern to complete a minimum of 2,000 hours of training, which must be completed:

- (I) If on a full-time basis, in not less than 12 months; or
- (II) If on a part-time basis, in not less than 24 months.

(3) Offers education and training conducted in a single-site or multiple-site setting that prepares interns for the practice of health service psychology.

(4) Includes a training program that meets the requirements set forth in subsection 5.

5. A proposed doctoral internship that is not accredited by the American Psychological Association must include a training program that, without limitation:

² This internet address no longer appears to be valid.

(a) Is an integral part of the mission of the agency or institution in which the program is provided, with administrative and structural processes that facilitate systematic coordination, control, direction and organization of the training activities and resources of the program.

(b) Recognizes the importance of cultural and individual differences and diversity in the training of psychologists.

(c) Demonstrates the adequacy of its educational and training resources, including, without limitation, clerical and technical support, access to training materials and equipment that reflect the current knowledge base in the profession, and physical facilities that are appropriate for confidential interactions and are compliant with the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., and the regulations adopted pursuant thereto.

(d) Has policies and procedures that are consistent with those described in the accreditation standards for doctoral internship programs in the *Standards of Accreditation for Health Service Psychology* of the American Psychological Association, including, without limitation, policies relating to:

- (1) The recruitment and selection of interns;
- (2) The required prior doctoral preparation and experiences;
- (3) Providing administrative and financial assistance to interns;
- (4) The requirements for successful internship performance;
- (5) Performance evaluations, feedback, retention and termination decisions relating to interns;
- (6) The identification and remediation of insufficient competence and problematic behavior by an intern;
- (7) Grievance procedures for interns, including the provision of due process;
- (8) The requirements for supervision of an intern as set forth in paragraphs (q), (r) and (s);
- (9) Maintenance of records; and
- (10) Nondiscrimination, including documentation of such policies and operating procedures.

(e) Has policies and procedures that are consistent with the profession's current ethics code and which adhere to:

- (1) The regulations of the agency or institution; and
- (2) All applicable local, state and federal laws regarding due process and fair treatment.

(f) Requires the retention of records on the performance of interns and complaints and grievances against the program or persons associated with the program.

(g) Ensures a welcoming, supportive and encouraging learning environment for all interns, including those from diverse and underrepresented communities.

(h) Recognizes the right of interns, faculty and staff to be treated with courtesy and respect.

(i) Recognizes science as the core of health service psychology and relies on the current evidence base in the training and assessment of interns.

(j) Requires an intern to demonstrate competency in profession-wide competencies, including, without limitation:

- (1) Research;
- (2) Ethical and legal standards;

- (3) Individual and cultural diversity;
 - (4) Professional values, attitudes and behaviors;
 - (5) Communication and interpersonal skills;
 - (6) Assessment;
 - (7) Intervention;
 - (8) Supervision; and
 - (9) Consultation, interprofessional and interdisciplinary skills.
- (k) Demonstrates a clear and coherent plan for educational activities that support the achievement of interns in profession-wide and program-specific competencies.
- (l) Employs primarily an experiential training method that:
- (1) Involves the delivery of services by an intern in direct contact with recipients of those services; and
 - (2) Includes sufficient observation and supervision by doctoral-level licensed psychologists to facilitate the readiness of the intern to enter into the general practice of psychology upon completion of the training.
- (m) Follows a logical and cumulative training sequence that builds on the skills and competencies acquired by the intern during training and is graded in complexity in a manner consistent with that sequence.
- (n) Demonstrates that the tasks and duties associated with the delivery of service by an intern are primarily learning-oriented and that the training considerations of interns take precedence over the delivery of service and the generation of revenue.
- (o) Maintains appropriate and transparent communication practices, including, without limitation:
- (1) Articulating the commitment of the program to attracting and training diverse clients;
 - (2) Ensuring regular communication between the doctoral program and the doctoral internship program;
 - (3) Ensuring that all communications with potential and current interns are informative, accurate and transparent;
 - (4) Disclosing the status of the program with regard to accreditation; and
 - (5) Demonstrating a commitment to public disclosure.
- (p) Provides adequate financial support for:
- (1) Interns;
 - (2) Faculty and staff; and
 - (3) Sufficient and dependable training activities for the duration of the year or years of any contracts with interns.
- (q) Provides supervision in a regularly scheduled manner and ensures that:
- (1) Each intern has access to consultation and supervision during the times he or she is providing clinical services; and
 - (2) Each intern receives not less than 4 hours per week of supervision, including not less than 2 hours per week of face-to-face individual supervision by one or more doctoral-level licensed psychologists who are involved in an ongoing supervisory relationship with the intern and have primary professional responsibility for the cases on which face-to-face individual supervision is provided.
- (r) Ensures that any supervisory hours other than the 2 hours of face-to-face individual supervision required by subparagraph (2) of paragraph (q) are:

(1) Consistent with the definition of supervision in the glossary of the *Standards of Accreditation for Health Service Psychology* of the American Psychological Association;

(2) Conducted by health care professionals who are appropriately credentialed; and

(3) Interactive experiences in a group or individual format.

(s) Requires that overall responsibility for the supervision of interns, including oversight and integration of supervision provided by non-psychologist professionals, is maintained by doctoral-level licensed psychologists.

6. For the purposes of subparagraph (2) of paragraph (b) of subsection 2 and of paragraph (c) of subsection 3, supervised experience is credited only for:

(a) Professional work in a setting that provides an opportunity for interaction with colleagues and an opportunity for work with a broad range of clients, including, without limitation, a private practice and a public or private agency, institution or organization; and

(b) Work experience that is other than experience which is acquired in connection with a practicum for which graduate credits are granted and which complies with the following requirements:

(1) The number of hours required pursuant to paragraph (b) of subsection 2 or paragraph (a) of subsection 3 must be completed in not less than 10 months and not more than 3 years unless otherwise approved by the Board;

(2) Unless otherwise approved by the Board, at least 50 percent of the hours per week of the supervised experience must be spent providing clinical services, including, without limitation, psychological services rendered directly to an individual, couple, family or group, psychological testing, and individual or group supervision relating to those services;

(3) The hours per week of the supervised experience that are not spent in the manner set forth in subparagraph (2) must be spent engaging in an activity related to psychology, including, without limitation, teaching psychology, researching psychology and engaging in administrative activities related to psychology or in any other activity related to psychology; and

(4) At least 40 hours of the supervised experience must be spent receiving training in cultural, ethnic and group processes as social bases of behavior and at least 3 hours of individual face-to-face supervision must be spent focused on that area of psychology.

Such hours may be obtained by, without limitation:

(I) Conducting clinical work directly with culturally diverse or underserved populations;

(II) Reading materials related to culturally diverse populations;

(III) Researching an issue related to culturally diverse populations;

(IV) Attending a workshop, conference or seminar concerning working with culturally diverse populations;

(V) Giving a presentation related to culturally diverse populations at a workshop, conference or seminar; and

(VI) Authoring a publication related to culturally diverse populations.

7. Unless an applicant is registered as a psychological assistant or psychological intern, he or she may not apply hours during which he or she practiced as another type of licensed medical or behavioral health provider toward the supervised experience that is required for licensure as a psychologist pursuant to this section.

[Bd. of Psychological Exam'rs, § 641.100, eff. 12-14-78]—(NAC A 7-7-82; 8-24-90; 1-24-94; 12-28-95; R077-02, 7-25-2002; R089-03, 1-18-2005; R038-16, 12-21-2016; [A by R074-18, 1-30-2019](#))

REVISER'S NOTE.

The regulation of the Board of Psychological Examiners filed with the Secretary of State on December 21, 2016 (LCB File No. R038-16), which amended this section, contains the following provision not included in NAC:

“Sec. 18. 1. A person who engages in activities as a psychological intern in this State on December 21, 2016, or has engaged in such activities before that date, is exempt from the amendatory requirements of [NAC 641.080](#) until his or her internship is completed or terminated.

2. A person who supervises a psychological intern in this State on December 21, 2016, is exempt from the amendatory requirements of [NAC 641.080](#), [641.1567](#), [641.158](#) and section 2 of this regulation [[NAC 641.1517](#)] until his or her supervision of the psychological intern is completed or terminated.

3. A person who supervises a psychological assistant in this State on December 21, 2016, is exempt from the amendatory requirements of [NAC 641.156](#) and [641.158](#) until his or her supervision of the psychological assistant is completed or terminated.”

NAC 641.083 Supervision of licensed assistant behavior analysts and autism behavior interventionists. ([NRS 641.100](#), [641.110](#), [641.395](#))

1. A licensed assistant behavior analyst must be supervised by a psychologist or a licensed behavior analyst during at least 5 percent of the hours he or she works each month.

2. A psychologist, a licensed behavior analyst or a licensed assistant behavior analyst who supervises an autism behavior interventionist must supervise the autism behavior interventionist during at least 10 percent of the hours the autism behavior interventionist works each month.

3. The supervision required by subsections 1 and 2 must include, without limitation:

(a) At least 1 hour each month of one-on-one supervision; and

(b) At least 4 hours each month of additional direct supervision, which may include, without limitation:

(1) Videoconferencing, except that this must not constitute more than one-half of the time supervised each month; and

(2) Group meetings of not more than 10 persons, including each licensed assistant behavior analyst or autism behavior interventionist who is being supervised by the supervisor.

(Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010; A by R127-14, 6-28-2016)

NAC 641.112 State examination of applicant for licensure as a psychologist: Content; review of failed examination; reexamination; fee; prohibited acts. ([NRS 641.100](#), [641.110](#), [641.180](#))

1. The Board will administer a state examination to each applicant for a license as a psychologist.

2. The state examination will consist of questions addressing the practice of professional psychology, including, without limitation, federal and state laws, ethical principles and codes of professional conduct relevant to the practice of psychology in this State. At least 30 days before the state examination, the Board will furnish a description of the content to be covered in the state examination to each applicant.

3. An applicant who fails the state examination may review his or her state examination upon written request submitted to the Board. The written request must be submitted within 10 days after receiving written notice of the failure.

4. An applicant who fails the state examination:

(a) Once or twice may retake the state examination.

(b) Three times may not retake the state examination unless the applicant requests permission and obtains approval from the Board to retake the state examination for a fourth time. The applicant must submit to the Board a written request to retake the state examination and a written plan explaining the steps the applicant will take to pass the state examination. The Board will approve the request to retake the state examination if the Board determines that the written plan submitted by the applicant is likely to result in the applicant passing the state examination.

(c) Four or more times may not retake the state examination except as otherwise provided in this paragraph, and his or her application for licensure pursuant to [NRS 641.160](#) is deemed denied. A person whose application is deemed denied pursuant to this paragraph may, not earlier than 18 months after the date on which he or she is notified by the Board that he or she failed that state examination for the immediately preceding time, request permission in writing from the Board to reapply for licensure and retake the state examination. The Board will, if good cause is shown, approve the request.

5. The fee for the state examination must be paid before the state examination is administered. A fee must be paid each time the applicant takes the state examination.

6. An applicant shall not:

(a) Remove any notes taken during the state examination;

(b) Record the state examination by electronic or other means; or

(c) Engage in any other conduct that results in the disclosure of the contents of the state examination.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 7-11-94; A by R078-99, 3-13-2000; R131-09, 1-28-2010; R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.113 State examination of applicants for licensure as licensed behavior analyst or licensed assistant behavior analyst: Content; reexamination; fee; prohibited acts. ([NRS 641.100](#), [641.110](#), [641.170](#), [641.172](#))

1. The Board will administer a state examination to each applicant for a license as a licensed behavior analyst or a licensed assistant behavior analyst.

2. The state examination will consist of questions addressing the practice of applied behavior analysis, including, without limitation, federal and state laws, ethical principles and codes of professional conduct relevant to the practice of applied behavior analysis in this State. At least 30 days before the state examination is administered, the Board will furnish a description of the content to be covered in the examination to each applicant.

3. An applicant who fails the state examination:

(a) Once or twice may retake the state examination.

(b) Three times may not retake the state examination unless the applicant requests permission and obtains approval from the Board to retake the state examination for a fourth time. The applicant must submit to the Board a written request to retake the state examination and a written plan explaining the steps the applicant will take to pass the state examination. The Board will approve the request to retake the state examination if the Board determines that the written plan submitted by the applicant is likely to result in the applicant passing the state examination.

(c) Four or more times may not retake the state examination except as otherwise provided in this paragraph, and his or her application for licensure pursuant to [NRS](#)

[641.160](#) is deemed denied. A person whose application is deemed denied pursuant to this paragraph may, not earlier than 18 months after the date on which he or she is notified by the Board that he or she failed that state examination for the immediately preceding time, request permission in writing from the Board to reapply for licensure and retake the state examination. The Board will, if good cause is shown, approve the request.

4. The fee for the state examination must be paid before the examination is administered. A fee must be paid each time the applicant takes the state examination.

5. An applicant shall not:

- (a) Remove any notes taken during the state examination;
- (b) Record the state examination by electronic or other means; or
- (c) Engage in any other conduct that results in the disclosure of the contents of the state examination.

(Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010; A by R127-14, 6-28-2016)

NAC 641.120 National examination: Use; prerequisite for taking; reexamination. ([NRS 641.100](#), [641.180](#))

1. The national examination constitutes one portion of the examination for licensure as a psychologist.

2. Except as otherwise provided in subsection 3, an applicant for a license may take the national examination after the applicant has graduated with a doctoral degree from:

(a) A training program which is accredited by the American Psychological Association or a program which meets the requirements of:

(1) [NAC 641.061](#) if the applicant graduated from a program within the United States before January 1, 2018;

(2) [NAC 641.062](#) if the applicant graduated from a program within the United States on or after January 1, 2018; or

(3) Section 4 of this regulation if the applicant graduated from a program completed outside the United States; or

(b) An institution which meets the requirements of subsection 3 of [NAC 641.050](#).

