

**MEETING MINUTES FOR**  
**NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS**

**DATE OF MEETING: Friday, August 10, 2018**

**Time: 8:30 a.m.**

**PLACE: 555 E Washington Ave #4500, Las Vegas, NV 89101, room 4500  
and by video conference to 100 N. Carson St, Carson City, NV, Mock Court Room**

1. Call to order/roll call to determine the presence of a quorum.

**Meeting called to order at 9:30 a.m.**

**In Carson City:**

John Krogh, Ph.D.

Anthony Papa, Ph.D.

Pam Becker, Public Member

**Others Present**

Reebeth Hernandez, Executive Assistant

Sarah Bradley, DAG

Greg Ott, DAG

**In Las Vegas:**

Michelle Paul, Ph.D., Board President

Whitney Owens, Psy.D., Secretary/ Treasurer

Stephanie Holland, Psy.D.

**Others Present**

Morgan Gleich, Executive Director

Adrianna Zimring, Ph.D.

Brian Lech, Ph.D., J.D.

**2. Public Comment.**

Dr. Paul welcomed to the Board our two newest members, Dr. Tony Papa who is assistant Director of Clinical Training at the University of Nevada, Reno who has assisted the Board multiple times with many different aspect of exam development and Dr. Stephanie Holland who owns and runs a thriving private practice in Las Vegas, who has represented the Board in the past as our Exam Commissioner and was a key player in the transition from paper exam to the current Computer Based Test. They both began their term July 1, 2018.

Dr. Lech notified that the Bar is changing the rule 35 of civil procedure; all 3 options include allowing a third party observer in evaluations completed in the course of a civil action.). Dr. Lech requests that the Board take a stance regarding the harm this could cause to the profession. Further discussion is noted under item 12.

**3. Review, discuss, and possible approval of minutes from previous meetings: July 10, 2018.**

Dr. Paul provided clarification and corrections for the July 10, 2018 minutes as submitted to the Board. Ms. Becker motioned to accept the minutes with the corrections and clarifications of Dr. Paul. Dr. Krogh second. Board Vote 6-0-0.

**4. Review, discuss, and possible approval of Treasurer's report for F/Y 2019** (July 1, 2018 through June 30, 2019); Review, discuss and update on current of biennial budget (July 1, 2018 through June 30, 2020).

Dr. Owens presented to the Board that the profit for the month of July 2018 was \$10,786.63 with the expenses at \$14,868.12 leaving a net income at a negative, (-\$4,081.49.) The Board Office is working to keep expenses as low as possible. The Board opened the smallest of the three CDs, and placed it in the account, \$28,317.97 in July. Director Gleich is working with Drs. Owens and Young to place Dr. Owens as a signer on the bank account. Additionally, the Board was advised that high interest savings account may be a better option for the reserves the Board holds instead of keeping them in the CDs they were originally placed in. As currently our CDs have .04% a term and High interest savings have .08%. Director Gleich recommends researching other financial institutions outside of Bank of America, where the main account for the Board is held, for the high interest savings options. As FDIC only insures \$250,000 and that is generally what the Board takes in during Renewal. Ms. Bradley recommends looking into a Credit Union for a savings option, as their interest rates tend to be higher. Dr. Owens will research the options and return to the Board with the best opportunities for the Board. Director Gleich noted that the remaining CDs do not open until January 2019, so that there is some time before we need to make a decision.

Dr. Paul requested an update regarding the amount of licensed psychologist Nevada currently has. Director Gleich noted that at the time of the meeting there are 502 psychologists with multiple licensure invitations being sent the week of the meeting. Dr. Paul requested a historical data on the number of licensees in the past and with changes occurring after renewal.

Ms. Becker accepts the Treasurers Report. Dr. Krogh seconds. Board Vote 6-0-0.

**A. Recouping outstanding legal fees owed to the Board from disciplinary and unlicensed practice cases.**

Ms. Bradley received acknowledgement that the person she has been emailing, even though she has not communicated back, is the person who the Board should contact at the Comptroller's office. Ms. Bradley will forward the proper information regarding Mr. Hopper's case to Director Gleich, to allow for Director Gleich to be the main contact with the State Comptroller's Office. This will allow the Board to hopefully begin to recoup the approximately \$32,000 legal fees from the unlicensed practice case. These fees are only for the action taken in the district court, and there are additional fees associated to the appeal sent to the Supreme Court. However, the Board has not been granted an order to recoup the Supreme Court fees. Additionally, there is approximately \$9,000 from a more recent unlicensed activity case, which is currently under appeal.

