

**PUBLIC NOTICE OF A MEETING FOR
NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS'
APPLICATION TRACKING EQUIVALENCY AND MOBILITY
"ATEAM" COMMITTEE**

DATE OF MEETING: Friday, February 10, 2023 Time: 10:30 a.m.

This meeting will begin following the regular meeting of the Board of Psychological Examiners, but not earlier than 10:30 a.m.

This meeting will be conducted via remote technology, and with one physical meeting location at the Office of the Board of Psychological Examiners, 4600 Kietzke Lane, Suite B116, Reno, Nevada, 89502. Video- and teleconferencing will be conducted through "Zoom." To participate remotely, on the scheduled day and time, enter the meeting from the Zoom website at: <https://us06web.zoom.us/j/87945312774>. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID: **879 4531 2774**.

The Board office recommends that individuals unfamiliar with ZOOM visit the website in advance to familiarize themselves with the format by viewing the online tutorials and reading the FAQs. To learn more about Zoom, go to <https://zoom.us/>.

The Committee will receive public comment via email. Those wishing to make public comment should email their public comments to the Board office at nbop@govmail.state.nv.us. Public comments received before the meeting will be forwarded to the Committee for their consideration. Public comments received during the meeting will be provided to the Committee members but may not be available for consideration during the meeting. Public comments received will be included in the public record (meeting minutes) but will not necessarily be read aloud during the meeting. In compliance with Nevada Revised Statutes (NRS) Chapter 241 (Open Meeting Law), the Committee is precluded from taking action on items raised by public comment which are not already on the agenda.

PLEASE NOTE: The Committee may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Committee may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)) The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.

AGENDA

- 1. Call to Order/Roll Call to Determine the Presence of a Quorum.**
- 2. Public Comment.** NOTE: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)
- 3. (For Possible Action) Discussion and Possible Approval of the Meeting Minutes from the January 13, 2023, Meeting of the Application Tracking Equivalency and Mobility (ATEAM) Committee.**
- 4. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee to Determine Equivalency with Nevada Requirements, Including Education and/or Training. (See Attachment A for the List of Applicants for Possible Consideration)**
 - a. Patel, Jessica
 - b. Samavi, Farnaz
- 5. (For Possible Action) Discussion of ATEAM Committee Operating Procedures, including the Applicant Review Forms; and Possible Action to Propose Revisions to and/or Make Recommendations to the Board of Psychological Examiners for Adoption of the Revised Procedures and/or Review Forms**
- 6. (For Possible Action) Discussion of Upcoming Meeting Dates for the ATEAM Committee**
 - a. The next ATEAM Committee meeting will be held on March 10, 2023, following the meeting of the regular Board meeting (10:30 a.m. or later)
- 7. Items for Future Discussion.** (No discussion among the Committee members will take place on this item.)

8. Public Comment. NOTE: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in his sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

9. (For Possible Action) Adjournment

The public body is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If such arrangements are necessary, please contact the board office at (775) 688-1268 no later than 4 p.m. on Thursday, February 9, 2023.

For supporting materials, visit the Board's website at <http://psyexam.nv.gov/Board/> or contact the Board office by telephone (775-688-1268), e-mail (nbop@govmail.state.nv.us) or in writing at Board of Psychological Examiners, 4600 Kietzke Lane, Suite B-116, Reno, Nevada 89502.

In accordance with NRS 241.020, this public meeting notice has been properly posted at or before 9 a.m. on Tuesday, February 7, 2023, at the following locations:

- Board office located at 4600 Kietzke Lane, Bldg. B-116, Reno;
- Nevada Public Notice website: <https://notice.nv.gov/>; and
- Board's website at <http://psyexam.nv.gov/Board/2023/2023/>.

In addition, this public meeting notice has been sent to all persons on the Board's meeting notice list, pursuant to NRS 241.020(3)(c).

