

**PUBLIC NOTICE OF A WORK SESSION OF
THE STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS**

DATE OF MEETING: Friday, December 6, 2024 Time: 1:00 p.m.

*(This meeting will begin following the regular meeting of the Board
but not earlier than 1:00 p.m.)*

The work session of the State of Nevada Board of Psychological Examiners (Board) will be conducted and may be attended through a remote technology system (video- or teleconference). To participate remotely, individuals are invited to enter the meeting from the Zoom website at <https://us06web.zoom.us/j/89491413905>. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID: **894 9141 3905**. (The Board office recommends that individuals unfamiliar with ZOOM visit the website in advance to familiarize themselves with the format by viewing the online tutorials and reading the FAQs. To learn more about Zoom, go to <https://zoom.us/>.) The meeting may also be attended at:

Nevada State Business Center
3300 W. Sahara Ave.
4th Floor, *Nevada Room*, Suite 400
Las Vegas, NV 89102

The Board will accept public comment via email. Those wishing to make public comment should email their public comments to the Board office at nbop@govmail.state.nv.us. Written public comments must be received prior to the start of the meeting and will be forwarded to the Board for their consideration. Public comments will be included in the public record (meeting minutes) but will not necessarily be read aloud during the meeting. In compliance with Nevada Revised Statutes (NRS) Chapter 241 (Open Meeting Law), the Board is precluded from taking action on items raised by public comment which are not already on the agenda.

The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)). The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.

AGENDA

1. Call To Order/Roll Call to Determine the Presence of a Quorum.

2. Public Comment. Note: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020).

3. (For Possible Action) Discussion and Possible Action to Revise the Strategic Plan of the Nevada Board of Psychological Examiners. Discussion and possible action may be taken on the goals and objectives as described on Attachment A to this notice.

4. Public Comment - Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in his sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

5. (For Possible Action) Adjournment

The Board may recess for lunch for approximately one hour, at a time to be determined.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If such arrangements are necessary, please contact the board office at (702) 276-0926 no later than 4 p.m. on Thursday, December 5, 2024.

For supporting materials, visit the Board's website at <https://psyexam.nv.gov/> or contact the Board office by telephone (702-276-0926), e-mail (nbop@govmail.state.nv.us), or in writing at Board of Psychological Examiners, 3080 South Durango Drive, Suite 102, Las Vegas, Nevada 89117.

In accordance with NRS 241.020, this public meeting notice was properly posted at or before 8 a.m. on Tuesday, December 3, 2024, at the following locations:

- Board office located at 3080 South Durango Drive, Suite 102, Las Vegas, NV 89117;
- Nevada Public Notice website: <https://notice.nv.gov/>; and
- Board's website at https://psyexam.nv.gov/Board/2024/2024_BOARD_MEETINGS/.

In addition, this public meeting notice has been sent to all persons on the Board's meeting notice list, pursuant to NRS 241.020(3)(c).

Attachment A – Strategic Plan Adopted and Proposed Goals and Objectives

Goals and Objectives from November 3, 2023, Strategic Planning Meeting – Adopted 12/15/2023:

Goal A: ENHANCING COMMUNICATION WITH PSYCHOLOGISTS AND STUDENTS

- Website:
 - Update and Revise
 - Identify the NAC changes
- Supervisors handbook

Goal B: IMPROVING OFFICE POLICIES AND PROCESSES

- Office Staff Development
 - Two full time roles:
 - Director/Administration
 - Legislation, Regulation, and Policy
 - Cost analysis associated with roles and responsibilities
- Transition to paperless office –
 - paper documents transferred to electronic including, but not limited to, licensure/registration applications, applicant forms, continuing education application, license renewal
- Review and revise at least one existing policy or procedure at each Board meeting
- Create policies and procedures of the Board, including:
 - Records Retention
 - Continuing Education
 - Slow transition for NAC Chapter 641 to include more competency based Continuing Education
 - Continuing Education Course review policy describing how the review is completed.
- Update Employee Manual (Office Procedure Manual)
 - Board members to review their respective job descriptions based on the written roles of the Board members
 - Executive director to send 4-5 pages of the employee manual/office procedure manual for review
 - compare and contrast the HR policy and the employee manual/office procedure manual to determine whether the employee manual can be retired in favor of the HR policy
- Annual Legislative / Regulation Training
 - Annual legislative and open meeting law training for the Board
 - Add to each Board member's role the annual legislation and open meeting law training.

Goal C: COMPLAINT INVESTIGATION AND PROCEDURE FOR DISCIPLINARY PROCEEDINGS

- Create, review, adapt, and/or revise existing policy governing confidential or sensitive document security
- Continue review of and revisions to the Disciplinary and Complaints Policy

Goal D: FUTURE LEGISLATIVE NEEDS

- Master's level licensure – Track APA and ASPPB development of model language
- Removal of Registration of businesses – both statute and regulation
- Revise psychometry provision in NRS Chapter 641 to align with revised NAC provision
- 2025 Legislative Tracking
- Legislative training for Board members

Goal E: EXTERNAL AUDIT / FINANCIAL OVERSIGHT

- Training in relevant financial analysis and bookkeeping for whoever is responsible for the Board's Financial reports and budget

Goal F: EXAMINATIONS

- Online State Exam -- Policy for annual review of the databank, State exam, administration, examination handbook, and updating the State Exam – create or review/revise existing.

Future Goals and Objectives:

- Increase in base pay for Board staff
- EPPP Assistance
- Explore automated application / licensure / renewal systems*
**subject to SB 78 (Boad Consolidation) and NV Content Management System (CMS) Modernization project*