**5. Review of consumer complaints pending.**

- A. Complaint #17-1206:** At the July meeting, the Board directed the Board office to reach out to the complainant in this case to receive additional information. Due to limited office staff the letter was not sent prior to the meeting. It was determined that the investigators should be provided a stationary link and the ability to send out their own correspondence. It was encouraged that any postage incurred on the part of the investigator can be billed on a quarterly basis. This will allow for investigations to continue at an expeditious speed.
- B. Complaint #17-1025A:** Ms. Bradley presented to the Board that this complaint was filed by the same complainant against separate psychologists. The psychologist was recently contacted by the Attorney General's office to provide additional information, regarding the basis of this complaint. The AGs office is awaiting response of the psychologist, but may not move forward depending on the facts.
- C. Complaint #17-1025B:** Ms. Bradley presented to the Board that this complaint was filed by the same complainant against separate psychologists. This complaint will be combined with 17-1109, as they are regarding the same psychologist. Ms. Bradley and Dr. Young have presented a stipulated agreement to the psychologist's attorney pertaining to the issues raised in both complaints. Ms. Bradley warned the Board that if the psychologist's representative and the Board cannot come to agreement this case will go forward to hearing.

As this is a complex and sensitive case, the hearing may be as long as two days. Ms. Bradley will continue to work with the Board office, and Psychologist to come to an agreement that is both fair but encompassing.

- D. **Complaint #17-1109:** Combined with 17-1025B, discussed under 5C
- E. **Complaint #17-1214:** Ms. Bradley is working on a settlement with the psychologist and their attorney. This complaint was filed by the Board office in response to information received in the process of investigating unlicensed activity.
- F. **Complaint #17-1221:** The psychologist holds an expired license, and the address the Board has was no longer good and the Board's current statute requires that a notice be placed in the newspaper for up to 6 weeks. Ms. Bradley will research how to post this and will have this completed in the fall.
- G. **Complaint #18-0227:** Dr. Lenkeit was provided a previous complaint, that the psychologist noted was similar to the current complaint. As the Board tasked him to evaluate the new complaint to see if there was new information included, as it is the Board policy that complaints cannot be re-filed. Dr. Lenkeit was not provided the complaint until the week of the meeting, due to the limited office staff. He requested additional information to be forwarded to him to complete the review.
- H. **Complaint #18-0412:** Forwarded to the Attorney General's office in June. Ms. Bradley is researching the complaint and will reach out to the parties involved to begin the settlement
- I. **Complaint #18-0723:** Complaint just opened and waiting on response from psychologist or their representative.

#### **6. Receive update regarding proposed NAC 641 changes submitted to LCB:**

The Board was provided a tracking sheet regarding the open NAC changes, showing each of the necessary steps for a regulation change to become active.

- A. **R131-15:** *Revises provisions governing the licensure of persons engaged in the teaching of psychology or in psychological research*
- B. **R133-17:** *Revises provision relating to the powers and duties of the Board*
- C. **R058-18:** *Revises provision to examination for licensure;* this regulation was withdrawn and combined with R170-18.
- D. **R074-18:** *Revises provisions relating to psychological trainees;* The Board received the first draft from LCB relating to the registration of trainees, as of August 9, 2018. Dr. Paul and Director Gleich have requested that the Board review the language and will discuss at the September Board meeting.
- E. **R169-18:** *Revises Provisions relating to fees*
- F. **R170-18:** *Establishes provisions governing services for process*
- G. **R171-18:** *Amends Continuing education requirements*

#### **7. Schedule of future Board meetings, hearings, and workshops. The Board may discuss and decide future meeting dates, hearing dates, and workshop dates.**

Director Gleich reminded the Board that the September 14, 2018 meeting will be another full day of meeting to wrap up the strategic planning, location TBA. Additionally, Director Gleich requested that the Board come with their calendars to schedule all the meetings for 2019. With Board business at a higher need, the monthly meeting schedule has allowed the Board to keep most meetings shorter, as well as stay up on the needs and issues that arise to the Board.

