



categories; [In-state Travel, Legal, and Administrative services) The Board will forward the remaining \$61,897.50 to Aging and Disability Services with an invoice that explains the cost break down.

The Board office notified through US Mail those 29 individuals who have not renewed. Director Gleich is anticipating seeing a few more late renewals due to the notices.

Additionally, it was noted the Board is at 75% of our predicted psychological income with 18 months left in the budget timeframe, which should provide some relief to Board's shortfalls in the budget.

The Board office continues to limit purchases to only necessary spending. Director Gleich foresees increased spending in in-state travel, to cover the mileage to Carson City and Administrative Costs to cover the costs to LCB for the development of the regulation changes.

Ms. Becker noted concern that while increasing expenses in the budget without meeting the income budgeted, the Board still remains in a deficit and should not place the income in expenses until which time the income is in excess.

Dr. Paul noted that a percentage should be placed with each line item to show how far/much is left to the budget line item. Director Gleich will update the lines prior to the next meeting to show how the Board stands financially.

The Board further discussed having Director Gleich and Dr. Owens become dual signers for the accounts. Director Gleich would be allowed as sole signatory for day-to-day Board operations not exceeding \$1,200.00. Dr. Owens would need to be the second signatory for expenses in excess of \$1,200.00. Dr. Owens (or whoever the Secretary/Treasurer is) will continue to sign off on each expense. Dr. Paul also encouraged that as much as possible to continue online Bill Pay.

**Ms. Becker motioned to approve Director Gleich and Dr. Owens as signers on the Board Bank accounts; Dr. Papa seconded; Board 5-0-0**

Currently, the bank account is at \$302,712.41, prior to the payment to ADSD for the transfer of the funds.

Further discussion and acceptance of the Treasurer's report is deferred to the February meeting when Dr. Owens is able to attend.

As discussed at the December Board meeting, The Board office would like to switch the investigators to a G-Suite email and provide an individual Board Business email for the Secretary/Treasurer and President.

**Ms. Becker motioned to approve switching to the G-Suite email system; Dr. Holland seconded; Board 5-0-0**

#### **A. Recouping outstanding Legal Fees Owed to the Board from Disciplinary and Unlicensed**

##### **Practice cases.**

No update.

#### **B. Update and Discussion regarding the Reserve Policy for the Board, as requested to be developed by the Legislative Sunset Committee.**

Dr. Paul noted, that during the sunset review completed by the Legislature, the Board was requested to develop a proper reserve policy. Director Gleich read the reserve policy she created after a review of other policies created by other Boards and the auditor provided feedback on changes to be made. Director Gleich and Ms. Becker noted some edits required in the presented policy.

Dr. Krogh offered that on page 1, item 5B, it should be stated "\$5,000" or more, omitting the .01.

Dr. Paul noted that the phrase "in excess" should be removed, as well as bullet point C, and the extra bullet in Section 7 to avoid confusion. Furthermore, section 8 needed to be revised to reflect this Board's mission.

**Dr. Papa motioned to approve with changes; Dr. Krogh seconded; Board 5-0-0**

**ACTION ITEM:** Director Gleich will make the updates and attach the reserve policy within the Board's procedure policy.

Director Gleich and Dr. Owens will review the Board's finances and set the reserve amount for the 2019 Fiscal year.

**C. Discussion of Board funds; transferring the money invested in Cash Deposits into a high Interest savings account. The Board will decide which bank to use, and how to handle the transfer.**

As noted in the August 2018 and September 2018 Board meetings, the Board was encouraged to switch from CDs to High-Interest Savings as they will make more in the long run. The Board discussed moving both CDs to high-interest Savings, and whether to keep them separate or to join them as one.

**Ms. Becker motioned to move CDs into higher interest savings accounts; Dr. Holland seconded; board 5-0-0**

**ACTION ITEM:** Director Gleich, upon becoming a signer, will transfer the CDs into a single High-Interest Savings Account. Upon setting the reserve amount a separate account will be established to monitor the Board's reserves.

**5. Review of consumer complaints pending**

As part of the discussion of the investigation procedure, Dr. Lenkeit raised the topic of establishing a review portion prior to requesting information from the psychologist, which could eliminate frivolous investigations. Dr. Lenkeit to draft discipline policies for Board review and will be added to the February, March, and April 2019 meeting agendas.

**A. Complaint #17-1221**

Ms. Bradley informed the Board there are no updates but is expecting something in the near future.

**B. Complaint #18-0412**

Ms. Bradley working with the psychologist's attorney to complete the settlement agreement.

**C. Complaint #18-0924A**

Discussion deferred investigation incomplete.

