

**PUBLIC NOTICE OF A MEETING FOR
STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS**

DATE OF MEETING: Friday, July 12, 2024

Time: 8:00 a.m.

The meeting of the State of Nevada Board of Psychological Examiners (Board) will be conducted and may be attended through a remote technology system (video- or teleconference). To participate remotely, individuals are invited to enter the meeting from the Zoom website at <https://us06web.zoom.us/j/88172912157>. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID: **881 7291 2157**. (The Board office recommends that individuals unfamiliar with ZOOM should visit the website in advance to familiarize themselves with the format by viewing the online tutorials and reading the FAQs. To learn more about Zoom, go to <https://zoom.us>.) The meeting may also be attended at the Board office, 3080 South Durango Drive, Suite 102, Las Vegas, Nevada, 89117.

The Board will accept public comment via email. Those wishing to make public comment should email their public comments to the Board office at nbop@govmail.state.nv.us. Written public comments must be received prior to the start of the meeting and will be forwarded to the Board for their consideration. Public comments will be included in the public record (meeting minutes) but will not necessarily be read aloud during the meeting. In compliance with Nevada Revised Statutes (NRS) Chapter 241 (Open Meeting Law), the Board is precluded from taking action on items raised by public comment which are not already on the agenda.

The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)). The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.

AGENDA

1. Call To Order/Roll Call to Determine the Presence of a Quorum.

2. Public Comment. Note: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020).

3. Minutes. (For Possible Action) Discussion and Possible Approval of the Minutes of the State of Nevada Board of Psychological Examiners' June 7, 2024, Meeting

4. Financials

- A. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2024 (July 1, 2023, through June 30, 2024).
- B. (For Possible Action) Discussion and Possible Action to Approve the Proposed Budget for Fiscal Year 2025 (July 1, 2024 - June 30, 2025).
- C. (For Possible Action) Discussion and Possible Action to Approve Proposed Engagement Letter and invoice from Campbell Jones Cohen CPAs for the Annual Board Audit.
- D. (For Possible Action) Discussion and Possible Action to Renew the Board's Independent Contractor Agreement with its bookkeeper, Michelle Fox.

5. Legislative/Regulation Update

(For Possible Action) Report, Discussion and Possible Action on Regulation Activities and Legislative Activities, including the work of Interim Committees, of the Nevada Legislature, the Legislative Counsel Bureau, and any position or action the Board may take on or in response to Bills that have been signed into Law, Legislative Bills, and Bill Draft Requests that the Board is tracking, following, or that may impact the Board and its Operations.

6. Board Needs and Operations

- A. Report from the Nevada Psychological Association.
- B. Report From the Board Office on Operations.

C. Board Officer Voting.

For Possible Action) Discussion and Possible Action to Select the Membership of the Application Tracking Equivalency and Mobility (ATEAM) Committee for a One year Term from July 1, 2024, through June 30, 2025, from the Current Board Membership:

Monique Abarca
Lorraine Benuto
Soseh Esmaeili

Stephanie Holland
Catherine Pearson
Stephanie Woodard

Current Members of the ATEAM Committee are Soseh Esmaeili, Catherine Pearson, and Stephanie Woodard.

7. (For Possible Action) Discussion and Possible Action on Pending Consumer Complaints:

- A. Complaint #19-0626
- B. Complaint #23-0612
- C. Complaint #23-0801
- D. Complaint #23-0918
- E. Complaint #24-0103
- F. Complaint #24-0312(1)
- G. Complaint #24-0312(2)
- H. Complaint #24-0313
- I. Complaint #24-0501
- J. Complaint #24-0604
- K. Complaint #24-0605
- L. Complaint #24-0607
- M. Complaint #24-0614

8. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee. The Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030). All Deliberation and Action Will Occur in an Open Session. *Note: Applicant names are listed on the agenda to allow the Board to discuss applicants when necessary to move the applicant through the licensure process. The listing of an applicant's name on the agenda indicates only that an application for licensure/registration has been received. It does not mean that the application has been approved or that the applicant must appear at the meeting in order for the applicant's application to move forward through the licensure process. If an applicant needs to attend the meeting for the Board to take action, the applicant will be notified in writing prior to the meeting. Please, direct questions or comments regarding licensure applications to the Board office.*