It is important to note that effective January 1, 2019 the Board will be a Board of 6, with the quorum staying at 4 members.

#### **8. Vote on Board Positions; elected annually, to serve for one year.**

*Board President:* Dr. Paul is the current President. Board vote 6-0-0 to retain Dr. Paul as the Board President.

*Secretary/Treasurer:* Dr. Owens is the current Secretary/Treasurer. Board vote 6-0-0 to retain Dr. Owens as Secretary/Treasurer.

*CE Committee Chair:* Dr. Krogh is the current CE chair, the responsibility of which is to review and evaluate applications for continuing education. Dr. Krogh requested to stay on. Board vote 6-0-0

*Exam Chair:* The newly developed office will be assist the Board with issues relating to development, maintenance and concerns of applicants. Dr. Paul nominated Dr. Holland for the Exam Chair position. Dr. Holland accepted. Board vote 6-0-0.

## **9. Board needs, operations, and schedules.**

- a. **Policy regarding applicants seeking licensing examination accommodations. The Board may discuss, review, and possibly approve a policy for applicants seeking licensing examination accommodations.**  
The request for accommodation paperwork needs to be updated, this item remains as a reminder to update the policies.
- b. **Update/Report from Nevada Psychological Association Representative** Dr. Zimring updated the Board on the Medicaid concerns, which have been brought to the Board in the previous months.

Additionally, it was brought to the Board a concern regarding clinics owned by unlicensed individuals who are dictating care, and billing which could lead to potential harm to the patient and the licenses of the professional. Director Gleich noted that the legislative needs will be discussed at the September meeting.

Dr. Zimring noted that a recently deceased psychologist has former patients who are unable to obtain their records. Director Gleich, noted she had not been made aware of the passing of the psychologist and requested to the Board and will make note in the office note at renewal, which over notification of passing would be welcomed instead of no notice.

Dr. Paul noted that if Director Gleich notices that there may need information sent out to the profession that it be sent as needed, and does not require a Board directive. Moreover, if a Board member feels there is something that needs to be sent out over the NPA listserv, they may write up a blurb and forward to the Board office to review and forward to NPA.

### **c. Update regarding transition of LBA/LaBA Licensure from Board to DHHS; Aging and Disability.**

Director Gleich updated the Board regarding the transition of LBA/LaBA to the Department of Health and Human Services division of Aging and Disability. A workshop was held August 9, 2018 with Aging and Disability, Director Gleich and members of the behavior analytic community. The way the legislation was written, the change of duties can only occur on January 1, 2019, the Board is tasked to regulate both licenses until December 31, 2018. The workshop covered how the two entities will handle renewal and the transfer of the information.

Aging and Disability will be able to activate the Behavior Analysis budget code on October 10, 2018. The Board will send out the renewal forms to the licensees, and request that they pay their fee to Aging and Disability. They are able to accept the money, as it is for the January 2019 to December 2020 Biennial. All licensees are encouraged to renew their licenses well before the 12/31/2018 deadline, as there will not be a Board in place to handle any late renewals or concerns regarding renewals after January 1, 2019. As there will be a new Governor, there may be a delay in putting a Board into place.

The Board discussed and decided to offer state exams in the final 3 months of the year; October 10 and December 10 in Reno and November 8 in Las Vegas. The Board will send out the exam results, with renewal information the week of December 10<sup>th</sup> and will no longer accept new applications after December 10, 2018 as the last meeting of the year for the Board will be December 14, 2018 and no further action can take place on an application received after that date.

Dr. Owens requested if the Board is able to keep the fees relating to the processing of the applications. Director Gleich noted the Board is able to keep all fees up until December 31, 2018. Director Gleich will discuss with Aging and Disability how they would like to handle those licensed in final months of 2018. Director Gleich will update the Board as any situation changes.

- d. **Update regarding National Register of Health Service Psychologists (NRHSP) providing equivalency evaluations for foreign applicants. The Board may discuss changes that need to be made to office policies, procedures and regulations.**

This item will be deferred for a future meeting.