3. An applicant who fails the national examination:

(a) Once or twice may retake the examination.

(b) Three times may not retake the examination unless the applicant requests permission and obtains approval from the Board to retake the examination for a fourth time. The applicant must submit to the Board a written request to retake the examination and a written plan explaining the steps the applicant will take to pass the examination. The Board will approve the request to retake the examination if the Board determines that the written plan submitted by the applicant is likely to result in the applicant passing the examination.

(c) Four or more times may not retake the examination except as otherwise provided in this paragraph, and his or her application for licensure pursuant to [NRS 641.160](#) or [NAC 641.062](#), or section 4 of this regulation, as applicable, is deemed denied. A person whose application is deemed denied pursuant to this paragraph may, not earlier than 18 months after the date on which he or she notified the Board that he or she failed the examination for the immediately preceding time, request permission in writing from the Board to reapply for licensure and retake the examination. The Board will, if good cause is shown, approve the request.

[Bd. of Psychological Exam'rs, § 641.070, eff. 12-14-78]—(NAC A 7-7-82; 8-24-90; R089-03, 1-18-2005; R131-09, 1-28-2010; R209-09, 10-15-2010; R127-14, 6-28-2016; R038-16, 12-21-2016; *A by R114-19, 12-22-2021*)³

NAC 641.132 Renewal of license. ([NRS 641.100](#), [641.110](#), [641.220](#), [641.232](#))

1. To renew his or her license, a psychologist, licensed behavior analyst or a licensed assistant behavior analyst must submit to the Board an application for renewal, the required fees and the form for the biennial report of continuing education required pursuant to subsection 2. The licensee shall retain evidence of the completion of the continuing education required by [NAC 641.136](#) or [641.1363](#), as applicable, for at least 5 years after the completion of that continuing education. Evidence of completion of continuing education includes, without limitation, a letter signed by the instructor of the course or program or the agent of the sponsoring agency or organization, and a certificate of completion approved by the Board pursuant to [NAC 641.138](#). Upon the request of the Board, the licensee must provide evidence of completion of the continuing education.

2. The Board will mail to each licensee, before the expiration of his or her license, a form for the biennial report of continuing education. Each applicant for renewal must sign the form certifying that:

(a) He or she has completed the continuing education required by [NAC 641.136](#) or [641.1363](#), as applicable; and

(b) The evidence of completion of continuing education required pursuant to subsection 1 is true and accurate.

3. If a licensee misrepresents the completion of continuing education, he or she will be subject to disciplinary action, including, without limitation, suspension, revocation or nonrenewal of his or her license. A licensee whose license has been suspended or not renewed must complete the continuing education required by [NAC 641.136](#) or [641.1363](#), as applicable, before the Board will consider whether to reinstate his or her license.

4. If a licensee does not satisfy the continuing education requirement, his or her license will not be renewed and he or she will be subject to disciplinary action. The Board may grant a licensee a 60-day extension if the licensee submits to the Board, on or before December 1 immediately preceding the expiration of his or her license, a written request for an extension which includes a compelling explanation for his or her inability to complete the continuing education requirement during the immediately preceding 2 years.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R090-01, 2-7-2002; R209-09, 10-15-2010)

NAC 641.133 Placement of license on inactive status; renewal or restoration to active status. ([NRS 641.100](#), [641.110](#), [641.160](#), [641.170](#))

1. Upon written request to the Board and payment of the fee prescribed by the Board, a psychologist, licensed behavior analyst or licensed assistant behavior analyst may have his or her license placed on inactive status.

2. A person whose license is placed on inactive status shall not engage in the practice of psychology or applied behavior analysis, as applicable, during the period in which the license is on inactive status.

³ NAC 641.120 had previously been repealed in [R133-17](#).

3. A person who wishes to renew a license that is placed on inactive status must submit to the Board:
 - (a) An application for the renewal of the license; and
 - (b) The fee for the biennial renewal of a license on inactive status.
4. A person whose license is placed on inactive status may apply to the Board to have the license restored to active status. The Board will restore the license to active status upon:
 - (a) The submission of an application for the restoration of the license;
 - (b) The payment of the appropriate fee as set forth in [NAC 641.019](#) for the restoration to active status of a license on inactive status;
 - (c) The submission of proof of completion of the requirements for continuing education for the 2 years immediately preceding the date of the application;
 - (d) If the applicant has engaged in the practice of psychology or applied behavior analysis, as applicable, in another jurisdiction during the period his or her license was on inactive status, the submission of proof that he or she is in good standing and that there are no disciplinary proceedings pending against him or her in that jurisdiction;
 - (e) Submission of any other proof the Board may require to determine whether the applicant is qualified and competent to engage in the practice of psychology or applied behavior analysis, as applicable; and
 - (f) If the Board considers it necessary, the successful completion of the national examination or the state examination administered by the Board pursuant to [NAC 641.112](#) or [641.113](#), as applicable.

(Added to NAC by Bd. of Psychological Exam'rs by R078-99, eff. 3-13-2000; A by R090-01, 2-7-2002; R131-09, 1-28-2010; R209-09, 10-15-2010)

NAC 641.136 Continuing education: Requirements for renewal of license as a psychologist; acceptance or approval of courses and programs by Board. ([NRS 641.100](#), [641.110](#), [641.220](#))

1. To renew his or her license, a psychologist must certify to the Board that during the 2 years immediately preceding the date he or she submits an application for renewal, he or she has completed 30 hours of continuing education in courses approved by the Board. At least 6 hours must include instruction in scientific and professional ethics and standards, and common areas of professional misconduct. At least 2 hours must include instruction in evidence-based suicide prevention and awareness. Not more than 15 hours may be obtained from an approved home study course. A licensee may not receive credit for continuing education for a course in which he or she is the instructor.
2. Except as otherwise provided in subsection 3, the Board will accept the following types of continuing education courses or programs:
 - (a) Formally organized workshops, seminars or classes which maintain an attendance roster and are conducted by or under the auspices of an accredited institution of higher education offering graduate instruction.
 - (b) Workshops, seminars or classes which maintain an attendance roster and are certified or recognized by a state, national or international accrediting agency, including, but not limited to:
 - (1) The American Psychological Association;
 - (2) The American Psychiatric Association;
 - (3) The American Medical Association;
 - (4) The American Association for Marriage and Family Therapy;

- (5) The American Counseling Association;
 - (6) The International Congress of Psychology; or
 - (7) The National Association of Social Workers.
- (c) Other workshops, classes, seminars and training sessions in psychology or a closely related discipline which have a formal curriculum and attendance roster and receive approval by the Board.
- (d) Home study courses in psychology or a closely related discipline that are approved by the Board.

3. Before a licensee may receive credit for continuing education for a course in scientific and professional ethics and standards and common areas of professional misconduct or a course in evidence-based suicide prevention and awareness, the licensee must submit information concerning the course to the Board for approval of the course unless the Board has previously approved the course. The Board will make available at its office a list of courses and programs that are currently approved by the Board.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R090-01, 2-7-2002; R117-08, 12-17-2008; R209-09, 10-15-2010; R038-16, 12-21-2016; A by R171-18, 1-30-2019)

NAC 641.1363 Continuing education: Requirements for renewal of license as a licensed behavior analyst or licensed assistant behavior analyst; courses and programs. ([NRS 641.100](#), [641.110](#), [641.220](#))

1. To renew his or her license, a licensed behavior analyst or licensed assistant behavior analyst must certify to the Board that during the 2 years immediately preceding the date he or she submits an application for renewal, the applicant has completed 30 hours of continuing education that is approved by the Board. At least 6 hours must include instruction in scientific and professional ethics and standards, and common areas of professional misconduct. At least 2 hours must include instruction in evidence-based suicide prevention and awareness. Not more than 15 hours may be obtained from an approved home study course.

2. A licensed behavior analyst or licensed assistant behavior analyst may not receive continuing education credit for a workshop, seminar, class or course in which he or she is the instructor.

3. Except as otherwise provided in subsection 4, the continuing education required pursuant to this section may include, without limitation:

(a) A workshop, seminar, class or home study course in psychology, applied behavior analysis or a closely related discipline which maintains an attendance roster and which is:

- (1) Conducted under the auspices of an accredited college or university offering undergraduate- or graduate-level instruction; or
- (2) Certified or recognized by a state, regional, national or international accrediting agency, including, without limitation:
 - (I) The American Association for Marriage and Family Therapy;
 - (II) The American Counseling Association;
 - (III) The American Medical Association;
 - (IV) The American Psychiatric Association;
 - (V) The American Psychological Association;
 - (VI) The Association for Behavior Analysis International;
 - (VII) The Behavior Analyst Certification Board, Inc.;
 - (VIII) The International Congress of Psychology; and
 - (IX) The National Association of Social Workers; or

(b) A workshop, seminar, class or home study course in psychology, applied behavior analysis or a closely related discipline which is approved by the Board.

4. Before a licensed behavior analyst or a licensed assistant behavior analyst may receive credit for continuing education for a course in scientific and professional ethics and standards, and common areas of professional misconduct or a course in evidence-based suicide prevention and awareness, he or she must submit information concerning the course to the Board for approval of the course, unless the Board has previously approved the course. The Board will make available at its office a list of courses and programs that are currently approved by the Board.

(Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010; A by R038-16, 12-21-2016; *A by R171-18, 1-30-2019*)

NAC 641.1365 Continuing education: Hours awarded for certain activities. ([NRS 641.100](#), [641.220](#)) The Board will award not more than 8 hours of continuing education within a 2-year period to any person licensed by the Board who is appointed by the Board to:

1. Conduct or develop an examination; or
2. Serve on a committee approved by the Board.

(Added to NAC by Bd. of Psychological Exam'rs by R078-99, eff. 3-13-2000; A by R131-09, 1-28-2010)

NAC 641.137 Continuing education: Requirements for course or program; subjects. ([NRS 641.100](#), [641.220](#))

1. A continuing education course or program must be approved by the Board pursuant to [NAC 641.136](#) or [641.138](#) and:

- (a) Be presented in accordance with accepted educational principles at a doctoral or postdoctoral level which is appropriate for professional psychologists;
- (b) Be at least 1 hour in length, not including breaks; and
- (c) Be primarily related to the study of psychology or have a potential application to the practice of psychology.

2. The subjects acceptable for a continuing education course or program include, but are not limited to:

- (a) Scientific and professional ethics and standards;
- (b) Forensic issues;
- (c) Research design and methodology;
- (d) Tests and measurements;
- (e) Psychotherapeutic techniques;
- (f) Biological bases of behavior, including physiological psychology, comparative psychology, neuropsychology, human sexuality and psychopharmacology;
- (g) Cognitive and emotional bases of behavior, including learning, memory, perception, cognition, thinking, motivation and emotion;
- (h) Social bases of behavior, including social, group, cultural and ethnic processes, sex roles, and organization and systems therapy;
- (i) Differences in persons, including personality therapy, human development, abnormal psychology, psychopathology and the psychology of persons with disabilities; and
- (j) Evidence-based suicide prevention and awareness.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R090-01, 2-7-2002; R038-16, 12-21-2016)

NAC 641.138 Continuing education: Request for approval of course or program. ([NRS 641.100](#), [641.220](#))

1. The Board will evaluate a written request for the approval of a continuing education course or program which is submitted by the sponsoring organization or agency on a form provided by the Board at least 30 days before the first day of the course or program. If the Board does not approve a course or program, the sponsoring organization or agency may, within 30 days after it receives notice of the Board's disapproval, submit to the Board a written request for reconsideration. A request for reconsideration will be considered by the Board at its next regularly scheduled meeting.

2. A written request for approval must include, without limitation:

- (a) The name, address and telephone number of the person submitting the application;
- (b) The name of the sponsoring organization or agency;
- (c) The title of the continuing education course or program;
- (d) The date, time and location of the course or program;
- (e) The number and type of persons expected to attend the course or program and the maximum enrollment, if any;
- (f) The number of hours of instruction, excluding breaks;
- (g) The subjects that the course or program will cover;
- (h) For each instructor:
 - (1) His or her name, address and daytime telephone number; and
 - (2) His or her professional affiliations, educational background and work history which is relevant to the course or program;
- (i) A description of:
 - (1) The goal or purpose of the course or program;
 - (2) The content of the course or program;
 - (3) The objectives of the course or program;
 - (4) The amount of time which will be allotted for each objective of the course or program;
 - (5) The instructor who will teach each objective of the course or program;
 - (6) The method of teaching each objective of the course or program; and
 - (7) The evaluation process which will be used to determine whether the participants achieved the objectives of the course or program;
- (j) A copy of the refund form for the course or program which includes a statement of the refund policy;
- (k) A copy of the certificate of completion for the course or program which must include space for:
 - (1) The name of the sponsoring organization;
 - (2) The name and signature of each instructor;
 - (3) The name of the person who completed the course or program and his or her license number;
 - (4) The title of the course or program;
 - (5) The number of hours of the course or program;
 - (6) The date and location of the course or program; and
 - (7) The signature of a person who represents the sponsoring organization; and
- (l) A copy of the brochure or advertising material, if any, for the course or program.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95)

NAC 641.139 Continuing education: Responsibilities of sponsor of course or program. ([NRS 641.100](#), [641.220](#)) A sponsoring agency or organization of a continuing education course or program shall provide to the Board:

1. The attendance roster for the course or program; and
2. Written documentation for each licensee who successfully completed the objectives of the course or program.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95)

NAC 641.1395 Continuing education: Investigation of complaint regarding course or program. ([NRS 641.100](#), [641.220](#)) If the Board receives a written complaint concerning an instructor of a continuing education course or program, a sponsoring agency or organization, or both, the Board may investigate the complaint. The investigation may include a determination of the relevant facts and an investigation of the materials and records of the instructor for the course or program.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95)

NAC 641.150 Genuine collaboration. ([NRS 641.100](#)) A psychologist who practices psychotherapy shall be deemed to have engaged in "genuine collaboration" if:

1. The client has not had a recent physical examination and the psychologist refers the client to a qualified physician for such evaluation.
2. The patient's symptoms or complaints may have a physical basis and the psychologist refers the client to a qualified physician for consultation and evaluation.
3. Medication or hospitalization are considered as possibilities for treatment of the client and the psychologist refers the client to a qualified physician for a decision and possible treatment.