PSYCHOLOGISTS

| | | | |
|------------------------|----------------------------|----------------------|-----------------------|
| Dalea Alawar | Elizabeth Dimovski-Jackson | Ta Tanisha Jones | Jacki Nesbitt |
| Mary Lou Ancheta | Anna Dolatabadi | Kayla Kaiser | Stephanie Northington |
| Robert Antonacci | Alana Duschane | William Kaiser | Beverly Paschal |
| Onyinyechi Anukem | Christopher Estep | Carolynne Karr | Kathryn Pesch |
| Erick Arguello | Megan Farnsworth | Kristopher Kern | Daniel Pott-Pepperman |
| Cheryl Arutt | Julia Fisher | Christine Kim | Kilynda Ray |
| Quintin Bailey | Karen Fitzgerald | Donald Kincaid | Rachelle Rene |
| Rachel Bangit | Nichole Flowers | John King | Rebecca Richey |
| Adam Barkey | Judy Fluor Runels | Brian Klinck | April Roberts |
| John Barona | Gratia Foerster | Daniel Kretchman | Eric Rogers |
| Cortney Beasley | Stephen Francis | Monica Larson | Eric Rosmith |
| Kimberly Bergman | Gila Frank | Timothy Law | Taraneh Rostami |
| Debra Berry-Malmberg | Vanessa Fuentes | George Lazo | Benjamin Rubin |
| Leah Bonilla | Maiken Gale | Micol Levi-Minzi | Malia Sanchez |
| Sarah Brennan | Gina Gallivan | Karen Levine | Mary Schuberg |
| RaeLynn Brister | Daniel Garrett | Angela Lewis | Lauren Schwarz |
| Laura Brown | Elena Gavrilova | Jessica Liberman | Sarah Sexton |
| Robert Burr | Teresa George | Vanessa Ma | Dianne Shumay |
| Ramona Burroughs | Matthew Gibbons | James Madero | Austin Simpson |
| Jonathan Campos | Peter Grover | Cheryl Malinowski | Alexis Sliva |
| Cassandra Cannon-Smith | Lisa Gunderson | James Maltzahn | Katelyn Steele |
| DeAnn Cary | Michelle Haines | Karen Martinez | Tricia Steeves |
| Christine Chew | Dehnad Hakimi | Alexandra Matthews | Robert Stephenson |
| Chad Christensen | Tarramaz Harris | Katherine McKenzie | Tony Strickland |
| Filippo Cieri | Beverly Howze | Paul McLaughlin | Amy Swope |
| David Contreras | Chia-Chi Hu | Viola Mejia | Matthew Tatum |
| Steven Covelluzzi | Clairissa Hunter | I Shujaa Miller | Michelle Tatum |
| Lindsay Coyle | Rachel Irish | Mark Mochin | Alicia Tolerico |
| Candy Crawford | Tina Jimenez | Samuel Montano | John Tsanadis |
| Pegeen Cronin | Saira Jhorn | Alexandra Montesi | Lee Underwood |
| Kaleb Cusack | Deborah Johnson | Luzviminda Morrow | Michael Villanueva |
| Adrienne DiFabio | Samantha Johnson | Jonine Nazar-Biesman | Ina Von Ber |
| Mark Dillon | Margaret Jones | Mary Nelson | Bethany Walters |
| Shannon Dillon | Natalie Jones | Yuliana Nelson | Michael Whitman |

Andre Wielemaker

Jennifer Wilcox

Elisa Youngblood

Gordon Zilberman

PSYCHOLOGICAL ASSISTANTS

Jeffrey Aguiar
Mary Lou Ancheta
Rachel Ballard
Tracy Basile
Ramy Bassioni
Andrew Buchanan
Candis Carswell
Rosy Chavez-Najera
Taylor Chille
Ashley Colson
Althea Cook
Jessica Crellin
Emerson Epstein

Evan Fertel
Jacqueline Friar
Grady Gallagher
Cori Gold
Milagro Gonzalez
Kimberly Gray
Jennifer Grimes-Vawters
Ariel Halstead
Joseph Henrich
Akiko Hinds
Bernadette Hinojos
Kelly Humphreys
Courtney Hutchinson
Shoshana Katz

Richelle Konczak
Dorota Krotkiewicz
Liya Levanda
Taylor Levine
Angela Lewis
Anna Lujan-Sondgroth
James Maltzahn
Erica Marino
Alexandra Miguel
Luzviminda Morrow
Blake Oldfield
Dylana Pierce
Eric Prince

Leilani Puentes
Yana Ryjova
Farnaz Samavi
Coreen Schwartz Starr
Sharon Simington
Michelle Strong
Katherine Stypulkowski
Heather Thompson
Marijo Villano
Andre Wielemaker

PSYCHOLOGICAL INTERNS

Shannon Colon
Mario De Souza
Sussan Fung
Paola Garcia Betancourt
Daniel Gonzalez

Tiffany Hunter
Jessica Jensen
Lauren Johnson
Shalini Kabeer
Erica Marino

Michael McNamara
Ruby Sharma
Megan Tedrow
Candice Thomas
Miriam Vela-Sanchez

Richard Warmke
Rachel Wiggins

PSYCHOLOGICAL TRAINEES

Marissa Alvarez
Vanni Arcaina
Adaeze Chike-Okoli
Kieffer Christianson
Anna Cole
Aimee D'Errico
Erin Dunn
Jacqueline Eddy

Kinsey Ellis
Michael Fensken
Kaelyn Griffin
Michelle Harden
Brandon Hunley
Todd Jennings
Cynthia Johnston
Jordan Kaye

Haeun Lee
Julia Maranville
Nicole Martinez
Michael McNamara
Sara Moore
Karisa Deandra Odrunia
Ananda Peixoto-Couto
Sherley Pierre

Bianca Reaves
Melanie Rede
Shannon Sagert
Christine Salva
Madison Thomasson
Teresa Walker
Jessica Woodyatt

A. (For Possible Action) Discussion and Possible Action to Approve John Barona's Request to extend his Application for Licensure and the EPPP-2 waiver.

B. (For Possible Action) Discussion and Possible Action to Approve Dr. Vanessa Ma's Request to Extend her Registration as a Psychological Assistant.

C. (For Possible Action) Discussion and Possible Action to Approve Dr. Ramy Bassioni's application to retake the EPPP-1 a fourth time.

9. (For Possible Action) Discussion and Possible Action to Approve the Administrative Director Employment Agreement.

10. (For Possible Action) Discussion and Possible Action to Approve the Nevada Board of Psychological Examiners' Language Access Plan.

- 11. (For Possible Action) Discussion and Possible Action to Approve proposed Language to Resurrect a Revised Version of Repealed NAC 641.120 (National Exam regulation).**
- 12. (For Possible Action) Discussion and Possible on the Inclusion of Continuing Professional Development in Continuing Education Requirements.**
- 13. (For Possible Action) Discussion and Possible Action on the California Psychological Association's Request that the Board Support its Request to PsycPact/ASPPB to Remove the APA-Accreditation Requirement.**
- 14. (For Possible Action) Discussion and Possible Action Regarding 2023 AB156, Section 13, which adds Requirements for Psychologists who Diagnose a Patient with an Opioid Abuse Disorder.**
- 15. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates.**
 - The next regular meeting of the Nevada Board of Psychological Examiners is currently scheduled for Friday, August 9, 2024, beginning at 8:00 a.m.
- 16. Requests for Future Board Meeting Agenda Items (No Discussion Among the Members will Take Place on this Item)**
- 17. Public Comment** - Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)
- 18. (For Possible Action) Adjournment**

The Board may recess for lunch for approximately one hour, at a time to be determined.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If such arrangements are necessary, please contact the board office at (702) 276-0926 no later than 4 p.m. on Thursday, July 11, 2024.

