

**PUBLIC NOTICE OF A MEETING FOR
STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS**

DATE OF MEETING: Friday, September 9, 2022 Time: 8:30 a.m.

The meeting of the State of Nevada Board of Psychological Examiners (Board) will be conducted and may be attended through a remote technology system (video- or teleconference). To participate remotely, individuals are invited to enter the meeting from the Zoom website at: <https://us06web.zoom.us/j/88283891387>. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID: 882 8389 1387. The meeting may also be attended at the physical location of the Board Office at 4600 Kietzke Lane, Suite B-116, Reno, Nevada, 89502. (The Board office recommends that individuals unfamiliar with ZOOM should visit the website in advance to familiarize themselves with the format by viewing the online tutorials and reading the FAQs. To learn more about Zoom, go to <https://zoom.us/>.)

The Board will accept public comment via email. Those wishing to make public comment should email their public comments to the Board office at nbop@govmail.state.nv.us. Written public comments must be received prior to the start of the meeting and will be forwarded to the Board for their consideration. Public comments will be included in the public record (meeting minutes) but will not necessarily be read aloud during the meeting. In compliance with Nevada Revised Statutes (NRS) Chapter 241 (Open Meeting Law), the Board is precluded from taking action on items raised by public comment which are not already on the agenda.

The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)) The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.

AGENDA

1. Call To Order/Roll Call to Determine the Presence of a Quorum.
2. Public Comment. Note: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as

time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

3. (For Possible Action) Discussion and Possible Approval of the Minutes of the Regular Meeting of the State of Nevada Board of Psychological Examiners on August 12, 2022.
4. Financials
 - A. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2023 (July 1, 2022, Through June 30, 2023).
5. Board Needs and Operations
 - A. (For Possible Action) Discussion and Possible Action to Select the Exam Officer for the State of Nevada Board of Psychological Examiners for a One-Year Term through June 30, 2023, from the Current Board Membership: Monique Abarca, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, Whitney Owens, and Stephanie Woodard.
 - B. Report from the Nevada Psychological Association
 - C. Report From the Executive Director on Board Office Operations.
 - D. Report on Legislative Activities, including the work of Interim Committees and the 2023 Session of the Nevada Legislature
6. (For Possible Action) Discussion, and Possible Action on Pending Consumer Complaints:
 - A. Complaint #19-0626
 - B. Complaint #19-0709
 - C. Complaint #19-1106
 - D. Complaint #21-0726
 - E. Complaint #22-0321
 - F. Complaint #22-0519
 - G. Complaint #22-0804
7. (For Possible Action) Discussion and Possible Action to Revoke the License of G. Brent Dennis, Ph.D., License Number PY0312, in accordance with Nevada Revised Statutes (NRS) 641.230, Grounds for disciplinary action
8. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee. The

Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030). All Deliberation and Action Will Occur in an Open Session. *Note: Applicant names are listed on the agenda to allow the Board to discuss applicants when necessary to move the applicant through the licensure process. The listing of an applicant's name on the agenda indicates only that an application for licensure/registration has been received. It does not mean that the application has been approved or that the applicant must appear at the meeting in order for the applicant's application to move forward through the licensure process. If an applicant needs to attend the meeting for the Board to take action, the applicant will be notified in writing prior to the meeting. Please, direct questions or comments regarding licensure applications to the Board office.*

PSYCHOLOGISTS

Amy Ahlfeld	Jene Edwards	George Lough	Vincent Rodriguez
Catherine Aisner	Howard Friedman	Jodi Lovejoy	Keri Ross
Dana Anderson	Erika Frieze	Debra Maddox	Shelly Sheinbein
Gera Anderson	Yvonne Fritz	Melissa Marrapese	Nicole Short
Abigail Baily (PA)	Nancy Grau	Robert McGahey	David Shoup
Cherly Ballou	Kalana Greer	Patricia McGuire	Nancy Small
Brad Barcklay	Dehnad Hakimi	Michelle Mercurio	DeAnn Smetana
Jaynann Barcklay	Tracy Hardister	Shanna Mohler	Michael Stein
John Barona	Bernadette Hinojos (PA)	Carolina Morales-Alicea	Nicole Steiner-Pappalardo
Stephanie Bellusa (PA)	Alberto Ibarra	Luzviminda Morrow (PA)	Vahe Sukiasyan
Kimberly Bergman	Billie Ivra	Michellane Mouton	LaTanya Takla
Luke Bigler	Saira Jhorn	Patrick Murphy	Nicholas Thaler
Mantsha Boikanyo	Lori Johnson	Jonine Nazar-Biesman	Christine Treece
Latoya Brogdon	Samantha Johnson	Raymond Nourmand	Donna Truong
Corby Bubb	Natalie Jones	Ana Ochoa	John Tsanadis
Tyler Camaione	Marianne Kabour	Ariel Ogilvie-McSweeney	Alisa Turner-Augustyn
Jonathan Campos (PA)	Carolyne Karr	Brian Olsen	Deepti Vaswani
Jena Casas (PA)	Patricia Keeler	Stephanie Orbon	John Walker
Si Arthur Chen	Kathryn Kimball	Rhea Pobuda	Dale Watson
Dana Chidekel	Ashley Kirby-Ward	Mary Man Yee Poon	Justin Weber
Filippo Cieri	Sandra Kubicki	Sharon Rafferty	Jessica Weis
Irma Corral	Lisa Lainer	Jennifer Ramirez	Kiara Wesley
Pegeen Cronin	Laura LaPiana	Kilynda Ray	Michele Wilkens
Edward De Anda	Timothy Law	Elke Rechberger	Stephen Winston
Hector De Los Santos	Karen Lehman	Jasmine Reed	Christine Winter
Nicola De Paul	Rose Leung	Rory Reid	Jamie Wong
Roman Dietrich	Bertrand Levesque	Kristina Reynoso	Wendy Worrell
Mary Dinerman	Karen Levine	Danielle Richards	
		David Robinson (PA)	

PSYCHOLOGICAL ASSISTANTS

Ines Acevedo	Ramy Bassioni	Shannon Burns-Darden	Christina Cendejas
Jeffrey Aguiar	Michelle Berumen	Rachel Butler Pagnotti	Nino Chkhaidze
Sonakshi Arora	Dallas Boyce	Nicholas Carfagno	Kara Christensen
Tracy Basile	Andrew Buchanan	Leandrea Caver	Althea Clark

Tasman Cleaver	Kelly Hughes	Dylana Pierce	Sharon Simington
Jessica Conner	Kelly Humphreys	Chelsea Powell	Alexis Sliva
Althea Cook	Tracy Lawrence	Amanda Powers	Krystal Smith
Jessica Crellin	Vanessa Ma	Eric Prince	Lydia Stevenson
Melanie Duckworth	James Maltzahn	January Prince	Holly Summers
Evan Fertel	Desiree Misanko	Elizabeth Pritchard	Raven Townsel
Alyssa Gallagher	Candis R. Mitchell	Jacquelyn Rinaldi	Amanda Wallick
Milagro Gonzalez	Crystal Moon	Shannon Rojas	Nathaniel Wilkns
Stacy Graves	Carolina Morales Alcea	Daniela Sandelin	Jaime Wong
Jennifer Grimes Vawters	Blanca Naudin	Shweta Sharma	Amanda Zayas
Akiko Hinds	Jonathan Parker	Gerald Shorty	

PSYCHOLOGICAL INTERNS

Lorraine Apodaca	Linda Curtis	Jeanine Johnson	Barbara Sommer
Lynne Ballard	Michelle Gaston	Kayla Kaiser	Charlotte Watley
Amanda Barone	Kimberly Gray	Dorota Krotkiewicz	Melina Yarahgchi
Leslie Bautista	Michelle Harden	Elisabeth Lischer	Qingqing Zhu
Katie Biggers	Shanel Harris	Coreen Schwartz	
Shantay Coleman	Michael Hobbs	Jasmin Smith	

PSYCHOLOGICAL TRAINEES

Paola Betancourt	Amanda Howard	Raymond Lopez	Nicky Petersen
Glen Blessington	Madison Hurley	Erica Marino	Jason Sadora
Dominique Cheung	Bianca Islas	Nicole Martinez	Mary Smirnova
Jacqueline Eddy	Jessica Jensen	Mollie McDonald	Heather Thompson
Kayla Fobian	Cynthia Johnston	Michael McNamara	Sherri Tschida
Leila Gail	Stacey Juthapan	Sara Moore	Bailey Way
Grace Goodwin	Demi Kourtesi	Amanda Mraz	Kayli Wrenn
Jaqueline Green	Haeun Lee	Kelly Parker	

- A. (For Possible Action) Discussion and Possible Action to Approve the Request for an Extension of the Registration as a Psychological Assistant of Bernadette Hinojos
- B. (For Possible Action) Discussion and Possible Action to Approve the Request for an Extension of the Registration as a Psychological Assistant of Jonathan Campos
- C. (For Possible Action) Discussion and Possible Action to Approve a Testing Accommodation for Dr. Sandra Kubicki for the State Examination
9. (For Possible Action) Discussion of the ASPPB Covid-19 Task Force Emergency Preparedness Document
10. (For Possible Action) Discussion and Possible Action to Revise the Provisions of Nevada Administrative Code (NAC) 641.1519, Qualifications of supervisor, to Require Registration of Supervisors of Psychological Trainees, Psychological Interns, and Psychological Assistants; and the Provisions of Nevada Administrative

Code (NAC) 641.158, Limitations on Number of Assistants, Interns, and Supervisors

11. (For Possible Action) Discussion and Possible Action to Revise and/or Adopt a Policy on Licensure Renewal, including Continuing Education Requirements
12. (For Possible Action) Discussion and Possible Action to Revise the Fees Schedule (Nevada Administrative Code (NAC) 641.019, Fees) to Clarify fees for the restoration of an inactive license and the initial licensure fee of new licensees
13. (For Possible Action) Discussion and Possible Action to Consider a Process for Providing Temporary Licensure to Applicants for Licensure by Endorsement. Discussion may include provisional licensure and/or revisions to the definition of a Non-Resident Consultant
14. Legislative Update
 - A. (For Possible Action) Discussion and Possible Action on the Proposed Revision of Nevada Revised Statutes (NRS) 641.390, Representation or Practice Without License or Registration Prohibited, During the 2023 Session of the Nevada State Legislature
15. (For Possible Action) Discussion and Possible Action on Regulations Proposing Changes to Nevada Administrative Code (NAC) Chapter 641 in Accordance with Nevada Revised Statutes (NRS) Chapter 233B
 - A. R175-20: Removal of "Moral"
 - B. R127-21: Regulations related to Assembly Bill 327
 - C. R128-21: Regulations related to Assembly Bill 366
 - D. R121-21: Regulations related to Senate Bill 44
16. (For Possible Action) Discussion and Possible Action on the 2021-22 Strategic Plan Goals and Objectives
17. (For Possible Action) Discussion and Possible Action to Provide Direction to Staff and/or the *Sub-Committee to Hire an Executive Director* Related to the Recruitment and Hiring of a New Executive Director. Discussion may include revisions to the job description and a timeline for posting the job announcement.
18. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates
 - A. The next regularly scheduled meeting of the Nevada Board of Psychological Examiners is Friday, October 14, 2022, at 8:30 a.m.

19. Requests for Future Board Meeting Agenda Items (No Discussion Among the Members will Take Place on this Item)
20. Public Comment - Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in his sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)
21. (For Possible Action) Adjournment

The Board may recess for lunch for approximately one hour, at a time to be determined.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If such arrangements are necessary, please contact the board office at (775) 688-1268 no later than 4 p.m. on Thursday, September 8, 2022.

For supporting materials, visit the Board's website at <http://psyexam.nv.gov/Board/2021/2021/> or contact Lisa Scurry, Executive Director at the Board office by telephone (775-688-1268), e-mail (nbop@govmail.state.nv.us) or in writing at Board of Psychological Examiners, 4600 Kietzke Lane, Suite B-116, Reno, Nevada 89502.

In accordance with NRS 241.020, this public meeting notice was properly posted at or before 9 a.m. on Tuesday, September 6, 2022, at the following locations:

- Board office located at 4600 Kietzke Lane, Bldg. B-116, Reno;
- Nevada Public Notice website: <https://notice.nv.gov/>; and
- Board's website at <http://psyexam.nv.gov/Board/2021/2021/>.

In addition, this public meeting notice has been sent to all persons on the Board's meeting notice list, pursuant to NRS 241.020(3)(c).

**STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS
MEETING MINUTES**

August 12, 2022

AGENDA

1. Call To Order/Roll Call to Determine the Presence of a Quorum.

Call to Order: The meeting of the Nevada State Board of Psychological Examiners was called to order by President Whitney Owens, PsyD, at 8:35 a.m. online via "zoom" and physically at the office of the Board of Psychological Examiners, 4600 Kietzke Lane, Ste B-116, Reno, Nevada 89502.

Roll Call: Board President Whitney Owens, PsyD, and members Secretary/Treasurer Stephanie Woodard, Psy.D., Soseh Esmaeili, PsyD, Stephanie Holland, PsyD, Catherine Pearson, Ph.D., and Lorraine Benuto, Ph.D., were present. Member Monique Abarca, LCSW, was absent at roll call.

Also present were Harry Ward, Board counsel and Deputy Attorney General, Dr. Sheila Young, Board Investigator, Dr. Gary Lenkeit, Board Investigator, Neena Laxalt, Board Lobbyist, Lisa Scurry, Executive Director, and members of the public: Luz Morrow, Brooke Smith, Brian Lech, Jodi Thomas, Tanisha Ranger, James Tenney and Tara Borsch.

Members Stephanie Holland and Lorraine Benuto left the meeting at 9:41 a.m.

2. Public Comment.

There was no public comment at this time. Lisa Scurry, Executive Director, stated no public comment had been received by the Board Office.

3. Minutes

A. (For Possible Action) Discussion and Possible Approval of the Minutes of the Regular Meeting of the State of Nevada Board of Psychological Examiners on June 3, 2022.

The minutes of the regular meeting of the Board of Psychological Examiners from June 3, 2022, were reviewed by the Board. Member Dr. Pearson asked that the minutes be revised to reflect that she was absent, and that Dr. Lorraine Benuto was present. There were no other questions, comments nor suggested changes.

On motion by Catherine Pearson, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved the meeting minutes of the Regular Meeting of the Board on June 3, 2022, with the correction to the roll call. (Yea: Whitney Owens, Stephanie Woodard, Soseh Esmaeili, and Catherine

Pearson. Not present at vote: Lorraine Benuto and Stephanie Holland) Motion Carried: 4-0

B. (For Possible Action) Discussion and Possible Approval of the Minutes of the Regular Meeting of the State of Nevada Board of Psychological Examiners on July 8, 2022.

The minutes of the regular meeting of the Board of Psychological Examiners from July 8, 2022, were reviewed by the Board. There were no questions, comments nor suggested changes.

Dr. Woodard approved as to form, not content, as she was not present at that meeting.

On motion by Catherine Pearson, second by Stephanie Woodard, the Nevada State Board of Psychological Examiners approved the meeting minutes of the Regular Meeting of the Board on July 8, 2022. (Yea: Whitney Owens, Stephanie Woodard, Soseh Esmaeili, and Catherine Pearson) Motion Carried: 4-0

4. Financials

A. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2022 (July 1, 2021, Through June 30, 2022).

Dr. Stephanie Woodard, Secretary/Treasurer, and Lisa Scurry, Executive Director, presented the financial report for Fiscal Year 22. As of July 31, 2022, the checking account balance was \$126,191.06. The savings account balance was \$105,010.41. She added that as of the date of the meeting, all expenses for June had not been reconciled. A final reporting of FY22 will be presented at the October meeting once the reconciliation is completed.

On motion by Soseh Esmaeili, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved the Treasurer's Report for Fiscal Year 2022. (Yea: Whitney Owens, Stephanie Woodard, Soseh Esmaeili, and Catherine Pearson) Motion Carried: 4-0

B. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2023 (July 1, 2022, Through June 30, 2023).

Dr. Stephanie Woodard, Secretary/Treasurer, and Lisa Scurry, Executive Director, presented the financial report for Fiscal Year 23. They explained that although the general ledger and account balances were available for review, as the fiscal year was only one month old and the FY22 financials were not reconciled, the budget to actual report was incomplete.

On motion by Soseh Esmaeili, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved the Treasurer’s Report for Fiscal Year 2023. (Yea: Whitney Owens, Stephanie Woodard, Soseh Esmaeili, and Catherine Pearson) Motion Carried: 4-0

C. (For Possible Action) Discussion and Possible Action to Accept the Audit Engagement Letter from Campbell, Jones, Cohen CPAs to perform the Fiscal Year 2021 (2022) external audit for a contracted amount of \$10,000

Lisa Scurry, executive director, noted for the record that the posted agenda title read “2021 external audit.” She explained that was a typo and that the Fiscal Year 2022 external audit would be addressed.

Campbell, Jones, Cohen CPAs, was presented as the recommended company to conduct the FY22 audit. Ms. Scurry stated the group also conducted the FY21 audit. They have proposed a contracted amount of \$10,000 to complete the audit.

On motion by Stephanie Woodard, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners accepted Campbell, Jones, Cohen CPAs to perform the Fiscal Year 2022 external audit for a contracted amount of \$10,000. (Yea: Whitney Owens, Stephanie Woodard, Soseh Esmaeili, and Catherine Pearson) Motion Carried: 4-0

D. (For Possible Action) Discussion and Possible Action to Select 1-2 Attendees and Allocate up to \$3,500 for Registration and Travel Costs to the ASPPB Annual Meeting. Potential attendees may be a Board or current staff member.

The annual meeting of the Association of State and Provincial Psychology Boards (ASPPB) will be held October 26-30, 2022 in National Harbor, Maryland, with the general conference conducted on Friday, October 28 – Sunday, October 30. Director Scurry explained that although registration information had not yet been received, the cost of the hotel would be \$300/night and airfare would be approximately \$800 from Las Vegas or Reno. She estimated the cost for the 3 nights at \$2,200 per person.

President Owens stated her desire to attend based on the proposed conference agenda which may include discussion on diversity, repercussions of the reversal of Roe v Wade, and more. Board investigator Sheila Young asked if the Board could pay her registration cost.

Director Scurry stated that the Board previously approved \$3,500 for the conference.

President Owens asked the Board members to contact Director Scurry if they were interested. If that was the case, the item would return to the October meeting if additional monies needed to be considered. Otherwise, she suggested the previously

allocated budget would allow for her registration and travel costs and the registration cost for Dr. Young.

On motion by Lorraine Benuto, second by Monique Abarca, the Nevada State Board of Psychological Examiners approved up to two attendees at a cost of not more than \$3,500 for registration and travel costs to attend the ASPPB Annual Meeting October 26-30, 2022, in National Harbor, Maryland. (Yea: Whitney Owens, Stephanie Woodard, Soseh Esmaeili, and Catherine Pearson) Motion Carried: 4-0

E. (For Possible Action) Discussion and Possible Action to Authorize the Executive Director to Begin the Bidding and Contracting Process for the Board Lobbyist. The current lobbyist contract expires in February 2023.

The current contract with the Board's lobbyist, Neena Laxalt, is scheduled to expire on February 28, 2023. Director Scurry requested Board approval to begin bidding and contracting process. She added that the current contract for Ms. Laxalt was for a term of 3 years and 29 days. The full amount of the contract was \$37,719.00 or \$1,047.75 per month.

Secretary/Treasurer Woodard stated she had no issues or concerns with moving forward with the bidding and contracting process. She added that the current contract ends after the first month of the 2023 Legislative Session. She suggested that the contract period be evaluated so that the next contract does not end during a Session.

On motion by Stephanie Woodard, second by Catherine Pearson, the Nevada State Board of Psychological Examiners authorized the Executive Director to begin the bidding and contracting process for the Board lobbyist. (Yea: Whitney Owens, Stephanie Woodard, Soseh Esmaeili, and Catherine Pearson) Motion Carried: 4-0

5. Board Needs and Operations

A. (For Possible Action) Discussion and Possible Action to Select the Exam Officer for the State of Nevada Board of Psychological Examiners for a One-Year Term through June 30, 2023, from the Current Board Membership: Monique Abarca, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, Whitney Owens, and Stephanie Woodard.

All Board officer positions were filled during previous meetings with the exception of the state exam chair. Dr. Holland currently holds the position. As she was not present at the meeting, it was decided to delay the vote until the September meeting.

B. (For Possible Action) Discussion and Possible Action to Select the Membership of the Application Tracking Equivalency and Mobility (ATEAM) Committee for a One-Year Term through June 30, 2023, from the Current Board Membership: Monique Abarca, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, Whitney Owens, and Stephanie Woodard. Current Members of the ATEAM Committee are Soseh Esmaeili, Stephanie Holland, and Stephanie Woodard.

The current members of the Application Tracking Equivalency and Mobility (ATEAM) Committee are Stephanie Holland, Stephanie Woodard, and Soseh Esmaeili. Director Scurry stated that the current members have expressed a willingness to remain on the committee. Dr. Woodard added that she would step aside if another member wished to join the committee.

It was suggested that the membership stay the same through the end of the calendar year. The membership will be discussed again during the December meeting. That would give the new members to the Board, Dr. Pearson and Dr. Benuto, an opportunity to get comfortable with their roles before deciding whether to join the ATEAM.

On motion by Catherine Pearson, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners selected Soseh Esmaeili, Stephanie Holland, and Stephanie Woodard as the members of the Application Tracking Equivalency and Mobility (ATEAM) Committee for a term ending December 31, 2022. (Yea: Whitney Owens, Stephanie Woodard, Soseh Esmaeili, and Catherine Pearson) Motion Carried: 4-0

C. Report from the Nevada Psychological Association

Dr. Tara Borsch, past president of the Nevada Psychological Association, presented the report from the Nevada Psychological Association. She also inquired if the NPA's continuing education committee should consider training for supervisors, given the discussions by the Board about registration of supervisors.

D. Report From the Executive Director on Board Office Operations

No report was provided.

E. Report on Legislative Activities, including the work of Interim Committees and the 2023 Session of the Nevada Legislature

Neena Laxalt, Board Lobbyist, provided a report on the activities of the Interim Committees of the Nevada Legislature. She also provided a summary of potential bill draft requests (BDR), as well as the process and timeline for submission.

Member Dr. Woodard provided an update on other potential legislation related to health care and workforce development.

6. (For Possible Action) Discussion, and Possible Action on Pending Consumer Complaints:

Harry Ward, Deputy Attorney General, Dr. Gary Lenkeit, Board Investigator, and Dr. Sheila Young, Board Investigator, stated there were no updates on the matters listed below.

- A. Complaint #19-0626
- B. Complaint #19-0709
- C. Complaint #19-1106
- D. Complaint #21-0726
- E. Complaint #22-0321
- F. Complaint #22-0519
- G. Complaint #22-0804

7. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee. The Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030).

The following were applicants for consideration of approval of licensure, contingent upon completion of licensure requirements: Irma Corral, Samantha Johnson, Karen Levine, and Sharon Rafferty.

On motion by Stephanie Woodard, second by Catherin Pearson, the Nevada State Board of Psychological Examiners approved the following applicants for licensure, contingent upon completion of licensure requirements: Irma Corral, Samantha Johnson, Karen Levine, and Sharon Rafferty. (Yea: Whitney Owens, Stephanie Woodard, Soseh Esmaeili, and Catherine Pearson) Motion Carried: 4-0

A. (For Possible Action) Discussion and Possible Action to Approve the Request for an Extension of the Registration as a Psychological Assistant of Bernadette Hinojos

This item was removed from the agenda with no discussion nor action.

B. (For Possible Action) Discussion and Possible Action to Approve the Request for an Extension of the Registration as a Psychological Assistant of Luzviminda Morrow

Dr. Luzviminda Morrow submitted a request for an additional year of registration as a psychological assistant in order to continue working while she takes the required

national exams to complete the licensure requirements. Her supervisor, Dr. Tanisha Ranger was present in support of the request.

Director Scurry stated that Nevada Administrative Code (NAC) 641.151(3) allows the Board to approve registration of a psychological assistant for additional years beyond a third year. She added that Dr. Morrow would be working at the same location and for the same supervisor as the previous year.

There was discussion regarding the reasons for the delay in completing the licensure requirements. Dr. Morrow stated that, after failing the exam in 2021, she had to delay scheduling another attempt due to caring for the health of her parents.

Member Dr. Benuto supported the year extension to allow Dr. Morrow to complete the exams. Dr. Holland suggested extending the registration for six months hoping that establishing a deadline would assist Dr. Morrow in creating a plan for success.

On motion by Lorraine Benuto, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved the Request for an Extension of the Registration as a Psychological Assistant of Luzviminda Morrow through August 10, 2023. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Stephanie Holland, Soseh Esmaeili, and Catherine Pearson) Motion Carried: 6-0

C. (For Possible Action) Discussion and Possible Action to Approve the Request for an Extension of the Registration as a Psychological Assistant of Candis Carswell Mitchell

This item was removed from the agenda with no discussion nor action.

