

MEETING MINUTES FOR

NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS

DATE OF MEETING: Friday, August 26, 2011

Time: 10:00 a.m.

PLACE: Office of the Attorney General, Grant Sawyer Building, 555 E. Washington Avenue,  
Conference Room 4500, Las Vegas, NV 89101.

and By video conference to Office of the Attorney General, 100 N. Carson Street,  
Conference Room, Carson City, NV 89701-4717

**1. Call to order/roll call to determine the presence of a quorum.**

Call to order at 10:07 a.m.

In Las Vegas:

Gary Lenkeit, Ph.D., Board President

Michelle Carro, Ph.D., Board Member

In Carson City:

Sheila Young, Ph.D., Board Member

Elizabeth Neighbors, Ph.D., Board Member

Patrick Ghezzi, Ph.D., BCBA, Board Member

Others Present:

Martha Mahaffey, Exam Commissioner

Sarah Bradley, DAG

Erick Dubuque, Applicant

Morgan Alldredge, Assistant Executive Director

**2. Public Comment**

No public comment.

**3. Approval of minutes of previous meetings.**

Dr. Young moved to approve meeting minutes for July 14, 2011 with a few minor changes. Dr. Neighbors second. Board vote 5-0-0 Dr. Carron moved to approve the meeting minutes for July 22, 2011 as they were presented. Dr. Young second. Board vote 5-0-0.

**4. Treasurer's report.**

Ms. Alldredge presented the Treasurer's report in Dr. Parry's absence. As of August 22, 2011 the Board's balance is \$169, 225.42. Ms. Alldredge notes that the Board continues to run between \$9,000.00 and \$10,000.00 a month. If the Board continues to run in this matter with no major costs, there should be no problem making it through to renewal. Dr. Young approves the treasurer's report. Dr. Ghezzi seconds. Board vote 5-0-0.

**5. Review of complaints, disciplinary actions, and litigation pending.**

**A. Complaint #09-0409-** Ms. Bradley updated the Board on the progress of the complaint.

**B. Complaint #10-0809-** Ms. Alldredge will forward the necessary documents to Dr. Neighbors for review.

**C. Complaint #11-0210-** Dr. Ghezzi and Ms. Bradley will begin working on a settlement agreement.

**D. Complaint #11-0322-** Not assigned waiting for release from complainant.

**E. Complaint #11-0407-** Not assigned waiting for release from complainant.

**F. Complaint #11-0506-** Dr. Parry the reviewing Board Member recommends to forward to another psychologist who is an expert in the area of this complaint. After discussion amongst the Board members Dr. Lenkeit recommends Drs. Mortillaro and Paglini to review the report in question. Dr. Neighbors moved to have complaint reviewed by outside person specializing in fitness for duty evaluations. Dr. Young Second. Board vote 5-0-0

**G. Complaint #11-0511-** Deferred to allow time for review.

**H. Complaint #11-0606-** Not assigned waiting for release from complainant.

**I. Complaint #11-0610-** Deferred to allow time for review.

**6. Update regarding complaint for Injunctive Relief filed against David Hopper in the Eighth Judicial district Court.**

Ms. Bradley is waiting to hear from the Court, to direct Dr. Hopper to respond to the complaint.

**7. Schedule of future Board meetings, hearings, and workshops.**

A subcommittee telephone meeting is scheduled for September 5, 2011. Public will be able to meet at Dr. Parry's office in the South or the Board office in the North. Regular Board meetings are scheduled for October 21, 2011 and December 9, 2011 by videoconference.

**8. Board needs, operations, and schedules.**

**A. Discussion/approval of procedure manual.** Decision deferred to allow for Board to review and respond.

**B. Change in Office hours. (AB37)** - A bill passed in the most recent legislature changed the requirement of state offices from having to be open Monday through Friday 8 a.m. to 5 p.m., and to being open 40 hours a week. Ms. Alldredge suggests the board switch to a four day, ten hour schedule. After discussion it was decided that starting October 3, 2011 the Board office will be open 8a.m. to 7 p.m. closed for one hour for lunch.