- e. **Discussion of Attendance at Annual ASPPB meeting in Salt Lake City, in October.**

ASPPB (Association of State and Provincial Psychology Boards) holds biannual meetings, one generally in April and one generally in October. The October meeting tends to be the business meeting for the association, where they invite all delegations to the meeting, to vote on further business and changes to the association. In the past, the Board was able to send Director Gleich, and up to two Board members. While the Board is currently in a tighter financial situation, the Board has decided that they will only send one person, at this time. Dr. Paul opened the meeting to the members who have not attended. Dr. Krogh and Dr. Holland are unable to attend the October meeting. Dr. Papa is able to attend, and Dr. Paul is able to use the professional development funds from UNLV. ASPPB does waive the registration fee for one attendee; therefore Director Gleich can register Dr. Paul at no added expense to the Board.

- f. **Future Board meeting agenda items.**

Items discussed prior to be placed on a future agenda are:

1. Professional Will: possible legislation and regulation changes.
2. Review ASPPB Code of Conduct
3. Possibility of receiving Listserv, specifically for supervisors and Developing policies and procedures.

**10. Review/decision upon applications for licensure or registration.** The Board may convene in closed session to receive information regarding applicants, which may involve considering the character, alleged misconduct, professional competence or physical or mental health of the applicant (NRS 241.030). All deliberation and action will occur in an open session.

Prior to the review of the applicants, Ms. Bradley, Dr. Paul and Director Gleich explained to the Board members the policies and procedures regarding the approval of the applicants. That while the names are always on the agenda, if information has come to your attention regarding one applicant, you may contact Ms. Bradley and Director Gleich to discuss the concerns. If the concerns are of the nature that can be discussed by the Board, the applicant will be noticed for the purpose of the review and the Board will discuss the item at a future meeting. Furthermore, if you note that an applicant is set for decision at a meeting and you wish the decision to be tabled, to allow for notice and further discussion you may make that request to The Board President or Executive Director.

## **PSYCHOLOGISTS**

Jennifer Ahn: Further discussion not required at this time.

Nicole Anders: Further discussion not required at this time.

Gretchen Arian: Further discussion not required at this time.

Hope Bagley: Dr. Owens moved to close application due to lack of response. Dr. Papa second. Board vote 6-0-0.

John Barona: Further discussion not required at this time.

Stephanie Bellusa: Dr. Owens moved to close application due to lack of response. Dr. Papa second. Board vote 6-0-0.

Linda Bennett: Further discussion not required at this time.

Earnest Blackshear: Further discussion not required at this time.

Adam Bradford: : Further discussion not required at this time.

Abigail Brunner: Further discussion not required at this time.

Cynthia Cameron: Further discussion not required at this time.

Silvia Chang: Further discussion not required at this time.

Scott Deatherage: Further discussion not required at this time.

Sheetal Duggal: Further discussion not required at this time.

Shan Emmons: Further discussion not required at this time.

James English: Further discussion not required at this time.  
Michelle Flores: Further discussion not required at this time.  
Russell Groom: Dr. Owens moved to close application due to lack of response. Dr. Papa second. Board vote 6-0-0.  
Mary Harrison: Dr. Owens moved to close application due to lack of response. Dr. Papa second. Board vote 6-0-0.  
Roy Hookham: Further discussion not required at this time.  
Richard Humes: Further discussion not required at this time.  
Valerie Ignatenko: Further discussion not required at this time.  
Timi Jordison: Further discussion not required at this time.  
Andrew Krueger: Further discussion not required at this time.  
Stephanie Lewallen-Owens: Further discussion not required at this time.  
Lauren Logan: Further discussion not required at this time.  
Merry Larson: Dr. Owens moved to close application due to lack of response. Dr. Papa second. Board vote 6-0-0.  
Robert Mirabella: Further discussion not required at this time.  
Robert Moering: Dr. Owens motion to approve for Licensure by endorsement, contingent on file completion and approval. Dr. Krogh second. Board vote 6-0-0.  
Brian Potts: Further discussion not required at this time.  
Jennifer Ries: Further discussion not required at this time.  
Charles E. Schaefer: Further discussion not required at this time.  
Avraham Schweiger: Further discussion not required at this time.  
Shweta Sharma: Further discussion not required at this time.  
Leigh Silverton: Dr. Owens moved to close application due to lack of response. Dr. Papa second. Board vote 6-0-0.  
Hillary Son: Further discussion not required at this time.  
Samuel Song: Further discussion not required at this time.  
Lynda Sosa-Lowry: Further discussion not required at this time.  
Richard Starrett: Further discussion not required at this time.  
Ellie Sternquest: Further discussion not required at this time.  
Michael Summerlin: Further discussion not required at this time.  
Ralph Turner: Further discussion not required at this time.  
Steve Tutty: Further discussion not required at this time.  
Lynelle Tyler: Further discussion not required at this time.  
Michael Unger: Further discussion not required at this time.  
Anna Welsh: Dr. Owens moved to close application due to lack of response. Dr. Papa second. Board vote 6-0-0.  
Erik Welsh: Dr. Owens moved to close application due to lack of response. Dr. Papa second. Board vote 6-0-0.  
Sharon West: Further discussion not required at this time.  
Stephen Willis: Dr. Owens moved to close application due to lack of response. Dr. Papa second. Board vote 6-0-0.  
Ronald Williams: Further discussion not required at this time.