8. (For Possible Action) Discussion and Possible Action to Approve the Application of Tristan Sophia for License Re-Activation

Dr. Tristan Sophia submitted an application for re-activation of her license. Upon review of the application, it was found that she had completed 30 continuing education credits but none of them were live. Director Scurry noted that she would also need an additional 3 ethics credits.

Dr. Sophia was asked to complete 15 live credit hours and 3 ethics credits. Once completed, the application would return to the Board for consideration of approval.

On motion by Stephanie Woodard, second by Stephanie Holland, the Nevada State Board of Psychological Examiners denied the application of Dr. Tristan Sophia for reactivation of her license until such time as she provides proof of 15 additional live / face-to-face continuing education credits and 3 additional ethics credits. (Yea: Whitney Owens, Stephanie Woodard, Lorraine Benuto, Stephanie Holland, Soseh Esmaeili, and Catherine Pearson) Motion Carried: 6-0

9. (For Possible Action) Discussion and Possible Action to Consider a Process for Providing Temporary Licensure to Applicants for Licensure by Endorsement. Discussion may include provisional licensure and/or revisions to the definition of a Non-Resident Consultant.

Lisa Scurry, Executive Director, presented a proposal to allow for temporary or provisional licensure for applicants for licensure by endorsement. She explained that the topic was originally discussed as the emergency Directive 011 was expiring. The Board office continues to receive communication from psychologists from outside of Nevada asking about options to see patients traveling to the state on a temporary basis.

The conditions under which such licensure would be permitted were discussed.

Member Dr. Woodard stated that another Nevada board allows for provisional licensure when licensure requirements have been satisfied, except for receipt of the background check, and when the individual is in good standing in any other jurisdictions where licensed. She stated finding a pathway to expedited licensure is the goal.

President Owens agreed and stated that the provisions of a non-resident consultant could also be revised to allow for short-term psychological services. She added that the risk of providing temporary licensure to individuals in good standing in other states should be minimal.

10. (For Possible Action) Discussion and Possible Action to Revise the Provisions of Nevada Administrative Code (NAC) 641.1519, Qualifications of supervisor, to Require Registration of Supervisors of Psychological Trainees, Psychological Interns, and Psychological Assistants

President Owens presented the reasons for the proposal to require supervisors of psychological assistants, psychological interns and psychological trainees to register with the Board. Through conversations with UNLV staff, she confirmed that there are often multiple layers of supervision occurring. Regulation also exists that allows specialists in other fields to serve as secondary supervisors, where there is a licensed psychologist as the primary.

Director Scurry reviewed changes that were made at the previous meeting and noted that there was discussion about the reasons for which training hours may not be recognized by the Board. A change was made to revise the term "under the supervision of a person" to "under the supervision of a supervisor of record."

Member Dr. Benuto stated her concerns that the registration process does not become overly burdensome on supervisors. She added that supervisor guidelines already fall under the general domain of licensure making.

Dr. Owens stated part of the reason for this proposed regulation change was to ensure that supervisors are part of the student registration process and to close some loopholes that are occurring. Engaging supervisors from the beginning of the process will help to close communication gaps and ensure that supervisees are receiving good information and guidance from the beginning.

Director Scurry added that because interns and trainees do not have to register, there are likely many supervisors of which the Board is unaware. Additionally, she stated that there is periodically information that the Board office needs from a supervisor. This regulation will make responses and provision of information mandatory. Lastly, she commented that if this regulation is not passed, she would be recommending that the Supervised Practice Plan form be expanded so that the supervisor would acknowledge their roles and responsibilities for each supervisee, rather than this one-time registration process. Ms. Scurry stated that she has many student registrants who believe they have completed the registration process because they are working with their supervisor. The registration process is intended to reduce those types of communication problems.

Member Dr. Esmaeili stated that she sees a lot of confusion in students who come to her from outside sites. She asked if the 3-year licensure requirement would no longer apply to supervisors under the new regulation.

Member Dr. Holland stated that the Association of Psychology Postdoctoral and Internship Centers ("APPIC") requires a secondary supervisor of an intern to be a licensed psychologist. She added that additional supervisors can be licensed in other specialties.

Public Comment: Jodi Thomas made comment in support of adding language specific to the supervision of psychological assistants and psychological interns who are serving as supervisors.

There was discussion about the number of supervised hours by a licensed psychologist required for internships. The American Psychological Association recommends psychological interns have 2 hours of individual face-to-face supervision with the primary supervisor of record each week. Overall, they would have 4 hours of supervision per week - combined individual and group - and have significant interaction with a licensed psychologist. APPIC recommends 1 hour of individual supervision by one or more licensed psychologists for every 20 hours worked by the intern. APPIC also requires the intern receive supervision from at least 2 different psychologists, and 2 hours of didactic training per week.

Public comment: Dr. Thomas inquired if a supervisor will need to have been licensed for 3 years or if the education/training is taking the place of that requirement.

President Owens responded that the Board is still contemplating the requirements to be a supervisor.

11. (For Possible Action) Discussion and Possible Action to Provide Direction to Staff and/or the *Sub-Committee to Hire an Executive Director Related to the Recruitment and Hiring of a New Executive Director*. Discussion may include revisions to the job description and a timeline for posting the job announcement.

At the last meeting of the Board, it was suggested that the executive director job description be amended to include the salary information in the opening paragraph. That change was made and Director Scurry brought it to the Board to inquire as to when the Board would want to re-post for the position.

Woodard recommended delaying posting the job description. She suggested that at the October meeting there would be better information about the Board's financial status for any potential pay increase or paid health benefits, and whether monies exist to pay for an overlap of the current and new executive director to allow for training.

12. Legislative Update

A. (For Possible Action) Discussion and Possible Action on the Proposed Revision of Nevada Revised Statutes (NRS) 641.390, Representation or Practice Without License or Registration Prohibited, During the 2023 Session of the Nevada State Legislature

Neena Laxalt, Board Lobbyist, explained that she is seeking a bill sponsor for a bill proposed by the Board related to licensure for employees working under the title "psychologist" in public agencies such as the Corrections Department. Any potential fiscal impact to the Corrections Department was being investigated.

13. (For Possible Action) Discussion and Possible Action on Regulations Proposing Changes to Nevada Administrative Code (NAC) Chapter 641 in Accordance with Nevada Revised Statutes (NRS) Chapter 233B

The four regulations listed below were submitted to the Legislative Commission for final adoption. The date of that meeting was not known.

- A. R175-20: Removal of "Moral"
- B. R127-21: Regulations related to Assembly Bill 327
- C. R128-21: Regulations related to Assembly Bill 366
- D. R121-21: Regulations related to Senate Bill 44

14. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates

- A. The next regularly scheduled meeting of the Nevada Board of Psychological Examiners is Friday, September 9, 2022, at 8:30 a.m.

There were no suggested changes to the schedule of meetings.

15. Requests for Future Board Meeting Agenda Items (No Discussion Among the Members will Take Place on this Item)

There were no requests for future board meeting agenda items.

16. Public Comment

There was no public comment at this time.

17. (For Possible Action) Adjournment

There being no further business before the Board, President Owens adjourned the meeting at 10:54 a.m.

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: September 9, 2022

ITEM: 6(A) - Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2023 (July 1, 2022, Through June 30, 2023).

SUMMARY:

As of June 30, 2022, the checking account balance is \$109672.32 and the savings account balance is \$105,013.98.

As of the writing of this staff report, all expenses for June had not been reconciled. However, estimates indicate that 44% of the expected revenues have been realized through August. The majority of the fiscal year's revenues will be received through the upcoming renewal process.

No unexpected or non-budgeted expenses were paid. To date, approximately 11% of projected expenses have been paid.

The final reconciliation of Fiscal Year 22 will be presented at the October Board meeting.

**NV State Board of Psychological Examiners
Proposed Budget - Fiscal Year 2023**

8/30/22

		FY23 Budgeted Amount	Sub-Totals from P&L	FY21 Reductions	Actual	% actual to budget	FY23 Q1 Budgeted
							7/1 - 12/31/22
INCOME							
6200	Deferred Revenue	83,480.15	90,263.67		90,263.67		83,480.00
40100	Psychologist Application	13,000.00	1,680.60		1,680.60	12.93%	6,500.00
40101	PA Application	3,000.00	1,074.83		1,074.83	35.83%	1,500.00
40102	Intern Application	1,400.00	0.00		0.00	0.00%	700.00
40103	Trainee Application	750.00	615.30		615.30	82.04%	375.00
4020	Psych Biennial (licenses, registrations, deferred revenue)	100,000.00			0.00	0.00%	
40203	Reinstatement of Psych	500.00	100.00		100.00	20.00%	250.00
4050	Late Fees	0.00	0.00		0.00	0.00%	0.00
4025, 40251	New License	1,500.00	250.00		250.00	16.67%	750.00
4030	Non-Resident Consultant	1,000.00	0.00		0.00	0.00%	500.00
4015	Psychologist State Exam	12,000.00	2,046.48		2,046.48	17.05%	6,000.00
4040	CE App Fee	1,000.00	300.89		300.89	30.09%	500.00
4045	Verification of Licensure	200.00	65.74		65.74	32.87%	100.00
4078	Cost Recovered (Disciplinary)	0.00	0.00		0.00		0.00
xxxx	Mediation Review	0.00	0.00		0.00		0.00
4999	Interest, Misc	50.00	7.14		7.14	14.28%	25.00
Total Income		\$ 217,880.15	\$ 96,404.65		\$ 96,404.65	44.25%	\$ 100,680.00

Payroll Expenses		FY23 Budgeted Amount	Sub-Totals from P&L	FY21 Reductions	Actual	% actual to budget	FY23 Q1 Budgeted
5100	Board Salary/Per Diem	9,000.00	0.00		0.00	0.00%	4,500.00
5175, 51751	Wages, Staff Salary	60,000.00	5,230.28		5,230.28	8.72%	30,000.00
xxxx	Staff Benefits Reserve	2,500.00	0.00		0.00	0.00%	500.00
51753	Investigator Salary	15,000.00	0.00		0.00	0.00%	7,500.00
5250	Workers Compensation	1,000.00	0.00		0.00	0.00%	500.00
5300	PERS	18,000.00	1,853.51		1,853.51	10.30%	9,000.00
xxxx	Payroll Taxes (SS, Medicare)	1,000.00	117.00		117.00	11.70%	500.00
xxxx	Other	500.00	0.00		0.00	0.00%	250.00
	Total Payroll	107,000.00	7,200.79	0.00	7,200.79	6.73%	52,750.00

Operating Expenses		FY23 Budgeted Amount	Sub-Totals from P&L	FY21 Reductions	Actual	% actual to budget	FY23 Q1 Budgeted
6200	Out of State, In-State Travel	2,500.00	0.00		0.00	0.00%	2,500.00
7015	Supplies	750.00	0.00		0.00	0.00%	500.00
7020, 70202, 85100	Office Expense (Office Furniture, Shredding, Office Equipment)	2,000.00	0.00		74.00	3.70%	1,000.00
70202	Office Furniture		0.00				
85100	Shredding		74.00				
7040	Print-Copy	600.00	5.85		5.85	0.98%	500.00
7500	Copy Lease	1,500.00	224.70		224.70	14.98%	750.00
7050	Rent	15,000.00	1,082.00		1,082.00	7.21%	7,500.00
7100	Postage	500.00	0.00		0.00	0.00%	450.00
7210	DoIt Web SV	1,000.00	258.38		258.38	25.84%	500.00
307910 7210	DoIt Web SVb						
7290, 72901, 72902	Telephone & Internet	2,000.00	85.70		88.25	4.41%	1,000.00
72901	Long Distance		2.55				

72902	Internet						
7770	Software & Database	7,500.00	266.97		266.97	3.56%	2,500.00
7777	Database						
8100	Exam Administration		0.00				50.00
8000, 8010	Legal & Professional Fees	40,000.00			1,581.1	3.95%	20,000.00
8010	Legal		1,581.10				
8015	Tort Claim	1,000.00			0.00	0.00%	1,000.00
Payroll Expenses		FY23 Budgeted Amount	Sub-Totals from P&L	FY21 Reductions	Actual	% actual to budget	FY23 Q1 Budgeted
8050	Professional Services (Auditor, Bookkeeper, Lobbyist)	25,000.00	4,815.00		6,898.50	27.59%	7,500.00
8055	Lobbyist	0.00	2,083.50				0.00
8250	Dues & Reg (ASPPB, Conf, Continuing Ed)	5,000.00			0.00	0.00%	1,000.00
7111, 8500, 8520	Admin Services (LCB)	1,000.00	850.00		850.00	85.00%	500.00
8520	LCB	0.00					0.00
9001, 9002	Banking Fees	250.00			72.53	29.01%	125.00
9002	Bank Crgs		72.53				
9011	PayPal Fees		263.11		263.11		
90100	Miscellaneous Expense	500.00			0.00	0.00%	250.00
xxxx	Uncategorized Expense	300.00			0.00		150.00
Total Expenses		\$106,400.00			\$11,665.39	10.96%	\$47,775.00
Total Expenses + Payroll		\$213,400.00			\$18,866.18	8.84%	\$100,525.00
Total Income		\$ 217,880.15	\$ 96,404.65	\$ 0.00	\$ 96,404.65	44.25%	\$ 100,680.00
Final Balance		\$4,480.15	\$96,404.65	\$ 0.00	\$77,538.47		