ATTACHMENT A

PSYCHOLOGISTS

Ines Acevedo
Gera Anderson
Ashley Arcoleo
Cheryl Ballou
Latoya Brogdon
Corby Bubp
Si Arthur Chen
Filippo Cieri
Hector De Los Santos
Roman Dietrich
Mary Dinerman
Daniel Fenton

Kalana Greer
Dehnad Hakimi
Alberto Ibarra
Sair Jhorn
Lori Johnson
Ta Tanisha Jones
Christine Kim
Jodi Lovejoy
Melissa Marrapese
Viola Mejia
Samuel Montano
Stephanie Orbon

Rhea Pobuda
Lisa Rhee
David Shoup
DeAnn Smetana
Nicole Steiner-Pappalardo
Vahe Sukiasyan
LaTanya Takla
Kiara Wesley
Jennifer Wilcox
Michelle Wilkens
Wendy Worrell

PSYCHOLOGICAL ASSISTANTS

Shannon Burns-Darden
Jacquelyn Rinaldi

Farnaz Samavi
Shweta Sharma

PSYCHOLOGICAL INTERNS

Shantay Coleman
Shannon Colon

Linda Curtis
Michelle Harden

Erica Marino
Candice Thomas

PSYCHOLOGICAL TRAINEE

Marissa Alvarez
Leila Gail

**PUBLIC NOTICE OF A MEETING FOR
NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS'
APPLICATION TRACKING EQUIVALENCY AND MOBILITY
"ATEAM" COMMITTEE**

January 13, 2023

1. Call to Order/Roll Call to Determine the Presence of a Quorum.

Call to Order: The meeting of the Nevada State Board of Psychological Examiners was called to order by Committee Chair Soseh Esmaeili, PsyD, at 10:38 a.m. online via "zoom" and physically at the office of the Board of Psychological Examiners, 4600 Kietzke Lane, Ste B-116, Reno, Nevada 89502.

Roll Call: Committee Chair Soseh Esmaeili, PsyD, and members Stephanie Holland, Psy.D., and Catherine Pearson, Ph.D., were present.

Also present was staff member Lisa Scurry, Executive Director, and members of the public Laura Arnold and Farnaz Samavi.

2. Public Comment.

There was no public comment at this time.

3. (For Possible Action) Discussion and Possible Approval of the Meeting Minutes from the December 16, 2022, Meeting of the Application Tracking Equivalency and Mobility (ATEAM) Committee.

There were no comments or changes suggested for the minutes of December 16, 2022.

Member Dr. Pearson approved as to form, not content, as she was not on the committee for the December meeting.

On motion by Stephanie Holland, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved the meeting minutes of the ATEAM Committee on December 16, 2022. (Yea: Soseh Esmaeili, Stephanie Holland, and Catherine Pearson.) Motion Carried: 3-0

4. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee to Determine Equivalency with Nevada Requirements, Including Education and/or Training. (See Attachment A for the List of Applicants for Possible Consideration)

a. Jene Edwards

Dr. Jene Edwards was an applicant for licensure as a psychologist. She was licensed in California previously. In reviewing her application, it was found that she earned less than the required 2,000 training hours during her internship. However, she earned enough hours during post-doctoral training to make up the deficiency. In the end, she completed more than the total 3,750 training hours. She also completed the individual and group supervision hours during the internship and post-doctoral hours.

The application was reviewed by Dr. Esmaeili who found the training requirements for licensure had been met.

Director Scurry added that the Committee previously set a precedent where the training hours can be combined to ensure the applicant reached the total number of training and supervision hours when the internship and post-doctoral periods were combined.

On motion by Stephanie Holland, second by Catherine Pearson, the Nevada State Board of Psychological Examiners found the application of Dr. Jene Edwards as equivalent and recommended approval by the Board of Psychological Examiners, contingent upon completion of licensure requirements. (Yea: Soseh Esmaeili, Stephanie Holland, and Catherine Pearson.)

Motion Carried: 3-0

b. Farnaz Samavi

Dr. Farnaz Samavi was an applicant for registration as a psychological assistant. She was referred to ATEAM because, although her application stated she attended a school accredited by the American Psychological Association (APA), upon receipt of the PLUS report it was found that she had not. Additionally, there were questions related to the number of supervised training hours and individual/group supervision hours listed.