**D. Complaint #18-0924B**

Discussion deferred investigation incomplete.

**E. Complaint #18-1004**

Dismissed at December 14, 2018 Board meeting, left on the agenda to update the Board that letters to be sent to complainant and psychologist.

**F. Complaint #18-1009**

Discussion deferred investigation incomplete.

**G. Complaint #18-1114**

The Complaint was received from the Nevada Insurance Bureau. The individual shared a redacted report that noted an LCSW was signing off reports as a psychologist. Upon investigation, Dr. Lenkeit noted this individual

is not licensed in Nevada and recommended proceeding to a formal hearing on the individual in question as well as to file a complaint with the Nevada Board of Examiners for Social Workers to alert them to this situation.

Ms. Bradley noted that the Board may want to review the unlicensed practice rules and regulations, which could allow for a more streamlined option. The Board discussed at length the potential implications and what could be done by this Board to curb the unlicensed practice.

**H. Complaint #18-1120**

The psychologist did not respond before the complaint deadline. The Board office notified Ms. Bradley who will follow up with a letter.

**6. Receive update regarding propped NAC 641 changes submitted to LCB:**

**A. R074-18: Revises provisions relating to psychological trainees**

Sent to LCB for finalization; Director Gleich sent the regulation in hoping for January Commission meeting prior to the beginning of the Nevada Legislature. If no commission meeting is scheduled it will be set for after the legislative session.

**B. R169-18: Revises Provisions relating to fees**

Sent to LCB for finalization; Director Gleich sent the regulation in hoping for January Commission meeting prior to the beginning of the Nevada Legislature. If no commission meeting is scheduled it will be set for after the legislative session.

**C. R170-18: Establishes provisions governing services for process**

Director Gleich and Ms. Bradley are in the process of working on the language for this.

**D. R171-18: Amends Continuing education requirements**

Sent to LCB for finalization; Director Gleich sent the regulation in hoping for January Commission meeting prior to the beginning of the Nevada Legislature. If no commission meeting is scheduled it will be set for after the legislative session.

**7. Update regarding the transition of Behavior Analysts to Aging and Disability Services Division.**

Discussed under item 8.

**8. Update regarding Board Office Operations**

**a. Review and update of Nevada Board of Psychological Examiners Strategic Plan**

The Board reviewed the strategic plan that was developed in January 2018 and began to discuss what has been achieved and what requires updating or attention, section by section.

Dr. Paul noted that the main goal in reviewing the strategic plan is to establish, where the Board is going, and what to pay attention to in the upcoming year.

Section A: of the 2018SP, set a goal of enhanced communication between psychologists and students.

-In 2018, the Board of Psychological Examiners was able to attend two Nevada Psychological Association events to provide possible face to face communication to the licensing public.

-In addition, the Board will continue to look out for Nevada Psychological Association newsletters, so that necessary information can be provided.

-Additionally, the Board will continue to hold specific Q & A hour at the Beginning of the May and the end of the October Board meetings.

- Lastly, Dr. Owen's will present the updated supervisor's fact sheet for review.

**ACTION ITEM:** The Board will continue to review the Strategic Plan at upcoming Board meetings.

## **b. Executive Director Report**

### **1. Update on Behavior Analysis Transition**

Director Gleich updated the Board on the transfer of all Behavior Analyst files and information to the Aging and Disability Services Division on Thursday, January 10, 2019. There was a delay in transition, which was effective January 1, 2019, due to delay in receipt of renewal information of many LBA and LaBA licensees to finish their process.

Additionally, a letter was sent to all Licensed Behavior Analysts and Licensed Assistant Behavior Analysts upon renewal, as well as all applicants whose applications were incomplete regarding the transition.

Director Gleich and Ms. Rahn will work with Aging and Disability Services Division to answer all questions and ensure as smooth a transition as possible.

### **2. Wrapping up of 2019-2020 Renewal**

Director Gleich updated the Board on how the renewal process was wrapping up: letters were sent to psychologists who failed to renew by the required deadline. Director Gleich informed the Board that as of this meeting there are 465 currently active psychologists. It was decided that all renewal applications that are incomplete at the time of the meeting, will be notified that they will be assessed the late fee, and notified of the requirements to complete their renewal. The Board decided that unless an extension was approved by Dr. Krogh and Ms. Becker a late fee will be assessed.

As part of the online renewal, system participants were asked if they'd like to provide additional comments.

Director Gleich broke down the comments that were received and informed the Board of recommendations for improving the renewal process in 2020.

**ACTION ITEM:** Director Gleich and Ms. Rahn will develop clear responses to the comments, and correct some of the downfalls of the first online renewal.