NV State Board of Psychological Examiners

Balance Sheet for Monthly Board Meeting

As of August 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1100 Cash in Bank	109,672.32
3309 Savings	105,013.98
Total Bank Accounts	\$214,686.30
Accounts Receivable	
1200 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
12000 Undeposited Funds	0.00
12100 Inventory Asset	0.00
Uncategorized Asset	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$214,686.30
Other Assets	
1300 Deferred outflows of resources	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$214,686.30
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1106 Accounts Payable	122.72
Total Accounts Payable	\$122.72
Other Current Liabilities	
2100 Federal Income Withholding	-518.13
2100 Payroll Liabilities	1,020.98
Federal Taxes (941/944)	-142.53
NV Unemployment Tax	0.00
PERS	8,969.29

NV State Board of Psychological Examiners

ITEM 4A

Balance Sheet for Monthly Board Meeting

As of August 31, 2022

	TOTAL
Total 2100 Payroll Liabilities	9,847.74
2101 Federal FICA Withholding	0.00
2102 Federal Medicare Withhold	0.00
2105 Employment Security	0.00
2110 Direct Deposit Liabilities	0.00
2200 Unearned Revenue	0.00
2300 Liability	971.08
2301 Payroll Liabilities-Pers	9,198.28
2302 Accrued PTO	5,079.35
2450 Deferred inflow-pension	0.00
2455 Net pension liability	0.00
2600 Deferred Revenue	89,688.44
2700 Direct Deposit Payable	0.00
Total Other Current Liabilities	\$114,266.76
Total Current Liabilities	\$114,389.48
Total Liabilities	\$114,389.48
Equity	
3000 Opening Bal Equity	0.00
3900 2550 Fund Balance	33,407.38
Net Income	66,889.44
Total Equity	\$100,296.82
TOTAL LIABILITIES AND EQUITY	\$214,686.30

NV State Board of Psychological Examiners

ITEM 4A

Profit and Loss Monthly Board Meeting

August 2022

	TOTAL
Income	
4010 Psychologist Application	
40100 Psychologist Application	1,065.30
40101 PA Application	614.63
40103 Trainee Application	155.10
Total 4010 Psychologist Application	1,835.03
4015 Psychologist State Exam	1,013.28
4020 Psych Biennial	
40201 Prorated Psych Biennial	578.48
40203 Reinstatement of Psych	100.00
Total 4020 Psych Biennial	678.48
4025 Psychologist Licensing Fee	
40251 New License	75.00
Total 4025 Psychologist Licensing Fee	75.00
4028 Registration Fee	
40281 Psych Asst fee	458.86
40282 Psych Intern Fee	77.21
Total 4028 Registration Fee	536.07
4040 CE App Fee	270.89
4045 Verification of Licensure	65.74
4999 Interest	3.57
Total Income	\$4,478.06
GROSS PROFIT	\$4,478.06
Expenses	
5300 PERS	354.12
6100 Out of State Travel	
6101 Meals	138.00
6102 Lodging	699.72
6106 Air Tvl	650.00
Total 6100 Out of State Travel	1,487.72
7020 Office Expense	
7040 Print-Copy	5.85
7050 Rent	1,082.00
85100 Shredding	37.00
Total 7020 Office Expense	1,124.85

NV State Board of Psychological Examiners

ITEM 4A

Profit and Loss Monthly Board Meeting

August 2022

	TOTAL
7200 Utilities	
7210 Dolt Web SV	171.44
7290 Telephone	42.85
72901 Long Distance	2.55
Total 7290 Telephone	45.40
Total 7200 Utilities	216.84
7500 Copy Lease	224.70
7770 Software	93.98
7777 Database	2,350.95
8000 Legal & Professional Fees	
8010 Legal	4,694.40
Total 8000 Legal & Professional Fees	4,694.40
8050 Prof Servs	4,657.50
8055 Lobbyist	1,041.75
Total 8050 Prof Servs	5,699.25
9001 Banking Fees	
9002 Bank Crgs	71.53
Total 9001 Banking Fees	71.53
PayPal Fees	100.89
Payroll Expenses	60.00
9110 Company Contributions	
Retirement	1,249.92
Total 9110 Company Contributions	1,249.92
Taxes	
NV Unemployment Tax	0.00
Total Taxes	0.00
Wages	4,201.40
Total Payroll Expenses	5,511.32
Total Expenses	\$21,930.55
NET OPERATING INCOME	\$ -17,452.49
NET INCOME	\$ -17,452.49

NV State Board of Psychological Examiners

ITEM 4A

General Ledger August 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
3309 Savings							
	Beginning Balance						105,010.41
08/31/2022	Deposit		Interest		4999 Interest	3.57	105,013.98
Total for 3309 Savings						\$3.57	
1100 Cash in Bank							
	Beginning Balance						126,191.06
08/01/2022	Expense		Kietzke Plaza		7020 Office Expense:7050 Rent	-1,082.00	125,109.06
08/03/2022	Bill Payment (Check)		Information Technology		1106 Accounts Payable	-32.53	125,076.53
08/03/2022	Expense		Michelle Fox		8050 Prof Servs	-157.50	124,919.03
08/04/2022	Bill Payment (Check)		Legislative Counsel Bureau		1106 Accounts Payable	-650.00	124,269.03
08/04/2022	Bill Payment (Check)		Shred-it Reno		1106 Accounts Payable	-37.00	124,232.03
08/04/2022	Tax Payment		IRS	Tax Payment for Period: 07/01/2022-07/31/2022	2100 Federal Income Withholding	-164.21	124,067.82
08/05/2022	Payroll Check	DD	Lisa Scurry	Pay Period: 07/22/2022-08/04/2022	2700 Direct Deposit Payable	-1,627.20	122,440.62
08/08/2022	Bill Payment (Check)		Office of the Attorney General		1106 Accounts Payable	-2,493.90	119,946.72
08/08/2022	Bill Payment (Check)		Canon Financial Services, Inc.		1106 Accounts Payable	-112.35	119,834.37
08/08/2022	Deposit				-Split-	880.00	120,714.37
08/08/2022	Bill Payment (Check)		Information Technology		1106 Accounts Payable	-54.41	120,659.96
08/11/2022	Expense		PERS		5300 PERS	-354.12	120,305.84
08/12/2022	Expense				9001 Banking Fees:9002 Bank Crgs	-1.00	120,304.84
08/16/2022	Deposit				-Split-	1,503.11	121,807.95
08/16/2022	Expense				-Split-	-2,543.32	119,264.63
08/17/2022	Deposit				-Split-	1,120.00	120,384.63
08/17/2022	Expense		QuickBooks Payroll Service		Payroll Expenses	-60.00	120,324.63
08/17/2022	Bill Payment (Check)		Ray Morgan Company		1106 Accounts Payable	-5.85	120,318.78
08/18/2022	Expense		Samuel Montano	Applicant stopped check for application fee	4010 Psychologist Application:40100 Psychologist Application	-150.00	120,168.78
08/19/2022	Payroll Check	DD	Lisa Scurry	Pay Period: 08/05/2022-08/18/2022	2700 Direct Deposit Payable	-2,125.78	118,043.00
08/19/2022	Bill Payment (Check)		Office of the Attorney General		1106 Accounts Payable	-309.70	117,733.30
08/22/2022	Expense				-Split-	-1,487.72	116,245.58
08/23/2022	Bill Payment (Check)		Kathleen Laxalt		1106 Accounts Payable	-1,041.75	115,203.83
08/23/2022	Expense				-Split-	-4,500.00	110,703.83
08/23/2022	Bill Payment (Check)		Information Technology		1106 Accounts Payable	-33.86	110,669.97
08/25/2022	Expense		Office of the Attorney General		8000 Legal & Professional Fees:8010 Legal	-1,581.10	109,088.87
08/26/2022	Deposit				-Split-	1,005.50	110,094.37
08/29/2022	Bill Payment (Check)		Canon Financial Services, Inc.		1106 Accounts Payable	-112.35	109,982.02
08/29/2022	Bill Payment (Check)		Office of the Attorney General		1106 Accounts Payable	-309.70	109,672.32
Total for 1100 Cash in Bank						\$ -	16,518.74

NV State Board of Psychological Examiners

ITEM 4A

General Ledger August 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
1106 Accounts Payable							
	Beginning Balance						719.53
08/01/2022	Bill		Canon Financial Services, Inc.		7500 Copy Lease	112.35	831.88
08/01/2022	Bill		Office of the Attorney General		8000 Legal & Professional Fees:8010 Legal	2,493.90	3,325.78
08/01/2022	Bill		Information Technology		7200 Utilities:7210 Dolt Web SV	54.41	3,380.19
08/03/2022	Bill Payment (Check)		Information Technology		1100 Cash in Bank	-32.53	3,347.66
08/04/2022	Bill Payment (Check)		Legislative Counsel Bureau		1100 Cash in Bank	-650.00	2,697.66
08/04/2022	Bill Payment (Check)		Shred-it Reno		1100 Cash in Bank	-37.00	2,660.66
08/08/2022	Bill Payment (Check)		Office of the Attorney General		1100 Cash in Bank	-2,493.90	166.76
08/08/2022	Bill Payment (Check)		Information Technology		1100 Cash in Bank	-54.41	112.35
08/08/2022	Bill Payment (Check)		Canon Financial Services, Inc.		1100 Cash in Bank	-112.35	0.00
08/10/2022	Bill		Kathleen Laxalt		8050 Prof Servs:8055 Lobbyist	1,041.75	1,041.75
08/10/2022	Bill		Ray Morgan Company		7020 Office Expense:7040 Print-Copy	5.85	1,047.60
08/12/2022	Bill		Office of the Attorney General		8000 Legal & Professional Fees:8010 Legal	309.70	1,357.30
08/16/2022	Bill		Information Technology		-Split-	33.86	1,391.16
08/17/2022	Bill Payment (Check)		Ray Morgan Company		1100 Cash in Bank	-5.85	1,385.31
08/19/2022	Bill Payment (Check)		Office of the Attorney General		1100 Cash in Bank	-309.70	1,075.61
08/22/2022	Bill		Canon Financial Services, Inc.		7500 Copy Lease	112.35	1,187.96
08/22/2022	Bill		Office of the Attorney General		8000 Legal & Professional Fees:8010 Legal	309.70	1,497.66
08/23/2022	Bill Payment (Check)		Kathleen Laxalt		1100 Cash in Bank	-1,041.75	455.91
08/23/2022	Bill Payment (Check)		Information Technology		1100 Cash in Bank	-33.86	422.05
08/29/2022	Bill Payment (Check)		Canon Financial Services, Inc.		1100 Cash in Bank	-112.35	309.70
08/29/2022	Bill		Information Technology		-Split-	85.72	395.42
08/29/2022	Bill Payment (Check)		Office of the Attorney General		1100 Cash in Bank	-309.70	85.72
08/30/2022	Bill		Shred-it Reno		7020 Office Expense:85100 Shredding	37.00	122.72
Total for 1106 Accounts Payable						\$ -596.81	
2100 Payroll Liabilities							
	Beginning Balance						1,020.98
Total for 2100 Payroll Liabilities							