Ms. Scurry stated that she believed the contradictory information in the PLUS was just an error on the applicant's part.

Member Dr. Holland reviewed the application for the committee. She expressed concerns related to the education at California Southern University, including the specialty area being educational administration and potential deficiencies related to the courses taken. Additionally, there was no practicum listed nor residency. Lastly, the internship hours appeared to have been entered incorrectly stating that there were more individual/group supervision than actual training hours accrued.

Related to the internship, Director Scurry stated that the hours were entered to the PLUS incorrectly and that Dr. Samavi had been previously informed and would make the corrections.

The PLUS indicated that the internship was APA accredited. Dr. Holland stated that most non-APA educational programs do not refer students to an APA-accredited internship opportunity.

In response to the review, Dr. Samavi stated that the doctorate was in clinical psychology and not educational administration. Regarding the internship, she said the internship was APA-accredited. Dr. Holland requested verification of the accreditation of the internship.

Review of the education found the program was 100% online, which is not considered appropriate for equivalency with APA accreditation. Dr. Samavi confirmed that all learning was online but there were some meetings conducted in-person. Nevada Administrative Code was reviewed which stated that the Board would be prohibited from recommending an applicant who attended a program that was conducted completely by electronic means.

There was discussion about how Dr. Samavi could achieve equivalency in the educational program. That could include re-taking courses, changing programs, etc. The members suggested Dr. Samavi speak to an advisor at the University about possible options related to residency.

Dr. Samavi asked if the requirement would be waived if she achieved licensure in California. Director Scurry explained that Nevada law requires an APA-accredited education or its equivalent. As a result, she did not think that requirement could be waived based on licensure in another state. Additionally, after an individual has been licensed in another state for 5 years, the training hours requirement drops from 3,750 hours to 3,000 hours.

The Committee asked Dr. Samavi to make the corrections to the PLUS about APA accreditation, courses and the internship hours. Once completed, the application could return to the Committee for further review including potential recommendations to correct deficiencies in the educational program.

c. **Jodi Lovejoy**

Director Scurry stated that Dr. Lovejoy's application would be considered at a future meeting. At the previous meeting, it was suggested she take the national examination to establish knowledge competency.

5. (For Possible Action) Discussion of ATEAM Committee Operating Procedures, including the Applicant Review Forms; and Possible Action to Propose Revisions to and/or Make Recommendations to the Board of Psychological Examiners for Adoption of the Revised Procedures and/or Review Forms

There was no discussion on committee procedures. Director Scurry stated that revision of the review forms was ongoing based on recommendations made at the previous meeting.

6. (For Possible Action) Discussion of Upcoming Meeting Dates for the ATEAM Committee

- a. The next ATEAM Committee meeting will be held on February 10 following the meeting of the regular Board meeting (10 a.m. or later)

There were no changes to the meeting schedule.

7. Items for Future Discussion. (No discussion among the Committee members will take place on this item.)

There were no suggestions for future agenda items.

8. Public Comment.

There was no public comment at this time.

9. (For Possible Action) Adjournment

There being no further business before the Committee, Chair Esmaeili adjourned the meeting at 11:30 a.m.



**NEVADA STATE
BOARD OF PSYCHOLOGICAL EXAMINERS**

**Application Tracking Equivalency and Mobility (ATEAM)
Committee Procedure**

Purpose

In accordance with Nevada state law (NRS Chapter 641), this procedure describes the process by which the Application Tracking Equivalency and Mobility (ATEAM) Committee ("ATEAM") functions. The ATEAM is a committee of the Nevada State Board of Psychological Examiners ("Board") and shall function as a public body, including compliance with Nevada's Open Meeting Law.