For supporting materials, visit the Board's website at <https://psyexam.nv.gov/> or contact the Board office by telephone (702-276-0926), e-mail (nbop@govmail.state.nv.us), or in writing at Board of Psychological Examiners, 3080 South Durango Drive, Suite 102, Las Vegas, Nevada 89117.

In accordance with NRS 241.020, this public meeting notice was properly posted at or before 8 a.m. on Tuesday, July 9, 2024, at the following locations:

- Board office located at 3080 South Durango Drive, Suite 102, Las Vegas, NV 89117;
- Nevada Public Notice website: <https://notice.nv.gov/>; and
- Board's website at https://psyexam.nv.gov/Board/2024/2024_BOARD_MEETINGS/.

In addition, this public meeting notice has been sent to all persons on the Board's meeting notice list, pursuant to NRS 241.020(3)(c).

**PUBLIC NOTICE OF A MEETING FOR
STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS
MEETING MINUTES**

June 7, 2024

1. Call To Order/Roll Call to Determine the Presence of a Quorum.

The meeting of the Nevada State Board of Psychological Examiners was called to order by President Whitney Owens, Psy.D., at 8:02 a.m. on June 7, 2024, online via "Zoom" and physically at the office of the Board of Psychological Examiners, 3080 S. Durango Drive, Suite 102, Las Vegas, Nevada 89117.

Roll Call: Board President, Whitney Owens, Psy.D.; members, Lorraine Benuto, Ph.D.; Soseh Esmaeili, Psy.D.; Stephanie Holland, Psy.D.; Catherine Pearson, Ph.D., and Stephanie Woodard, Psy.D., were present at roll call. Monique Abarca, LCSW was absent. Despite the one-member absence at roll call, there was a quorum of the Board members.

Also present were Deputy Attorney General (DAG) Harry Ward; Board Investigator Dr. Dr. Sheila Young; Executive Director Laura Arnold; Administrative Director Sarah Restori; Legislative Expert Neena Laxalt; members of the public: Dr. Teri Belmont, Dr. Kaleb Cusack, Dr. Claudia Mejia, Donald Hoier, Brian Joseph, and Sabrina Schnur.

2. Public Comment.

Dr. Owens reminded those who participate in public comment are limited to three minutes per person, and that public comment is reserved for comment only. It will not be used as a platform for questions and answers. Dr. Owens asked those who want to make public comment and have a statement that is longer than three minutes to submit that statement in writing and the Board will include it in the written materials that are posted. For those with questions, please email the Board office at nbop@govmail.state.nv.us.

There was no public comment.

3. (For Possible Action) Public Hearing to Solicit Comments on a Regulation Proposed for Adoption (Legislative Counsel Bureau File Numbers R095-23 and R002-24); Possible Action to Make Revisions to and/or Forward any/all the Proposed Regulation to the Legislative Counsel Bureau In

Accordance with NRS Chapter 233B. (See Public Notice for Information on the Draft Regulation – Attachment A)

A. R095-23 (R095-23RP1) – Responds to AB244 by providing definitions for psychological examinations, testing, and evaluation, as well as adding a provision to NAC 641.234 regarding the disclosure of psychological test material; Revises NAC 641.136 to comply with AB267’s cultural competency CE requirements.

Dr. Owens stated that during its October 13, 2023, meeting, the Board conducted a workshop to respond to AB244 by adding definitions for psychological examinations, testing, and evaluation, and a provision to NAC 641.234 regarding the disclosure of psychological test material; and revise NAC 641.136 to comply with AB 267, which revised NRS 641.220 by increasing cultural competency CE instruction from 2 hours to 6 hours.

There was no public comment regarding this regulation.

On motion by Catherine Pearson, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved R095-23 as revised. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

B. R002-24 (R002-24RP1) – Revises various NAC Chapter 641 provisions relating to Psychologists’ supervision of Psychological Assistants, Psychological Interns, and Psychological Trainees.

Dr. Owens stated the executive director has prepared a table to compare, side-by-side, the LCB’s initial draft, the Board’s approved revisions to the initial LCB draft, and the revised draft the LCB prepared based on the Board’s approved revisions.

Because the LCB’s draft of the revisions to NAC 641.152 and NAC 641.158 were not consistent with the intent of the Board’s revisions or how supervision works in Nevada, the Board made further revisions to portions of those two regulations and resubmitted R002-24 to the LCB for further review. After its review of the Board’s revisions to the LCB draft and a meeting with members of the LCB, the Board President, and the Board’s executive director, the LCB proposed further revisions to NAC 641.152 and NAC 641.158.

Dr. Jodi Thomas inquired if for section 2, number 8A, there was a reason that not more than one hour of nested supervision can be formed, and also asked about number 8B, pertaining to some intern supervision can be provided by a licensed specialty provider that is not a psychologist.

Dr. Owens addressed Dr. Thomas's question stating for 8A, the idea was that not all the supervision hours for each level of training can be completed by a non-licensed person. Addressing 8B, Dr. Owens stated this is captured in a different regulation and there can be supervision by another provider in a different discipline.

Dr. Holland asked for clarification regarding the additional 2 hours for group supervision not having to be performed by non-licensed psychologist. Dr. Owens addressed this by stating that does seem to be the way it is written.

Dr. Benuto suggested including in the supervision manual that this is specific to psychological trainees that are registered with the Board and that registration for psychological trainees is optional.

There was no further public comment regarding this regulation.