NV State Board of Psychological Examiners

ITEM 4A

General Ledger August 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Federal Taxes (941/944)							
Beginning Balance							-142.53
Total for Federal Taxes (941/944)							
NV Unemployment Tax							
08/05/2022	Payroll Check	DD	Lisa Scurry	NV Unemployment Tax	2700 Direct Deposit Payable	0.00	0.00
08/19/2022	Payroll Check	DD	Lisa Scurry	NV Unemployment Tax	2700 Direct Deposit Payable	0.00	0.00
Total for NV Unemployment Tax							\$0.00
PERS							
Beginning Balance							7,719.37
08/05/2022	Payroll Check	DD	Lisa Scurry	PERS - Company Contribution	2700 Direct Deposit Payable	535.68	8,255.05
08/19/2022	Payroll Check	DD	Lisa Scurry	PERS - Company Contribution	2700 Direct Deposit Payable	714.24	8,969.29
Total for PERS							\$1,249.92
Total for 2100 Payroll Liabilities with subs							\$1,249.92
2301 Payroll Liabilities-Pers							
Beginning Balance							9,198.28
Total for 2301 Payroll Liabilities-Pers							
2302 Accrued PTO							
Beginning Balance							5,079.35
Total for 2302 Accrued PTO							
2600 Deferred Revenue							
Beginning Balance							89,688.44
Total for 2600 Deferred Revenue							
2700 Direct Deposit Payable							
08/05/2022	Payroll Check	DD	Lisa Scurry	Pay Period: 07/22/2022-08/04/2022	-Split-	1,627.20	1,627.20
08/05/2022	Payroll Check	DD	Lisa Scurry	Direct Deposit	1100 Cash in Bank	-1,627.20	0.00
08/19/2022	Payroll Check	DD	Lisa Scurry	Pay Period: 08/05/2022-08/18/2022	-Split-	2,125.78	2,125.78
08/19/2022	Payroll Check	DD	Lisa Scurry	Direct Deposit	1100 Cash in Bank	-2,125.78	0.00
Total for 2700 Direct Deposit Payable							\$0.00
2100 Federal Income Withholding							
Beginning Balance							-802.34
08/04/2022	Tax Payment		IRS	Federal Taxes (941/943/944)	1100 Cash in Bank	-164.21	-966.55
08/05/2022	Payroll Check	DD	Lisa Scurry	Federal Taxes (941/943/944)	2700 Direct Deposit Payable	173.40	-793.15
08/19/2022	Payroll Check	DD	Lisa Scurry	Federal Taxes (941/943/944)	2700 Direct Deposit Payable	275.02	-518.13
Total for 2100 Federal Income Withholding							\$284.21
2300 Liability							
Beginning Balance							971.08
Total for 2300 Liability							
3900 2550 Fund Balance							
Beginning Balance							33,407.38
Total for 3900 2550 Fund Balance							
4010 Psychologist Application							
40100 Psychologist Application							
Beginning Balance							615.30
08/08/2022	Deposit			BKOFAMERICA ATM 08/08 #XXXXX5847 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	765.30
08/08/2022	Deposit			BKOFAMERICA ATM 08/08 #XXXXX5847 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	915.30
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	1,070.40
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155	1100 Cash in Bank	155.10	1,225.50

NV State Board of Psychological Examiners

General Ledger

August 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/17/2022	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	1,375.50
08/17/2022	Deposit			BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	1,525.50
08/17/2022	Deposit			BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	1,675.50
08/18/2022	Expense		Samuel Montano	Applicant stopped check for application fee	1100 Cash in Bank	-150.00	1,525.50
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	1,680.60
Total for 40100 Psychologist Application						\$1,065.30	
40101 PA Application							
Beginning Balance							
							460.20
08/08/2022	Deposit			BKOFAMERICA ATM 08/08 #XXXXX5847 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	610.20
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	765.30
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	154.43	919.73
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	1,074.83
Total for 40101 PA Application						\$614.63	
40103 Trainee Application							
Beginning Balance							
							460.20
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	615.30
Total for 40103 Trainee Application						\$155.10	
Total for 4010 Psychologist Application						\$1,835.03	
4015 Psychologist State Exam							
Beginning Balance							
							1,033.20
08/08/2022	Deposit			BKOFAMERICA ATM 08/08 #XXXXX5847 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	200.00	1,233.20
08/17/2022	Deposit			BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	200.00	1,433.20
08/17/2022	Deposit			BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	200.00	1,633.20
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	1,839.84
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	2,046.48
Total for 4015 Psychologist State Exam						\$1,013.28	
4020 Psych Biennial							
Beginning Balance							
							87,931.04
Total for 4020 Psych Biennial							
40201 Prorated Psych Biennial							
Beginning Balance							
							909.22
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	191.35	1,100.57
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	123.87	1,224.44
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155	1100 Cash in Bank	121.50	1,345.94

NV State Board of Psychological Examiners

General Ledger

August 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/26/2022	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	141.76	1,487.70
Total for 40201 Prorated Psych Biennial						\$578.48	
08/17/2022	Deposit			BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	100.00	100.00
Total for 40203 Reinstatement of Psych						\$100.00	
Total for 4020 Psych Biennial with subs						\$678.48	
4025 Psychologist Licensing Fee							
40251 New License							
Beginning Balance							
							175.00
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	200.00
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	225.00
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	250.00
Total for 40251 New License						\$75.00	
Total for 4025 Psychologist Licensing Fee						\$75.00	
4028 Registration Fee							
40281 Psych Asst fee							
Beginning Balance							
							308.86
08/08/2022	Deposit			BKOFAMERICA ATM 08/08 #XXXXX5847 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	150.00	458.86
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	154.43	613.29
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	154.43	767.72
Total for 40281 Psych Asst fee						\$458.86	
40282 Psych Intern Fee							
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	77.21	77.21
Total for 40282 Psych Intern Fee						\$77.21	
Total for 4028 Registration Fee						\$536.07	
4040 CE App Fee							
Beginning Balance							
							30.00
08/08/2022	Deposit			BKOFAMERICA ATM 08/08 #XXXXX5847 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	60.00
08/08/2022	Deposit			BKOFAMERICA ATM 08/08 #XXXXX5847 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	90.00
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	30.00	120.00
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	30.89	150.89
08/17/2022	Deposit			BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	180.89
08/17/2022	Deposit			BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	210.89
08/17/2022	Deposit			BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	240.89
08/17/2022	Deposit			BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	270.89

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/17/2022	Deposit			XXXXX9XXXXX69419 BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	30.00	300.89
Total for 4040 CE App Fee						\$270.89	
4045 Verification of Licensure							
08/08/2022	Deposit			BKOFAMERICA ATM 08/08 #XXXXX5847 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	20.00	20.00
08/17/2022	Deposit			BKOFAMERICA ATM 08/17 #XXXXX2301 DEPOSIT MEADOWOOD RENO NV CKCD XXXXX9XXXXX69419	1100 Cash in Bank	20.00	40.00
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.74	65.74
Total for 4045 Verification of Licensure						\$65.74	
4999 Interest							
Beginning Balance							3.57
08/31/2022	Deposit		Interest	Interest Earned	3309 Savings	3.57	7.14
Total for 4999 Interest						\$3.57	
5300 PERS							
Beginning Balance							598.84
08/11/2022	Expense		PERS	TRANSFER NV BOARD OF PSYCHOLO:Public Employee's Re Confirmation# XXXXX23778	1100 Cash in Bank	354.12	952.96
Total for 5300 PERS						\$354.12	
6100 Out of State Travel							
6101 Meals							
08/22/2022	Expense			Lenkeit - ASPPB April Conference	1100 Cash in Bank	138.00	138.00
Total for 6101 Meals						\$138.00	
6102 Lodging							
08/22/2022	Expense			Lenkeit - ASPPB April Conference	1100 Cash in Bank	699.72	699.72
Total for 6102 Lodging						\$699.72	
6106 Air Tvl							
08/22/2022	Expense			Lenkeit - ASPPB April Conference	1100 Cash in Bank	650.00	650.00
Total for 6106 Air Tvl						\$650.00	
Total for 6100 Out of State Travel						\$1,487.72	
7020 Office Expense							
7040 Print-Copy							
08/10/2022	Bill		Ray Morgan Company	Invoice 3804259	1106 Accounts Payable	5.85	5.85
Total for 7040 Print-Copy						\$5.85	
7050 Rent							
08/01/2022	Expense		Kietzke Plaza	Kietzke Plaza Bill Payment	1100 Cash in Bank	1,082.00	1,082.00
Total for 7050 Rent						\$1,082.00	
85100 Shredding							
Beginning Balance							37.00
08/30/2022	Bill		Shred-it Reno	Invoice 8002207953	1106 Accounts Payable	37.00	74.00
Total for 85100 Shredding						\$37.00	
Total for 7020 Office Expense						\$1,124.85	
7200 Utilities							
7210 Dolt Web SV							
Beginning Balance							86.94
08/01/2022	Bill		Information Technology	inv 394706	1106 Accounts Payable	54.41	141.35
08/16/2022	Bill		Information Technology	Inv 390776	1106 Accounts Payable	31.31	172.66
08/29/2022	Bill		Information Technology	Invoice 401672	1106 Accounts Payable	54.41	227.07

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/29/2022	Bill		Information Technology	Invoice 401948	1106 Accounts Payable	31.31	258.38
Total for 7210 Dolt Web SV						\$171.44	
7290 Telephone							
Beginning Balance							
							42.85
08/16/2022	Expense			AT&T	1100 Cash in Bank	42.85	85.70
Total for 7290 Telephone						\$42.85	
72901 Long Distance							
08/16/2022	Bill		Information Technology	Inv 390142	1106 Accounts Payable	2.55	2.55
Total for 72901 Long Distance						\$2.55	
Total for 7290 Telephone with subs						\$45.40	
Total for 7200 Utilities						\$216.84	
7500 Copy Lease							
08/01/2022	Bill		Canon Financial Services, Inc.	Inv 28874829	1106 Accounts Payable	112.35	112.35
08/22/2022	Bill		Canon Financial Services, Inc.	Invoice 29035013	1106 Accounts Payable	112.35	224.70
Total for 7500 Copy Lease						\$224.70	
7770 Software							
Beginning Balance							
							172.99
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-14.99	158.00
08/16/2022	Expense			Jotform	1100 Cash in Bank	19.00	177.00
08/16/2022	Expense			Google Suite	1100 Cash in Bank	59.99	236.99
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	14.99	251.98
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	14.99	266.97
Total for 7770 Software						\$93.98	
7777 Database							
08/16/2022	Expense			Savvy	1100 Cash in Bank	2,350.95	2,350.95
Total for 7777 Database						\$2,350.95	
8000 Legal & Professional Fees							
8010 Legal							
Beginning Balance							
							1,744.10
08/01/2022	Bill		Office of the Attorney General	Inv 100533	1106 Accounts Payable	2,493.90	4,238.00
08/12/2022	Bill		Office of the Attorney General	Statement No 100462	1106 Accounts Payable	309.70	4,547.70
08/22/2022	Bill		Office of the Attorney General	Statement No. 100462	1106 Accounts Payable	309.70	4,857.40
08/25/2022	Expense		Office of the Attorney General	NV Attorney General - AG Bill Payment	1100 Cash in Bank	1,581.10	6,438.50
Total for 8010 Legal						\$4,694.40	
Total for 8000 Legal & Professional Fees						\$4,694.40	
8050 Prof Servs							
Beginning Balance							
							157.50
08/03/2022	Expense		Michelle Fox	Zelle Transfer Conf# gdonhsk85; Fox, Michelle	1100 Cash in Bank	157.50	315.00
08/23/2022	Expense			Campbell Jones - Auditors	1100 Cash in Bank	2,000.00	2,315.00
08/23/2022	Expense			Campbell Jones - Auditors	1100 Cash in Bank	2,500.00	4,815.00
Total for 8050 Prof Servs						\$4,657.50	

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
8055 Lobbyist							
	Beginning Balance						1,041.75
08/10/2022	Bill		Kathleen Laxalt	Sept 2022	1106 Accounts Payable	1,041.75	2,083.50
Total for 8055 Lobbyist						\$1,041.75	
Total for 8050 Prof Servs with subs						\$5,699.25	
8500 Admin Serv							
8520 LCB							
	Beginning Balance						850.00
Total for 8520 LCB							
Total for 8500 Admin Serv							
9001 Banking Fees							
9002 Bank Crgs							
	Beginning Balance						1.00
08/12/2022	Expense			External transfer fee - 3 Day - 08/11/2022 XXXXX6174	Confirmation: 1100 Cash in Bank	1.00	2.00
08/16/2022	Expense			International Fee	1100 Cash in Bank	70.53	72.53
Total for 9002 Bank Crgs						\$71.53	
Total for 9001 Banking Fees						\$71.53	
PayPal Fees							
	Beginning Balance						162.22
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	8.04	170.26
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	1.54	171.80
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	3.18	174.98
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	180.88
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	1.57	182.45
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.88	188.33
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	194.23
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.69	199.92
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.60	205.52
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	211.42
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.88	217.30
08/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX03236155 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	223.20
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	7.70	230.90
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	7.70	238.60
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.44	244.04
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.88	249.92
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	255.82
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	1.39	257.21
08/26/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX77740086 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	263.11