Definitions

1. Appeal - A written request by an applicant to contest a decision made by the Committee regarding his/her application
2. APA - American Psychological Association
3. APPIC - Association of Psychology Postdoctoral and Internship Centers
4. ASPPB - Association of State and Provincial Psychology Boards
5. Designation - Applies to psychology doctoral programs that have been reviewed by the ASPPB/National Register Joint Designation Committee and have been found to meet the designation criteria
6. PLUS - Psychology Licensure Universal System. A service that ASPPB provides, outside of the Mobility Program, to assist participating member boards with streamlining their licensure process.
7. Postdoctoral Supervised Experience - Work as a psychology trainee completed following the completion of all requirements for the doctoral degree by an appropriate institution of higher education and completed under the direct supervision of a licensed psychologist qualified to offer the services provided
8. Practicum - An organized, sequential series of supervised experiences of increasing complexity, serving to prepare the graduate student for the internship under the supervision of licensed psychologists and other clinicians.
9. Pre-doctoral (doctoral) Supervised Experience - Work as a psychology trainee completed after the preponderance of the academic coursework and other requirements have been fulfilled. This could be a psychology internship as distinguished from practicum experience
10. Primary Source - The source from which the document originates

11. Primary Source Verification - Verification of a practitioner's credentials based upon evidence obtained from the issuing source of the credential. See Appendix A.
12. Professional Work Experience - Work as a psychologist completed following the issuance of a license, certificate or registration, issued at the independent level and based on a doctoral degree, which included, but was not limited to, applied or direct-client services
13. Psychological Trainee - Includes graduate students in a psychology program, and individuals completing supervised work experience toward licensure
14. Regional Accreditation - Regional accreditation applies to entire academic institutions and not to specific academic programs. There are six regional accrediting bodies in the United States, and each is authorized to accredit institutions in specific states, divided by geographic region: Middle States Commission on Higher Education; New England Association of Schools and Colleges; North Central Association Commission on Accreditation and School Improvement; Northwest Commission on Colleges and Universities; Southern Association of Colleges and Schools, and Western Association of Schools and Colleges
15. Residency - Residency means physical presence, in person, at an educational institution or training facility in a manner that facilitates acculturation in the profession, the full participation and integration of the individual in the educational, and training experience and includes faculty-student interaction. Training models that rely exclusively on physical presence for periods of less than one continuous year (e.g., multiple long weekends and/or summer intensive sessions), or that use video teleconferencing or other electronic means as a substitute for any part of the minimum requirement for physical presence at the institution are not acceptable as applied to the Mobility Program requirements.
16. Staff – The Board's employees, including full-time employees, part-time employees, and consultants
17. Transcript - A record of a student's academic performance, including but not limited to a list of course work and earned grades, issued by the institution of learning where the course work was completed. The transcript must contain sufficient information to determine when the courses were taken, including the term and year.
18. Written Notification - Correspondence transmitted by mail, facsimile, or electronic medium

Procedure

I. Mission Statement

1. The Board of Psychological Examiners cares about the mental and behavioral health of our clients, patients, and communities. The Board understands the risks associated with psychological practice and we work to hold our profession accountable to the public by establishing education, training and practice standards and providing our licensees with the guidance needed to practice according to the law, professional ethics, and clinical best practices. The Board is guided by the values of efficiency, transparency, fairness, and equity in service of the public's interest.

II. Purpose of ATEAM Committee

1. The ATEAM Committee shall:
 - a. Review applications for licensure submitted by individuals who completed a training program that was not accredited by the American Psychological Association ("APA") and determine whether the content of the courses and the supervised practical, internship, field or laboratory training taken by an applicant are equivalent to a program accredited by the APA;
 - b. Review applicants for licensure by endorsement who are licensed in states that are not considered substantially equivalent to the State of Nevada licensure requirements or aligned with national standards of accreditation.
 - c. Oversee the Board office policies and procedures for tracking the progress of all applications for licensure with the aim of balancing maximal efficiency with ensuring qualifications of applicants in the best interest of the public;
 - d. Make recommendations to the full Board accordingly.
2. Disclaimer. As each applicant's education and training is unique to the individual, the review completed by the ATEAM is done on an individual basis, while aligning with national standards of accreditation and Nevada Revised Statutes.