On motion by Lorraine Benuto, second by Stephanie Woodard, the Nevada State Board of Psychological Examiners approved R002-24. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

C. R084-24 – Revises NAC 641.019 to provide for an incremental increase the biennial renewal fee from \$600 to \$650.

Dr. Owens stated that the Board began considering and discussing an incremental increase to its biennial renewal fees based on a number of factors including current factors that impact the Board and its office operations (including inflation and the increased demand on the Board office).

There was no public comment regarding the renewal fee.

There being no further comments, Dr. Owens closed the hearing.

On motion by Lorraine Benuto, second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved R084-24. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

4. Minutes. (For Possible Action) Discussion and Possible Approval of the Minutes of the State of Nevada Board of Psychological Examiners' May 10, 2024, Meeting.

There were no comments or changes suggested for the minutes of the May 10, 2024, meeting.

On motion by Stephanie Woodard, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved the meeting minutes of the Regular Meeting of the Board held on May 10, 2024. Soseh Esmaeili, Stephanie Holland, and Catherine Pearson approved the minutes as to form, but not content. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

5. Financials

A. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2024 (July 1, 2023, through June 30, 2024).

The Executive Director presented the Treasurer's Report. As of May 31, 2024, the checking account balance was \$ 230,802.15. The Board continues to operate on the \$161,500.00 in net revenue from the first and second biennium quarter deferred income distributions, and the nearly \$52,500.00 from other deferred revenue distributions such as late renewals, new licensures, and registrations that are allocated to the third biennium quarter (January – June 2024). The savings account balance, which is the Board's reserve account, was \$105,087.48. With the end of May 2024 being 11/12 of the way through FY 2024, the Board is at about 89% of budgeted expenditures and more than 102% of expected revenue.

The Board's bookkeeper, Michelle Fox, has verified and validated the information being provided in this Treasurer's report.

The Executive Director went on to state that with the Board now being able to see how the actual expenses are shaping up in reference to, for instance, the recent changes in the board office. She stated the budget is still balanced and the Board is overall ahead of the game for the fiscal year, so those items can be easily addressed by making a few adjustments in both the revenue that has exceeded the budgeted expectations and expenses that are lower than had been expected.

On motion by Stephanie Holland, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved the Treasurer's Report for Fiscal Year 2024. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

B. (For Possible Action) Discussion and Possible Action to Approve Revisions to the Budget for Fiscal Year 2024 (July 1, 2023 – June 30, 2024).

The Executive Director presented the budget revisions. She shared that she adjusted both up and down to bring each item to just over 100% of revenue received at this point, and each of those will either stay the same or go up by the end of next month, which is the end of the fiscal year. Each will reflect over 100% of budgeted revenue for

the fiscal year, as will the budgeted revenue in its entirety. Those adjustments netted an additional \$4,910.00 to allocate to expenses. She informed that she spread that amount across Staff benefits, investigator salary, and payroll taxes.

She went on to state that she adjusted out of state travel, board staff salaries, and PERS down to reflect amounts that are more accurate based on actual numbers, which netted an additional \$6,950.00. She allocated that amount to the budget for rent, payroll taxes, and postage. From the final balance, which was about \$874.00, she allocated \$600 to software and database and paypal fees against regular revenue.

On motion by Lorraine Benuto, second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved the proposed revisions to the budget. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

C. (For Possible Action) Discussion and Possible Action to Approve the Proposed Budget for Fiscal Year 2025 (July 1, 2024 - June 30, 2025).

The Executive Director presented the preliminary budget for fiscal year 2025. She stated that the amount she expects to be in the Board's checking account when they begin the next fiscal year is about \$205,000. The almost 90,000 that's being accounted for as "money on hand" is that 205,000 minus the three distributions that have been reserved for the quarter in the current biennium, which is the first half of the next fiscal year.

She went on to state that in preparing the budget, she projected what she believes to be a somewhat conservative estimate of the amount the Board can expect to receive in renewal fees for the 2025-2026 biennium. That amount is \$435,000 from 690 renewals (reflecting a projected 7.5% attrition rate). Using data from the last renewal, about 80% of those who will be renewing their license will do so prior to the December 31, 2024, deadline, and that amount will get cast across all four biennium quarters. For the projected 20% who will renew their license late between January 1, 2025 and February 28, 2025, the deferred income from those renewals gets cast forward into the second, third, and fourth biennium quarters, as will new licensures, registrations, and reinstatements that come in during the first biennium quarter.

She informed that this is a preliminary budget, and expects to revisit it at next month's meeting after the Board has ended the 2024 fiscal year.

There were no questions regarding the preliminary budget.

6. Legislative Update

(For Possible Action) Report, Discussion and Possible Action on Legislative Activities, including the work of Interim Committees, of the Nevada Legislature, the Legislative Counsel Bureau, and any position or action the Board may take on or in response to Bills that have been signed into Law, Legislative Bills, and Bill Draft Requests that the Board is tracking, following, or that may impact the Board and its Operations.

Neena Laxalt informed that she has gotten a sponsor for the proposed legislation. With regards to the regulations R002-24 and R084-24, they have already been discussed through the legislature and there were no questions or comments. Starting in July, all of the bill drafts will come out. She stated she will be tracking these and providing updates to the Board.

The Executive Director provided updates on current regulations. She shared that R095-23, which is the Board's response to AB244, was just heard, and being approved, will now go back to the LCB for final approval.

She went on to share that R002-24, which includes revisions to the Board's supervision regulations, was just heard, and being approved, will go back to the LCB for final approval. It is also scheduled to again go before the Joint Interim Standing Committee on health and Human Services on 6/10/2024.

Moving on, R084-24, which revises the renewal fee regulation, was just heard and, being approved, will go back to the LCB for final approval. It is also scheduled to go before the Joint Interim Standing Committee on health and Human Services on 6/10/2024.