[Bd. of Psychological Exam'rs, Policy No. 4, eff. 6-28-65]

NOTE: *The following italicized sections were added to NAC Chapter 641 by [R114-19](#), effective December 22, 2021. Because the Legislative Counsel Bureau has not yet incorporated these sections into the currently published version of NAC Chapter 641, the Board of Psychological Examiners has incorporated them into this section – "Licensing Requirements" – until such time as the Legislative Counsel Bureau assigns each section an NAC Chapter 641 number and integrates them where appropriate into the published version of NAC Chapter 641.*

NAC 641.____ (R114-19, Sec. 2) *For the purpose of this chapter, a training program is completed within the United States if the program is completed within the geographic boundaries of the United States, Puerto Rico, the United States Virgin Islands or any territory or insular possession subject to the jurisdiction of the United States.*

(Added to NAC by Bd. of Psychological Exam'rs by [R114-19](#), eff. 12-22-2021)

NAC 641.____ (R114-19, Sec. 3)

1. *The Board may issue a license to practice as a psychologist to an applicant who has completed a training program outside the United States that is not accredited by the American Psychological Association if the applicant:*

(a) Submits to the Board with his or her application evidence satisfactory to the Board that the applicant:

(1) Meets the requirements of subsection 1 of [NRS 641.170](#);

(2) If the training program completed by the applicant was not conducted in English, has obtained a score of not less than 80 on the Test of English as a Foreign Language, internet-Based Test, administered by the Educational Testing Service;

(3) Has not been convicted of a felony;

(4) Has not been subject to disciplinary action in another jurisdiction;

(5) Does not have any outstanding complaints or charges pending against him or her in another jurisdiction;

(6) Has not previously been denied licensure by the Board;

(7) Has passed the state examination administered by the Board pursuant to [NAC 641.112](#); and

(8) Has passed the national examination required by [NRS 641.180](#);

(b) Submits to the Board with his or her application three letters of professional reference that attest without reservation to the professional competence, moral character and current fitness to practice of the applicant;

(c) Submits to the Board with his or her application evidence satisfactory to the Board that the applicant has complied with section 4 of this regulation and that the Board has determined that the training program completed by the applicant is equivalent to a program accredited by the American Psychological Association; and

(d) Complies with subsection 1 of [NRS 641.160](#) by submitting:

(1) A complete set of the applicant's fingerprints to the Board with written permission authorizing the Board to forward the fingerprints to the Central Repository for Nevada Records of Criminal History for submission to the Federal Bureau of Investigation; or

(2) Verification to the Board that the applicant's fingerprints were so forwarded by the law enforcement agency or other authorized entity taking fingerprints.

2. The Board may require an applicant pursuant to this section to appear before the Board to demonstrate the applicant's:

(a) Moral character;

(b) Current fitness to practice psychology; and

(c) Intent to practice psychology in a manner consistent with his or her education, training, and experience.

(Added to NAC by Bd. of Psychological Exam'rs by [R114-19](#), eff. 12-22-2021)

NAC 641.____ (R114-19, Sec. 4)

1. An applicant for licensure as a psychologist who has completed a training program outside of the United States that is not accredited by the American Psychological Association must establish to the satisfaction of the Board that the program is equivalent to a program accredited by the Association.

2. The applicant must submit to the Board:

(a) An original diploma or other certificate of graduation from the training program, which will be returned to the applicant, and a photocopy of the document, which will be retained by the Board.

(b) A transcript or other appropriate document of all coursework completed in the training program.

(c) Satisfactory evidence of the completion of the supervised and documented experience required by [NAC 641.080](#).

(d) A statement, based on the documents listed in this subsection, that describes the chronological sequence of studies, training and research engaged in by the applicant. This statement must be comparable to and communicate the same information as a transcript issued by a university in the United States and must highlight how the education and doctoral internship experience of the applicant conforms to the educational requirements set forth in this section.

(e) Suitable documents showing that the training program completed by the applicant substantially complies with the accreditation standards for doctoral programs in the **Standards of Accreditation for Health Service Psychology** of the American Psychological Association, which is available, free of charge, at the Internet address <http://www.apa.org/ed/accreditation/index.aspx>.

(f) A certified translation of any documents submitted pursuant to this subsection which is written in a language other than English.

(g) The evaluation of the academic credentials of the applicant conducted pursuant to subsection 4, except as otherwise provided in subsection 5.

3. For the purposes of paragraph (e) of subsection 2, a training program “substantially complies with the accreditation standards for doctoral programs” if the applicant submits to the Board, without limitation, proof:

(a) Of doctoral training at an institution which is considered by the Board to be an accredited educational institution pursuant to paragraph (b) or (c) of subsection 3 of [NAC 641.050](#).

(b) That the primary purpose of the training program is to provide broad and general training in scientific psychology and in the foundations of practice in health service psychology. The program materials must demonstrate:

(1) The integration of empirical evidence and practice;

(2) That the training is sequential, cumulative, graded in complexity and designed to prepare students for practice or further organized training; and

(3) That the program requires respect for and understanding of cultural and individual differences and diversity

(c) That the program:

(1) Is a recognizable, coherent organizational entity within the institution where the program is conducted.

(2) Is an integrated, organized sequence of study.

(3) Has stable leadership provided by one or more designated doctoral-level psychologists who:

(I) Are members of an identifiable core faculty of the program; and

(II) Together with other core faculty of the program have primary responsibility for the program’s design, implementation, evaluation and quality.

(4) Has an identifiable body of students who are matriculated in the program for the purpose of earning a degree.

(5) Includes supervised practicums which must include, without limitation:

(I) Supervised experience working with diverse persons who display a variety of presenting problems, diagnoses and issues;

(II) Supervised experience in settings committed to training and providing experiences consistent with health service psychology competencies, including, without limitation, those competencies listed in paragraphs € and (f);

(III) Supervision provided by appropriately trained and credentialed persons; and

(IV) Practicum evaluations which are based, at least in part, on direct observation, which may occur in person or via electronic means.

(d) That the program requires a student to complete successfully at least 3 academic years, or the equivalent, of full-time graduate study which includes at least 2 years, or the equivalent, of academic training and at least 1 year, or the equivalent, in full-time residence. A person seeking to satisfy the requirement for 1 year in full-time residence based on equivalent experience must demonstrate that the experience achieved all the purposes of the requirement, including, without limitation, mentoring, supervision and evaluation regarding the development of professional competence. Experience in a program that was conducted entirely through electronic means may not be used to satisfy the requirements of this paragraph.

(e) That the applicant, while in the program, acquired and demonstrated substantial graduate-level understanding and competence in discipline-specific knowledge in the following areas:

- (1) The history of systems of psychology.
- (2) Affective aspects of behavior.
- (3) Biological aspects of behavior.
- (4) Cognitive aspects of behavior
- (5) Social aspects of behavior
- (6) Developmental aspects of behavior across the lifespan.
- (7) Advanced integrative knowledge in scientific psychology.
- (8) Research methods.
- (9) Quantitative methods.
- (10) Psychometrics.

(f) That the applicant, while in the program, achieved and demonstrated profession-wide competency in the following areas:

- (1) Research.
- (2) Ethical and legal standards.
- (3) Individual and cultural diversity.
- (4) Professional values, attitudes and behaviors.
- (5) Communication and interpersonal skills.
- (6) Assessment.
- (7) Intervention.
- (8) Supervision.
- (9) Consultation, interprofessional and interdisciplinary skills.

4. Except as otherwise provided in subsection 5, to determine whether the training program completed by an applicant is equivalent to a program accredited by the American Psychological Association pursuant to subsection 1, the applicant must have his or her academic credentials, including, without limitation, the required curriculum, evaluated by

the National Register of Health Service Psychologists. Information regarding obtaining a review is available, free of charge, at the Internet address <https://nationalregister.org/apply/credentialing-requirements/national-register-doctoral-degree-guidelines/>. Upon completion of the evaluation the applicant shall cause the National Register of Health Service Psychologists to submit the evaluation directly to the Board. The Board will review the evaluation and determine whether the program completed by the applicant is equivalent to a program that is accredited by the Association.

5. The Board may, upon written request, waive the requirement for an applicant to obtain an evaluation of his or her academic credentials pursuant to subsection 4 if the applicant graduated from a doctoral program that is accredited by the accreditation panel of the Canadian Psychological Association.

6. The Board may establish a subcommittee to review the academic credentials of an applicant and present a recommendation to the Board. In determining whether to approve the academic credentials of an applicant pursuant to subsection 4 or 5, the Board will consider any recommendation from the National Register of Health Service Psychologists and the recommendation of the subcommittee, if any, but is not bound to follow such recommendations.

7. If the Board finds that the training program completed by an applicant pursuant to this section is not equivalent to a program accredited by the American Psychological Association, the applicant may petition the Board for reconsideration. A decision of the Board upon reconsideration, or a decision of the Board to deny such a petition, is a final decision for the purposes of chapter 233B of NRS.

8. The applicant is responsible for paying all fees and costs incurred to obtain an evaluation or translation of his or her academic records.

9. It is the responsibility of the applicant to sufficiently demonstrate that the training program completed by the applicant is equivalent to a program accredited by the American Psychological Association.

(Added to NAC by Bd. of Psychological Exam'rs by [R114-19](#), eff. 12-22-2021)

APPLICATION FOR LICENSURE OR REGISTRATION AS PSYCHOLOGICAL ASSISTANT DEEMED WITHDRAWN

NAC 641.1503 Incomplete application; failure to take national examination; reapplication. ([NRS 641.100](#), [641.110](#), [641.170](#), [641.172](#))

1. An application for licensure as a psychologist shall be deemed withdrawn and all fees for the application are forfeited if:

(a) The application is not completed as described in [NRS 641.170](#) within 2 years after the date on which the Board first received the application materials; or

(b) The applicant has not taken the national examination required pursuant to [NRS 641.180](#) within 2 years after the date on which the Board first received the application materials.

2. An application for licensure as a licensed behavior analyst or a licensed assistant behavior analyst shall be deemed withdrawn and all fees for the application are forfeited if the

application is not completed as described in [NRS 641.170](#) within 2 years after the date on which the Board first received the application.

3. If an application is deemed withdrawn pursuant to this section, the applicant may reapply for such licensure and must pay any application fees in effect at the time of the reapplication.

(Added to NAC by Bd. of Psychological Exam'rs by R117-08, eff. 12-17-2008; A by R209-09, eff. 10-15-2010; R127-14, 6-28-2016; *A by R074-18, 1-30-2019*)

FIRMS, PARTNERSHIPS AND CORPORATIONS

NAC 641.1505 Registration; notification of certain changes; exemption from requirements. ([NRS 641.100](#), [641.113](#))

1. Except as otherwise provided in subsection 3, a firm, partnership or corporation that engages in or offers to engage in the practice of psychology must register with the Board and pay the fee for registration before it commences to engage in or offer to engage in the practice of psychology.

2. A firm, partnership or corporation shall notify the Board of any change in ownership or of the addition or departure of any psychologist associated with the firm, partnership or corporation within 30 days after the change. The firm, partnership or corporation must complete a new registration for any change in ownership.

3. The following entities are exempt from the requirements of this section:

(a) A federal, state or local governmental agency or institution.

(b) A firm or corporation that bears the name of a psychologist who is the only person practicing under the name of the firm or corporation.

(c) A firm, partnership or corporation that is formed for the sole purpose of sharing administrative expenses, including, without limitation, rent, services for billing patients and clerical support, if:

(1) The place of business of the firm, partnership or corporation is not identified by the name of the firm, partnership or corporation;

(2) Records of patients, correspondence concerning patients and materials for billing patients do not display the name of the firm, partnership or corporation;

(3) The name of the firm, partnership or corporation is not used in any advertising by the firm, partnership or corporation;

(4) The firm, partnership or corporation does not hold a business license issued by a county, city or town to engage in the practice of psychology; and

(5) Professional liability insurance is not held in the name of the firm, partnership or corporation.

(Added to NAC by Bd. of Psychological Exam'rs by R153-97, eff. 12-19-97; A by R077-02, 7-25-2002; R089-03, 1-18-2005)

PSYCHOLOGICAL ASSISTANTS, INTERNS AND UNLICENSED PERSONNEL

General Provisions

NAC 641.1507 “Supervisor” defined. ([NRS 641.100](#)) “Supervisor” means a psychologist who supervises a psychological assistant, ~~or~~ psychological intern or psychological

trainee pursuant to this chapter, whether or not he or she seeks reimbursement under the State Plan for Medicaid for the services rendered under the authorized scope of practice of the psychological assistant, psychological intern or psychological trainee pursuant to [NRS 422.27239](#).