III. Review of APA-Accreditation Equivalency Evaluation

1. Eligibility for Review

- a. An individual applicant ~~is eligible for~~ shall be reviewed by the ATEAM ~~review~~ if they have completed a training program not accredited by the

American Psychological Association (APA), but ~~believes that~~ their curriculum, course content and supervised practice, internship, field or laboratory training ~~is-may be~~ equivalent to a program accredited by APA.

- b. ~~To qualify for an~~ Prior to review and evaluation for equivalency by the ATEAM, an applicant must submit an information sheet application for licensure and a completed Psychology Licensure Universal System (PLUS) application document through the PLUS portal. The Board, ATEAM, and/or Board office may request additional information.

2. Evaluation Review Process

- a. An individual applicant for licensure as a psychologist who completed a training program not accredited by the American Psychological Association (APA) must establish to the satisfaction of the Board that the program (including required curriculum, course content and supervised practical, internship, field or laboratory training) was/is equivalent to a program accredited by APA. The applicant has ~~3~~ the following options to establish equivalency (See NAC 641.061 – 641.062):
- ~~i. Obtain a review of their program by the Association of State and Provincial Psychology Boards (currently not available)~~
 - i. Obtain a review by a director of clinical training of a doctoral program that is accredited by APA (and approved by the Board of Psychological Examiners) or their designee (as approved by the Board)
 - ii. Obtain a review by the ATEAM
- b. In addition to completing the PSY/PRO PLUS application, applicants will need to supply their reviewers or the ATEAM with copies of course syllabi, program handbooks, course catalogs (or web links) and other proof that their program aligned/s with APA accreditation. The focus of the review will differ depending on when an individual applicant for licensure graduated.
- c. If the individual graduated before January 1, 2018, their review will be made against the education requirements listed in NAC 641.061. The individual will be provided a copy of a worksheet/checklist from the Board to aid them in organizing their materials for equivalency review. The review will align with the APA's Guidelines and Principles of Accreditation in effect before January 1, 2018.

- d. If the individual graduated on or after January 1, 2018, their review will be made against the education requirements listed in NAC 641.062. The individual will be provided a copy of a worksheet from the Board to aid them in organizing their materials for equivalency review. The review will align with the APA's current Standards of Accreditation.
 - e. Once the individual's PSY/PRO application is complete and they've submitted supporting documentation of their program's equivalency (including an outside reviewer's recommendation if applicable) to the Board office, their application will be assigned to an ATEAM committee member who is a Licensed Psychologist. The committee member will conduct a preliminary review and present their findings to the committee at the next scheduled ATEAM meeting. The committee member may contact the applicant to request additional information or seek clarification at any time in the review process. The applicant will be invited to attend ATEAM committee meetings when they're application is on the agenda for discussion. For each application, the committee may vote
 - i. to seek additional information or clarification before making a determination
 - ii. to approve the application as equivalent
 - iii. to deny the application as not equivalent
 - iv. to approve, pending remediation of deficiencies
 - f. Applicants will be notified in writing of the committee's decision. An individual whose application is denied will be advised of the procedures to remediate deficiencies or appeal the committee's decision.
 - g. Exceptions to review by the ATEAM Committee may exist for applicants for licensure by Endorsement. See the Licensure by Endorsement Policy for additional information.
3. Equivalency Evaluation Outcomes. Upon completion of the Equivalency Evaluation Review process, the ATEAM will determine one of the following outcomes of an application.
- a. Approval
 - i. Applicant has met all statutory and regulatory requirements for eligibility for licensure in the State of Nevada.