Finally, she shared that for the NRS Chapter 641 codification – the LCB forwarded the codification of revisions that had been approved when they began the reconciliation. A review of that codification revealed a couple of discrepancies regarding NAC 641.120, which had been repealed and then later amended, and NAC 641.1685, which the LCB had adopted in two different versions at two different times. The LCB explained how it resolved those discrepancies based upon deciphering the intent of the Board at the time and fully addressed and answered questions that had been raised.

7. Board Needs and Operations

A. Report from the Nevada Psychological Association.

Claudia Mejia, Past President for NPA, introduced herself and informed she had no updates for the Board.

B. Report From the Executive Director on Board Office Operations.

The Executive Director presented the Board's office statistic spreadsheet. She shared that the Board licensed 2 new Psychologists in May and received 11 applications for licensure. The Board also received 5 applications for Psychological Assistant registration and 1 application for Psychological Trainee registration, and registered 1 Psychological Assistant.

At the end of May, the Board had 711 active licensees and 123 active applications. As for those we register – the psychological assistants, psychological interns, and psychological trainees – there are a total of 73 that are registered and 30 active applications, the breakdown of those being provided under Current Applications and Registrations.

C. Board Officer Voting

i. **(For Possible Action) Discussion and Possible Action to Select Officers for the State of Nevada Board of Psychological Examiners for a One-Year Term from July 1, 2024, through June 30, 2025, from the Current Board Membership:**

Board President:

Dr. Owens stated that as the current Board President, she will be rotating off the Board at the end of June. The Governor's office has not yet appointed a board member for the board position that she is vacating; however, the president of the board should be a member who has some experience on the Board, which all six remaining board members have.

Dr. Owens informed that Dr. Benuto agreed to be the next Board President. Dr. Owens opened the floor to allow for someone to nominate themselves or another individual for Board President. There were no other individuals nominated or self-nominated for the Board President position.

On motion by Stephanie Holland, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved Dr. Lorraine Benuto to serve as the Board's president. Lorraine Benuto abstained from the vote. (Yea: Whitney Owens, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

Secretary/Treasurer:

Dr. Owens stated that Dr. Benuto is the Board's current Secretary/Treasurer, which is a role that is intended to serve as a checks and balances advisor to work with the Executive Director and bookkeeper.

Dr. Woodard shared she would be open to taking this role up again since the fiscal management for this Board has so positively changed so significantly.

On motion by Lorraine Benuto second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved Stephanie Woodard to serve as the Board's secretary/treasurer. Stephanie Woodard abstained from the vote. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, and Catherine Pearson.) Motion Carried: 5-0.

Continuing Education Review Officer:

Dr. Owens stated that Ms. Abarca is the Board's current continuing education review officer. This role reviews and makes determinations on applications for continuing education program approval. The process by which that currently happens is that the Executive Director summarizes the information in the application and then forwards the summary and application materials to the Continuing Education Review Officer. Once approved, the Executive Director assigns a number to the program and sends correspondence to the applicant confirming approval.

The Executive Director stated Ms. Abarca would like to continue to serve in this role. Dr. Pearson would take on the role if no others wanted to. There were no others that wanted to serve in this role.

On motion by Stephanie Woodard, second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved Monique Abarca to serve as the Board's Continuing Education Officer. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

Non-Resident Consultant Application Review Officer:

Dr. Owens stated that Dr. Esmaeili is currently in this role, which reviews and makes determinations on applications for psychologists from other jurisdictions to practice as a non-resident consultant. The process by which that currently happens is that the Executive Director summarizes the information in the application and then forwards the summary and application materials to the Non-Resident Consultant Applications Review Officer. Once approved, the Executive Director forwards correspondence to the applicant confirming that their application has been approved and reminding the applicant of the limitations on the services that can be provided. The executive director also refers each approved applicant to the Board's public statement regarding AB244.

Dr. Esmaeili expressed her desire to continue this role. No others expressed wanting to have this role.

On motion by Catherine Pearson, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved Soseh Esmaeili to serve as the Board's Non-Resident Consultant Application Review Officer. Soseh Esmaeili abstained from the vote. (Yea: Whitney Owens, Lorraine Benuto, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

Exam Officer:

Dr. Owens stated that Dr. Holland is currently the Board's exam officer. Updating the State Exam is on the list of bigger items that the Board should undertake in the foreseeable future.

Dr. Holland expressed her desire to continue this role. No others expressed wanting to have this role.

The Executive Director stated she would like to start reviewing the current State Exam.

On motion by Soseh Esmaeili, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved Stephanie Holland to serve as the Board's Exam Officer. Stephanie Holland abstained from the vote. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

ii. For Possible Action) Discussion and Possible Action to Select the Membership of the Application Tracking Equivalency and Mobility (ATEAM) Committee for a One year Term from July 1, 2024, through June 30, 2025, from the Current Board Membership:

Dr. Owens stated that the current members of the ATEAM Committee are Soseh Esmaeili, Catherine Pearson, and Stephanie Woodard.

Soseh Esmaeili and Catherine Pearson expressed wanting to continue their role on the ATEAM committee. Stephanie Holland informed she previously serviced on the ATEAM and would be open to being a part of that committee again.

Since there was not quorum of the board, this item was tabled for the next Board meeting.

8. (For Possible Action) Discussion and Possible Action on Pending Consumer Complaints:

A. Complaint #19-0626

DAG Ward informed he is still trying to agree on a hearing officer with opposing counsel.

B. Complaint #23-0612

DAG Ward informed that he did send a follow-up cease-and-desist letter to the respondent, and they are just waiting to confirm that the respondent has provided the documents confirming the removal of the language which was offensive to the regulations.

C. Complaint #23-0801

DAG Ward informed that Dr. Young is continuing to monitor the various websites and social media sites for probably another year into March of 2025.

D. Complaint #23-0918

DAG Ward informed that he prepared and is finalizing a draft complaint of which Dr. Young and Dr. Lenkeit have added information. He is hopeful in the next two weeks they will get this sent out.