**C. Discussion of Board Office Staff-** Ms. Alldredge requests the Board hire an assistant. Dr. Lenkeit recommends hiring the assistant on a temporary basis until Ms. MacKie's leave is complete and the Board knows how to continue. Dr. Young moved to hire an assistant to the Board for 10-20 hours at \$10.00 an hour. Dr. Carro second. After discussion, Dr. Young amended her motion, to hire an assistant to the Board for 10-20 hours a week at \$12.00 an hour, with the approval of the treasurer. Dr. Carro seconds. Board vote 5-0-0.

**9. Continued discussion of ASPPB oral interview requirement to be given before the State Exam.**

After discussion it was decided to have a subcommittee that would discuss and develop the interview process and present it to the Board. Dr. Young moved to develop and hold a subcommittee meeting prior to the next meeting and report on the decision at the October 21 meeting. Dr. Neighbors second. The subcommittee will be Dr. Neighbors, Dr. Young, and Dr. Ghezzi with the assistance of Dr. Mahaffey,

**10. Review/discussion/prepare questions for behavior analyst exam.**

The Board discussed the process of how the development the exam and the limitations of questions due to the regulations. The subcommittee will hold a meeting on September 5, 2011 and will present to exam to the Board for approval.

**11. Discussion of Policy and Procedure for State Examination including review process.**

Dr. Mahaffey gave the Board an update on the process of development and presentation of the state exam. She also recommended to the Board that they begin thinking of changes to the NAC regarding review of a failed exam. As it does not effect the score as it did with the oral exam. It is limited to reviewing the exam, but without knowing which questions were wrong and what the correct answer is, per the suggestion of Comira, the testing development service. Ms. Bradley recommends that who is reviewing the NAC regarding the exam should place a note regarding the review process.

**12. Review/decision upon applications.**

**PSYCHOLOGISTS/PSYCHOLOGICAL ASSISTANT**

**A. Emon Abdolsalehi-** Discussion was not warranted at this time.

**B. Jeffrey Adamczak-** Discussion was not warranted at this time.

**C. Julian Adams-** Dr. Carro moved to approve for licensure contingent on a passing score on the August state exam. Dr. Young second. Board vote 5-0-0.

**D. Craig Alexander-** Discussion was not warranted at this time.

**E. Sarah Banks-** Dr. Carro moved to approve for licensure contingent on a passing score on the state exam. Dr. Neighbors second. Board vote 5-0-0.

**F. Adam Batchelder-** Discussion was not warranted at this time.

**G. Dorothy Bernstein-** Discussion was not warranted at this time.

**H. Donald Blagg-** Dr. Carro moved to approve for licensure contingent on a passing score on the state exam. Dr. Young second. Board vote 5-0-0.

**I. Teresa Blevins-** Discussion was not warranted at this time.

**J. Adrian Bowers-** Dr. Carro moved to approve for licensure contingent on a passing score on the state exam. Dr. Young second. Board vote 5-0-0.

**K. Kara Bunting-** Discussion was not warranted at this time.

**L. Joe Dixon-** Dr. Neighbors moved to approve for temporary licensure and the February state exam contingent on file completion and approval. Dr. Young second. Board vote 5-0-0.

**M. Robyn Donaldson-** Discussion was not warranted at this time.

**N. Joshua Dwire-** Discussion was not warranted at this time.

**O. Paula Emke-Francis-** Discussion was not warranted at this time.

**P. Sandra Foster-** Dr. Carro moved to approve for licensure contingent on a passing score on the state exam. Dr. Young second. Board vote 5-0-0.

**Q. Jocelyn Fuller-** Dr. Neighbors moved to close file. Dr. Young second. Board vote 5-0-0.

**R. Yvonne Hart-** Discussion was not warranted at this time.

**S. Jennifer Highsmith-** Discussion was not warranted at this time.

**T. Heahter Hill-** Discussion was not warranted at this time.

**U. Maribel Hinojosa-** Dr. Young moved to approve for licensure contingent on a passing score on the state exam. Dr. Carro second. Board vote 5-0-0.