#### **PSYCHOLOGICAL ASSISTANTS**

Irina Abramians: Further discussion not required at this time.  
Elham Aminigohar: Further discussion not required at this time.  
Tracy Basile: Further discussion not required at this time.  
Lauren Bennett: Further discussion not required at this time.  
Anna Bjorndahl : Further discussion not required at this time.  
Tara Boswell: Further discussion not required at this time.  
Hanna Brunet: Further discussion not required at this time.  
Rita Carlson: Further discussion not required at this time.  
Leandrea Caver: Further discussion not required at this time.  
John Crum: Further discussion not required at this time.  
Rachele Diliberto: Further discussion not required at this time.  
Nicole Dionsio: Further discussion not required at this time.  
Margaret Dixon: Further discussion not required at this time.  
Daphne Fowler: Further discussion not required at this time.  
Lyle Noisy Hawk Jr: Further discussion not required at this time.  
Bernadette Hinojos: Further discussion not required at this time.  
Lana Holmes: Further discussion not required at this time.  
Ivan Hronek: Further discussion not required at this time.

Katherine Isaza: Further discussion not required at this time.  
Dasa Jenrusakova : Further discussion not required at this time.  
Regina Johnson: Further discussion not required at this time.  
Casha Kaufer: Further discussion not required at this time.  
Cynthia Lancaster: Further discussion not required at this time.  
Melissa LaVan: Further discussion not required at this time.  
Jossette Lazcano: Further discussion not required at this time.  
Ravinne Lore:  
Dustin Marsh: Further discussion not required at this time.  
Candis R. Mitchell: Further discussion not required at this time.  
Tracy Moore: Further discussion not required at this time.  
Luzviminda Morrow: Further discussion not required at this time.  
Carolina Morales-Alicea: Further discussion not required at this time.  
Amy Mouanoutoua: Further discussion not required at this time.  
Michael Pardine : Further discussion not required at this time.  
Dorothy Parriott: Further discussion not required at this time.  
Carolina Perez: Further discussion not required at this time.  
Rachel Pinkerman: Further discussion not required at this time.  
Erica Phillips: Further discussion not required at this time.  
Jasmine Schnurstein: Further discussion not required at this time.  
Christopher Shewbarran: Further discussion not required at this time.  
Cassandra Snipes: Further discussion not required at this time.  
Lennon Tyler: Further discussion not required at this time.  
Joyce Ulofoshio: Further discussion not required at this time.  
Jennifer Grimes Vawters: Further discussion not required at this time.  
Jaime Wong: Further discussion not required at this time.  
Todd Zwahlen: Further discussion not required at this time.