NV State Board of Psychological Examiners

ITEM 4A

General Ledger

August 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for PayPal Fees						\$100.89	
Payroll Expenses							
Beginning Balance							
							57.00
08/17/2022	Expense		QuickBooks Payroll Service	18004INTUIT DES:QBooks Pay ID:2270480 BOARD OF PSYCHOLGIC CO ID:XXXXX56346 CCD	INDN:NV 1100 Cash in Bank	60.00	117.00
Total for Payroll Expenses						\$60.00	
9110 Company Contributions							
Retirement							
Beginning Balance							
							603.59
08/05/2022	Payroll Check	DD	Lisa Scurry	Employer Retirement Contribution	2700 Direct Deposit Payable	535.68	1,139.27
08/19/2022	Payroll Check	DD	Lisa Scurry	Employer Retirement Contribution	2700 Direct Deposit Payable	714.24	1,853.51
Total for Retirement						\$1,249.92	
Total for 9110 Company Contributions						\$1,249.92	
Taxes							
NV Unemployment Tax							
08/05/2022	Payroll Check	DD	Lisa Scurry	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
08/05/2022	Payroll Check	DD	Lisa Scurry	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
08/19/2022	Payroll Check	DD	Lisa Scurry	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
08/19/2022	Payroll Check	DD	Lisa Scurry	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
Total for NV Unemployment Tax						\$0.00	
Total for Taxes						\$0.00	
Wages							
Beginning Balance							
							2,028.88
08/05/2022	Payroll Check	DD	Lisa Scurry	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	1,800.60	3,829.48
08/19/2022	Payroll Check	DD	Lisa Scurry	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	2,400.80	6,230.28
Total for Wages						\$4,201.40	
Total for Payroll Expenses with subs						\$5,511.32	

Executive Director Report
Office Stats - Fiscal Year 23

ITEM 5C

		9/22	8/22	7/22	FY23 Totals
Psychologists	Licenses Issued		3	4	7
	Applications Received		9	3	12
Psychological Assistants	Registrations Issued		3	2	5
	Applications Received		2	2	4
Psychological Interns	Registrations Issued		1	0	1
	Applications Received		0	1	1
Psychological Trainees	Registrations Issued		2	0	2
	Applications Received		1	3	4
Non-Resident Consultants	Registrations Issued		0	0	0
Background Checks	Reviewed		1	0	1
Continuing Education	Applications Reviewed		7	3	10
State Exams	Administered		7	4	11
Complaints	Received		0	0	0
	Informal		2	3	5
Totals		0	38	25	63

NRS 641.230 Grounds for disciplinary action.

1. The Board may suspend or revoke a person's license as a psychologist or registration as a psychological assistant, psychological intern or psychological trainee, place the person on probation, require remediation for the person or take any other action specified by regulation if the Board finds by a preponderance of the evidence that the person has:

(a) Been convicted of a felony relating to the practice of psychology or to practicing as a psychological assistant, psychological intern or psychological trainee;

(b) Been convicted of any crime or offense that reflects the inability of the person to practice psychology or to practice as a psychological assistant, psychological intern or psychological trainee with due regard for the health and safety of others.

(c) Been convicted of violating any of the provisions of [NRS 616D.200](#), [616D.220](#), [616D.240](#) or [616D.300](#) to [616D.440](#), inclusive.

(d) Engaged in gross malpractice or repeated malpractice or gross negligence in the practice of psychology or the practice as a psychological assistant, psychological intern or psychological trainee;

(e) Aided or abetted the practice of psychology or the practice as a psychological assistant, psychological intern or psychological trainee by a person not licensed or registered by the Board.

(f) Made any fraudulent or untrue statement to the Board.

(g) Violated a regulation adopted by the Board.

(h) Had a license to practice psychology or registration to practice as a psychological assistant, psychological intern or psychological trainee suspended or revoked or has had any other disciplinary action taken against the person by another state or territory of the United States, the District of Columbia or a foreign country, if at least one of the grounds for discipline is the same or substantially equivalent to any ground contained in this chapter.

(i) Failed to report to the Board within 30 days the revocation, suspension or surrender of, or any other disciplinary action taken against, a license or certificate to practice psychology or registration to practice as a psychological assistant, psychological intern or psychological trainee issued to the person by another state or territory of the United States, the District of Columbia or a foreign country.

(j) Violated or attempted to violate, directly or indirectly, or assisted in or abetted the violation of or conspired to violate a provision of this chapter.

(k) Performed or attempted to perform any professional service while impaired by alcohol, drugs or by a mental or physical illness, disorder or disease.

(l) Engaged in sexual activity with a patient or client.

(m) Been convicted of abuse or fraud in connection with any state or federal program which provides medical assistance.

(n) Been convicted of submitting a false claim for payment to the insurer of a patient or client.

(o) Operated a medical facility, as defined in [NRS 449.0151](#), at any time during which:

(1) The license of the facility was suspended or revoked; or

(2) An act or omission occurred which resulted in the suspension or revocation of the license pursuant to [NRS 449.160](#).

Ê This paragraph applies to an owner or other principal responsible for the operation of the facility.

2. As used in this section, "preponderance of the evidence" has the meaning ascribed to it in [NRS 233B.0375](#).

(Added to NRS by [1963, 192](#); A [1985, 1912](#); [1987, 1570](#); [1989, 1542](#); [1993, 795](#); [1995, 2495](#); [1999, 205](#); [2003, 2715](#); [2005, 787](#); [2009, 900](#); [2011, 859, 2617](#); [2015, 669, 721](#); [2017, 4251](#); [2019, 996](#))

**LAS VEGAS
REVIEW-JOURNAL**

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Henderson psychologist sentenced to prison in wife's 2015 death



By Katelyn Newberg Las Vegas Review-Journal

May 10, 2022 - 10:06 am

Updated May 10, 2022 - 10:01 pm

Dozens of friends and relatives crowded into a Las Vegas courtroom Tuesday as a Henderson psychologist was sentenced to a maximum of 10 years in prison for killing his wife in 2015.

Among those who testified was Natalie Tyrrell, chief North Las Vegas justice of the peace and the best friend of victim Susan Winters, a 48-year-old attorney who also worked as a part-time judge in North Las Vegas.

“This case is not just a tragedy,” Tyrrell said. “This case is the ruination of a family.”

In January, Gregory “Brent” Dennis, 59, pleaded guilty to voluntary manslaughter through what is known as an Alford plea, meaning he only admitted that prosecutors had enough evidence to prove his guilt. Defense lawyers previously had indicated they were prepared to take the case to trial, but it was delayed in September 2020 due to the COVID-19 pandemic.

On Tuesday, District Judge Michelle Leavitt sentenced Dennis to between three and 10 years in prison.

The case has split the Winters and Dennis families. Dennis and the couple’s daughters say Winters died by suicide, while the woman’s parents maintain that she was killed.

Prosecutor Marc DiGiacomo said Tuesday that the daughters, who were teenagers when their mother died, did not want any restitution payments from their father, with whom they live.

During the sentencing hearing, defense attorney Richard Schonfeld read from a statement written by the daughters: “The past seven years have only confirmed our love and support for our dad; despite the hardships, our bond is stronger than ever.”

Reading from a statement Dennis had written, Schonfeld said Dennis accepted the plea bargain to prevent his family from having to “undergo the stresses of a trial.”

‘Highly complex’ case

Winters was found dead in the couple’s home in January 2015. Her death initially was ruled a suicide, but Dennis was arrested on a murder charge in February 2017.

During a court hearing in January, DiGiacomo said the case was “highly complex with a lot of circumstantial pieces of evidence.”

About two months after Dennis’ arrest, and following Las Vegas Review-Journal articles that raised questions about how Winters died, the Clark County coroner’s office changed the manner of death to “undetermined,” which indicated that investigators could not determine if it was a suicide or homicide.

The coroner’s office previously had concluded that Winters died by suicide, based mainly on information Dennis provided, after she had consumed a lethal amount of prescription painkillers and antifreeze. Investigators later determined that Dennis had lied to police about his wife’s death and had a financial motive to kill her, according to his arrest report.

Dennis was dealing with a cocaine addiction and would have inherited about \$2 million, including a \$1 million life insurance policy upon his wife’s death, prosecutors have said. Dennis also had conducted internet searches to find out how long it would take ethylene glycol, used in antifreeze, to kill a person.

After Winters had taken the opioid pills, Dennis “waited for her to stop breathing” before calling 911, prosecutors have said. He also issued a do-not-resuscitate order for her at the hospital.

Prosecutors also have said that Dennis took money from his wife’s bank account before her death and later deposited a \$180,000 check into his own account.

‘Her own person’

Winters’ friends and family described her Tuesday as a happy and intelligent woman. She grew up in Oklahoma and was a prolific athlete in school, playing softball and basketball and competing in track.

“Susan was her own person from a very early age,” said her mother, Avis Winters.

She graduated from the University of Oklahoma’s law school in 1990. Tyrrell said she met Winters after both moved to Las Vegas in 1991, and they passed the state bar exam together to begin working as attorneys.

Susan Winters was involved in her daughters’ lives and athletic pursuits, Avis Winters said. At the time of her death, Susan Winters was planning another vacation with her mother and daughters.

“Losing my daughter has created a void in my heart that will never be filled,” Avis Winters said. “I miss her every single day.”

After Leavitt imposed the sentence, Dennis was led out of the courtroom in handcuffs to cries of “we love you” from his family.

Susan Winters’ aunt, Helen Bidy, told the judge that her close-knit extended family is now estranged from the woman’s daughters, who were named after their maternal grandparents.

“Nothing will erase the memory of what happened to Susan, but hopefully after today we can begin the healing process,” Bidy said.

From: ASPPB Board-College Chair ListServe
Date: Thursday, August 25, 2022 at 8:12 AM
Subject: Emergency Preparedness Document - COVID TF

Hello everyone,

Please see the attached *Emergency Preparedness Document* from the ASPPB COVID-19 Task Force. As you know, the Task Force first created the COVID-19 forms to be used by candidates for licensure to document how their education and training requirements were maintained during the pandemic.

The attached *Document* and its *Preamble* complete the work of the Task Force. Please address any comments about this *Document* to Alex Siegel (asiegel@asppb.org), Chair of the ASPPB COVID-19 Task Force.

Thank you.

Leslie

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ASPPB COVID-19 Task Force Emergency Preparedness Document



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COVID-19 TASK FORCE
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Message from the ASPPB COVID-19 Task Force

In the last ten years alone, there have been a number of emergency situations (e.g., hurricanes, fires, tornadoes, floods) that have impacted activities of psychology regulatory boards and have required them to respond to jurisdictional needs based on those emergency situations. Temporary licensure has had to be granted, records have had to be backed up to more secure locations, and any number of alterations in day-to-day board operations have had to be addressed.

The COVID pandemic, however, created an emergency situation that affected us all. We were definitely not prepared for a situation that required us to respond quickly to changes in virtually every aspect of board / college functioning.

The ASPPB COVID Task Force, comprised of members from the training community, the practice community, and the regulatory community, has been working during the pandemic to develop tools that might be of assistance to member boards and colleges as they conduct their operations. To that end, the Task Force developed forms for regulators that candidates for licensure / registration can use to accompany their applications that detail how their education and training requirements were met during COVID. We hope these forms will last beyond the COVID pandemic and can be used any time education and training experiences are disrupted during an emergency.

Since many jurisdictions indicated something of this nature would be helpful, the Task Force created the attached *Emergency Preparedness Document*. We hope that this will be useful to member jurisdictions as a checklist to help prepare for future emergency situations that may require alterations in day-to-day operations. The list is not intended to be exhaustive, nor is it intended to be a directive – rather, we hope the list will aid member boards/colleges as they consider what needs to be addressed should another emergency situation occur.

Please send any feedback to Alex Siegel at asiegel@asppb.org.