## **9. Discussion and review of time tracking information provided by Director Gleich. This information is being provided to assess the need to change Board office hours or increase of administrative assistance to Board office.**

Director Gleich updated the Board of her inability to provide a proper report of the hours tracked. She emphasized the Board's priority and wanted to clarify her statement at the December 14, 2018 Board meeting regarding her time and effort. She puts in the time when it's necessary and Ms. Rahn is given more hours as needed, to cover heavy workloads. Dr. Holland requested an agenda item to review and evaluate the recommended courses for Director Gleich as directed by the 2018 evaluation.

## **10. Schedule of future Board meetings, hearings, and workshops. The Board may discuss and decide future meeting dates, hearing dates, and workshop dates.**

Future meetings are scheduled for:

February 8, 2019,

March 8, 2019,

April 19, 2019,

May 10, 2019,

June 14, 2019,

July 12, 2019,  
August 9, 2019,  
September 13, 2019,  
October 11, 2019,  
November 8, 2019, and  
December 13, 2019.

All meetings will be held via video conference at 9:00 a.m. unless otherwise noted. The May 10, 2019 Board meeting time will be 8:00 am to allow for the Q & A time.

**11. The Board will discuss, review, and possibly approve a Stipulated Settlement Agreement in Case No. 17-1214 regarding Frank Evarts, Ph.D., License Number PY0044. This matter was previously reviewed and approved with changes by the Board on November 9, 2018. However, the changes made by the Board at the November 9, 2018 meeting required approval by Dr. Evarts and led to continued negotiations between the parties. The parties jointly request that the Board approve the revised Stipulated Settlement Agreement in Case No. 17-1214 as presented now.**

Ms. Bradley began a discussion to make additional changes to the settlement that was agreed upon at the November 9, 2018 Board meeting. Dr. Evarts requested the requirement found on page 6 that required completion of the recommended course be changed to include three courses that would better fit his learning style. Dr. Paul reviewed all three courses and found them to meet the requirements of continued learning the Board was hoping to achieve.

Additionally, Ms. Bradley changed the fines as required in the settlement; formerly Dr. Evarts would be required to pay: \$1,000.00 fine and \$1,500.00 payment for Board costs, in the presented version Dr. Evarts will pay: \$800.00 fine, \$1,700.00 payment for Board costs. The fine recouped will be forwarded to the Nevada State Treasurer and not retained by the Board office. Ms. Bradley updated the agreement to include the future supervision requirements for Dr. Evarts as stated by the Board in the November meeting.

**Ms. Becker motioned to accept the changes presented for the settlement of Dr. Evarts; Dr. Krogh seconded; Board 5-0-0**

**12. Board needs, operations, and schedules.**

**a. Policy regarding applicants seeking licensing examination accommodations. The Board may discuss, review, and possibly approve a policy for applicants seeking licensing examination accommodations.**

No discussion.

**b. Update/Report from Nevada Psychological Association Representative.**

Dr. Zimring updated the Board on Rule 35, and the association's response to the change and preparation for possible Nevada Legislature issues in 2019.

A discussion was held regarding SB37. NPA wishes to align with the Board of Psychological Examiners on any issues that arise, especially regarding the change of scope of practice and diagnosis and treatment of psychosis.

**c. Update regarding National Register of Health Service Psychologists (NRHSP) providing equivalency evaluations for foreign applicants. The Board may discuss changes that need to be made to office policies, procedures and regulations.**

This topic will be discussed with the A-Team information may be provided at a future Board meeting.

**d. Future Board meeting agenda items.**

Unlicensed activity hearing to be scheduled.

Strategic plan for 2019 and tracking.

Ms. Gleich to create an estimate for ASPPB meeting in April 2019 and discussion if the Board can afford both Director Gleich and a Board member; to be reviewed with the budget.

