

MINUTES OF A MEETING FOR
NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS

DATE OF MEETING:

Friday, April 19, 2019

Time: 9:00 a.m.

PLACES: University of Nevada, Las Vegas, 4505 S. Maryland Pkwy, System Computing Services, Room 102, Las Vegas, NV 89154 and University of Nevada, Reno System Computing Services Room 5, Reno, NV 89557

1. The meeting was called to order at 9:00 am

In Las Vegas:

Michelle Paul, Ph.D., President

Stephanie Holland, Psy.D., Member

Others Present:

Gary Lenkeit, Ph.D., Board Investigator

Wendi O'Connor, Executive Director, Nevada Psychological Association

Phillip Ohler, Public

In Reno:

Pam Becker, Member

John Krogh, Ph.D., Member

Anthony Papa, Ph.D., Member

Others Present:

Sarah Bradley, Senior Deputy Attorney General

Morgan Gleich, Executive Director

Ellen Rahn, Executive Assistant

Attending via ZOOM meetings:

Sheila Young, Ph.D., Board Investigator

2. Public Comment

No public comment.

3. Review, discuss, and possible approval of minutes from previous meetings: March 8, 2019

The minutes were presented to the Board by Director Gleich. After discussion, **Ms. Becker motioned to approve the minutes from the March 8, 2019 meeting as written; Dr. Papa seconded; Board 5-0-0**

4. Review, discuss, and possible approval of Treasurer's report for F/Y 2019 (July 1, 2018 through June 30, 2019); Review, discuss and update on current of biennial budget (July 1, 2018 through June 30, 2020).

A. Recouping outstanding Legal Fees Owed to the Board from Disciplinary and Unlicensed Practice cases.

Director Gleich is still waiting on communication from the new Nevada comptroller.

B. Discussion of Board funds; transferring the money invested in Cash Deposits into a high-interest savings account. The Board will decide which bank to use, and how to handle the transfer.

In Dr. Owens stead, Director Gleich updated the Board on the finances. She informed the Board that there are now over 500 licensees. Dr. Paul requested clarification if some of the higher percentages of expense items as being one-time expenses, or if the Board is in the risk of overspending on those items.

Director Gleich noted that she would have to investigate that a bit closer, however, it was pointed out that postage was high due to the unexpected mailing of renewal seals for Behavior Analysts.

Dr. Holland wondered what the software charges were and Director Gleich informed her it included items such as the Board office's Adobe subscription, the PayPal fee for credit cards, and Intuit. Members decided to re-evaluate the budget in June to see where deficits may lie, but as of this date, the Board is at over 100% of anticipated revenue. However, there remains a deficit in monthly income versus monthly budgeted expenses.

Ms. Becker motioned to approve the Treasurer's Report; Dr. Krogh seconded; Board 5-0-0

5. Review of consumer complaints pending

A. Complaint #17-1221

Ms. Bradley noticed the individual for May 10, 2019. The location of the hearing in Carson City had to change so once the location is determined; the newspaper notice will be updated.

B. Complaint #18-0412

Ms. Bradley has been in contact with the psychologist's attorney and should have an agreement in the coming week.

C. Complaint #18-0924A

Ms. Bradley has been in contact with the psychologist's attorney and expects a settlement will be available for review by the May 10, 2019 Board Meeting.

D. Complaint #18-0924B

Ms. Bradley noticed this complaint for the June 14, 2019 Board meeting, utilizing the University locations. If the location changes, Ms. Bradley will update the notice.

E. Complaint #18-1009

Dr. Lenkeit informed the Board he is still investigating this complaint.

F. Complaint #18-1114

Ms. Bradley noticed this complaint for the May 10, 2019 Board Meeting.

G. Complaint #18-1120

Dr. Lenkeit informed the Board of his investigation. He questioned the psychologist and noted there were no dual relationship issues. As the Board has not received correspondence from the complainant or the individual the psychologist was in contact with, Dr. Lenkeit recommended dismissal without prejudice, meaning this complaint can be reopened if more information is received.