#### **PSYCHOLOGICAL INTERNS**

Danielle Agnello: Further discussion not required at this time.  
Zyra Alandy-Dy: Further discussion not required at this time.  
Julie Brown: Further discussion not required at this time.  
Kevin L Choi: Further discussion not required at this time.  
Chad Christensen: Further discussion not required at this time.  
Jennifer Guttman: Further discussion not required at this time.  
Rebecca Holczer: Further discussion not required at this time.  
Antrice Hronek: Further discussion not required at this time.  
Jennifer Hutchinson: Further discussion not required at this time.  
Vanessa Ma: Further discussion not required at this time.  
Isra Malik: Further discussion not required at this time.  
Camille Malcherzyk: Further discussion not required at this time.  
Alexandra Moore: Further discussion not required at this time.  
Kelly Nelson: Further discussion not required at this time.  
An Ngo: Further discussion not required at this time.  
Dylana Pierce: Further discussion not required at this time.  
Elizabeth Pritchard: Further discussion not required at this time.  
Mary Pulido: Further discussion not required at this time.  
Lee Purdoux: Further discussion not required at this time.  
Reshmand Rampersad: Further discussion not required at this time.  
Ashley Rankin: Further discussion not required at this time.  
Sharon Simpton: Further discussion not required at this time.  
Gurpreet Singh: Further discussion not required at this time.  
Lupikia Wadhwa: Further discussion not required at this time.  
Leah York: Further discussion not required at this time.  
Qingqing Zhu: Further discussion not required at this time.

## **BEHAVIOR ANALYST/ASSISTANT BEHAVIOR ANALYST**

Danielle Acevedo: Further discussion not required at this time.  
Arlene Bagjajian: Further discussion not required at this time.  
Collen Cochran: Further discussion not required at this time.  
Robert Craighead: Further discussion not required at this time.  
Jonelle Dumayas: Further discussion not required at this time.  
Alex Faucheux: Further discussion not required at this time.  
Jacqueline Galvani: Further discussion not required at this time.  
Grace Gayles: Further discussion not required at this time.  
Glen Gillman: Further discussion not required at this time.  
Ashley Greenwald Dr. Krogh motioned to approve for licensure and to take the state exam. Dr. Owens second. Board vote 6-0-0.  
Megan Hall Dr. Krogh motioned to approve for licensure and to take the state exam. Dr. Owens second. Board vote 6-0-0  
Ashley Horton: Further discussion not required at this time.  
Alena Kiki Dr. Krogh motioned to approve for licensure and to take the state exam. Dr. Owens second. Board vote 6-0-0.  
Courtney LoMonaco Dr. Krogh motioned to approve for licensure and to take the state exam. Dr. Owens second. Board vote 6-0-0.  
Teal McAllister: Further discussion not required at this time.  
Corey Nguyen: Further discussion not required at this time.  
Diana Richardson: Further discussion not required at this time.  
Daisy Santana: Further discussion not required at this time.  
Janet Schaefer: Further discussion not required at this time.  
Holly Seniuk: Further discussion not required at this time.  
Cameron Siquimani Dr. Krogh motioned to approve for licensure and to take the state exam. Dr. Owens second. Board vote 6-0-0.  
Kindra Shine Dr. Krogh motioned to approve for licensure and to take the state exam. Dr. Owens second. Board vote 6-0-0.  
Laurie Tarter: Further discussion not required at this time.  
Steven Troyer Dr. Krogh motioned to approve for licensure and to take the state exam. Dr. Owens second. Board vote 6-0-0.  
Brooke Walker: Further discussion not required at this time.  
Ernestine Williams Dr. Krogh motioned to approve for licensure and to take the state exam. Dr. Owens second. Board vote 6-0-0.  
Katherine Woodhouse: Further discussion not required at this time.  
Arynn Voss: Dr. Krogh motioned to approve for licensure and to take the state exam. Dr. Owens second. Board vote 6-0-0.

## **11. Board Discussion, recommendation and possible action regarding recent Court Order of Nevada Psychologist to release raw data, notes and test materials.**

At the July meeting, Dr. Lenkeit was charged with researching the feasibility of a standardized court order and report back to the Board. If it is possible, the Board may develop a taskforce.

Ms. Bradley discussed the issue with Dr. Alex Siegel, the Director of Professional Affairs for ASPPB. He recommended that the Board should encourage Psychologists to respond according to their Ethics code, and to evaluate if there is possible harm that could be brought to the client through the release of the documents.