**V. Sheri Hixon-** Discussion was not warranted at this time.

- W. **Jason Holland-** Dr. Young moved to approve for licensure contingent on a passing score on the state exam. Dr. Neighbors second. Board vote 4-0-1
- X. **Roy Hookham-** Discussion was not warranted at this time.
- Y. **Marianne Kabour-** Discussion was not warranted at this time.
- Z. **Karen Kampfer-** Discussion was not warranted at this time.
- a) **Jennifer Karmely-** Discussion was not warranted at this time.
- b) **Michael Katrichak-** Discussion was not warranted at this time.
- c) **Shane Kelley-** Discussion was not warranted at this time.
- d) **David Kempainen-** Discussion was not warranted at this time.
- e) **Timothy Kockler-** Discussion was not warranted at this time.
- f) **Janet Kraft-** Discussion was not warranted at this time.
- g) **Brian Leany-** Dr. Neighbors moved to approve for licensure contingent on a passing score on the state exam. Dr. Young second. Board Vote 4-0-1.
- h) **Kathrine Lee-** Discussion was not warranted at this time.
- i) **Noelle Lefforge-** Dr. Neighbors moved to approve for licensure contingent on a passing score on the state exam and EPPP. Dr. Young second. Board Vote 4-0-1.
- j) **Daniel Lilie-** Discussion was not warranted at this time.
- k) **Peter Linnerooth-** Dr. Young moved to approve for licensure contingent on a passing score on the state exam and EPPP. Dr. Carro second. Board Vote 4-0-1
- l) **James Loong-** Dr. Neighbors moved to approve for licensure contingent on a passing score on the state exam. Dr. Young second. Board Vote 5-0-0
- m) **Brita Martiny-** Discussion was not warranted at this time.
- n) **Michelle McGuire-** Discussion was not warranted at this time.
- o) **Ariana Mora-** Dr. Carro moved to approve for licensure contingent on a passing score on the state exam and EPPP. Dr. Neighbors second. Board Vote 5-0-0.
- p) **Cory Pearce-** Discussion was not warranted at this time.
- q) **Amaeli Ramos-** Discussion was not warranted at this time.
- r) **Carol Randall-** Dr. Neighbors moved to approve for licensure contingent on a passing score on the state exam, EPPP and final post doctoral hours. Dr. Ghezzi second. Board Vote 3-0-2
- s) **Kristin Robinson-** Discussion was not warranted at this time.
- t) **Lynda Ross-** Dr. Carro moved to approve for licensure contingent on a passing score on the state exam. Dr. Young second. Board Vote 5-0-0.
- u) **Brent Ryder -** Discussion was not warranted at this time.
- v) **Robert Schofield-** Dr. Neighbors moved to approve for licensure contingent on a passing score on the state exam and EPPP. Dr. Ghezzi second. Board Vote 5-0-0.
- w) **Doug Schwartzsmith-** Discussion was not warranted at this time.
- x) **Carrie Sheets-** Discussion was not warranted at this time.
- y) **Eshagh Shehniyilagh-** Dr. Neighbors moved to close file. Dr. Young second. Board vote 5-0-0.
- z) **Emily Russell Slife-** Dr. Neighbors moved to approve for licensure contingent on a passing score on the state exam. Dr. Young second. Board Vote 5-0-0.
- AA **Heidi Stark -** Dr. Young moved to approve for licensure contingent on a passing score on the state exam, EPPP and final post doctoral hours. Dr. Carro second. Board Vote 5-0-0.
- BB **Michelle Steever-** Dr. Neighbors moved to approve for licensure contingent on a passing score on the state exam and EPPP. Dr. Carro second. Board Vote 3-0-2
- CC **James Tenney-** Dr. Young moved to approve for licensure contingent on a passing score on the state exam. Dr. Ghezzi second. Board Vote 4-0-1
- DD **Cynthia Thorp-** Discussion was not warranted at this time.
- EE **Heather Tomilowitz-** Discussion was not warranted at this time.
- FF **Rodney Torigoe-** Dr. Neighbors moved to approve for temporary license and state exam. Dr. Young second. Board vote 5-0-0.
- GG **Gail Thompkins-** Discussion was not warranted at this time.
- HH **Jennifer Vecchio-** Dr. Neighbors moved to approve for licensure contingent on a passing score on the state exam. Dr. Ghezzi second. Board Vote 4-0-1
- II **Michellane VenDivel- Mouton-** Discussion was not warranted at this time.
- JJ **Cortney Warren-** Discussion was not warranted at this time.
- KK **Stephanie Woodard-** Dr. Carro moved to approve for licensure contingent on a passing score on the state exam and EPPP as well as her final post doc hours. Dr. Neighbors second. Board Vote 4-0-1.
- LL **Richard Yao--** Dr. Carro moved to approve for licensure contingent on a passing score on the state exam. Dr. Neighbors second. Board Vote 5-0-0.