Dr. Krogh motioned to dismiss without prejudice; Dr. Holland seconded; Board 5-0-0

H. Complaint #18-1219

Dr. Lenkeit informed the Board of his investigation. In his review, he noted there were no violations of APA or Nevada law and recommended dismissal.

Dr. Krogh motioned to dismiss; Dr. Holland seconded; Board 5-0-0

I. Complaint #19-0226

Dr. Young informed the Board of her investigation. She noted that documents provided did not support the allegations and recommended dismissal.

Dr. Holland motioned to dismiss; Dr. Krogh seconded; Board 5-0-0

6. Order of Remand in Jo Anne Krumpe, Ph.D. v. State of Nevada, Board of Psychological Examiners, Second Judicial District Court Case No. CV17-01436, Dept. 4, dated March 29, 2019. The Board will review the order entered by the Court in this case and decide whether to appeal the decision to the Nevada Supreme Court for additional review. The Board also may decide to schedule this matter for a second hearing before the Board at a future meeting.

In an effort, to provide information, but to not prejudice the Board, Ms. Bradley updated the Board regarding the history of the case and laid out two possible options to proceed.

The court remanded the decision back to the Board due to some misunderstanding regarding the notice of the initial hearing. It is up to the members to decide

1. whether to have another hearing, which would create a new decision and vacate the previous one; or

2. Appeal the judge's decision to the Nevada Supreme Court.

Ms. Bradley counseled that it may not be worth it to appeal to the Nevada Supreme Court and recommended scheduling a new hearing for an upcoming meeting.

Dr. Krogh motioned to have another hearing regarding this case at the soonest possible date, June being preferable; Dr. Papa seconded; Board 5-0-0

ACTION ITEM: Ms. Bradley and Director Gleich will work to notice the rehearing for the June 14th Board meeting.

7. Voluntary Surrender in Lieu of Other Disciplinary Action in Case No. 17-1109 regarding Kristi Ann Walter, Psy.D., License No. PY0526. On November 9, 2018, the Board approved a Stipulated Settlement Agreement in Case Nos. 17-1025B and 17-1109. Now, Board staff and Dr. Walter request that the Board vacate the Stipulated Settlement Agreement in these cases, dismiss Case No. 17-1025B, and accept a Voluntary Surrender in Lieu of Other Disciplinary Action in Case No. 17-1109, which contains specified terms for Dr. Walter to complete prior to any future reinstatement of her license in the future. Pursuant to NRS 233B.121(6) a voluntary surrender agreement constitutes disciplinary action.

Ms. Bradley presented proposed terms of Dr. Walter's voluntary surrender to the Board. The terms are to dismiss Complaint #17-1025B, vacate the settlement agreement agreed to by the Board and Dr. Walter in November 2018, and accept the voluntary surrender in relation to Complaint #17-1109.

By the Board accepting Dr. Walter's surrender, she will no longer be a licensed psychologist. As part of the surrender, Dr. Walter has agreed to wait at least one year prior to re-application for licensure with the Board. The surrender also notes that the Board may require the same stipulations as were previously placed under the declined settlement agreement and that all remaining fees will be paid as a requirement for reapplication for licensure.

After discussion, Ms. Becker noted that it needs to be the priority of the Board office to begin collecting fees (e.g. installments) within 30 days of each signed settlement agreement.

Dr. Krogh motioned to dismiss #17-1025, vacate the November 9, 2018 settlement agreement and accept the voluntary surrender of Dr. Walter's license; Dr. Holland seconded; Board vote 5-0-0

8. Update regarding Board Office Operations

a. Review and update of Nevada Board of Psychological Examiners Strategic Plan

No discussion.

b. Executive Director Report

Dr. Paul noted that she had heard from certain members of the licensee community that they were receiving some possibly false information from the Governor's office. As the Board make-up requires a "One member who has resided in this State for at least 5 years and who represents the interests of persons or agencies that regularly provide health care to patients who are indigent, uninsured or unable to afford health care." A psychologist applicant for the Board who meets this requirement was told this position must not be a psychologist. As Dr. Paul is the current holder of this position, Ms. Bradley and Director Gleich were unclear where that understanding of the requirement had come from.