(Added to NAC by Bd. of Psychological Exam'rs by R089-03, eff. 1-18-2005; A by R209-09, 10-15-2010; R111-13, 10-24-2014; [A by R074-18, 1-30-2019](#))—(Substituted in revision for NAC 641.017)

Psychological Assistants and Interns

NAC 641.151 Psychological assistants: Registration. ([NRS 641.100](#), [641.110](#), [641.170](#))

1. A person must register with the Board as a psychological assistant if the person wishes to obtain any postdoctoral supervised experience that is required pursuant to paragraph (b) of subsection 2 of [NAC 641.080](#) or paragraph (c) of subsection 3 of [NAC 641.080](#) for licensure as a psychologist by submitting the appropriate application to the Board.

2. Unless otherwise approved by the Board, a person may apply to the Board for registration as a psychological assistant only after he or she graduates with a doctoral degree from:

(a) A training program which is accredited by the American Psychological Association or a program which meets the requirements of:

(1) [NAC 641.061](#) if the applicant graduated before January 1, 2018; or

(2) [NAC 641.062](#) if the applicant graduated on or after January 1, 2018; or

(b) An institution which meets the requirements of subsection 3 of [NAC 641.050](#).

3. Initial registration as a psychological assistant is valid for 1 year. Except as otherwise provided in subsection 4, a psychological assistant may not renew his or her registration if it would cause the psychological assistant to be registered as a psychological assistant for more than 3 years unless otherwise approved by the Board.

4. A person who has obtained the amount of postdoctoral supervised experience required pursuant to paragraph (b) of subsection 2 of [NAC 641.080](#) or paragraph (c) of subsection 3 of [NAC 641.080](#) in the District of Columbia or another state or territory of the United States, but has not completed the other requirements for licensure as a psychologist, must register as a psychological assistant. A psychological assistant may not renew his or her registration pursuant to this subsection if it would cause the psychological assistant to be registered as a psychological assistant for more than 2 years unless otherwise approved by the Board.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-3-88; A 8-24-90; 1-24-94; 12-28-95; R089-03, 1-18-2005; R117-08, 12-17-2008; R209-09, 10-15-2010; R038-16, 12-21-2016; [A by A by R074-18, 1-30-2019](#))

NAC 641.1515 Psychological interns: Registration. ([NRS 641.100](#), [641.170](#))

1. Unless the person is participating in a federally-regulated internship program, a person may register with the Board as a psychological intern by submitting the appropriate application to the Board if the person wishes to obtain any predoctoral supervised experience that is required pursuant to paragraph (a) of subsection 2 of [NAC 641.080](#) or paragraph (b) of subsection 3 of [NAC 641.080](#).

2. Unless otherwise approved by the Board, a person may apply to the Board for registration as a psychological intern only after he or she has provided to the Board proof that he or she is currently enrolled on at least a part-time basis to obtain a doctoral degree from:

(a) A program which is accredited by the American Psychological Association or meets the requirements of [NAC 641.061](#) or [641.062](#), as applicable; or

(b) An institution which meets the requirements of subsection 3 of [NAC 641.050](#).

3. Registration as a psychological intern is valid for 2 years unless otherwise approved by the Board.

4. After a psychological intern has obtained the amount of predoctoral supervised experience required pursuant to paragraph (a) of subsection 2 of NAC 641.080 or paragraph (b) of subsection 3 of [NAC 641.080](#), he or she may not apply for renewal of his or her registration as a psychological intern.

(Added to NAC by Bd. of Psychological Exam'rs by R111-13, eff. 10-24-2014; A by R038-16, 12-21-2016; [A by R074-18, 1-30-2019](#))

NAC 641.1517 Psychological interns: Agreement between supervisor and doctoral training program. ([NRS 641.100](#), [641.110](#), [641.170](#))

1. A supervisor shall provide to the Board a copy of a written agreement between the supervisor and the doctoral training program of each psychological intern or psychological trainee whom he or she supervises. The agreement must include, without limitation:

(a) An outline of the skill level of the psychological intern at the beginning of the supervised experience.

(b) The goals for the supervised experience of the psychological intern or psychological trainee.

(c) A format and procedure for reporting to the doctoral training program the following information concerning the psychological intern:

(1) His or her progress in building skills;

(2) His or her progress toward meeting the goals specified in paragraph (b); and

(3) Any areas requiring continued growth.

(d) An acknowledgment that the written agreement must be in place in order for the psychological intern or psychological trainee to:

(1) Have lawful and ethical access to clients and the protected health information of clients; and

(2) Use his or her supervised experience to make progress toward a degree, certification or license.

(e) The schedule of meetings between the supervisor and the psychological intern or psychological trainee relating to the supervision of the psychological intern or psychological trainee.

2. If a psychological intern or psychological trainee has multiple supervisors, the schedule of meetings included in the written agreement pursuant to paragraph (e) of subsection 1 must include the name of each supervisor of the psychological intern or psychological trainee who is scheduled to attend each meeting.

(Added to NAC by Bd. of Psychological Exam'rs by R038-16, eff. 12-21-2016; [A by R074-18, 1-30-2019](#))

REVISER'S NOTE.

The regulation of the Board of Psychological Examiners filed with the Secretary of State on December 21, 2016 (LCB File No. R038-16), which amended this section, contains the following provision not included in NAC:

"Sec. 18. 1. A person who engages in activities as a psychological intern in this State on December 21, 2016, or has engaged in such activities before that date, is exempt from the amendatory requirements of [NAC 641.080](#) until his or her internship is completed or terminated.

2. A person who supervises a psychological intern in this State on December 21, 2016, is exempt from the amendatory requirements of [NAC 641.080](#), [641.1567](#), [641.158](#) and section 2 of this regulation [[NAC 641.1517](#)] until his or her supervision of the psychological intern is completed or terminated.

3. A person who supervises a psychological assistant in this State on December 21, 2016, is exempt from the amendatory requirements of [NAC 641.156](#) and [641.158](#) until his or her supervision of the psychological assistant is completed or terminated.”

NAC 641.1519 Qualifications of supervisor. ([NRS 641.100](#), [641.170](#))

1. A psychologist who wishes to serve as a supervisor of a psychological assistant, psychological intern or psychological trainee must:

(a) Except as otherwise approved by the Board, be licensed by the Board to practice psychology; and

(b) Have had training in clinical supervision, including, without limitation, the completion of continuing education courses, other courses or courses of independent study relating to clinical supervision.

2. In addition to the requirements of subsection 1, a psychologist who wishes to serve as a supervisor of a psychological assistant must, except as otherwise approved by the Board, have been licensed to practice psychology for 3 years or more.

3. A supervisor of:

(a) A psychological assistant shall maintain, and provide to the Board upon request, documentation substantiating that he or she satisfies the requirements set forth in subsections 1 and 2.

(b) A psychological intern or psychological trainee shall maintain, and provide to the Board upon request, documentation substantiating that he or she satisfies the requirements set forth in subsection 1.

(Added to NAC by Bd. of Psychological Exam'rs by R089-03, eff. 1-18-2005; A by R117-08, 12-17-2008; R038-16, 12-21-2016; [A by R074-18, 1-30-2019](#))—(Substituted in revision for NAC 641.1563)

NAC 641.152 Supervision; assignment of psychological assistant to specialist. ([NRS 641.100](#), [641.170](#))

1. Except as otherwise provided in subsection 5, a psychological assistant or psychological intern may work only under the supervision and control of a psychologist who satisfies the requirements of [NAC 641.1519](#).

2. Except as otherwise provided in subsection 5, a psychological trainee may work only under the supervision and control of a supervisor who is formally assigned by his or her home doctoral training program in compliance with required practicum training elements set forth in the Standards of Accreditation for Health Service Psychology of the American Psychological Association and Section C of the Implementing Regulations of the Commission on Accreditation of the American Psychological Association.

3. Subject to the conditions set forth in subsection 5 and [NAC 641.161](#):

(a) A psychological assistant may supervise a psychological intern or psychological trainee for the purposes of training in supervision in accordance with the national training standards set forth in the Standards of Accreditation for Health Service Psychology of the American Psychological Association, which is available, free of charge, at the Internet address <http://www.apa.org/ed/accreditation/section-c-soa.pdf>.⁴

⁴ This Internet address no longer appears to be valid.

(b) A psychological intern may supervise a psychological trainee for the purposes of training in supervision in accordance with the national training standards set forth in the Standards of Accreditation for Health Service Psychology of the American Psychological Association.

4. The supervisor of a psychological assistant, psychological intern or psychological trainee is responsible for:

(a) The adequate supervision of the psychological assistant, psychological intern or psychological trainee; and

(b) The care plan of each client and patient treated or assessed by a psychological intern or psychological trainee under the supervision of the psychological assistant or psychological intern, as applicable, pursuant to subsection 3.

5. For specific skill training, the supervisor of a psychological assistant, psychological intern or psychological trainee may assign the psychological assistant, psychological intern or psychological trainee to a specialist, including, without limitation, a person who is licensed in this State as a psychiatrist, behavior analyst, social worker, marriage and family therapist or clinical professional counselor or a person who is licensed or certified in this State as an alcohol and drug abuse counselor. The specialist must have clearly established practice and teaching skills that are demonstrable to the satisfaction of the Board. Not more than one-quarter of the number of supervised hours needed to fulfill the required year of postdoctoral experience may be accrued under the direction of specialists. Any services submitted by a supervisor for reimbursement under the State Plan for Medicaid that were rendered under the authorized scope of practice of a psychological assistant, psychological intern or psychological trainee pursuant to [NRS 422.27239](#) while under the supervision of a specialist pursuant to this subsection must also be supervised by the supervisor.

6. A psychological assistant or psychological intern must be:

(a) An employee of the supervisor; or

(b) Subject to the control and direction of a supervisor who is affiliated with the same agency or institution at which the psychological assistant or psychological intern, as applicable, works.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-3-88; A 8-24-90; R089-03, 1-18-2005; R111-13, 10-24-2014; [A by R133-17, 12-19-2018](#); [A by R074-18, 1-30-2019](#))

NAC 641.153 Agreement regarding employment. ([NRS 641.100, 641.170](#)) An employment agreement which is proposed to be entered into by a psychological assistant or psychological intern and his or her employing supervisor or agency must:

1. Acknowledge that such employment complies with regulations adopted by the Board relating to the practice of psychological assistants or psychological interns, as applicable; and

2. Be submitted in writing to and approved by the Board.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-3-88; A by R111-13, 10-24-2014; [A by R074-18, 1-30-2019](#))

NAC 641.154 Wages; compensation of supervisor; emphasis of supervision. ([NRS 641.100, 641.170](#))

1. Except as otherwise provided in this subsection, a psychological assistant or psychological intern is entitled to be paid a fixed wage on a periodic basis, and may not be paid based on the number of clients treated or assessed, the amount of money reimbursed by an insurance plan or a percentage of the fees received. An employment agreement which is

proposed to be entered into by a psychological assistant or psychological intern and does not provide for the payment of a wage may be approved by the Board pursuant to [NAC 641.153](#) if the Board determines that the agreement is in the best interest of the psychological assistant or psychological intern.

2. If a psychological trainee is paid, he or she must be paid a fixed wage on a periodic basis, and may not be paid based on the number of clients treated or assessed, the amount of money reimbursed by an insurance plan or a percentage of the fees received.

3. A psychological assistant, psychological intern or psychological trainee may not receive fees for professional services except as the agent of his or her employing supervisor or agency.

4. Except as otherwise provided in this subsection, a supervisor may not accept compensation from a psychological assistant, psychological intern or psychological trainee for his or her supervision. In extenuating circumstances, the Board may approve the acceptance of such compensation by a supervisor. Any agreement concerning compensation of a supervisor by a psychological assistant, psychological intern or psychological trainee for his or her supervision must:

(a) Clearly establish which licensed mental health or behavioral health professional accepts responsibility for the practice of the psychological assistant, psychological intern or psychological trainee pursuant to subsection 2 of [NAC 641.161](#); and

(b) Be approved by the Board before it becomes effective.

5. A supervisor shall ensure that the emphasis of the supervised experience of a psychological assistant, psychological intern or psychological trainee whom he or she supervises is on training the psychological assistant, psychological intern or psychological trainee, as applicable, rather than on the raising of revenue by the psychological assistant, psychological intern or psychological trainee, as applicable.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-3-88; A by R089-03, 1-18-2005; R111-13, 10-24-2014; [A by R074-18, 1-30-2019](#))

NAC 641.1565 Supervision involving potential conflict of interest prohibited. ([NRS 641.100, 641.170](#))

1. A supervisor shall not supervise a psychological assistant, psychological intern or psychological trainee if that supervision involves a potential conflict of interest, including, without limitation, supervision of a psychological assistant, psychological intern or psychological trainee:

(a) Who is a member of the supervisor's household;

(b) Who is related to the supervisor by blood, adoption or marriage, within the third degree of consanguinity or affinity;

(c) With whom the supervisor has had or is having a dating relationship;

(d) With whom the supervisor has a financial or business relationship, including, without limitation, an agreement concerning compensation of the supervisor by the psychological assistant, psychological intern or psychological trainee for his or her supervision, unless the financial or business relationship is approved by the Board or authorized by [NAC 641.154](#); and

(e) With whom the supervisor has a psychologist-patient relationship.