**BEHAVIOR ANALYST/ASSISTANT BEHAVIOR ANALYST/CABI**

- A. **Eunice Barron-** Discussion was not warranted at this time.
- B. **Sara Bennet-** Discussion was not warranted at this time.
- C. **Catherine Christmas-** Discussion was not warranted at this time.
- D. **Sunni Coats-** Discussion was not warranted at this time.
- E. **Marcy Coffey-** Discussion was not warranted at this time.
- F. **Christine Coffman-** Discussion was not warranted at this time.
- G. **Cassandra Hayden-** Discussion was not warranted at this time.
- H. **Brittany Houston-** Dr. Carro moved to approve for temporary certification contingent on file approval. Dr. Young second. Board vote 5-0-0

- I. **Anne Johnson**- Discussion was not warranted at this time.
- J. **Elin Kuzmack**- Dr. Carro moved to approve for temporary certification contingent on file approval. Dr. Neighbors second. Board vote 5-0-0
- K. **Christy Lee Minkema**- Dr. Neighbors moved to approve for temporary certification contingent on file approval. Dr. Young second. Board vote 5-0-0
- L. **Jennifer Mastelotto**- Discussion was not warranted at this time.
- M. **Lauren Nauman**- Discussion was not warranted at this time.
- N. **Leif Nielsen**- Discussion was not warranted at this time.
- O. **Melissa Nosik**- Discussion was not warranted at this time.
- P. **Katrina Persaud**- Dr. Neighbors moved to approve for temporary certification contingent on file approval. Dr. Young second. Board vote 5-0-0
- Q. **Lyndsay Pfeiffer**- Discussion was not warranted at this time.
- R. **Lauren Reins**- Discussion was not warranted at this time.
- S. **Sean Saunders**- Discussion was not warranted at this time.
- T. **Christina Sawtell**- Discussion was not warranted at this time.
- U. **Victoria Smith**- Discussion was not warranted at this time.
- V. **Maria Stevenson**- Dr. Carro moved to approve for temporary license contingent on file approval. Dr. Young second. Board vote 4-0-1
- W. **Sara Stratz**- Discussion was not warranted at this time.
- X. **Gayle Thompson**- Discussion was not warranted at this time.
- Y. **Karissa Thornburgh**- Discussion was not warranted at this time.
- Z. **Angela Topacio**- Discussion was not warranted at this time.
- AA. **Rebecca Weber**- Dr. Carro moved to approve for temporary certification contingent on file approval. Dr. Neighbors second. Board vote 5-0-0.
- BB. **Ashley West**- Discussion was not warranted at this time.
- CC. **Vanessa Willmoth**- Discussion was not warranted at this time.

**13. Discussion/decision of ASPPB's 51<sup>st</sup> Annual meeting on October 19- 23, 2011 in Chicago, Illinois.**

It was originally recommend that either Dr. Carro or Dr. Ghezzi go as they are the newest members of the Board, but both have prior arrangements that prevent them from going. After discussion it is decided that Dr. Parry should go and if she is unavailable Dr. Young should go. Dr. Young and Ms. Alldredge will make the arrangements for travel and the conference.

**14. Discussion regarding Governor's Executive Order 2011-01, Establishing a Freeze on Proposed Regulations, and Board members evaluation of regulations and drafting report required under this Order by December 31, 2011.**

Discussion deferred until Ms. Alldredge can receive and assemble the Board members evaluations.

**15. Correspondence**

No Correspondence

**16. Public Comment.**

No Public Comment

Respectfully submitted,

**Barbara Parry**  
Secretary/Treasurer