Director Gleich will reach out to the Governor's office to clarify that there are two positions open, one a public non-psychologist member and another possible psychologist member.

1. Update regarding Board settlements and disciplinary orders.

Ms. Bradley informed the Board that all open settlements and orders are on track. She told the Board of her procedures, particularly regarding sending a letter at the completion of settlement

to inform both the complainant and psychologist that the matter is closed. In the past week, she received a compliance report for a psychologist who is on probation and sends all such information in the form of a list to Director Gleich and the Board investigators.

Dr. Paul noted the helpfulness of these notifications and gave her appreciation to Ms. Bradley for her continued work for this Board.

2. Update regarding Board office.

Director Gleich informed the Board of a recent break-in at the building where the Board office is located and noted that she is searching for a new space that is not only safer but has more accessible public parking and is easier to locate for visitors. Director Gleich will be looking for a suitable space before the office lease expires in January 2020.

3. Discussion and update regarding Employee handbook development.

Director Gleich and Ms. Becker informed the Board of their progress. They reviewed the Children's Cabinet and Cosmetology Board's handbooks for ideas and will be working together to bring a draft before the Board at the May or June meeting.

They noted the importance of this handbook as it will include clarification for future employees and the Board.

9. Review and discuss the proposed discipline policies, as drafted by Dr. Lenkeit

a. Review and Discussion regarding the investigation process, and changes that may streamline and assist the Board in the clarity of requests regarding response to complaints.

Dr. Lenkeit informed the Board of his progress and counsel he received from Ms. Bradley concerning the organization of the document. Dr. Paul noted discussing how to frame discipline in terms of competencies in order to avoid confusion.

Dr. Holland wanted to clarify that as the Board has not had a document such as this in the past, she wanted to ensure that it is a living document and will likely need to be edited if individuals are unsure of how it is written. Dr. Lenkeit agreed and suggested that once implemented; the Board should revisit it a few months afterward in order to clarify any issues that arise. He noted that this document is valuable in that it allows the public to see how the complaint process works. Director Gleich suggested making a one to two sheets abbreviated form for the Public to review and to better understand the process.

Dr. Papa questioned the anonymity aspect of the document and noted that an individual could feel like filing a complaint would be a waste of time if they would like to remain anonymous. Ms. Bradley clarified the intent of that facet and will work to reword it. Dr. Papa also noted that on the Board's website, it states "No Anonymous ... complaints will be accepted".

This policy has changed, and Board members want to ensure complaints are accepted by those who would like to remain anonymous.

The Board office, investigators and counsel will now begin following the recommended procedures, as well as finish up some of the remaining incomplete sections.

Action Item: Director Gleich will fix the website to reflect the Board will accept anonymous complaints and will add this to the FAQ section.

10. Update, discussion and decision of State of Nevada Board of Psychological Examiners becoming early adopter of the Enhanced EPPP (EPPP2) and implications this may have regarding the future of the state exam.

Dr. Paul noted that while the Board has previously discussed this issue at the August 2018 Board meeting, they had not actually voted whether to become an early adopter.

She went on to review the differences between the EPPP and EPPP2. For early adopting states, a student could ask to take part one early. It could be completed as soon as coursework is completed. An additional benefit to the Board would be revising the State Exam to be just a state law exam.

This would not only make the exam shorter but save the Board on proctoring costs. Dr. Lenkeit wondered what push back would be from the legislature. Dr. Paul noted that state law would not have to change. Dr. Papa remarked that the EPPP2 is a better version of what the Board is already doing in its current state exam as it shifts assessment from the Board to ASPPB, an organization with the resources to develop and maintain a valid, reliable and legally defensible examination.

Dr. Holland motioned to become an early adopter of the EPPP2; Dr. Krogh seconded; Board 5-0-0

11. Schedule of future Board meetings, hearings, and workshops. The Board may discuss and decide future meeting dates, hearing dates, and workshop dates.

Future meetings are scheduled for:

May 10, 2019,

June 14, 2019,

July 12, 2019,

August 9, 2019,

September 13, 2019,

October 11, 2019,

November 8, 2019, and

December 13, 2019.