2. As used in this section, "dating relationship" means frequent, intimate associations primarily characterized by the expectation of affectional or sexual involvement. The term does

not include a casual relationship or an ordinary association between persons in a business or social context.

(Added to NAC by Bd. of Psychological Exam'rs by R089-03, eff. 1-18-2005; A by R111-13, 10-24-2014; [A by R074-18, 1-30-2019](#))

NAC 641.1567 Duties of supervisor regarding preparation and maintenance of records and notification of Board. ([NRS 641.100](#), [641.170](#))

1. A supervisor shall prepare records that will enable him or her to:
 - (a) Effectively train and evaluate each psychological assistant, psychological intern or psychological trainee whom he or she supervises; and
 - (b) Accurately determine the number of hours of supervised experience obtained by each psychological assistant, psychological intern or psychological trainee whom he or she supervises.
2. A supervisor shall maintain all records relating to the supervision of a psychological assistant, psychological intern or psychological trainee, including, without limitation, the records required to be maintained pursuant to [NAC 641.1517](#), [641.157](#), [641.159](#) and [641.219](#), for not less than 5 years after the last date of supervision. Upon request, such records must be available for inspection by the Board.
3. A supervisor shall notify the Board within 10 days after his or her supervision of a psychological assistant, psychological intern or psychological trainee is completed or terminated.
4. A supervisor shall notify the Board of any change in his or her residential address or business address within 30 days after the change.

(Added to NAC by Bd. of Psychological Exam'rs by R089-03, eff. 1-18-2005; A by R111-13, 10-24-2014; R038-16, 12-21-2016; [A by R074-18, 1-30-2019](#))

REVISER'S NOTE.

The regulation of the Board of Psychological Examiners filed with the Secretary of State on December 21, 2016 (LCB File No. R038-16), which amended this section, contains the following provision not included in NAC:

“Sec. 18. 1. A person who engages in activities as a psychological intern in this State on December 21, 2016, or has engaged in such activities before that date, is exempt from the amendatory requirements of [NAC 641.080](#) until his or her internship is completed or terminated.

2. A person who supervises a psychological intern in this State on December 21, 2016, is exempt from the amendatory requirements of [NAC 641.080](#), [641.1567](#), [641.158](#) and section 2 of this regulation [[NAC 641.1517](#)] until his or her supervision of the psychological intern is completed or terminated.

3. A person who supervises a psychological assistant in this State on December 21, 2016, is exempt from the amendatory requirements of [NAC 641.156](#) and [641.158](#) until his or her supervision of the psychological assistant is completed or terminated.”

NAC 641.157 Duties of supervisor regarding weekly meetings and individual supervision; grounds for discipline of supervisor. ([NRS 641.100](#), [641.170](#))

1. A supervisor shall meet individually with the psychological assistant, psychological intern or psychological trainee whom he or she supervises commensurate with the professional development level of the psychological assistant, psychological intern or psychological trainee.
2. A supervisor shall provide a full-time psychological assistant whom he or she supervises with at least 1 hour of face-to-face individual supervision each week or a proportional level of supervision for a part-time psychological assistant.
3. A supervisor shall provide a full-time psychological intern whom he or she supervises with at least the number of hours of face-to-face individual supervision each week required

pursuant to subparagraph (2) of paragraph (q) of subsection 5 of [NAC 641.080](#) or a proportional level of supervision for a part-time psychological intern.

4. A supervisor shall provide a psychological trainee whom he or she supervises with at least 1 hour of face-to-face individual supervision each week for every 10 hours of placement of the psychological trainee at his or her assigned training site.

5. The supervisor shall document the hours of face-to-face individual supervision provided pursuant to subsections 2, 3 and 4, as applicable.

6. A supervisor who does not adequately supervise a psychological assistant, psychological intern or psychological trainee is subject to disciplinary action by the Board for committing an unethical practice contrary to the interest of the public.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 7-7-82; A 8-3-88; R089-03, 1-18-2005; R111-13, 10-24-2014; R038-16, 12-21-2016; [A by R074-18, 1-30-2019](#))

NAC 641.158 Limitations on number of assistants, interns and supervisors. ([NRS 641.100](#), [641.170](#))

1. A psychologist may serve as a supervisor to:

(a) Not more than three full-time equivalent psychological assistants;

(b) Not more than two full-time equivalent psychological interns;

(c) Not more than four part-time psychological trainees working not more than 10 hours each per week; or

(d) A combination of not more than five psychological assistants, psychological interns, psychological trainees or other interns licensed, registered or certified, as applicable, under the provisions of chapter [641A](#), [641B](#) or [641C](#) of NRS,

↪ at the same time.

2. A psychological assistant or psychological intern may not be employed by more than two supervisors at the same time.

3. A psychological trainee may not be assigned to more than two training sites at the same time.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-3-88; A by R089-03, 1-18-2005; R111-13, 10-24-2014; R038-16, 12-21-2016; [A by R074-18, 1-30-2019](#))

REVISER'S NOTE.

The regulation of the Board of Psychological Examiners filed with the Secretary of State on December 21, 2016 (LCB File No. R038-16), which amended this section, contains the following provision not included in NAC:

“Sec. 18. 1. A person who engages in activities as a psychological intern in this State on December 21, 2016, or has engaged in such activities before that date, is exempt from the amendatory requirements of [NAC 641.080](#) until his or her internship is completed or terminated.

2. A person who supervises a psychological intern in this State on December 21, 2016, is exempt from the amendatory requirements of [NAC 641.080](#), [641.1567](#), [641.158](#) and section 2 of this regulation [[NAC 641.1517](#)] until his or her supervision of the psychological intern is completed or terminated.

3. A person who supervises a psychological assistant in this State on December 21, 2016, is exempt from the amendatory requirements of [NAC 641.156](#) and [641.158](#) until his or her supervision of the psychological assistant is completed or terminated.”

NAC 641.159 Log of experience. ([NRS 641.100](#), [641.170](#))

1. A supervisor and his or her psychological assistant, psychological intern or psychological trainee shall keep a regular log of supervised professional experience intended to meet the requirements of paragraph (e) of subsection 1 of [NRS 641.170](#).

2. The log must show:

- (a) The nature of the professional activities and services rendered by the psychological assistant, psychological intern or psychological trainee;
- (b) The population or clients served; and
- (c) Any supervisory contacts.

3. Entries to the log must be verified by the supervisor and the psychological assistant, psychological intern or psychological trainee.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-3-88; A by R089-03, 1-18-2005; R111-13, 10-24-2014; A by R074-18, 1-30-2019)

NAC 641.161 Responsibility to inform clients of status of assistant or intern; ethical and legal responsibility of supervisor for professional activities of assistant or intern; advertising or listing. (NRS 641.100, 641.170)

1. A supervisor and his or her psychological assistant, psychological intern or psychological trainee are responsible for informing clients of the status of the psychological assistant, psychological intern or psychological trainee.

2. The supervisor is ethically and legally responsible for:

(a) All professional activities undertaken by the psychological assistant, psychological intern or psychological trainee;

(b) The welfare of the patients and clients treated by a psychological assistant, psychological intern or psychological trainee under his or her supervision; and

(c) The development in competency of any psychological assistant, psychological intern or psychological trainee under his or her supervision.

3. A psychological assistant, psychological intern or psychological trainee may not independently advertise or misrepresent himself or herself as independent licensed. When listed on any roster, panel or directory or named in any professional materials or correspondence, a psychological assistant, psychological intern or psychological trainee must indicate his or her title and status as a psychological assistant, psychological intern, or psychological trainee and the name of his or her supervisor.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-3-88; A by R111-13, 10-24-2014; A by R074-18, 1-30-2019)

NOTE: The following italicized sections were added to NAC Chapter 641 by R074-18, effective January 30, 2019. Because the Legislative Counsel Bureau has not yet incorporated these sections into the currently published version of NAC Chapter 641, the Board of Psychological Examiners has incorporated them into this section – "**Psychological Assistants and Interns**" – until such time as the Legislative Counsel Bureau assigns each section an NAC Chapter 641 number and integrates them where appropriate into the published version of NAC Chapter 641.

NAC 641.__(R074-18, Sec. 6)

1. Unless otherwise approved by the Board, a person may apply to the Board for registration as a psychological trainee only after he or she has provided to the Board proof that he or she is currently enrolled on at least a part-time basis to obtain a doctoral degree from:

(a) A program which is accredited by the American Psychological Association or meets the requirements of NAC 641.062; or

(b) An institution which meets the requirements of subsection 3 of [NAC 641.050](#).
 2. Initial registration as a psychological trainee is valid for 2 years.

3. Registration as a psychological trainee may be renewed once for 2 years and for a second renewal period of 1 year unless otherwise approved by the Board.
 (Added to NAC by Bd. of Psychological Exam'rs by [R074-18](#), eff. 1-30-2019)

NAC 641. (R074-18, Sec. 7)

1. An application for registration as a psychological assistant, psychological intern or psychological trainee shall be deemed withdrawn if the application is not completed within 2 years after the date on which the Board first received the application materials.

2. If an application is deemed withdrawn pursuant to this section, the applicant may reapply for such registration and must pay any application fees in effect at the time of the reapplication.

(Added to NAC by Bd. of Psychological Exam'rs by [R074-18](#), eff. 1-30-2019)

NAC 641. (R074-18, Sec. 8)

1. A supervisor shall employ methods of proper and diligent oversight of a psychological assistant, psychological intern or psychological trainee who is under his or her supervision to meet his or her ethical and legal responsibilities set forth in subsection 2 of [NAC 641.161](#). Such methods must include the implementation of policies and procedures that ensure the accessibility of the supervisor to the psychological assistant, psychological intern or psychological trainee commensurate with the professional developmental level of the psychological assistant, psychological intern or psychological trainee as required by the agreement submitted to the Board pursuant to [NAC 641.1517](#) or [641.153](#), as applicable. Such methods may include:

- (a) The physical presence of the supervisor;
- (b) Availability of the supervisor by telephone; and
- (c) Availability of another licensed medical or behavioral health provider at the site at which the psychological assistant, psychological intern or psychological trainee is providing services.

2. To ensure compliance with subsection 1, a supervisor may employ various modes and methods of supervision of a psychological assistant, psychological intern or psychological trainee under his or her supervision, including, without limitation:

- (a) Individual supervision;
- (b) Group supervision;
- (c) Tracking the progress of clients and patients treated or assessed by the psychological assistant, psychological intern or psychological trainee;
- (d) Conducting therapy or an assessment with the psychological assistant, psychological intern or psychological trainee;
- (e) Discussing the cases of clients and patients with the psychological assistant, psychological intern or psychological trainee; or
- (f) Directly observing or reviewing audio or video recordings of the delivery of services by the psychological assistant, psychological intern or psychological trainee.

3. A supervisor shall:

(a) Maintain primary responsibility for the care plan of each client and patient treated or assessed by a psychological assistant, psychological intern or psychological trainee under his or her supervision; and

(b) Review and sign all clinical documentation, including, without limitation, reports, treatment plans and progress notes, for all services provided by a psychological assistant, psychological intern or psychological trainee under his or her supervision, including, without limitation, those services for which he or she is seeking reimbursement under the State Plan for Medicaid that were rendered under the authorized scope of practice of the psychological assistant, psychological intern or psychological trainee pursuant to [NRS 422.27239](#), as applicable.

4. Except as otherwise provided in this subsection, a supervisor shall be available to a psychological assistant, psychological intern or psychological trainee whom he or she supervises while the psychological assistant, psychological intern or psychological trainee is providing services to a client or patient. A supervisor shall arrange for the availability of another appropriate licensed medical or behavioral health provider to be on site in the case of the absence of the supervisor.

5. A supervisor shall provide to the Board:

(a) Evidence of the manner in which he or she meets his or her supervisory duties as outlined in subsections 1 and 2.

(b) Upon the registration of a psychological assistant, psychological intern or psychological trainee, a training plan that includes, without limitation, the policies the supervisor will put in place to ensure the availability of the supervisor and the modes, methods, procedures or policies the supervisor intends to employ to ensure compliance with this section and [NAC 641.161](#).

(Added to NAC by Bd. of Psychological Exam'rs by [R074-18](#), eff. 1-30-2019)

Unlicensed Personnel

NAC 641.168 Psychological testing. ([NRS 641.100](#))

1. A licensed psychologist may have personnel who are not licensed pursuant to [chapter 641](#) of NRS perform the following types of psychological testing under the psychologist's direct supervision and periodic observation:

(a) Objective written psychological tests may be administered and scored only by a person who has successfully completed training to administer and score such tests.

(b) Objective tests that require a response other than in writing may be administered and scored only by a school psychologist or a person who has completed the training in psychometrics that is required for a master's degree.

(c) Projective tests may be administered and scored only by a psychological assistant or a psychological intern who has successfully completed training to administer and score such tests.

2. The results of a psychological test may be interpreted only by a psychological assistant or a psychological intern who has successfully completed training to interpret such a test.