- ii. If applicant has applied to become a psychological assistant, applicant is approved to submit a supervision plan to begin accruing hours for post-doctoral year. Supervised hours cannot begin to accrue until fees have been paid to the board office.
- iii. If applicant has applied to become a licensed psychologist, applicant is approved for licensure contingent to payment of licensure fee.

b. Approval, with Remediation

- i. Applicant has met most of the requirements for eligibility for licensure in the State of Nevada, but may need to complete additional coursework or supervision hours to meet the Eligibility Requirements.
- ii. Applicant is notified via US mail and email by the Executive Director of the Board of specific steps for remediation in order to be eligible for licensure.
- iii. Applicant will be afforded the opportunity to remediate deficits relative to examinations and limited coursework deficiencies at the sole discretion of the ATEAM Committee.
- iv. Applicants will be required to remediate deficits within one year of notification by the ATEAM Committee.
- v. If remediation cannot be completed to the satisfaction of the ATEAM Committee within one year of notification, the applicant will be required to submit a new PLUS application and pay the application fee in effect at the time of re-application, and meet all eligibility requirements in effect on the date of re-application.

c. Grounds for Denial

- i. Applicant does not meet requirements for licensure in the State of Nevada and the deficiencies fall outside of what can be reasonably remediated. For example, an applicant with a doctoral degree in experimental (e.g. not clinical, counseling or school) psychology would need to enter into a formal respecialization program rather than taking informal practica or courses outside of the formal oversight or a training program.
- ii. The applicant completed an exclusively online program.

- iii. The applicant failed to complete any required portion of the application process following appropriate notification to the applicant of one or more deficiencies above.
 - iv. There is evidence of fraud or misrepresentation of qualifications;
 - v. The applicant failed to comply with all applicable statutory and regulatory rules related to the practice of psychology.
 - vi. Applicant is notified via US mail and email by the Director of the Board of specific deficiencies and recommendations for future steps by the board.
- d. Application Deficits
- i. If details about an applicant's' application is unclear, the board retains the right to request any additional information to determine if the applicant meets all the requirements for licensure.
 - ii. Applicant is notified via US mail and email by the Executive Director of the Board of specific information that is required for completion of the Equivalency Evaluation.
 - iii. Applicant has (What amount of time?) to complete application deficits. If applicant fails to complete the application deficits or respond to board requests for additional information, applicant will be informed of the intent of the Board to close application due to lack of response. Applicant will be informed (What amount of time?) days before application will be closed due to lack of response or lack of completion of file from the applicant. If no response is received, the file will be closed at the following Board meeting.
- e. Appealing ATEAM's Decision
- i. Appeals shall be considered by the NVBOPE full board.
 - ii. Applicants who are denied approval may file an appeal by submitting the appropriate form to the NVBOPE Office. The appeal must be received by the staff within 90 days of the date of the ATEAM's letter of notice regarding denial.
 - iii. An appeal must be based on the contention that the ATEAM erred in its decision based on the information submitted in the application and supporting documentation as of the applicant's last review. Additions or changes to the applicant's record may

not be made on appeal but may be submitted to the ATEAM for reconsideration. An appeal may include written arguments regarding misapplication of standards or misinterpretation of information or documentation.

- iv. Nothing contained in the ATEAM Policies shall entitle any applicant to a hearing on his or her application. An applicant and/or his/her attorney may submit arguments in writing so long as they are reasonable in length.
- v. The decision of the NVBOPE Board will be final.
- vi. The NVBOPE Board may conduct its reviews by electronic means or correspondence. The NVBOPE Board will be provided only the information that was available to the ATEAM when it made its original decision. The NVBOPE Board may make the following decisions:
 - 1) Affirm the Mobility Committee's decision;
 - 2) Reverse the Mobility Committee's decision and issue a certificate;
 - 3) Send back to the ATEAM with a request to the applicant for additional information or the ATEAM to consider.

