

MEETING MINUTES FOR
NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS,
SUB-COMMITTEE TO REVIEW EDUCATION/TRAINING EQUIVALENCY

DATE OF MEETING: **Monday, September 16, 2019** **Time: 5:15 p.m.**

PLACE: 4600 Kietzke Lane, building B116, Reno NV 89521 (Zoom Meeting) | Zoom Meeting ID: 190 986 471

The meeting was called to order at 5:30 p.m.

1) Call to order/roll call to determine the presence of a quorum.

Whitney Owens, Board President
Tony Papa, Secretary/Treasurer
Morgan Gleich, Executive Director
Tracy Moore

2) Public comment.

No public comment

3) Approval of meeting minutes from the previous meeting; August 12, 2019.

The minutes were reviewed and approved by consensus.

4) Discuss applicants requiring education review.

A. Tracy Moore

Dr. Owens allowed Dr. Moore, to raise any questions she may have regarding the correspondence sent from the Board in March 2019. It was noted in the initial review by the ATEAM that Dr. Moore was missing 470 hours during her internship. To complete those hours, the Board has allowed a remediation plan to be submitted where Dr. Moore can complete the missing hours during her post-doctoral supervision. However, during the first 470 hours of post-doctoral supervision, internship supervision requirements should be followed, as stated in NAC 641.080. After those hours are completed, a standard post-doctoral supervision plan may be followed.

Dr. Moore also submitted courses to complete the missing coursework noted in the review, she requested approval to complete the coursework during her post-doctoral supervision. It was determined by the Board, that if Dr. Moore is comfortable with completing the coursework during her supervision, she may do so. Additionally, the ATEAM reviewed the courses submitted by Dr. Moore and approved them to complete the missing coursework.

Additionally, Dr. Moore asked what the timeline for completion would be. It was noted that her application will have been open for two years in December. Director Gleich noted that she will have to resubmit her application fee to restart the application timeline. It was noted that that the Board cannot provide direction to applicants in obtaining appropriate supervision, but the Nevada Psychological Association may be able to provide further guidance.

B. Sharon Simington

Ms. Simington, resubmitted a work agreement to the Board office as the original agreement was denied by the Board as it was not determined to be fair, to Ms. Simington. The updated agreement has increased the rate of pay, however it was noted that the internship is less than part-time and may not be completed by the Board's deadline, as listed in NAC 641.080 4(b)(2)(II), which requires the 2,000 hours of internship be obtained within 24 months if completed on a part-time basis. The committee has asked that Ms. Gleich reach out to request further information regarding the timing of the supervision, with approval by the Board.

5) Meeting schedule for committee.

October 7, 2019: 10am

**6) Discuss the development of the step by step manual (similar to the ASPPB Mobility Procedure and Policies Manual.)
Developing our own tools; making a clear checklist and review sheets.**

Dr. Papa is working on the final touches.

7) Discussion and Development of on-Board materials for new ATEAM members

Dr. Owens and Dr. Papa discussed what training tools would be helpful when introducing new ATEAM members. Dr. Owens noted that the 'education' Board member will hopefully want to join, so that they have a base knowledge in the expectations and review. Dr. Papa noted, that the ATEAM google drive folder is helpful, as it provides the backdated information. Additionally, Dr. Papa recommended to include the review forms with the manual to provide the background of the committee. Director Gleich noted, she would like to encourage the education member to belong to ATEAM, as their required background would be helpful to further the ATEAM's mission.

8) Other Items for Future Discussion.

Endorsement review policy: Review the endorsement review policy with NRS 641.195 changing in the most recent legislative session, and what the expectations of the Board office should be while the development of the NAC 641 language is taking place.

Red Light/Green light language: The development of the language to assist in the updated NRS 641.195 expedited language and expectations.

9) Public Comment.

No Public Comment.

10) ADJOURNMENT

Adjourned by consensus 6:00 p.m.