

**MEETING MINUTES FOR
NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS,
SUB-COMMITTEE TO REVIEW EDUCATION/TRAINING EQUIVALENCY**

DATE OF MEETING: Tuesday, March 13, 2018 Time: 5:00pm
PLACE: 4600 Kietzke Lane, Building 116, Reno NV 89521 (Zoom Meeting)

1. Call to order/roll call to determine the presence of a quorum.

Michelle Paul, Ph.D., Board President
Whitney Owens, Psy.D., Secretary/Treasurer
Sheila Young, Ph.D., Board Investigator
Morgan Gleich, Executive Director
Debra Robertson, Executive Assistant

2. Public comment.

No Public Present

3. Approval of meeting minutes from the previous meeting; No minutes to approve

4. Discuss applicants requiring education review.

Irina Abriamians - Director Gleich stated that Irina needs to complete PLUS as soon as possible, and in their last conversation had told her to talk to Jayson. Director Gleich will contact Irina and Julie, Irina's Supervisor, regarding her hours.

Dr. Paul asked if we contacted everyone regarding their SPP. Director Gleich stated that we had and in the letter let them know that they had until end of March to get them in or will close at April meeting, and if we close the file, they will have to reapply. Mrs. Robertson confirmed that most SPP's have been turned in or we have heard from as far as where they are in the process. Dr. Paul reiterated that we give the applicants a 3-month grace period to get everything complete, however, there can't be a grace period for the SPP. Director Gleich let the group know that we now ask for the SPP right away, upon receipt of application, and so that will no longer be an issue.

There is no update on the rest of applicants. Jayson will be sending us who has completed PLUS. Most of the Walden people are having a difficult time.

- a) **Danielle Agnello: Gretchen Arian:** Waiting on the completion of PLUS.
- b) **Hope Bagley:** Waiting on the completion of PLUS.
- c) **Nicole Dionsio:** Waiting on the completion of PLUS.
- d) **Jennifer Grimes-Vawters:** Waiting on the completion of PLUS.
- e) **Ravinn Lore:** Waiting on the completion of PLUS.
- f) **Luzciminda Morrow:** Waiting on the completion of PLUS.
- g) **Halleh Seddighzadeh:** Waiting on the completion of PLUS.
- h) **Joyce Ulofosh:** Waiting on the completion of PLUS.
- i) **Anna Welsh:** Waiting on the completion of PLUS.
- j) **Erik Welsh:** Waiting on the completion of PLUS.

5. Meeting schedule for committee

Next meeting is scheduled for April 17, 2018.

6. Other Items for Future Discussion

Dr. Paul introduced the Model of Review by the ASPPB Mobility Committee. Tasha is Executive Director to the Committee, and oversees all licensees, application tracking, etc., for the department. Dr. Paul let the group know that Jayson can send updates on all our applicants in any form, and frequency we want him to update information to us. Requested having him send information every month around the 10th, which we now receive monthly on the 1st, perhaps in an Excel spreadsheet, informing us what the applicant still has to complete. Director Gleich said that we'll have Jayson do a check list for the Evaluation Committee.

6. Other Items for Future Discussion (continued)

Dr. Paul suggested naming this group the "A-Team" as we are really a licensure application tracking equivalence and mobility committee. This process will assist Director Gleich and Mrs. Robertson to track the flow of applicants. We are also part of the license by endorsement committee. Everyone agreed on the name the "A-Team".

Dr. Paul shared the CPQ information on the screen. She would like the committee to develop and create a Policy and Procedure Manual, possibly duplicating the ASPPB Mobility Procedure and Policies. The reason is if this committee leaves, others can step in and know what to do and what the committee is about. She wants to model our reviews after their review form. Also, have the committee come up with a policy where Director Gleich or staff is first reviewer and the committee/Psychologist the second reviewer. What we would be looking for is to go through the application, identify the applicant's program, etc., with a checklist. Director Gleich or Mrs. Robertson would check the Non-APA applicants. Dr. Paul suggested everyone review the documents, tools and model documents and give their input at next meeting.

Dr. Paul suggested creating a Drop Box for everyone to make it easier to share the documents on their computers at the meetings.

No public present

8. ADJOURNMENT

There being no further business, Dr. Owens moved to adjourn the meeting at 5:44 p.m. Dr. Young second; Committee 3-0-0.