All meetings will be held via video conference at 9:00 a.m. unless otherwise noted.

The May 10, 2019 Board meeting time: 8:15 am to allow for the Q & A time and will go until 4:30pm.

12. Board needs, operations, and schedules.

a. Policy regarding applicants seeking licensing examination accommodations. The Board may discuss, review, and possibly approve a policy for applicants seeking licensing examination accommodations.

No discussion.

b. Update/Report from Nevada Psychological Association Representative.

Ms. O'Connor notified the Board that there will be a change of officers on May 1, 2019, and that there is a Strategic Planning Meeting scheduled for the first weekend of May.

c. Utilizing ZOOM to facilitate Board meetings, instead of holding meetings on each University Campus.

Dr. Paul noted that for some but not all meetings, utilizing ZOOM would be useful.

Director Gleich reminded the Board that the Board office would be the public meeting place for meetings and would open for individuals if they would like to come to a physical location. Ms. Bradley commented that the Nevada Legislature is concerned for individuals who do not have access to technology.

Board members discussed the potential issue of individuals taking advantage of the ZOOM option and possibly interrupting the discussion or attending from off screen and not be accounted for in the minutes, but Director Gleich informed them that the office would be able to mute the disorderly and the Board can develop a plan for public attendees. Dr. Paul commented on the necessity of high professionalism if ZOOM is utilized, due to not being aware of all in attendance.

Ms. Becker asked for clarification whether this aligns with Open Meeting Laws and Ms. Bradley informed her that it does, as a public place will still be available.

The Board decided to revisit this issue in June and tentatively schedule the August Board meeting to be held via ZOOM.

d. Future Board meeting agenda items

No discussion

13. Review/decision upon applications for licensure or registration.

PSYCHOLOGISTS/PSYCHOLOGICAL ASSISTANTS/PSYCHOLOGICAL INTERNS

Irina Abramians - No discussion warranted at this time.

Danielle Agnello - No discussion warranted at this time.

Zyra Alandy-dy - No discussion warranted at this time.

Britney Alford - No discussion warranted at this time.

Carolina Alicea-Morales - No discussion warranted at this time.

Carol Anderson - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**

Julie Armstrong - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**

Lauren Bennett - No discussion warranted at this time.

Natalie Bennett - No discussion warranted at this time.

Monela Beroni - No discussion warranted at this time.

Jeremy Bissram - No discussion warranted at this time.

Amelia K. Black - No discussion warranted at this time.

Michael Browning - No discussion warranted at this time.

Hanna Brunet - No discussion warranted at this time.

Cynthia Cameron - **Dr. Krogh motioned to approve to sit for the state exam and EPPP to complete licensure agreements; Dr. Papa seconded; Board 5-0-0**

Claudia Capizzi-Gay - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Dr. Krogh recused due to a previous relationship; Board 4-1-0**

Rita Carlson - No discussion warranted at this time.

Leandrea Caver - No discussion warranted at this time.

Lauren Chapple - No discussion warranted at this time.

Sylvia Chang - **Dr. Krogh motioned to approve to sit for the state exam and EPPP to complete licensure agreements; Dr. Papa seconded; Board 5-0-0**

Rachel Cornelius - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**

Christine Curtis - **Dr. Krogh motioned to approve to sit for the state exam and EPPP to complete licensure agreements; Dr. Papa seconded; Board 5-0-0**

Sarah Damas - No discussion warranted at this time.

Melissa Depa - No discussion warranted at this time.

Nicole Dionsio - No discussion warranted at this time.

James English - No discussion warranted at this time.

Scott Fidler - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**

Suzana Flores - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**

Daphne Fowler - No discussion warranted at this time.

Donna Greifer - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**

Jennifer Grimes Vawters - No discussion warranted at this time.

Christopher Guthrey - No discussion warranted at this time.

Jennifer Guttman - No discussion warranted at this time.

Lindsey Hailston - No discussion warranted at this time.

Kristin Hambidge - No discussion warranted at this time.