The ASPPB COVID Task Force

Alex Siegel, JD, PhD
Karen Messer-Engel, MA, R.Psych. (non practice)
Deborah Baker, JD
Jeff Bates, PhD
Stacey Pollack, PhD
Jacqueline Horn, PhD

ASPPB COVID-19 Task Force Emergency Preparedness Document

1. Risk Analysis
 - a. Identify existing risks to the continued operation of the regulatory authority in the event of an emergency – consider areas of vulnerability (e.g., conducting routine business of the regulatory authority, disciplinary functions, ability to process applications for licensure, approvals needed pre-licensure) and determine for each of those areas what needs to be addressed in an emergency plan.
 - b. Assess risk – identify the causes of risks and their potential impact on operations.
 - c. Develop response measures that can be taken to mitigate the identified risks – what is to be done if the risks recur and what will allow for a seamless transition to an emergency plan.
 - i. Plan for day-to-day operations (e.g., identify who is taking responsibility for what, identify what needs to be done).
 - ii. Interrupted training/supervision – (e.g., students/faculty unable to access classrooms, field placements halted, training sites closed down) – consider making provisions for telesupervision, virtual services etc.
 - iii. Exams and applications for licensure – consider how to ensure timely access to required examinations and processing of applications for licensure.
 - iv. Consider measures that can be taken to prevent or mitigate penalties for psychologists who fail to comply with CE requirements.
 - v. Consider measures to allow for temporary licensure, or possibly consider temporary suspension of regulations for interjurisdictional practice during emergency period.
 - vi. Ensure that disciplinary actions can proceed to maintain public protection.
 - d. Develop preventative mechanisms for identified risks (i.e., ideas found to be useful in mitigating the risks).
2. Policies and procedures emergency planning documents – i.e., necessary information regarding all areas of board/college operations and changes to these in an emergency
 - a. Clearly define what is an emergency for which the emergency policies apply and who is responsible for what.
 - b. Clearly identify how and when the emergency policy and procedures will be triggered, how and when they will be discontinued, and what the post-emergency policies and procedures will look like. (Plans for a timely transition to post-emergency status should be developed in a jurisdiction where government determines the beginning of the emergency and will determine when it ends).
 - c. Ensure all staff and board members are informed of emergency policies and procedures and their roles and responsibilities.
 - d. Ensure all staff are properly trained to meet their assigned responsibilities during an emergency.
 - e. Have a communications plan for informing licensees and other stakeholders about any changes in policies that take place during and post emergency and determine who will be responsible for ensuring such changes are communicated.

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Emergency Preparedness Document

3. Proactive legislative amendment (if necessary) that provides the regulator with the authority to make temporary modifications to regulations (e.g., discipline, licensure, training requirements, exams) deemed necessary in the case of emergency – to be implemented in an identified emergency congruent with established emergency policy.
 - a. Determine what the regulatory body can do on its own, as well as any rule changes that can be made that would allow for emergency authority.
 - b. Determine what the board or college is able to do on its own and what will only be allowed and determined by outside authority (i.e., executive order or legislative action).

4. Proactive engagement of other psychology regulators to coordinate jurisdictional emergency responses prior to the next emergency.
 - a. Increase inter-jurisdictional collaboration (e.g., supervision of trainees across jurisdictional lines, continuing work with clients who have had to relocate to another jurisdiction).
 - b. Promote common regulations and regulatory procedures between jurisdictions (i.e., what can everyone live with that maintains public protection and allows for practice/training to continue?).
 - c. Consider establishing agreements between Canada / U.S. jurisdictions to help address service provision issues during an emergency.
 - d. If a jurisdiction has the authority to promulgate regulations, keep government informed. If a jurisdiction does not have the authority to promulgate regulations, prepare for and seek legislative action.

5. Licensing
 - a. Consider emergency licensure provisions that allow for fully licensed psychology practitioners (in good-standing) from other jurisdictions to practice temporarily in a receiving jurisdiction without having to get licensed.
 - i. Policies and procedures for emergency temporary licensure of fully licensed psychology practitioners, including how any complaints will be managed
 - 1) Memorandum of Understanding (MoU) allowing for temporary practice under one's home license, or
 - 2) Legislative amendment allowing for temporary practice under one's home license or expedited licensure, or
 - 3) PSYPACT (USA jurisdictions).
 - 4) Telepsychology provisions
 - a) Modify or suspend regulations to allow for temporary privileges to practice.
 - b) Require-psychology practitioners to register with board or college before providing telepsychological services.
 - c) Require psychology practitioners to follow the requirements for practice in the receiving jurisdiction, unless a different arrangement has been made via an MoU or PSYPACT.
 - ii. Post / publish emergency provisions on regulatory website.
 - iii. Proactively communicate to relevant stakeholders when emergency licensure provisions are being implemented, have changed, or have

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- expired (e.g., other regulators, government agencies, licensees, legal counsel).
- b. Licensing/licensure requirements during an emergency – consider:
 - i. Changes to how documents are submitted (e.g., digital, in-person)
 - ii. Changes to application review and/or appeals processes
 - iii. CE requirements (e.g., changes to in-person requirements, changes to course requirements, changes to self-study limits)
 - iv. License renewal (e.g., time frame changes, recertification/relicensure)
 - v. Supervision (e.g., modifications to in-person requirements, process for documentation of modifications, time frame changes)
 - vi. Extension of candidate / provisional licensure periods
 - c. Training
 - i. Consider policy that addresses requirements for the documentation of any modifications that occurred in training due to an emergency:
 - 1) If a jurisdiction counts number of training hours toward licensure, how will changes in number of hours be evaluated (e.g., use ASPPB COVID forms for documentation of training modifications).
 - 2) Appeal process if licensure is denied due to disruptions in education.
 - ii. Engage the training community (e.g., stakeholder meeting) in the development of emergency processes to move “easily”-to modified requirements when an emergency occurs.
 - iii. Inform the training community, including students/trainees/applicants for licensure, about how changes to the training processes during an emergency may impact the licensure process.
 - d. Exams
 - i. Consider policies and procedures regarding when / if modifications would be allowed, who makes the decision for change, how change will be implemented, etc.
 - 1) Jurisdictional Exams
 - a) Delays
 - b) Virtual exams
 - c) Test site modifications
 - 2) EPPP
 - a) Delays
 - b) Test site modifications
 - e. Interjurisdictional Telepsychology Practice (ITP)
 - i. Consider policies and procedures that facilitate continuity of care and access to care during an emergency which may include which laws that govern the practice of psychology.
 - ii. Consider plans for transitioning to post-emergency.
 - iii. Consider plans for notifying stakeholders, including the public, about the temporary changes during the emergency and for transitioning to post-emergency.

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- f. Membership Register/Roster
 - i. Plan for the maintenance of the Register - updating/posting of licensees as needed.
 - ii. Plan for the offsite backup of the roster.
 - g. Continuing Education (CE) / Continuing Professional Development (CPD) Requirements
 - i. Develop policies and procedures to address changes to CE /CPD requirements and consider the following:
 - 1) Adjustments to CE/CPD (e.g., number of hours, in person vs. virtual, self-study)
 - 2) Adjustments to CE/CPD time frames for licensure renewal
 - 3) Changes to process for submission of documents verifying CE/CPD
 - 4) Plans for transitioning to post-emergency CE/CPD requirements
 - ii. Ensure the notification of stakeholders about any changes made to the requirements during an emergency and details of transition to non-emergency situation.
6. Regulation
- a. Meetings – Consider:
 - i. Possible adjustments for Board/Council meetings
 - 1) Notification of meetings
 - 2) Open / closed meetings – (how to allow for public participation)
 - 3) Frequency of meetings
 - 4) Location – virtual, in-person, conference call
 - 5) Quorum - modifications in an emergency (e.g., does attendance need to be in-person to establish a quorum or can attendance be virtual?)
 - ii. Possible adjustments for committee meetings
 - 1) Notification of meetings
 - 2) Open / closed meetings – (how to allow for public participation to ensure transparency during open meetings)
 - 3) Frequency – any modifications to meeting requirements
 - 4) Location – virtual, in-person, conference call
 - 5) Quorum - modifications in an emergency (e.g., does attendance need to be in-person to establish a quorum or can attendance be virtual?)
 - iii. Adjustments to scheduled meetings with other groups (e.g., psychological associations, training community)
 - iv. Travel policies during emergency situations and transitioning to post-emergency travel
 - b. Investigation / Discipline
 - i. Consider whether policies and procedures regarding investigation and / or hearing operations require change during an emergency.
 - ii. Process for submission of complaints during emergencies
 - iii. Complaint investigation

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- 1) Establish secure networks to conduct virtual interviews, phone interviews, transfer information, and ensure privacy.
 - 2) Consider the safety of all parties during disciplinary activities.
 - 3) Gathering of evidence – (e.g., digital vs. paper submissions).
 - iv. Hearings
 - 1) Virtual vs. in-person vs. hybrid hearings
 - 2) Evidence - digital vs. paper submission.
 - 3) Any timeframe changes that should be considered
 - v. Investigations and discipline records consideration of:
 - 1) Onsite security
 - 2) Offsite backup
 - 3) Maintain compliance with relevant state/provincial/territorial laws regarding patient privacy/data security/recordkeeping during emergency.
 - vi. Monitoring of disciplinary sanctions (e.g., supervision, substance use monitoring)
7. Physical Plant / Office – Consider:
- a. Hours of operation – physical presence or not? – important to post hours both physically and on website.
 - b. Insurance – ensure up to date
 - i. Liability insurance – coverage of liability due resulting from changes in policies and procedures during the emergency
 - ii. Physical office and equipment insurance
 - c. Alarm systems – ensure controlled access – policies about adding or removing access during emergency
 - d. Records
 - i. Electronic
 - ii. Paper
 - iii. Backup
 - iv. Compliance with privacy and security requirements
 - e. Staff
 - i. Cross training of staff
 - ii. Ensure clear understanding of roles and responsibilities during the emergency
 - iii. Policies regarding work from home, absences
 - iv. Health and safety policies, including mental health supports for staff
 - v. Access to protective equipment, if necessary
 - f. Computers
 - i. Access
 - ii. Establish VPNs for staff working remotely.
 - iii. Security and policies for dealing with data breach or loss/theft of devices used for board operations if working remotely
 - iv. Backup all devices and ensure passwords for all computers are kept in a secure location.
 - g. Website
 - i. Access
 - ii. Security
 - iii. Backup

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- iv. Responsibility for updating – define the process for updating the website and who is to oversee this process.
 - h. Finances – maintenance of operations from a financial perspective
 - i. Accounts payable, investments, revenue
 - ii. Reporting and controls
 - iii. Passwords for accounts are maintained by authorized personnel (e.g., CEO, accountant, Board President, etc.)
8. Communications - Consider:
- a. Messaging – a communications strategy for ensuring needed messaging goes to appropriate entities/people; process for determining who will create messages
 - b. Maintenance of a critical contact/important stakeholder list:
 - i. Members of the profession
 - ii. Members of the public
 - iii. Other regulators
 - iv. ASPPB
 - v. Association of Canadian Psychology Regulatory Organization (ACPRO) / Association des organisations Canadiennes de réglementation en psychologie (AOCRP)
 - vi. Training programs
 - vii. Others (e.g., psychology associations, other professions)
 - viii. Other stakeholders
 - c. Who will be responsible for notification of changes in operations, expectations, processes etc.?
 - d. How will critical contacts/important stakeholders be notified of changes in operations, expectations, processes etc.?
 - e. Correspondence – who is responsible to receive and respond?

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2. Christian Michael D., Kollek D., Schwartz B. *Emergency Preparedness: what every health care worker needs to know*. September 2005; Canadian Journal of Emergency Medicine; Vol. 7 (5), pp.330-337.
3. Government of B.C. *Prepared BC: Emergency Plan for Small Business*. Available: https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/emergency-preparedness-response-recovery/embc/preparedbc/preparedbc-guides/preparedbc_small_business_plan.pdf (Accessed April 23, 2022).
4. [APA/ASPPB/APAIT Guidelines for the Practice of Telepsychology](#)
5. [APA Office and Technology Checklist for Telepsychology Services](#)
6. [APA Telehealth Continuing Education Resources](#)

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7. *ASPPB Standards for Telepsychology Practice*
8. [National Register Telepsychology Resources](#)
9. [The Trust Telepsychology Resources](#)
10. Ohio Psychological Association *Telepsychology Guidelines*
https://www.researchgate.net/publication/264592548_TELEPSYCHOLOGY_GUIDELINES_Ohio_Psychological_Association_2010_revised
11. [ACPRO Model Standards for Telepsychology Service Delivery](#)
12. [Atlantic Telepsychology Memorandum of Understanding \(2020\)](#)

NAC 641.1519 Registration and Qualifications of supervisor. ([NRS 641.100](#), [641.170](#))

1. A psychologist who wishes to serve as a supervisor of a psychological assistant, psychological intern or psychological trainee must:
 - a. **Be approved by the Board to serve as the supervisor of a psychological assistant, psychological intern, or psychological trainee;**
 - b. ~~Except as otherwise approved by the Board,~~ Be licensed by the Board to practice psychology; **and**
 - c. **Demonstrate completion of coursework in supervision, continuing education in supervision, or supervised supervision. Education and training in supervision may include, without limitation: models and theories of supervision; modalities; relationship formation, maintenance, rupture and repair; diversity and multiculturalism; feedback, evaluation; management of supervisee's emotional reactivity and interpersonal behavior; reflective practice; application of ethical and legal standards; decision making regarding gatekeeping; and considerations of developmental level of the trainee.**
 - d. ~~Have had training in clinical supervision, including, without limitation, the completion of continuing education courses, other courses or courses of independent study relating to clinical supervision.~~
2. Registration of a supervisor of a psychological assistant, psychological intern or psychological trainee shall require:
 - a. Submission of an application to register as a supervisor, in a manner prescribed by the Board; and
 - b. Biennial renewal of registration as a supervisor during licensure renewal.
3. **The supervisor of record must submit to the Board a plan of supervision which meets the requirements of NAC Chapter 641 (e.g. supervised practice plan, terms of employment and training, work location) for each supervisee.**
4. **The Board shall not recognize time accrued by a psychological assistant, psychological intern, or psychological trainee:**