E. Complaint #24-0103

DAG Ward informed he is waiting to employ a hearing officer for this matter.

F. Complaint #24-0312(1)

DAG Ward informed that this complaint was referred from the MFT Board. Dr. Lenkeit has recommended that this matter be reported to the Department of Justice for interstate commerce problems. The Executive Director read a report from Dr. Lenkeit into the record as follows: The Complainant alleges that the individual is unlicensed and received a degree from an unaccredited institution that has closed, and offers to provide "clinical therapy, in areas of transpersonal psychology, clinical psychology, and art therapy." The complaint further alleges that the individual offers services in Las Vegas, San Francisco and New York City. The individual's website and Psychology Today ad were reviewed. The website indicates the individual offers "goal oriented counseling for individuals and couples who want to improve and enhance their relationships." They describe themselves as a "clinical sexologist." All "consultations" are by phone and Zoom. There is no mention of clinical psychology or therapy on the website and Psychology Today ad. However, this individual offers "counseling" and "sex therapy" with no qualifications or license to conduct either of these practices. They are apparently practicing without a license across state lines into multiple jurisdictions.

Based on the information reviewed, it is this investigator's finding that the individual is practicing psychology in multiple jurisdictions without a license. The following recommendations are presented to the Board for possible action: 1) A cease and desist letter should be sent to the individual; 2) This complaint and conclusions/recommendations should be provided to the New York and California Boards of Psychology for possible action; and 3) The complaint and conclusions should be provided to the United States Department of Justice for investigation of wire fraud or other possible charges.

G. Complaint #24-0312(2)

DAG Ward informed that a timely response to the complaint was received. The investigators are in the process of moving forward with this matter.

H. Complaint #24-0313

DAG Ward informed the response for the complaint was received and the investigation is not completed yet. DAG Ward informed they may need an extension from the Board to conduct the investigation. The Executive Director stated that Dr. Lenkeit is requesting an additional 30 days beyond the June 14th deadline.

On motion by Stephanie Woodard, second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved a 30-day extension for investigation for Complaint #24-0313. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

I. Complaint #24-0501

DAG Ward informed that respondent has responded the complaint. The investigators are asking for additional information from the complaints and a deadline to response.

J. Complaint #24-0522

DAG Ward informed that Dr. Lenkeit has written a report on this matter. The Executive Director read the report from Dr. Lenkeit into the record as follows: The Complainant indicated they participate in reunification therapy with the individual. They claim the individual conducted a custody evaluation instead of reunification therapy. They describe the individual as an MFT presenting themselves as a clinical psychologist. The Complainant alleges that child custody evaluations are outside the scope of practice of MFT's. The individual's website and CV were reviewed. In both, they present themselves as an MFT who holds a doctorate in clinical psychology. There are no indications that the individual is calling themselves a psychologist. There was a previous complaint filed with NBOPE against this MFT alleging presenting themselves as a psychologist. They

responded and changed the documents with misrepresentations, to the satisfaction of this investigator and the Board. There is no evidence provided that indicates the MFT has returned to presenting themselves as a psychologist. Stating that they hold a doctorate in clinical psychology does not constitute presenting themselves as a psychologist. Child custody evaluations are included in the scope of practice of MFT's, provided that the MFT does not conduct psychological testing. Based on the information reviewed, it is this investigator's conclusion that this MFT is not practicing psychology without a license. If the Complainant has objections about the nature and quality of the MFT's clinical work, they will need to file a complaint with the MFT board. It is recommended that this complaint is dismissed. The MFT and Complainant should receive a letter stating the disposition of this complaint.

The Executive Director added that she did refer this complaint to the MFT Board.

On motion by Stephanie Woodard, second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved dismissing Complaint #24-0522, and forwarding to the MFT Board. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

9. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee. The Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030). All Deliberation and Action Will Occur in an Open Session.

The following applicants are recommended for approval of licensure contingent upon completion of licensure requirements: Brian Klinck, April Roberts, Karen Martinez, Cassandra Cannon-Smith, Yliana Nelson, Chad Christensen, Eric Rogers, Kaleb Cusack, Rebecca Richey, Dianne Shumay, Julia Fisher, Mark Mochin, Daniel Garrett Jr., Christine Chew, I Shujaa Miller, Adam Barkey, Beverly Paschal, and Daniel Kretchman.

On motion by Catherine Pearson, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved the following applicants for licensure contingent upon completion of licensure requirements: Brian Klinck, April Roberts, Karen Martinez, Cassandra Cannon-Smith, Yliana Nelson, Chad Christensen, Eric Rogers, Kaleb Cusack, Rebecca Richey, Dianne Shumay, Julia Fisher, Mark Mochin, Daniel Garrett Jr., Christine Chew, I Shujaa Miller, Adam Barkey, Beverly Paschal, and Daniel Kretchman. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

a. (For Possible Action) Discussion and Possible Action to Approve Candis Carswell-Mitchell's Request to Extend her Registration as a Psychological Assistant.

Dr. Owens stated that Dr. Candis Carswell-Mitchell has requested that her registration as a psychological assistant under the supervision of Dr. Robert Kutner (PY0591) be extended for a fifth time. Dr. Carswell-Mitchell was first registered as a Psychological Assistant on July 1, 2019. In March 2021, the Board granted her request to extend her registration through June 30, 2022, and she was thereafter granted another extension until June 30, 2023. During its June 2, 2023, meeting, Dr. Carswell-Mitchell requested and was again granted an extension through June 2024. That extension was based on medical reasons Dr. Carswell-Mitchell explained at that time. Dr. Carswell-Mitchell also noted that she was scheduled to take the EPPP Part 1 on June 5, 2023.

Dr. Carswell-Mitchell did take the EPPP-1 on June 5, 2023, and did not pass. She has not yet retaken the exam. Dr. Carswell-Mitchell requests another extension through June 2025 for the same reasons she requested the extension in June 2023, and added that because she has not been able to work as much, she has been unable to afford study materials. She has also been given an extension through the end of August to retake the EPPP.