**13. Review/decision upon applications for licensure or registration.**

**PSYCHOLOGIST/PSYCHOLOGICAL ASSISTANT/PSYCHOLOGICAL INTERNS**

Irina Abramians - No discussion warranted at this time.  
Danielle Agnello - No discussion warranted at this time.  
Zyra Alandy-Dy - No discussion warranted at this time.  
Britney Alford - No discussion warranted at this time.  
Crystal Allen - No discussion warranted at this time.  
Elham Aminigohar - No discussion warranted at this time.  
Gretchen Arian - No discussion warranted at this time.  
John Barona - No discussion warranted at this time.  
Lauren Bennett - No discussion warranted at this time.  
Linda Bennett - No discussion warranted at this time.  
Natalie Bennett - No discussion warranted at this time.  
Jeremy Bissram - No discussion warranted at this time.  
Amelia K. Black - No discussion warranted at this time.  
Adam Bradford - No discussion warranted at this time.  
Elizabeth Briggs - No discussion warranted at this time.  
Michael Browning - No discussion warranted at this time.  
Hanna Brunet - No discussion warranted at this time.  
Abigail Brunner - No discussion warranted at this time.  
Cynthia Cameron - No discussion warranted at this time.  
Rita Carlson - No discussion warranted at this time.  
Leandrea Caver - No discussion warranted at this time.  
Silvia Chang - No discussion warranted at this time.  
Lauren Chapple - No discussion warranted at this time.  
Christine Curtis - No discussion warranted at this time.  
Sarah Damas - No discussion warranted at this time.  
Sonia Dhaliwal - No discussion warranted at this time.  
Nicole Dionsio - No discussion warranted at this time.  
Shan Emmons - No discussion warranted at this time.  
Daphne Fowler - No discussion warranted at this time.  
Jennifer Grimes Vawters - No discussion warranted at this time.  
Christopher Guthrey - No discussion warranted at this time.  
Jennifer Guttman - No discussion warranted at this time.  
Lindsey Hailston - No discussion warranted at this time.  
Kristin Hambidge - No discussion warranted at this time.  
Laurie Harris - No discussion warranted at this time.  
Mary Harrison - No discussion warranted at this time.

Centina Hernandez - No discussion warranted at this time.  
Bernadette Hinojos - No discussion warranted at this time.  
Lana Holmes - No discussion warranted at this time.  
Roy Hookham - No discussion warranted at this time.  
Antrice Hronek - No discussion warranted at this time.  
Katherine Isaza - No discussion warranted at this time.  
Dasa Jenrusakova - No discussion warranted at this time.  
Regina Johnson - No discussion warranted at this time.  
Sarah Jones - No discussion warranted at this time.  
Timi Jordison - No discussion warranted at this time.  
Casha Kaufer - No discussion warranted at this time.  
Jason A. Kiss - No discussion warranted at this time.  
Dorota Krotkiewicz - No discussion warranted at this time.  
Andrew Krueger - No discussion warranted at this time.  
Cynthia Lancaster - No discussion warranted at this time.  
Christian Larco - No discussion warranted at this time.  
Melissa LaVan - No discussion warranted at this time.  
Jossette Lazcano - No discussion warranted at this time.  
Stephanie Lewallen-Owens - No discussion warranted at this time.  
Merry Larson - No discussion warranted at this time.  
Vanessa Ma - No discussion warranted at this time.  
Isra Malik - No discussion warranted at this time.  
Camille Malcherzyk - No discussion warranted at this time.  
Dustin Marsh - No discussion warranted at this time.  
Candis R. Mitchell - No discussion warranted at this time.  
Samuel Montano - No discussion warranted at this time.  
Tracy Moore - No discussion warranted at this time.  
Carolina Morales-Alicea - No discussion warranted at this time.  
Luzviminda Morrow - No discussion warranted at this time.  
Amy Mouanoutoua - No discussion warranted at this time.  
Kelly Nelson - No discussion warranted at this time.  
Lyle Noisy Hawk Jr. - No discussion warranted at this time.  
Kasey Oiness-Thompson - No discussion warranted at this time.  
Michael Pardine - No discussion warranted at this time.  
Dorothy Parriott - No discussion warranted at this time.  
Carolina Perez - No discussion warranted at this time.  
Rachel Pinkerman - No discussion warranted at this time.  
Erica Phillips - No discussion warranted at this time.  
Elizabeth Pritchard - No discussion warranted at this time.  
Lee Purdioux - No discussion warranted at this time.  
Ashleigh Rankin - No discussion warranted at this time.

Jennifer Ries - No discussion warranted at this time.  
Dana Schmidt - No discussion warranted at this time.  
Halleh Seddighzadeh - No discussion warranted at this time.  
Rachel Segundo - No discussion warranted at this time.  
Shweta Sharma - No discussion warranted at this time.  
Christopher Shewbarran - No discussion warranted at this time.  
Leigh Silverton - No discussion warranted at this time.  
Sharon Simington - No discussion warranted at this time.  
Cassandra Snipes - No discussion warranted at this time.  
Hillary Son - No discussion warranted at this time.  
Ralph Turner - No discussion warranted at this time.  
Kristine Turner-Sherman - No discussion warranted at this time.  
Steve Tutty - No discussion warranted at this time.  
Lennon Tyler - No discussion warranted at this time.  
Lynelle Tyler - No discussion warranted at this time.  
Joyce Ulofoshio - No discussion warranted at this time.  
Alexandro Velez - No discussion warranted at this time.  
Michael Villanueva - No discussion warranted at this time.  
Lipika Wadhwa - No discussion warranted at this time.  
Sharon West - No discussion warranted at this time.  
Stephen Willis - No discussion warranted at this time.  
Jaime Wong - No discussion warranted at this time.  
Qingqing Zhu - No discussion warranted at this time.  
Kseniya Zhuzha - No discussion warranted at this time.  
Todd Zwahlen - No discussion warranted at this time.