3. The supervising psychologist is responsible at all times for the actions of the personnel who administer, score and interpret such psychological tests.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 7-11-94)

NONRESIDENT PSYCHOLOGICAL CONSULTANTS

NAC 641.169 Approval to practice. ([NRS 641.100](#), [641.410](#))

1. A psychologist who is invited to practice in Nevada pursuant to [NRS 641.410](#) shall submit to the Board:
 - (a) An application for approval to practice as a consultant in this State. The application must be submitted at least 30 days before the psychologist intends to begin practice in this State.
 - (b) A letter from the inviting psychologist stating that he or she will have primary responsibility for the professional conduct of the invited psychologist.
 - (c) A sworn statement by the invited psychologist that he or she will only practice as a consultant in this State.
2. An invited psychologist must obtain the approval of the Board before practicing as a consultant in this State.
3. The Board will approve the application by a psychologist seeking to practice as a consultant in this State pursuant to subsection 1 if the psychologist submits to the Board:
 - (a) Proof that he or she is in good standing in the jurisdiction in which he or she is licensed or credentialed and that there are no disciplinary proceedings pending against him or her in that jurisdiction; and
 - (b) Any other information the Board may require to determine the qualifications and competency of the psychologist to practice as a consultant in this State.
4. A psychologist approved as a consultant pursuant to this section may only engage in this State in services of limited duration and responsibility which are provided in consultation with an inviting psychologist and include, without limitation, testifying as an expert witness in a court proceeding or conducting a one-time evaluation for a specific purpose, including, without limitation, a court proceeding or the preparation of a presentence report. The consultant may not engage in ongoing evaluation, diagnosis or treatment services, employee assistance program services or psychotherapy.
5. Approval from the Board to practice as a consultant in this State does not ensure that an applicant will qualify for licensure in this State.
(Added to NAC by Bd. of Psychological Exam'rs, eff. 7-11-94)—(Substituted in revision for NAC 641.180) ([A by R133-17, 12-19-2018](#))⁵

PRACTICE BEFORE THE BOARD OF PSYCHOLOGICAL EXAMINERS

NAC 641.170 Requests for Board to adopt, file, amend or repeal regulations. ([NRS 641.100](#))

1. Pursuant to [NRS 233B.100](#), any interested person or agency may petition the Board to adopt, file, amend or repeal any regulation.
2. A petition for the adoption, filing, amendment or repeal of a regulation must be in writing on a form prescribed by the Board and include:
 - (a) The name and address of the petitioner;
 - (b) The reason for petitioning for the adoption, filing, amendment or repeal of the regulation;
 - (c) The proposed language of the regulation to be adopted, filed, amended or repealed;

⁵ Identified in [R133-17](#) as NAC 641.180.

- (d) The statutory authority for the adoption, filing, amendment or repeal of the regulation; and
- (e) Any relevant data, views and arguments that support the petition for the adoption, filing, amendment or repeal of a regulation.

3. The Board may refuse to act upon a petition for the adoption, filing, amendment or repeal of a regulation if the petition does not include the information required by subsection 2.

4. The Board will notify the petitioner in writing of the Board's decision regarding the petition within 30 days after the date on which the petitioner filed the petition. If the Board approves the petition for the adoption, filing, amendment or repeal of a regulation, the Board will initiate regulation-making proceedings concerning that regulation within 30 days after the date on which the petitioner files the petition.

[Bd. of Psychological Exam'rs, § 641.020, eff. 12-14-78] (*A by R133-17, 12-19-2018*)

NAC 641.173 Pleadings. ([NRS 641.100](#))

1. Each pleading or paper filed with the Board in connection with a proceeding for a disciplinary action must be designated as an application, petition, complaint, answer or motion.

2. All pleadings, other than motions and complaints, brought by the Board on its own motion must be verified.

3. The Board may allow any pleading to be amended or corrected or any omission therein to be supplied.

4. Pleadings will be liberally construed and defects that do not affect substantial rights of the parties will be disregarded.

(Added to NAC by Bd. of Psychological Exam'rs by R077-02, eff. 7-25-2002)

NAC 641.175 Representation by attorney; conduct at hearing. ([NRS 641.100](#))

1. All persons appearing in a hearing before the Board in any capacity shall conform to the standards of ethical and courteous conduct required in the courts of this State. If a person fails to conform his or her conduct to the standards required by this section, the Board may:

- (a) Limit the evidence presented by that person; or
- (b) Exclude the person from the hearing.

2. Any action taken by the Board pursuant to this section and the specific reasons for that action will be stated on the record.

(Added to NAC by Bd. of Psychological Exam'rs by R077-02, eff. 7-25-2002; *A by R133-17, 12-19-2018*)

NOTE: *The following italicized sections were added to NAC Chapter 641 by [R133-17](#), effective December 19, 2018. Because the Legislative Counsel Bureau has not yet incorporated these sections into the currently published version of NAC Chapter 641, the Board of Psychological Examiners has incorporated them into this section – “Practice Before the Board of Psychological Examiners” – until such time as the Legislative Counsel Bureau assigns each section an NAC Chapter 641 number and integrates them where appropriate into the published version of NAC Chapter 641.*

NAC 641.____ (R133-17, Sec. 2)

1. The Board will consider petitions for declaratory orders or advisory opinions as to the applicability of any statutory provision or any regulation or decision of the Board.

2. A petition for a declaratory order or an advisory opinion must be in writing on a form prescribed by the Board.

(Added to NAC by Bd. of Psychological Exam'rs by [R133-17](#), eff. 12-19-2018)

NAC 641.____ (R133-17, Sec. 3)

1. Except as otherwise provided in subsection 2, upon receiving a petition for a declaratory order or an advisory opinion, the Board will place the matter on the agenda for discussion at the next regularly scheduled meeting of the Board.

2. If the petition is received within 30 days before the next regularly scheduled meeting, the petition may be placed on the agenda for discussion at the next meeting after that meeting.

3. At the meeting described in subsection 1 or 2, the Board will consider any information relevant to the petition, including, without limitation:

- (a) Taking testimony on the petition; and
- (b) Receiving evidence.

4. At the same meeting, the Board will then grant or deny the petition.

5. If the Board denies the petition, no further action will be taken.

(Added to NAC by Bd. of Psychological Exam'rs by [R133-17](#), eff. 12-19-2018)

NAC 641.____ (R133-17, Sec. 4) If the Board grants a petition pursuant to section 3 of this regulation, the Board will issue a declaratory order or advisory opinion. The President of the Board or other presiding officer shall assign one member of the Board to write the declaratory order or advisory opinion. The member so assigned has 30 days within which to submit to the Board the final draft, after reviewing comments by all members of the Board on the issue, researching the issue and seeking the assistance of the Attorney General, if necessary. Upon completing his or her draft of the declaratory order or advisory opinion, the assigned member shall submit it to the Board for final approval at the next regularly scheduled meeting of the Board. To be issued as a final declaratory order or advisory opinion of the Board, the draft of the declaratory order or advisory opinion must be approved by a majority of the members of the Board who are present at the meeting.

(Added to NAC by Bd. of Psychological Exam'rs by [R133-17](#), eff. 12-19-2018)

NAC 641.____ (R133-17, Sec. 5) After the Board renders its declaratory order or advisory opinion, the Board will give notice of it to the petitioner.

(Added to NAC by Bd. of Psychological Exam'rs by [R133-17](#), eff. 12-19-2018)

NAC 641.____ (R133-17, Sec. 6) A petitioner must comply with the provisions of a declaratory order or advisory opinion rendered by the Board.

(Added to NAC by Bd. of Psychological Exam'rs by [R133-17](#), eff. 12-19-2018)

STANDARDS OF CONDUCT

NAC 641.200 Applicability. ([NRS 641.100](#), [641.232](#))

1. The provisions of [NAC 641.200](#) to [641.255](#), inclusive:

(a) Apply to the conduct of any licensee or any applicant for licensure pursuant to this chapter and [chapter 641](#) of NRS, including conduct during any period of education, training or employment required for licensure.

(b) Constitute the standards of conduct which a psychologist, licensed behavior analyst or licensed assistant behavior analyst shall follow in the provision of services.

2. A violation of the provisions of [NAC 641.200](#) to [641.255](#), inclusive, constitutes unprofessional conduct and is a ground for disciplinary action or the denial of an application for an initial license or the renewal of a license.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-24-90; A 12-28-95; R090-01, 2-7-2002; R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.204 Determination of organization as patient or client. ([NRS 641.100](#), [641.232](#)) An organization is a patient or client of a psychologist, licensed behavior analyst or licensed assistant behavior analyst if the professional contract between the organization and the psychologist, licensed behavior analyst or licensed assistant behavior analyst requires the psychologist, licensed behavior analyst or licensed assistant behavior analyst to provide services primarily to the organization rather than to the persons in the organization.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.206 Authority of parent or legal guardian to make decisions concerning treatment; issues for which child or protected person is patient or client. ([NRS 641.100](#), [641.232](#)) If a psychologist, licensed behavior analyst or licensed assistant behavior analyst is treating a child or protected person, the parent or legal guardian of the child or protected person is the patient or client for the purpose of making decisions concerning treatment. The child or protected person who is receiving services from the psychologist, licensed behavior analyst or licensed assistant behavior analyst is also the patient or client for:

1. Issues directly affecting the physical or emotional safety of the child or protected person, including, without limitation, sexual relationships or other exploitive dual relationships.

2. Issues which the parent or legal guardian has specifically agreed, before the child or protected person receives professional services, must be reserved to the child or protected person, including, without limitation, confidential communications between the psychologist, licensed behavior analyst or licensed assistant behavior analyst and the child or protected person during the course of the professional relationship.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R153-97, 12-19-97; R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.207 Child custody evaluation. ([NRS 641.100](#))

1. A psychologist who performs a child custody evaluation shall:

(a) Ensure that his or her primary concerns in completing the child custody evaluation are the psychological interests and well-being of the child;

(b) Remain impartial and objective throughout the child custody evaluation;

(c) Not have or have had a relationship with the child, surrogate, parent or other legal guardian of the child other than as a psychologist performing the child custody evaluation unless ordered to perform such an evaluation by a court of competent jurisdiction that has knowledge that such a relationship exists or existed;

(d) Provide a child custody evaluation that is fair and unbiased;

(e) Gather and maintain the information necessary to complete the child custody evaluation, including, without limitation, information relating to:

- (1) Each significant setting in which the child spends time;
- (2) The recency and nature of the interactions of the child with each parental figure and other significant person in the child's life; and
- (3) The developmental needs of the child;

(f) Provide an opportunity for the child to meet privately with the psychologist and express any concerns he or she may have;

(g) Determine whether other psychologists are evaluating the child and, if so, coordinate, to the extent possible, with those psychologists to minimize the possibility of conducting redundant child custody evaluations;

(h) Base his or her determination of the scope of the child custody evaluation on the best interests of the child, regardless of whether a request was made to evaluate only one aspect of the custody of the child;

(i) Before performing the child custody evaluation:

(1) Obtain the informed written consent of each adult being assessed who is participating in the child custody evaluation and, to the extent practicable, of the child who is the subject of the child custody evaluation;

(2) Inform each participant in the child custody evaluation, including, to the extent practicable, the child who is the subject of the child custody evaluation, of the conditions set forth in subsections 2, 3 and 4 of [NAC 641.224](#) pursuant to which the psychologist will disclose confidential information relating to the child custody evaluation;

(3) Inform each participant in the child custody evaluation, including, to the extent practicable, the child who is the subject of the child custody evaluation, of the limitations on the confidentiality of communications with the psychologist as required pursuant to subsections 5 and 6 of [NAC 641.224](#); and

(4) Clarify the cost of the child custody evaluation and obtain an agreement concerning the payment of fees;

(j) Base an opinion relating to child custody on the integration of all the information obtained as part of the child custody evaluation without placing an inappropriate emphasis on data relating to clinical assessment and after taking into consideration any limitations in the information obtained or the methods used to obtain the information; and

(k) Complete the child custody evaluation in a timely manner.

2. Except as otherwise provided in this subsection, a psychologist shall not render any opinion concerning the psychological functioning of any person who has not been personally evaluated by the psychologist for a child custody evaluation. A psychologist may report what a person personally evaluated by the psychologist in a child custody evaluation has stated about a person who has not been so evaluated or may address theoretical or hypothetical questions concerning such a person so long as the limited basis of the information is noted.

3. As used in this section:

(a) "Child custody evaluation" means any evaluation which is performed by a psychologist and which is intended to affect the legal relationship between a child and:

- (1) The biological parent, adoptive parent or foster parent of the child;
- (2) A surrogate; or
- (3) Any other legal guardian of the child.

(b) "Surrogate" has the meaning ascribed to it in [NRS 126.045](#).

(Added to NAC by Bd. of Psychological Exam'rs by R090-01, eff. 2-7-2002; A by R077-02, 7-25-2002)

NAC 641.208 Scope of practice for psychologist: Competency required; acquisition and use of new service or technique; unnecessary treatment; referral of certain patients; basis for rendering formal professional opinion; provision of consultation, intervention and referrals relating to patient health; discussion or consultation regarding medication. ([NRS 641.100](#), [641.112](#)) A psychologist:

1. Shall limit his or her practice and supervision to the areas in which he or she has acquired competence through education, training and experience.
2. Shall not, except in an emergency in which the life or health of a person is in danger, practice or offer to practice beyond the scope of his or her license, or accept or perform any professional service which he or she knows, or has reason to know, he or she is not competent to perform.
3. Shall not engage in conduct in the practice of psychology which evidences moral unfitness to practice the profession.
4. Shall maintain competence in the areas in which he or she practices through continuing education, consultation or other methods, in conformance with current standards of scientific and professional knowledge.
5. Shall, if employed by an agency, organization or institution, use every reasonable effort to assure that all services provided for patients are adequate in degree and scope, and conform to the highest professional standards.
6. Shall, if acquiring experience in a service or technique that is either new to the psychologist or new to the profession:
 - (a) Engage in continuing consultation with other psychologists or relevant professionals;
 - (b) Seek appropriate education and training in the new area; and
 - (c) Inform his or her patients of the innovative nature and known risks of the new service or technique to provide his or her patients with the freedom of choice concerning psychological services.
7. Shall not claim or use any secret or special method of treatment or evaluation not previously divulged to the Board.
8. Shall not, except for the purpose of research, use any method or technique of treatment or evaluation for which there is no adequate basis in research.
9. Shall not order any test or treatment, or the use of any facility for treatment, not warranted by the condition of the patient.
10. Shall refer or recommend referral of a patient to:
 - (a) Another professional; or
 - (b) Technical or administrative resources,
 ↪ if a referral is clearly in the best interests of the patient.
11. Shall, upon the request of a patient, refer the patient to another professional.
12. Shall not render a formal professional opinion about a person, including an opinion concerning the fitness of a parent in a child custody hearing, without having had direct and substantial professional contact with the person or without having made a formal assessment of the person.
13. May, within the scope of his or her license and competence, provide a patient with:

(a) Consultation and intervention regarding behavioral health and associated factors, including, without limitation, engagement in appropriate health behaviors and compliance with recommended treatment plans; and

(b) Referrals to appropriate health care providers for patient concerns of a medical or physical nature.