Laurie Harris - No discussion warranted at this time.

Centina Hernandez - No discussion warranted at this time.

Bernadette Hinojos - No discussion warranted at this time.

Lana Holmes - No discussion warranted at this time.
Antrice Hronek - No discussion warranted at this time.
Helena Huckabee - No discussion warranted at this time.
Roy Hookham - No discussion warranted at this time.
Josette Iribarne-Lazcano - No discussion warranted at this time.
Katherine Isaza - No discussion warranted at this time.
Helen Jackson - No discussion warranted at this time.
Leah Jacobs - No discussion warranted at this time.
Dasa Jenrusakova - No discussion warranted at this time.
Lidany Jimenez-Viloria - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**
Timi Jordison - No discussion warranted at this time.
Casha Kaufer - No discussion warranted at this time.
Durriyah Khorakiwala - No discussion warranted at this time.
Jason A. Kiss - No discussion warranted at this time.
Shane Kraus - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**
Dorota Krotkiewicz - No discussion warranted at this time..
Laura Krum - No discussion warranted at this time.
Cynthia Lancaster - No discussion warranted at this time.
Melissa LaVan - No discussion warranted at this time.
Stephanie Lewallen-Owens - No discussion warranted at this time.
Merry Larson - No discussion warranted at this time.
Vanessa Ma - No discussion warranted at this time.
Debbie Maddox - No discussion warranted at this time.
Isra Malik - No discussion warranted at this time.
Camille Malcherzyk - No discussion warranted at this time.
Candis R. Mitchell - No discussion warranted at this time.
Samuel Montano - No discussion warranted at this time.
Tracy Moore - No discussion warranted at this time.
Michael Moradshahi - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Dr. Krogh recused due to a previous relationship; Board 4-1-0**
Luzviminda Morrow - No discussion warranted at this time.
Amy Mouanoutoua - No discussion warranted at this time.
Jayme Neiman-Kimel - No discussion warranted at this time.
Kelly Nelson - No discussion warranted at this time.
Pak Yan Ngai - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**
Lyle Noisy Hawk Jr. - No discussion warranted at this time.
Michael Pauldine - No discussion warranted at this time.
Dorothy Parriott - No discussion warranted at this time.
Beverly Paschal - No discussion warranted at this time.
Carolina Perez - No discussion warranted at this time.
Anthony Petruzzello - No discussion warranted at this time.
Rachel Pinkerman - No discussion warranted at this time.
Richard Pratt - **Dr. Krogh motioned to review Dr. Pratt's request for re-licensure at the June 14, 2019 meeting, and evaluating the request made by the Board in settlement agreement relating to Complaint #15-0317, and how this will affect the re-licensure process; Dr. Papa seconded; Dr. Holland recused due to involvement with complaint; Board 4-0-1**
Elizabeth Pritchard - No discussion warranted at this time.

Ashleigh Rankin - No discussion warranted at this time.
Howard Reid - No discussion warranted at this time.
Samantha Schilling - No discussion warranted at this time.
Dana Schmidt - No discussion warranted at this time.
Christopher Shewbarran - No discussion warranted at this time.
David Shoemaker - No discussion warranted at this time.
Sharon Simington - No discussion warranted at this time.
Cassandra Snipes - No discussion warranted at this time.
Hilary Son - **Dr. Krogh motioned to approve to sit for the state exam and EPPP to complete licensure agreements; Dr. Papa seconded; Board 5-0-0**
Ralph Turner - No discussion warranted at this time.
Kristine Turner-Sherman - No discussion warranted at this time.
Lennon Tyler - No discussion warranted at this time.
Joyce Ulofoshio - No discussion warranted at this time.
Alexandro Velez - No discussion warranted at this time.
Brent Venters - No discussion warranted at this time.
Michael Villanueva - No discussion warranted at this time.
Lipika Wadhwa - No discussion warranted at this time.
Barbara Wells - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**
Sharon West - No discussion warranted at this time.
Craig Wetterer - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**
Stephen Willis - No discussion warranted at this time.
Jaime Wong - No discussion warranted at this time.
Donald Yorgason - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**
Qingqing Zhu - No discussion warranted at this time.
Kseniya Zhuzha - No discussion warranted at this time.
Michelle Zochowski - No discussion warranted at this time.
Todd Zwahlen - No discussion warranted at this time.
Simon Zysman - **Dr. Papa motioned to approve for licensure through endorsement contingent on file completion and approval; Dr. Holland seconded; Board 5-0-0**