Dr. Pearson asked what happens if Dr. Carswell-Mitchell takes the EPPP again in August and does not pass. The Executive Director informed she would have to be registered or an applicant with the Board to schedule an exam retake, and if she didn't pass that time, she would have to apply to take it a fourth time.

On motion by Stephanie Woodard, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved Dr. Candis Carswell-Mitchell's request to extend her registration as a Psychological Assistant. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

b. (For Possible Action) Discussion and Possible Action to Approve James Maltzahn's Request to Extend his Registration as a Psychological Assistant.

Dr. Owens shared that Dr. James Maltzahn has requested that his registration as a psychological assistant under the supervision of Dr. Nicole Anders (PY0870) be extended. Dr. Maltzahn was first registered as a Psychological Assistant on November 16, 2020, and his registration was subsequently extended, most recently to May 15, 2024. The extension of Dr. Maltzahn's registration went past three years (but not

through a fourth year) appears to have addressed confusion about his registration and renewal in 2022, when the Board office was either temporarily not staffed, or not sufficiently staffed, and then to accommodate the fact that would be applying (and then in February 2024 did apply) for licensure.

Just prior to the May 15, 2024, expiration of his registration, Dr. Maltzahn requested an additional extension so that he can complete his application for licensure. Because his registration is already into a fourth year for the reasons explained above, his request needed to be put before the Board. However, that could not happen until the Board's June 7, 2024, meeting. As a result, the executive director granted a very brief extension until June 10, 2024, so that there would be continuity of his service and to ensure he was not providing services under an expired registration certificate.

Dr. Maltzahn is an active applicant for licensure, and has assured that he will be diligent in working to complete the requirements for licensure.

On motion by Stephanie Woodard, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved Dr. James Maltzahn's request to extend his registration as a Psychological Assistant. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

10. (For Possible Action) Discussion and Possible Action to Approve the Administrative Director Employment Agreement.

The Executive Director presented the Administrative Director's Employment Agreement. Prior to taking on her position as the Board's Administrative Director, Ms. Restori worked as a clinical executive director for a psychological services practice in which Dr. Owens was a partner. She continues to work in a limited and part-time administrative capacity for Dr. Owens and another psychologist in their new practice. In order to protect the Board, Dr. Owens wanted to ensure that Sarah's prior employment and current limited, part-time role did not overlap or intermingle with her current role with the Board as its Administrative Director.

In an effort to ensure a separation of any duties in her current role with the Board that would overlap or intermingle with Ms. Restori's prior employment or current limited part time role outside of her role with the Board office, the executive director prepared an employment agreement that, among other things, provides for the separation of certain duties that would otherwise be within the Administrative Director's role, but will be redirected to and will be solely and exclusively handled by the Executive Director. That provision is paragraph 7 of the proposed employment agreement (and is highlighted for ease of reference).

Dr. Owens, Ms. Restori, and DAG Ward have all reviewed and approved the proposed employment agreement, so it is now before the Board for final approval.

Following Dr. Woodards concern that the timeliness of the conversation makes it challenging, this issue was tabled for the next Board meeting when there is a new Board President.

11. (For Possible Action) Discussion and Possible Action to Approve the Nevada Board of Psychological Examiners' Language Access Plan.

The Executive Director stated that on May 2, 2024, she attended a training that the Language Access Coordinator for the Governor's Office for New Americans provided regarding 2021 SB 318's requirement that each agency of the Executive Department of the State Government (which includes Boards and Commissions) develop a language access plan. She informed that she attended the training because she had not been aware of SB 318 and wanted to be sure the Board is complying with its requirements.

The executive director stated that she has been provided a format/example LAP to the Board and that the Board is free to use and customize that template. It is that template that has been customized for the Board and proposed for approval to be provided to the Governor's ONA's website.

Dr. Woodard asked if this Language Access Plan applies to individuals in the public who are attending open meeting and if the Board is obligated to provide language access. The Executive Director shared that she does not know if this applies to them.

This issue was tabled for the next Board meeting so the Executive Director can look into this more.

12. (For Possible Action) Discussion and Possible Action to Approve the Proposed Revised Licensure Application Processes.

The Executive Director presented the proposed revisions to the licensure application process. She started by first reviewing the legislation and regulations that address licensure by endorsement. She stated that NRS 641.196 provides for an expedited license by endorsement and it states that an applicant for licensure by endorsement is required to submit to the Board: Proof that the applicant holds a corresponding valid and unrestricted license as a psychologist in the District of Columbia or any US state or territory, and has not been disciplined or investigated by a corresponding regulatory authority or been held liable for malpractice, submits to a background check, attests to the information in the application being true and correct, pays the licensing fee, and provides any other information required by the Board.

She went on to state that the Board approved revisions to its Licensure by Endorsement policy during its May 10, 2024, meeting. Those revisions included the addition of a

provision regarding expedited applications. According to that new provision, there is an expedited application process for licensure applicants who have: a Certificate of Professional Qualification (CPQ) in Psychology; a National Register of Health Science Psychologists (NR) Credential; an American Board of Professional Psychology (ABPP) Credential; and/or been continuously and actively licensed in good standing in one or more jurisdictions for 20 or more years. With that new provision, applicants with one or more of these credentials will not be required to provide information that those credentials verify, so long as the Board receives verification from the credentialing agencies.

Applicants who have been continuously and actively licensed in good standing in one or more jurisdictions for 20 or more years will be required to complete an application form that provides abbreviated information regarding education, supervised experience, and employment information, as well as verification of continuous and active licensure in good standing in the jurisdiction(s) in which they are licensed.

All applicants for licensure by endorsement who are eligible for an expedited application process are required to submit to a background check, provide character references, sign certain required waivers, pass the Nevada State Exam, and provide information not provided by any credential(s) they hold.