14. May, within the scope of his or her license and competence, discuss medications with a patient or consult with a physician regarding medication to be prescribed for the patient.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R127-14, 6-28-2016)

NAC 641.209 Scope of practice for licensed behavior analyst or licensed assistant behavior analyst: Competency required; use of new method, service or technique; referral of certain clients; basis for rendering formal professional opinion. (NRS

641.100, 641.232, 641.395) A licensed behavior analyst or licensed assistant behavior analyst:

1. Shall limit his or her practice and supervision to the areas in which he or she has acquired competence through education, training and experience.

2. Shall not, except in an emergency in which the life or health of a person is in danger, practice or offer to practice beyond the scope of his or her license, or perform any professional service which the licensed behavior analyst or licensed assistant behavior analyst knows, or has reason to know, that he or she is not competent to perform.

3. Shall not engage in conduct in the practice of applied behavior analysis which evidences moral unfitness to practice the profession.

4. Shall maintain competence in the areas in which he or she practices through continuing education, consultation or other methods, in conformance with current standards of scientific and professional knowledge.

5. Shall use every reasonable effort to ensure that all services provided to clients are adequate in degree and scope, and conform to the highest professional standards.

6. Shall, if acquiring experience in a method, service or technique for treatment or evaluation that is either new to the licensed behavior analyst or licensed assistant behavior analyst or new to the profession:

(a) Engage in continuing consultation with other licensed behavior analysts or licensed assistant behavior analysts or relevant professionals;

(b) Seek appropriate education and training in the new method, service or technique for treatment or evaluation; and

(c) Inform clients of the innovative nature and known risks of the new method, service or technique for treatment or evaluation to provide the clients with the freedom of choice concerning applied behavior analysis services.

7. Shall not claim or use any secret or special method, service or technique for treatment or evaluation not previously disclosed to the Board.

8. Shall not, except for the purpose of research, use any method, service or technique for treatment or evaluation for which there is no adequate basis in research.

9. If a referral is clearly in the best interest of the client or upon request of a client, shall refer or recommend referral of a client to:

(a) Another professional; or

(b) Appropriate technical or administrative resources.

10. Shall not render a formal professional opinion about a person who is not a client without having had direct and substantial professional contact with the person or without having made a formal assessment of the person.

(Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010)

NAC 641.210 Display of license by psychologist; communications with Board; notification of change of address or telephone number; professional fees; supervision of certain persons. ([NRS 641.100](#)) A psychologist:

1. Shall display his or her license in a conspicuous place on the premises of his or her office or place of employment.
2. Shall, except as otherwise provided in this subsection, respond within 30 days after receiving any written communication from the Board and shall make available any relevant record with respect to an inquiry or complaint about his or her professional conduct. If a communication is mailed to a psychologist by the Board, he or she shall respond to the communication within 30 days after it is mailed to him or her at the address shown on the records of the Board.
3. Shall notify the Board in writing of a change of address or telephone number within 30 days after the change.
4. Shall not mislead or withhold from a patient, prospective patient or other person who will be responsible for payment of the psychologist's services, information concerning the fee for the professional services of the psychologist.
5. Shall not directly or indirectly offer, give, solicit, receive or agree to receive any fee or other consideration for the referral of a patient.
6. Shall not permit any person, other than:
 - (a) A partner, employee or associate in his or her professional firm or corporation;
 - (b) A psychologist retained as a subcontractor or consultant; or
 - (c) A properly registered psychological assistant, psychological intern or psychological trainee practicing under his or her supervision, except as otherwise provided in subsections 1, 2 and 3 of [NAC 641.154](#),
- ↳ to share in a fee for professional services. The prohibition of this subsection includes any arrangement or agreement whereby the amount paid for office space, facilities, equipment or personal services used by the psychologist is based upon the income or receipts of his or her practice.
7. Shall exercise appropriate supervision over any person who is authorized to practice psychological services under his or her supervision.
8. Shall not exploit a person who is authorized to practice psychological services under his or her supervision.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-24-90; A 12-28-95; R117-08, 12-17-2008; R111-13, 10-24-2014; [A by R074-18, 1-30-2019](#))

NAC 641.213 Display of license by licensed behavior analyst or licensed assistant behavior analyst; response to communications from Board and availability of records relating to inquiries and complaints; notification of change of address or telephone number; professional fees; supervision of certain persons. ([NRS 641.100](#), [641.232](#))

1. A licensed behavior analyst or licensed assistant behavior analyst:
 - (a) Shall display his or her license in a conspicuous place on the premises of his or her office or place of employment. A licensed behavior analyst or licensed assistant behavior analyst practicing outside of an office must have his or her wallet card, obtained pursuant to [NAC 641.029](#) or [641.031](#) available for production upon request.

(b) Shall respond within 30 days after receiving communication from the Board and shall make available any relevant records with respect to an inquiry or complaint about his or her professional conduct.

(c) Shall notify the Board in writing of a change of address or telephone number within 30 days after the change.

(d) Shall not mislead or withhold from a client, prospective client or other person who will be responsible for payment of the services of the licensed behavior analyst or licensed assistant behavior analyst information concerning the fee for professional services.

(e) Shall not directly or indirectly offer, give, solicit, receive or agree to receive any fee or other consideration for the referral of a client.

2. A licensed behavior analyst or licensed assistant behavior analyst who is a supervisor:

(a) Shall exercise appropriate supervision over any person who is authorized to practice applied behavior analysis under his or her supervision.

(b) Shall not exploit a person who is authorized to practice applied behavior analysis under his or her supervision.

(Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010; A by R127-14, 6-28-2016)

NAC 641.215 Disclosure to patient or legal representative; termination of services; care of patients and research subjects. (NRS 641.100) A psychologist:

1. Shall, in an appropriate manner, explain a patient's condition clearly and truthfully to the patient or the person responsible for the care of the patient.

2. Shall keep each patient fully informed of the purpose and nature of any evaluation, treatment or other procedure and the patient's right to choose the services provided.

3. Shall not perform any professional service that has not been authorized by the patient or his or her legal representative.

4. Shall explain clearly to a patient:

(a) The basis and extent of all contemplated services, fees and charges;

(b) The extent of the patient's personal responsibility for those fees; and

(c) The prospective benefits to be derived from and the known risks of such services.

5. Shall, upon termination of services to a patient, offer to make reasonable arrangements for the continuation of care, if such care is necessary.

6. Shall, if it is reasonably clear that a patient is not benefiting from the professional services provided by the psychologist, terminate the professional relationship with the patient after adequately preparing the patient for the termination.

7. Shall, during foreseeable periods of absence, make arrangements for another competent professional to provide emergency care for the patients under the care of the psychologist.

8. Shall not abandon or neglect a patient under and in need of immediate professional care without making reasonable arrangements for the continuation of care.

9. Shall not abandon a professional employment by a group practice, hospital, clinic or other health care facility without reasonable notice.

10. Shall not impose on a patient any stereotypes of behavior, values or roles related to age, gender, religion, race, disability, nationality or sexual preference which would interfere with the objective provision of psychological services to the patient.

11. Shall not willfully harass, abuse or intimidate any patient or other person to whom he or she has a professional responsibility. The use of any lawful procedure or process for the collection of an unpaid fee is not a violation of this subsection.

12. Shall not exercise undue influence upon any patient or promote the sale to a patient of any service, good, appliance or drug in such a way as to exploit the patient for the financial gain of the psychologist or another person.

13. Shall, in the conduct of psychological research:

(a) Respect the dignity and protect the welfare of his or her research subjects;

(b) Comply with all relevant laws and regulations concerning the treatment of research subjects;

(c) Fully inform each person who is a prospective subject of research, or his or her authorized representative, of any danger of serious aftereffects before the person is used as a subject; and

(d) Use reasonable efforts to remove any possible harmful aftereffects of emotional stress as soon as the design of the research permits.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95)

NAC 641.219 Maintenance and availability of records. ([NRS 641.100](#), [641.232](#))

1. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall maintain a record for each patient or client that includes:

(a) The presenting problem or purpose or diagnosis;

(b) The fee arrangement, if any;

(c) The date and type of evaluation or treatment provided to the patient or client;

(d) The results of tests or other evaluations and the data from which the results were derived;

(e) A description of any consultations with other professionals regarding the patient or client and the results of such consultations; and

(f) A copy of all tests and other evaluative reports which were prepared in the course of the professional relationship.

2. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall maintain the record of each patient or client for not less than 5 years after the last date that service was rendered to the patient or client, except that the record of a patient or client who is a minor must be maintained for not less than 5 years after the last date that service was rendered or 1 year after the patient or client reaches 21 years of age, whichever is longer. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall comply with all other state and federal laws and regulations concerning the maintenance of records, including a law or regulation which requires him or her to maintain records for a longer period than required by this subsection.

3. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall comply with all state and federal laws governing a patient's or client's right to have access to his or her records.

4. A psychologist, licensed behavior analyst or licensed assistant behavior analyst who provides supervision of a licensed behavior analyst or licensed assistant behavior analyst shall maintain for not less than 5 years after the last date of supervision, a record of the supervisory session, including, but not limited to, information regarding the type, place and general content of the session.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R089-03, 1-18-2005; R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.224 Confidential information. ([NRS 641.100](#), [641.232](#))

1. If a psychologist, licensed behavior analyst or licensed assistant behavior analyst provides services to an organization, information he or she obtains in the course of providing the services is confidential, including any personal information concerning a person in the organization if the information was properly obtained within the scope of his or her professional contract with the organization. Personal information concerning a person in the organization is subject to the confidential control of the organization unless the person who disclosed the information had a reasonable expectation that the information was disclosed pursuant to a separate professional relationship with the psychologist, licensed behavior analyst or licensed assistant behavior analyst and would not be disclosed to the organization.

2. During the course of a professional relationship with a patient or client and after the relationship is terminated, a psychologist, licensed behavior analyst or licensed assistant behavior analyst shall protect all confidential information obtained in the course of his or her practice, teaching or research, or in the performance of any other services related to his or her profession. Except as otherwise provided in this section, a psychologist, licensed behavior analyst or licensed assistant behavior analyst may disclose confidential information only if he or she obtains the informed written consent of the patient or client.

3. A psychologist, licensed behavior analyst or licensed assistant behavior analyst may disclose confidential information without the informed written consent of a patient or client if the psychologist, licensed behavior analyst or licensed assistant behavior analyst believes that disclosure of the information is necessary to protect against a clear and substantial risk of imminent serious harm by the patient or client to the patient or client or another person and:

(a) The disclosure is limited to such persons and information as are consistent with the standards of the profession of psychology or applied behavior analysis in addressing such problems.

(b) If the patient or client is an organization, the psychologist, licensed behavior analyst or licensed assistant behavior analyst has made a reasonable but unsuccessful attempt to correct the problems within the organization.

4. A psychologist, licensed behavior analyst or licensed assistant behavior analyst may disclose confidential information without the informed written consent of a patient or client if:

(a) A member of the judiciary, or a court magistrate or administrator to whom authority has been lawfully delegated, orders the disclosure; or

(b) Disclosure is required by a state or federal law or regulation, including a law or regulation that requires a psychologist, licensed behavior analyst or licensed assistant behavior analyst to report the abuse of a child or elderly person.

5. If a psychologist, licensed behavior analyst or licensed assistant behavior analyst renders services to more than one person, including services rendered to an organization, family, couple, group, or a child and a parent, the psychologist, licensed behavior analyst or licensed assistant behavior analyst shall, before he or she begins to render the services, explain to each person the relevant limitations on confidentiality during the course of the professional relationship. If appropriate, the psychologist, licensed behavior analyst or licensed assistant behavior analyst shall grant to each person an opportunity to discuss and accept the limitations on confidentiality that will apply.

6. If a patient or client is a child or has a legal guardian, a psychologist, licensed behavior analyst or licensed assistant behavior analyst shall, before he or she renders services, inform the patient or client to the extent that the patient or client can understand, of any legal limitations on the confidentiality of communications with the psychologist.

7. With the written consent of a patient, a psychologist, licensed behavior analyst or licensed assistant behavior analyst shall provide in a timely manner to another responsible professional who is treating the patient or client any information which is important for the professional to know in making decisions concerning the ongoing diagnosis and treatment of the patient or client.