14. Update, review, and discuss observations of ASPPB Mid-Year Meeting; held in Santa Fe, NM April 2019

Dr. Holland apprised the Board of how informative and well put together the meeting was and recommended new members to attend sooner rather than later. She went on the note of how valuable the experience was and strongly encouraged attendance.

Director Gleich noted how many other states are dealing with the same issues in their legislatures. Dr. Paul notified the Board she would be running for the Education and Training Track for the meeting in Minneapolis, MN in October.

15. Update regarding the 80th session of the Nevada Legislature. The Board will receive updates regarding the status of bills and BDRS that have an effect on the Board and psychological licensing community.

a. Legislative issues that require top attention from the Board

AB453 –The Board’s bill, including changes to the structure of the Board, the amount available for biennial, etc; passed and moving forward to Assembly floor vote.

SB037 - Marriage, and Family Therapist Board Bill passed and moving forward to Assembly.

SB372 – Licensure of School Psychologists, under this Board; was not passed by the deadline due to a miscommunication between the Department of Education and the professional organizations.

b. Legislative Actions that may affect the Board.

Ms. Laxalt, the Board's lobbyist, developed this list of bills that could affect the Board if the language is passed. As the first deadline recently passed April 12, 2019. Director Gleich noted that the italicized items were not passed. Ms. Laxalt, Director Gleich and Dr. Paul will continue to monitor these and any future bills that may affect the Board.

AB070 AB101 AB162 AB274 AB275 AB300 AB313 AB319 AB329 AB357 AB371 SB014 SB063 SB128 SB171 SB183 SB219 SB234 SB245 SB247 SB323 SB388 SB409 SB434 SCR06 BDR22 BDR115 BDR193 BDR309 BDR602 BDR751 BDR848 BDR1123 BDR1150 BDR1221 BDR1222

16. Approval of testing accommodations

a. Sarah Damas

Dr. Damas submitted the Board's request for accommodation paperwork to request additional time and a separate room. The Board reviewed the documents that meet the current requirements.

Ms. Becker motioned to approve one (1) hour extra for testing and to allow a separate room. Dr. Holland seconded; Board 5-0-0.

17. Correspondence

a. Christine Moninghoff: Request of Board to reverse decision to charge state agencies Continuing Education Review fee, and return all costs collected since July 2018.

Dr. Moninghoff wrote to the Board to request, that the Board returns to the former policy of waiving all review costs for State agencies and to return all the fees paid by her department since 2018.

Director Gleich reminded the Board that upon review of the budget, she and Dr. Owens noticed a significant loss of revenue by allowing state agencies to waive the review fee and, with the passage of the regulation change in January, to increase the amount for review of applications from \$25.00 to \$30.00. She went on to note that the fee is the same for a state or public entity.

Board members wondered why the fee had been waived in the first place. Director Gleich informed them that this was put in place by the previous Executive Director. The review of the course is the same administratively for both state and public agencies that it does not take any less time for the Board reviewer to review Continuing Education applications based on who submits them.

Board members discussed ways to appease state agencies while not causing a loss in revenue for this small Board.

Ms. Becker motioned for EACH individual state agency, within one (1) calendar year, to be charged only for the first six (6) Continuing Education course applications, and for any beyond that to be waived; Dr. Papa seconded; Board 5-0-0.

ACTION ITEM: Director Gleich will inform Dr. Moninghoff of this decision and place a notification on the Board's website for all other state agencies. Ms. Rahn will develop a tracking system to make sure no agency is overcharged.

18. Public Comment.

No public comment.

18. ADJOURNMENT

Dr. Holland motioned to adjourn at 12:08 p.m.; Dr. Papa seconded; Board 5-0-0