IV. Review of Foreign Education/Training Equivalency Evaluation - National Register of Health Service Psychologists Foreign Degree evaluation

1. Description of Review
2. Eligibility Requirements for Equivalency Evaluation
3. Primary Source Verification
4. Evaluation Review Process
5. Possible Outcomes
6. Application Deficits and Remediation
7. Appeals Process

V. Review of Licensure by Endorsement Equivalency Evaluation

1. Eligibility for Review
2. Evaluation Review Process

3. Equivalency Evaluation Outcomes
 - a. Approval
 - b. Approval, with Remediation
 - c. Grounds for Denial
4. Application Deficits
5. Appealing ATEAM's Decision

VI. ATEAM Committee History

1. In December of 2016, a regulation was developed that allowed the Board to establish a subcommittee to review the academic credentials of an applicant and present a recommendation to the Board.
2. At the February 10, 2017 Board meeting, the committee was established to assist in reviewing, and evaluating the applications of individuals who did not earn their doctoral degrees from an APA accredited program.
3. At the March 13, 2018, committee meeting, it was decided to name the evaluation committee ATEAM, an acronym standing for "Application Tracking Equivalency and Mobility." At the December 14, 2018, Board meeting, the ATEAM was expanded to evaluate and monitor the licensure by endorsement language and specific needs necessary.

VII. Appendix

VIII. Review and Revision

v1		
v2	September 15, 2020	
v3	TBD	Revised to include procedures for referral to ATEAM Committee

Appendix A: Primary Source Verification

1. Primary Source Verification refers to the verification by the ASPPB Mobility staff of credentials based upon evidence obtained from the issuing source of the credential. Credentials verified include but are not limited to education, training, examination, licensure and registration, certification, and work experience.
2. The following is a list of commonly verified credentials and the verification procedures:
 - a. Regional Accreditation of the doctoral degree-granting institution is verified through the appropriate accrediting body
 - b. APA Accreditation of doctoral programs status is verified through official documentation provided by APA;
 - c. ASPPB/National Register Designation of doctoral program status is verified through official documentation directly with ASPPB/National Register;
 - d. Degrees from foreign colleges or universities will be deemed to be equivalent as verified by a member organization of the National Association of Credential Evaluation Services (NACES), or by another ASPPB recognized foreign credential evaluation service;
 - e. Examination for Professional Practice in Psychology (EPPP) scores are verified with ASPPB;
 - f. All licensure history and status will be verified directly with the issuing licensing board
 - g. Work History Verification form is received directly from the attestor. ASPPB will contact the attestor directly to verify the information is accurate and was completed by the attestor;
 - h. Internship Verification Form is received directly from the internship director. ASPPB will contact the director directly to verify the information is accurate and was completed by the director;
 - i. Postdoctoral Supervised Experience Form is received directly from the supervisor. ASPPB will contact the supervisor directly to verify the information is accurate and was completed by the supervisor; Disciplinary history is verified directly with the ASPPB Disciplinary Data System;
 - j. American Board of Professional Psychology (ABPP) status is verified with ABPP directly; and
 - i. Graduate degree transcripts are sent directly by the degree-granting institution to ASPPB in a sealed envelope with appropriate institutional seals.
 - ii. Any additional documents as determined by ASPPB

Appendix B: Applicant Review Checklist

1. The following are needed for completion of the ATEAM Review of Application:
 - a. Information Sheet – This form may be found on the Board’s website. It is available as an online form or can be downloaded. The form must be completed and sent to the Board Office with the \$150 application fee.
 - b. PLUS Application: Recognized by the Board as the required application for Psychological Interns, Psychological Assistants and Psychologists. This application consists of multiple portions, that can be completed online and any portions that require primary source verification that will be completed through the PLUS.
 - i. Below are the required portions of the PLUS application that must be completed prior to review by the ATEAM.
 - 1) Verification of Doctoral Program
 - 2) Course Description
 - 3) Practicum Training
 - 4) Pre-Doctoral Internship Verification (if applicable)
 - 5) Postdoctoral verification (if applicable)
 - c. Supervised Practice Plan (SPP) and work agreement.
 - i. The SPP and work agreement must be submitted directly to the Board office. This form is requested of all psychological intern and psychological assistant applicants, upon receipt of the information sheet.
 - d. Any additional information as requested by ATEAM as it relates to the applicant’s training or education
 - e. Upon review of the above items, the ATEAM may request additional information from supervisors or applicants regarding missing or unclear information.

1. if an applicant as an intern is not meeting equivalency, can they still be approved to intern with the understanding they will fill in the gaps before applying for licensure