**14. Discussion and report regarding ASPPB Annual Meeting, October 2018 held in Salt Lake City, UT.**

Dr. Paul and Dr. Papa updated the Board regarding the annual meeting held in October. At the meeting, there were continued discussions regarding EPPP2; addressing the concerns and providing their plans for the future. There were additional conversations regarding evaluation of foreign applicants, and how the Boards can best provide an evaluation of the credentials.

**15. Update regarding the 80th session of the Nevada Legislature. The Board will receive updates regarding the status of bills and BDRS that will have effect on the Board and psychological licensing community.**

**A. Legislative Issues that require top attention from the Board.**

**SB037** This is MFT/CPC bill that will change their scope of practice. The Board discussed how to respond to the language. Director Gleich offered to reach out on the ASPPB list serve to Executive Directors in other states regarding their language on these matters. This will allow the Board to have as much information in responding to this language. The MFT/CPC Board will meet on January 19, at their meeting; they will discuss how to proceed regarding the language change suggested by NPA. Dr. Paul and Director Gleich will check back with the MFT/CPC Board after the meeting, to see how the language stands and discuss with Ms. Laxalt on how the Board should respond.

**ACTION ITEM:** Director Gleich will reach out to the administrators of the fellow ASPPB jurisdictions regarding MFT/CPC scope of practice, and possible harm to the public.

Dr. Paul and Director Gleich will reach out to MFT/CPC Board after January 19<sup>th</sup> Board meeting, to receive an update regarding the language, and schedule a meeting Ms. Laxalt on how to respond.

**BDR 934** This Bill Draft Request, was submitted on behalf of the Board and contains all of the NRS 641 changes submitted by the Board. The Board is awaiting the bill number, Director Gleich will update the Board once the official number is received.

#### **B. Legislative Actions that may affect the Board.**

Ms. Laxalt developed this list, which will change as the session advances. As many of the BDRs do not have full language but the place holder may be applied to the Board.

**AB012 AB033 AB047 AB066 AB070 AB075 AB076 SB014 SB031 SB051 SB063 SB068 SB083 BDR16 BDR20 BDR22 BDR33 BDR49 BDR72 BDR73 BDR85 BDR86 BDR114 BDR115 BDR162 BDR193 BDR309 BDR314 BDR404 BDR514 BDR520 BDR523 BDR525 BDR527 BDR529 BDR546 BDR547 BDR549 BDR550 BDR551 BDR552 BDR567 BDR574 BDR575 BDR576 BDR598 BDR599 BDR602 BDR610 BDR611 BDR620 BDR626 BDR627 BDR646 BDR648 BDR6554 BDR665 BDR667 BDR676 BDR680 BDR685 BDR711 BDR734 BDR743 BDR744 BDR749 BDR751 BDR761 BDR762 BDR763 BDR781 BDR811 BDR813 BDR893 BDR848 BDR851 BDR859 BDR866 BDR895 BDR905 BDR919 BDR932 BDR943 BDR946 BDR964**

Dr. Lenkeit requested that AB55 be added for Board tracking, especially regarding changes to NRS 433A.

#### **16. Correspondence**

##### **a. Jennifer Moore: Clarification utilization of title “Pet loss and Bereavement Counselor”**

Ms. Moore requested approval from the Board to offer services of a Veterinary Technician, as a “Pet Loss and Bereavement Counselor”. Upon review of the email, the Board agreed that Director Gleich will provide Ms. Moore with clarification what the “practice of psychology” is as defined as in NRS 641. Additionally, the response will note that the Board of Psychological Examiners does not regulate “counseling” or the use of the word. This title may be undefined by state law needs to be investigated further by reaching out to other boards. The Board recommends connecting with consulting with administrative law lawyers who may better understand the rules and regulations of the various Board.

**ACTION ITEM:** Director Gleich will draft a letter and have it reviewed by Ms. Bradley.

#### **17. Public Comment.**

No public comment.

#### **18. ADJOURNMENT**

Ms. Becker motioned to adjourn at 12:18 pm; Dr. Holland seconded; Board 5-0-0