## **12. Discussion of Board Opinion regarding possible future legal action, forcing third-party observation of psychological evaluations."**

As mentioned by Dr. Lech, during public comment, this issue was raised by the National Bar to change Rule 35 (of civil procedure). That while the rule is specifically regarding civil procedures, it could lead to the other types of law inputting this or a similar rule which could lead to harmful effects in family and criminal cases.

The next steps for the Board to address this issue were discussed. While the public comment time has passed, the Board may still have opportunity to approach the Nevada Supreme Court regarding the opinion and possible harm caused by a third party observation of psychological assessment results. The standardization of the tests, are eliminated by having an additional person in the room. As the additional person, could cause distractions, by taking notes or verbal and facial responses that could cause the client to be uncomfortable or respond differently. While there may be options to have the observer not be in the room, the client will have to consent to the observation and therefore be aware of the observation and possibly still invalidate the assessment. Additionally, recording of assessments, leads to another



concern regarding the validity of the assessments, as a lawyer may be able to prep their client regarding the questions asked or the types of appropriate answers to get the expected results.

While there are observations of assessments done during the training period of each psychologist, the observation is generally done under a different context, and should not be utilized as an appropriate example.

Dr. Paul requested that Ms. Bradley research the opportunities that Board has to comment on the possible harm this rule could cause.

### **13. Reactivation of licensure from inactive status: contingent on reactivation application completion, review and approval.**

A. **Timothy Sams:** Dr. Owens moves to approve reactivation of licensure upon completion and approval of reactivation application. Dr. Holland seconds. Board vote 6-0-0.

B. **Sandra Branton:** Dr. Owens moves to approve reactivation of licensure upon completion and approval of reactivation application. Dr. Holland seconds. Board vote 6-0-0.

### **14. Review Strategic Plan as developed during January 2018 meeting.** The purpose of the strategic planning meeting in January was to provide the Board with some concrete goals and evaluate the current processes. We will review and evaluate the strategic plan developed from the analysis. The Board may change or elaborate on current goals or add onto and expand the strategic plan.

The Board reviewed the strategic plan that was developed at the beginning of the year. Dr. Paul began by reviewing each section item by item. At the time, the Strategic Plan is divided into five sections;

A. *Enhancing communication with psychologists and students;* relating to working with NPA directly and providing information to the licensees as needed. It was decided that the Board can notice the public that *October 12<sup>th</sup> at 8:30 am-9:30am* there will be an informational hour held by the Board for licensees to come to the Board, request further information and hold an open dialogue.

Dr. Paul noted that the Board should begin an organized outreach to the student populations of the state. Topics of discussion can include; the path of licensure, credentialing, the difference between regulation, professional/advocacy and training. Providing some clarification regarding the Board's role, in the profession hoping to reduce fear and misunderstanding on the part of the students. ASPPB developed a generic video regarding the pathway to licensure. How licensure works, how the EPPP works, etc. The Board will upload the link to the ASPPB video to the Board's website in the application section. The Board will work to develop a presentation to share to the trainees and students of the state.

Also, it was brought up that there is confusion on the part of the supervisor regarding the appropriate process and how to proceed with new and current trainees. Dr. Holland requested if it was possible for the Board to have a supervisor based Listserv that would allow for a singular source for information relating to the supervision. Ms. Bradley encouraged the Board that when initiating this that all responses be based in the rules and regulations of the Board. When unique situations arise, the person should be encouraged to contact the Board in writing and allow the Board to review and respond.

Ms. Bradley recommends that the Board should review and develop a more formal response to questions from licensees, applicants and public.

*B: Improving Office Policies and Processes, will be discussed in item 15.*

*C: Complaint investigation and Procedure for Disciplinary Proceedings*

The goals set for the Board in January relating to this section include obtain emails for investigators, establish policy for ensuring security and proper investigation procedures. The Board will further go into detail regarding these goals at the September Board meeting.

*D: Legislative Needs* Will be additionally discussed at the September meeting.

*E: Audit concerns:* The items were taken care of and no longer need to be on the strategic planning.

*F: Items for Development and Assignment.* Dr. Paul will work with Director Gleich in assignment and further development of the these items. They will need to be evaluated and placed in the appropriate or new sections.