8. If a psychologist, licensed behavior analyst or licensed assistant behavior analyst uses the case history of a patient or client in his or her teaching, research or published reports, he or she shall exercise reasonable care to ensure that all confidential information is appropriately disguised to prevent the identification of the patient or client.

9. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall:

- (a) Store and dispose of any written, electronic or other records in a manner which ensures the confidentiality of the content of the records;
- (b) Limit access to the records of his or her patients or clients to protect the confidentiality of the information contained in the records;
- (c) Ensure that all persons working under his or her authority comply with the requirements of this section to protect the confidentiality of each patient or client; and
- (d) Obtain the informed written consent of a patient or client before the psychologist, licensed behavior analyst or licensed assistant behavior analyst electronically records or allows another person to observe a diagnostic interview or therapeutic session with the patient or client.

10. As used in this section, “confidential information” means information disclosed by a patient or client to a psychologist, licensed behavior analyst or licensed assistant behavior analyst during the course of a professional relationship, or otherwise obtained by the psychologist, licensed behavior analyst or licensed assistant behavior analyst during the course of the relationship, if there is a reasonable expectation that because of the relationship between the patient or client and the psychologist, licensed behavior analyst or licensed assistant behavior analyst or the circumstances under which the information was obtained, the information will not be disclosed by the psychologist, licensed behavior analyst or licensed assistant behavior analyst without the informed written consent of the patient or client.

(Added to NAC by Bd. of Psychological Examiners, eff. 12-28-95; A by R089-03, 1-18-2005; R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.229 Impairment of licensee; limitation on contact with current or former patient or client. ([NRS 641.100](#), [641.232](#))

1. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not begin or continue a professional relationship with a patient or client if the psychologist, licensed behavior analyst or licensed assistant behavior analyst is impaired, or has received notification from the Board that the Board reasonably suspects him or her to be impaired, because of mental, emotional, physiological, pharmacological or substance abuse problems. If such a problem develops during the course of a professional relationship, the psychologist, licensed behavior analyst or licensed assistant behavior analyst shall:

- (a) Terminate the relationship;
- (b) Notify the patient or client in writing of the termination; and
- (c) Assist the patient or client in obtaining services from another professional.

2. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not begin or continue a professional relationship with a patient or client if the objectivity or competency of the psychologist, licensed behavior analyst or licensed assistant behavior analyst

is impaired, or if the psychologist, licensed behavior analyst or licensed assistant behavior analyst has received notification from the Board that the Board reasonably suspects his or her objectivity or competency to be impaired, because the psychologist, licensed behavior analyst or licensed assistant behavior analyst has or had a family, social, sexual, emotional, financial, supervisory, political, administrative or legal relationship with the patient or client or a person associated with or related to the patient or client.

3. If a psychologist, licensed behavior analyst or licensed assistant behavior analyst has rendered professional services to a person, the psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not:

- (a) Engage in any verbal or physical behavior with the person which is sexually seductive, demeaning or harassing;
- (b) Engage in sexual contact with the person; or
- (c) Enter into a financial or other potentially exploitive relationship with the person, ↪ for at least 2 years after the termination of the professional relationship, or for an indefinite time if the person is clearly vulnerable to exploitive influence by the psychologist, licensed behavior analyst or licensed assistant behavior analyst because of an emotional or cognitive disorder.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R117-08, 12-17-2008; R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.234 Assessment procedures: Communication of results to patient or client; limitations on use. ([NRS 641.100](#), [641.232](#))

1. If a psychologist or licensed behavior analyst communicates the results of an assessment procedure to a patient or client or to the legal guardian, parents or agent of a patient or client, he or she shall:

- (a) Use appropriate interpretive aids to explain the results in a manner which is understandable; and
- (b) Include in the explanation any deficiencies of the assessment procedure and factors which may affect the validity, reliability or other interpretation of the results.

2. A psychologist or licensed behavior analyst shall not reproduce or describe in any popular publications, lectures or public presentations, psychological tests or other assessment procedures in a manner which may invalidate the tests or procedures.

3. If a psychologist or licensed behavior analyst offers to other professionals an assessment procedure or automated interpretation service, he or she shall:

- (a) Provide a manual or other written material which fully describes the development of the procedure or service, the rationale therefor, evidence of the validity and reliability thereof, and characteristics of the group of persons which the procedure or service uses as a norm;
- (b) Explicitly state the purpose and application for which the procedure or service is recommended;
- (c) Identify special requirements which are necessary to administer and interpret the procedure or service properly; and
- (d) Ensure that advertisements for the procedure or service provide an accurate description of the procedure or service.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R209-09, 10-15-2010)

NAC 641.239 Misrepresentation of professional qualifications, affiliations, services, products or psychological findings. (NRS 641.100, 641.232)

1. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not directly or by implication misrepresent:

(a) His or her professional qualifications, including the education he or she has received, the experience he or she has acquired or the areas of his or her professional competence.

(b) His or her affiliations or the purposes or characteristics of the institutions and associations with which he or she is associated.

2. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall correct any other person who the psychologist, licensed behavior analyst or licensed assistant behavior analyst knows has misrepresented the professional qualifications or affiliations of the psychologist, licensed behavior analyst or licensed assistant behavior analyst.

3. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not include false or misleading information in his or her public statements concerning the professional services he or she offers.

4. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not guarantee that satisfaction or a cure will result from the performance of his or her professional services.

5. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not associate with or permit his or her name to be associated with any service or product in a manner which misrepresents:

(a) The service or product;

(b) The degree of his or her responsibility for the service or product; or

(c) The nature of his or her association with the service or product.

6. A psychologist shall not distort, misuse or suppress any psychological finding, and shall attempt to prevent, using all reasonable means, the distortion, misuse or suppression of any psychological finding by any institution of which he or she is an employee.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.241 Aiding in unlawful practice of psychology or applied behavior analysis; improper delegation of professional responsibilities; reporting of violation and exception. (NRS 641.100, 641.232)

1. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not aid or abet another person in misrepresenting the person's professional credentials or illegally engaging in the practice of psychology or applied behavior analysis.

2. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not delegate any of his or her professional responsibilities to a person he or she knows, or has reason to know, is not qualified because of a lack of adequate education, training or experience.

3. If a psychologist, licensed behavior analyst or licensed assistant behavior analyst has substantial reason to believe that another person has violated any provision of this chapter or chapter 641 of NRS, he or she shall inform the Board in writing of the violation, except that if the psychologist, licensed behavior analyst or licensed assistant behavior analyst has knowledge of the violation because of his or her professional relationship with a patient or client, he or she may report the violation only if he or she has the informed written consent of the patient or client. The provisions of NAC 641.200 to 641.255, inclusive, do not relieve a psychologist,

licensed behavior analyst or licensed assistant behavior analyst of the duty to file any report otherwise required by state or federal law or regulation.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.245 Violation of law or regulation; use of fraud, misrepresentation or deception; improper filing of reports; violation of probation; failure to pay child support or to comply with certain warrants or subpoenas relating to determination of paternity or child support. ([NRS 641.100](#), [641.232](#))

1. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not violate any law or regulation which governs the practice of psychology or applied behavior analysis, as applicable.

2. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not use fraud, misrepresentation or deception:

- (a) To obtain a license or pass an examination required for licensure;
- (b) To assist another person in obtaining a license or passing an examination required for licensure;
- (c) In billing a patient or client or other person who is responsible for payment;
- (d) In providing his or her professional services;
- (e) In reporting the results of any evaluation or service related to the practice of psychology or applied behavior analysis, as applicable; or
- (f) To conduct any other activity related to the practice of psychology or applied behavior analysis, as applicable.

3. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not willfully make or file any false report, fail to file any report required by law or by the Board, willfully impede or obstruct any such filing, or induce another person to engage in any act prohibited by this subsection.

4. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not violate any condition, limitation or term of probation imposed upon him or her by the Board.

5. A psychologist, licensed behavior analyst or licensed assistant behavior analyst shall not:
- (a) Fail to make timely payments for the support of one or more children pursuant to a court order; or
 - (b) Fail to comply with any warrant or subpoena relating to a proceeding to determine the paternity of a child or to establish or enforce an obligation for the support of one or more children.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 12-28-95; A by R153-97, 12-19-97; R209-09, 10-15-2010; R127-14, 6-28-2016)

NAC 641.250 *Ethical Principles of Psychologists and Code of Conduct: Adoption by reference; controlling provisions; revision.* ([NRS 641.100](#))

1. The provisions set forth in the most recent edition of the *Ethical Principles of Psychologists and Code of Conduct* adopted by the American Psychological Association are hereby adopted by reference and incorporated herein, unless the Board gives notice that the most recent edition is not suitable for this State pursuant to subsection 2 and except to the extent that those provisions conflict with the provisions of [NAC 641.200](#) to [641.255](#), inclusive, in which case the provisions of [NAC 641.200](#) to [641.255](#), inclusive, are controlling. A copy of the publication may be obtained free of charge from the American Psychological Association at 750

First Street, N.E. Washington, D.C., 20002-4242, Attention: Service Center, at the Internet address <https://www.apa.org/ethics/code> or by telephone at (202) 336-5500.

2. If the publication adopted by reference pursuant to subsection 1 is revised, the Board will review the revision to ensure its suitability for this State. If the Board determines that the revision is not suitable for this State, the Board will hold a public hearing to review its determination within 6 months after the date of publication of the revision and give notice of that hearing. If, after the hearing, the Board does not revise its determination, the Board will give notice within 30 days after the hearing that the revision is not suitable for this State. If the Board does not give such notice, the revision becomes part of the publication adopted by reference pursuant to subsection 1.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-24-90; A 12-28-95; R089-03, 1-18-2005)

**NAC 641.255 “Professional and Ethical Compliance Code for Behavior Analysts”:
Adoption by reference; controlling provisions; revision. (NRS 641.100, 641.232)**

1. The provisions which set forth the guidelines for conduct for behavior analysts which are contained in the most recent version of the “Professional and Ethical Compliance Code for Behavior Analysts” provided by the Behavior Analyst Certification Board, Inc., or its successor organization, are hereby adopted by reference and incorporated herein, unless the Board gives notice that the most recent version is not suitable for this State pursuant to subsection 2, and except to the extent that those provisions conflict with the provisions of NAC 641.200 to 641.255, inclusive, in which case the provisions of NAC 641.200 to 641.255, inclusive, will control. A copy of the publication may be obtained free of charge from the Behavior Analyst Certification Board, Inc., at the Internet address <http://bacb.com/ethics-code/>.

2. If the publication adopted by reference in subsection 1 is revised, the Board will review the revision to ensure its suitability for this State. If the Board determines that the revision is not suitable for this State, the Board will hold a public hearing to review its determination within 6 months after the date of publication of the revision and give notice of that hearing to all licensed behavior analysts and licensed assistant behavior analysts. If, after the hearing, the Board does not revise its determination, the Board will give notice within 30 days after the hearing that the revision is not suitable for this State. If the Board does not give such notice, the revision becomes part of the publication adopted by reference in subsection 1.

(Added to NAC by Bd. of Psychological Exam'rs by R209-09, eff. 10-15-2010; A by R127-14, 6-28-2016)

**NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS'
APPLICATION TRACKING EQUIVALENCY AND MOBILITY
"ATEAM" COMMITTEE**

July 14, 2023

Executive Director's Notes for Item 10.

Review of Dr. Lenkeit's Proposed Addenda to the Board's Complaint and Disciplinary Policy regarding Court Ordered Evaluations and Court Ordered Psychological Services.

Dr. Lenkeit has requested that he be permitted to propose addenda to the Board's Complaint and Disciplinary Policy related to Court Ordered Evaluations and Court Ordered Psychological Services.

Following are the current version of the Board's Complaint and Disciplinary Policy (Item 10), followed by Dr. Lenkeit's proposed addendum to the Complaint Policy regarding Court Ordered Evaluations (Item 10A) and his proposed addendum to the Complaint Policy regarding Court Ordered Psychological Services (Item 10B).

Addendum to Complaint Policy regarding Court Ordered Evaluations.

A person filing a complaint arising out of or related to a court ordered evaluation must submit the following in addition to completing the Complaint Form:

- 1) Final order or judgment in the case
- 2) A copy of the court order appointing the licensee in the case.

A complaint subject to this rule shall be dismissed unless the complainant can show the following:

- 1) The licensee was disqualified as an expert witness by the Court.
- 2) The licensee's opinion or inferences complained of were ruled inadmissible by the Court.
- 3) A curriculum vitae and written report by an expert qualified to render an expert opinion in the relevant subject area. The report must address deficiencies in standard of care, violations of the American Psychological Association Code of Ethics, and violations of Nevada Revised Statutes or Nevada Administrative Code in the licensee's report.

A complaint subject to this rule must be filed within one year of the entering of the final order or judgment concerning the licensee's evaluation in the case.

Addendum to Complaint Policy regarding Court Ordered Psychological Services

A person who files a complaint alleging a statutory or ethical violation arising out of or related to court ordered psychological services, including, but not limited to, psychotherapy, reunification therapy, parent coordination, and parent coaching, must, in addition to completing the complaint form, comply with the following requirements:

- 1) A complaint may not be filed while the licensee is under court appointment to provide the particular psychological service.
- 2) Submit the curriculum vitae and written report of an expert qualified to render an expert opinion in the relevant subject area. The report must address deficiencies in standard of care, violations of American Psychological Association Code of Ethics, and violations of Nevada Revised Statutes/Nevada Administrative Code in the licensee's psychological services.
- 3) The complaint must be filed within one year of termination of services.