- a. Under the supervision of a supervisor(s) of record person who has not been approved by the Board to supervise psychological assistants, psychological interns, or psychological trainees; or
 - b. Under the supervision of a supervisor(s) of record person not covered by the supervised practice plan submitted by that psychological assistant, psychological intern, or psychological trainee and who has not been previously approved by the Board.
5. The Board will, if it deems it appropriate, withdraw its approval of a person to supervise a psychological assistant, psychological intern, or psychological trainee if the supervisor:
 - a. Fails to provide supervision in accordance with commensurate hourly requirement of training for psychological assistants, psychological interns, or psychological trainees;
 - b. Fails to comply with each applicable provision of a statute or regulation;
 - c. Fails to submit acceptable reports or documentation as required regarding the progress of each psychological assistant, psychological intern, or psychological trainee under his, her, or their supervision;
 - d. Without good cause or approval by the Board, fails to submit two consecutive reports as required in 7(c).
 - e. Becomes subject to an order issued by the Board for disciplinary action.
6. A person whose approval to supervise a psychological assistant, psychological intern, or psychological trainee has been withdrawn by the Board because he or she is subject to an order issued by the Board for disciplinary action may reapply for approval to supervise after satisfactorily completing the requirements of the order.
7. If the Board withdraws its approval of the person supervising a psychological assistant, psychological intern, or psychological trainee, the supervisee may apply to the Board for approval of registration as a psychological assistant, psychological intern, or psychological trainee under another approved supervisor. Such registration shall require Board approval of a new Supervised Practice Plan and employment agreement.
- 8. The Board shall maintain a list of persons who have been approved by the Board to supervise psychological assistants, psychological interns, or psychological trainees and will provide, upon request, a copy of the list to any person who is applying to become a psychological assistant, psychological intern, or psychological trainee.**

9. "Supervisor of record" is defined as the primary supervisor of the psychological assistant, psychological intern, or psychological trainee. A "secondary supervisor" is defined as:
- a. a psychologist licensed by the Board to practice psychology who is not the primary supervisor;
 - b. a specialist, including, without limitation, a person who is licensed in this State as a psychiatrist, behavior analyst, social worker, marriage and family therapist or clinical professional counselor or a person who is licensed or certified in this State as an alcohol and drug abuse counselor (See NAC 641.152(5));
 - c. a psychological assistant assigned to supervise a psychological intern or psychological trainee in accordance with the provisions established in NAC 641.152(3)(a); or,
 - d. a psychological intern assigned to supervise a psychological trainee in accordance with the provisions established in NAC 641.152(3)(b).

(Suggested 8/12/2022 – add "supervision of supervisor" language for supervisors who are PAs or PIs)

~~2.—In addition to the requirements of subsection 1, a psychologist who wishes to serve as a supervisor of a psychological assistant must, except as otherwise approved by the Board, have been licensed to practice psychology for 3 years or more.~~

~~3.—A supervisor of:~~

~~a.—A psychological assistant shall maintain, and provide to the Board upon request, documentation substantiating that he or she satisfies the requirements set forth in subsections 1 and 2.~~

~~b.—A psychological intern or psychological trainee shall maintain, and provide to the Board upon request, documentation substantiating that he or she satisfies the requirements set forth in subsection 1.~~

PROPOSED

NAC 641.158 Limitations on number of assistants, interns and supervisors. ([NRS 641.100](#), [641.170](#))

1. A psychologist may serve as:
 - a. **Primary** supervisor to:
 - i. Not more than three full-time equivalent psychological assistants;
 - ii. Not more than two full-time equivalent psychological interns;
 - iii. Not more than four part-time psychological trainees working not more than **16** ~~10~~ hours each per week **or other interns licensed, registered, or certified, as applicable, under the provisions of chapter 641A, 641B or 641C of NRS;** or
 - b. **Secondary supervisor to:**
 - i. **Not more than X full-time equivalent psychological assistants;**
 - ii. **Not more than X full-time equivalent psychological interns;**
 - iii. **Not more than X part-time psychological trainees working not more than 16 hours each per week or other interns licensed, registered, or certified, as applicable, under the provisions of chapter 641A, 641B or 641C of NRS;** or
 - ~~c. A combination of not more than five psychological assistants, psychological interns, psychological trainees, or other interns licensed, registered or certified, as applicable, under the provisions of chapter 641A, 641B or 641C of NRS;~~

>>> at the same time.

2. **Within the limits defined in (1) above, a psychologist may serve as a**
 - a. **Primary supervisor to a combination of not more than five total psychological assistants, psychological interns, psychological trainees or other interns licensed, registered or certified, as applicable, under the provisions of chapter 641A, 641B or 641C of NRS.**
 - b. **secondary supervisor to a combination of not more than X total psychological assistants, psychological interns, psychological trainees or other interns licensed, registered or certified, as applicable, under the provisions of chapter 641A, 641B or 641C of NRS.**

3. A psychological assistant or psychological intern may not be employed by more than two supervisors at the same time.
4. A psychological trainee may not be assigned to more than two training sites at the same time.

5. For the purposes of this provision,

- a. Unless otherwise designated, the term "supervisor" includes primary and secondary supervisors.**
- b. A secondary supervisor shall not be responsible for regular supervision, clinical care, nor emergent consultation.**

CURRENT:

NAC 641.158 Limitations on number of assistants, interns and supervisors. ([NRS 641.100](#), [641.170](#))

1. A psychologist may serve as a supervisor to:
 - a. Not more than three full-time equivalent psychological assistants;
 - b. Not more than two full-time equivalent psychological interns;
 - c. Not more than four part-time psychological trainees working not more than 10 hours each per week; or
 - d. A combination of not more than five psychological assistants, psychological interns, psychological trainees, or other interns licensed, registered or certified, as applicable, under the provisions of chapter 641A, 641B or 641C of NRS,

>>> at the same time.

2. A psychological assistant or psychological intern may not be employed by more than two supervisors at the same time.
3. A psychological trainee may not be assigned to more than two training sites at the same time.

FOR REFERENCE**NAC 641.152 Supervision; assignment of psychological assistant to specialist.**
(NRS 641.100, 641.170)

1. Except as otherwise provided in subsection 5, a psychological assistant or psychological intern may work only under the supervision and control of a psychologist who satisfies the requirements of [NAC 641.1519](#).
2. Except as otherwise provided in subsection 5, a psychological trainee may work only under the supervision and control of a supervisor who is formally assigned by his or her home doctoral training program in compliance with required practicum training elements set forth in the Standards of Accreditation for Health Service Psychology of the American Psychological Association and Section C of the Implementing Regulations of the Commission on Accreditation of the American Psychological Association.
3. Subject to the conditions set forth in subsection 5 and NAC 641.161:
 - a) A psychological assistant may supervise a psychological intern or psychological trainee for the purposes of training in supervision in accordance with the national training standards set forth in the Standards of Accreditation for Health Service Psychology of the American Psychological Association, which is available, free of charge, at the Internet address <http://www.apa.org/ed/accreditation/section-c-soa.pdf>.
 - b) A psychological intern may supervise a psychological trainee for the purposes of training in supervision in accordance with the national training standards set forth in the Standards of Accreditation for Health Service Psychology of the American Psychological Association.
4. The supervisor of a psychological assistant, psychological intern or psychological trainee is responsible for:
 - a) The adequate supervision of the psychological assistant, psychological intern or psychological trainee; and
 - b) The care plan of each client and patient treated or assessed by a psychological intern or psychological trainee under the supervision of the psychological assistant or psychological intern, as applicable, pursuant to subsection 3.
5. For specific skill training, the supervisor of a psychological assistant, psychological intern or psychological trainee may assign a psychological assistant, psychological intern or psychological trainee to a specialist, including, without limitation, a person who is licensed in this State as a psychiatrist, behavior analyst, social worker, marriage and family therapist or clinical professional counselor or a person who is licensed or certified in this State as an alcohol and drug abuse counselor. The specialist must have clearly established practice and teaching skills that are demonstrable to the satisfaction of the Board. Not more than one-quarter of the number of supervised hours needed to fulfill the required year of postdoctoral experience may be accrued under the direction of specialists. Any services submitted by a supervisor for reimbursement under

the State Plan for Medicaid that were rendered under the authorized scope of practice of a psychological assistant, psychological intern or psychological trainee pursuant to NRS 422.27239 while under the supervision of a specialist pursuant to this subsection must also be supervised by the supervisor.

6. A psychological assistant or psychological intern must be:

a) An employee of the supervisor; or

b) If not employed by the supervisor or the agency the psychological assistant or psychological intern is based at, there will be a formal written agreement that specifies payment and the role of the supervisor and/or Training Committee over the training. The supervisor/Training Committee will have access to patient medical records and full oversight and responsibility of the psychological assistant or psychological intern and their training plan. The PA or PI may not be an independent contractor.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 8-3-88; A 8-24-90; R089-03, 1-18-2005; R111-13, 10-24-2014) (Revised December 19, 2018) (R074-18 effective January 30, 2019)

Provisional Licensure

Question:

1. Should the Board provide for provisional licensure for applicants for licensure by endorsement?
 - a. If so, under what conditions?
2. Can/Should the non-resident consultant regulation be adjusted allow for temporary, short-term psychological services?

Potential Conditions:

1. Licensed for a certain amount of time in another jurisdiction? To ensure they would have had the appropriate training under NAC 641.080, should they be licensed for 5 years to be eligible.
 - a. NAC 641.080 reduces the training hours to 1,500 for interns and post-docs from 2,000 and 1,750, respectively.
2. Prior to issuance of provisional license:
 - a. Submission of Application for Licensure, with application fee
 - b. Proof of fingerprinting submitted.
 - c. Submission of proof of active licensure, in good standing, in another jurisdiction; and acknowledgement that there are no pending concerns in any jurisdiction.
 - d. APA accreditation in a qualified program
3. Within (one month?) of application:
 - a. Schedule Nevada state exam and take the exam within 3 months
 - b. Start PLUS application

The **Joint Interim Standing Committee on Commerce and Labor**, on August 23, 2022, discussed a potential bill draft request to:

“a. Require certain occupational and professional licensing boards, under certain circumstances, to issue temporary licenses or certificates to members of the military and spouses who are: (1) licensed in another state or territory of the United States; (2) in good standing in the state or territory of the United States of licensure or certification; (3) able to provide adequate proof that the individual or the individual's spouse is on military duty in this state; and (4) subject to a criminal background check. The temporary license or certificate is valid for one year;

Provisional Licensure

- b. Require an occupational and professional licensing board to issue a temporary license within 30 days of receiving the required paperwork if the results of a criminal background check do not show grounds for denial; and
- c. Require boards and commissions under Title 54 ("Professions, Occupations and Businesses") of NRS to provide military-related policies on their Internet websites and applications."

Non-Resident Consultant – current NAC, NRS**NRS 641.0295 Applicability of chapter: Practice by nonresident psychologist as consultant.**

A psychologist, not a resident of Nevada and not licensed in Nevada, who is certified or licensed in another state whose requirements for certification or licensure are equivalent to the requirements of this chapter is not subject to the provisions of this chapter if the psychologist does not practice psychology in the State of Nevada for over 30 days in any 1 calendar year, and if the psychologist is invited as a consultant by a psychologist licensed in Nevada.

(Added to NRS by [1963, 190](#); A [1989, 1548](#))—(Substituted in revision for NRS 641.2295)

NAC 641.169 Approval to practice. ([NRS 641.100](#), [641.410](#))

1. A psychologist who is invited to practice in Nevada pursuant to [NRS 641.410](#) shall submit to the Board:

(a) An application for approval to practice as a consultant in this State. The application must be submitted at least 30 days before the psychologist intends to begin practice in this State.

(b) A letter from the inviting psychologist stating that he or she will have primary responsibility for the professional conduct of the invited psychologist.

(c) A sworn statement by the invited psychologist that he or she will only practice as a consultant in this State.

2. An invited psychologist must obtain the approval of the Board before practicing as a consultant in this State.

(Added to NAC by Bd. of Psychological Exam'rs, eff. 7-11-94)—(Substituted in revision for NAC 641.180)