**15. Improving office policies and processes.** We will review office operations and identify areas of strength and areas to improve upon for maximum customer service and efficiency. Additionally, we will discuss changes to renewal process and Board website, as well as reaching out to recently licensed professionals. This will entail developing an online survey, and reorganizing the current website. Other changes to the office processes may occur.

Dr. Owens presented the Social Media Policy for review by the Board. The Board discussed the expectations for a psychologist as a professional, or as private citizen. It was discussed if the social media policy should be effect for professional or personal social media activity. Ms. Bradley reviewed and has a handful of suggestions she will present to Dr. Owens and Director Gleich for presentation to the Board for approval. Dr. Paul welcomed that all members with suggested edits should make them to the Board office prior to the September meeting.

The Board reviewed section *B: Office Policies and Procedures* of the strategic plan and discussed what has already been accomplished and what needs to be added to continue running the Board efficiently.

Ms. Becker will work with Director Gleich in developing employment and employee policies; regarding time off, evaluation and discipline. They will work on the updated manual and present at the October and November meeting.

The Board members will review the Board Member Manual developed a few years ago. Will present suggested changes to the manual, to the Board. Dr. Paul and Director Gleich also suggested adding expectations of a member as well as description of the duties completed.

Director Gleich will reach out to Ms. Farley, the Board's auditor, for guidance in completing a reserve policy.

Moreover, Director Gleich provided an example of a project management app, ASANA, that may assist the Board in completing the tasks that the Board puts forward and not losing site of all of the pieces. Dr. Paul will work with Director Gleich tracking SB162/074-18 to completion.

**A. The Board will discuss the changes required to institute online renewal for Psychologists in the upcoming renewal cycle.**

Director Gleich provided the Board with a video that walks the members through what a renewal application will look like. After review of the video the Board requested clarification of the updated renewal processes; regarding sign-in into the renewal portal, notification of the change of the renewal process.

It was noted in review of the video, that a CE form needs to be added into the renewal form, as well as the workforce data request. Director Gleich will see if the forms can be flagged for incorrect completion to assist in the Board observation of Continuing Education.

The Board will utilize PayPal to complete the credit card transactions for the renewal process.

**16. Discussion of Examinations** – The Board will receive an update on the EPPP2 development, determine whether this should be required by the Board for licensure, and determine what changes will be needed to implement the EPPP2 as a licensure requirement and how it would affect the needs of the Boards current

state exam. Additionally, the Board will discuss the transition of exam commissioner, and if the Board continues to need the designation or the responsibilities can be handled by a sitting Board member.

Dr. Holland has been serving the Board as the Exam Commissioner, which was an independent contract employee of the Board that assisted with development, maintenance and concerns regarding the psychologist state exam. As Dr. Holland's contract with the Board was up for review, it was determined that as the exam based needs of the Board have lessened with the development of the three forms, and utilizing the computer based test. The need for an independent contractor to complete the tasks may not be necessary any longer. Dr. Holland, will send in a resignation and final bill as the Exam Commissioner. The Board will develop an Exam chair that is a Board member who will facilitate the needs of the Board regarding development, maintenance and concerns from applicants.

The Board reviewed the information found on the ASPPB website pertaining to EPPP2. Their statement was made by ASPPB, that the National Examination (EPPP: Examination of Professional Psychological Practice) will now be in two parts, the EPPP2 was been presented to the delegations of ASPPB, as the second piece of the "National Examination." The EPPP2 will be a competency skills based exam that will go active in 2020. EPPP will continue to be the functional knowledge base of the practice. By expanding to the EPPP2, this opens up the eligibility of the Board to change the state exam to a purely jurisprudence exam, if the applicants have already passed the EPPP and EPPP2.

There are not concerns regarding the internal reliability as the development is being monitored by ASPPB and Pearson testing. There are concerns regarding predictive ability and the use of avatars has never been utilized in a standardized testing format.

The Board is in favor of the EPPP2 and the two exam processes, but will watch for how the ASPPB and other delegations approach the changes.

#### 17. Public Comment.

No Public Present

#### 18. ADJOURNMENT

Dr. Owens moved to adjourn the meeting at 2:58 p.m. Dr. Krogh second. Board vote 6-0-0.