She stated because each credential verifies different information from the others, and because applicants with 20+ years will be asked to provide information those with credentials will not, she designed an application process by which all applicants for licensure those eligible for licensure by endorsement and those who are not will fill out an initial screening application that will determine what application process is appropriate for each applicant.

The Applicant Screening Information Form obtains from every applicant an acknowledgement/attestation regarding the information being provided, and personal information, such as name, SSN, citizenship, contact information, etc.

The Screening Information Form then asks whether the applicant is licensed in another jurisdiction and, if so, whether they have been licensed for five years or more.

She went on to state that if the applicant is not licensed in another jurisdiction or has not been licensed for five years or more, that applicant will be required to complete the Psychology Licensure Universal System (PLUS) through the ASPPB, which, among other things, verifies applicants' education, training, examinations, and (if applicable) licensure. Those applicants are instructed to complete the portion of the Screening Information Form that asks for doctoral degree information (section 5) and to submit the screening form with the application fee.

Applicants who have been licensed in another jurisdiction for at least five years are asked to complete the section designed for those who are eligible for licensure by

endorsement (section 4). That section will inform as to the applicable application they will be asked to complete along with the other requirements for licensure, as follows: If they have a CPQ credential, they will be asked to complete the expedited application for CPQ holders that asks only for their personal/professional conduct history, and will be required to submit to a background check, take and pass the state exam, provide three character references, and sign the Board's waiver forms. The CPQ credential will have verified education, predoctoral experience, postdoctoral experience, EPPP examination, licensure, and employment.

If they have an NR credential, they will be asked to complete the expedited application for NR credential holders that asks only for their personal/professional conduct history and employment history for the past 5 years. They will also be required to submit to a background check, take and pass the state exam, provide three character references, and sign the Board's waiver forms. The NR credential will have verified education, predoctoral experience, postdoctoral experience, EPPP examination, and licensure.

If they have an ABPP credential, they will be asked to complete the application for ABPP credential holders that asks for their personal/professional conduct history, post-doctoral supervised experience, EPPP information, and employment history for the past 5 years. They will also be required to submit to a background check, take and pass the state exam, provide three character references, and sign the Board's waiver forms. The NR credential will have verified education, predoctoral experience, and licensure.

If they have been actively and continuously licensed in another jurisdiction for 20 or more years, they will be asked to complete the application that asks for their personal/professional conduct history and that simply asks them to provide general information about their licensure history, graduate education, pre- and post-doctoral training, EPPP information, and employment history – all of which we ask them to attest to its accuracy. They will also be required to submit to a background check, take and pass the state exam, provide three character references, provide licensure verification, and sign the Board's waiver forms.

If they have been actively and continuously licensed in another jurisdiction for five or more years but less than 20 years, they will be asked to complete the application that asks for their personal/professional conduct history and that asks them to provide more detailed information about their licensure history, graduate education, pre- and post-doctoral training, EPPP information, and employment history. They will also be required to submit to a background check, take and pass the state exam, provide three character references, provide licensure verification, and sign the Board's waiver forms.

Because the 5-20 year applicants are in a bit of a gray area, some may be asked to submit to the ASPPB's PLUS verification process. For instance, those who have been licensed closer to the five year mark than the 20 year mark have information that is more recent and easier to have verified, and of those applicants, for example, we may send those who come from Non-APA accredited education programs and are licensed in a red state for verification. At the other end of the spectrum, for an applicant who is closer to the 20 year mark, went to an APA accredited program and is licensed in several states, some of which are green or yellow, it would be an internal review of the application and reliance on the information provided, subject to licensure verification in those other states.

The five year licensure mark is important for distinction because the Board uses that period of time to reduce the number of supervised experience hours required for licensure and eliminate the ATEAM review for non-APA accredited programs. The twenty year mark on the other end is important for distinction because then it qualifies for the expedited process the executive director previously discussed. It is why the 5-20 year licensure applicants are in a bit of a gray area and require closer review to determine whether PLUS verification is prudent.

Finally, the ASPPB is currently creating a PLUS process for these applicants who do not require verification. When that process is available, the 5-20 year applicants may go through the ASPPB's plus process, by which the information the proposed application requests will be gathered, but not necessarily verified, there and made available through a PLUS report.

Dr. Woodard commented on the efforts the Executive Director has made to ensure a progressive policy towards licensure. Dr. Owens added that the Executive Director is doing great work cleaning and clarifying the Board's policies and procedures.

On motion by Stephanie Woodard, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved the proposed revised licensure application processes. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

13. (For Possible Action) Discussion and Possible Action to Approve Beginning the Process of Revising NAC Chapter 641 to Resurrect an Updated Version of Repealed NAC 641.120 (National Exam regulation).

The Executive Director stated that the Legislative Counsel Bureau forwarded the codified NAC Chapter 641 and she noticed that NAC 641.120 was not included. She informed the LCB overlooked that amendment. She stated this regulation mirrors language the Board has for the State Exam. She stated the language is no longer

accurate as the Board does not require that individuals graduate from their doctoral program in order to take the EPPP. She would like to work on revising this language to accurately reflect the current process.

Dr. Owens stated the intention was to recognize once a postdoc has taken the exam so many times, the likelihood of passing becomes very low, and the Board does not want applicants to spend money on taking a test they cannot pass. Dr. Owens does agree with the recommendation to clean up this section of the NAC to reflect the current process and maintaining the language around how many times individuals can take the national exam.

On motion by Lorraine Benuto, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved beginning the process of revising NAC Chapter 641 to resurrect an updated version of Repealed NAC 641.120 (National Exam regulation). (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

14. (For Possible Action) Discussion and Possible Action to Approve Beginning the Process of Including Continuing Professional Development in Continuing Education Requirements.

Dr. Owens shared that back in the October 2023 ASPPB meeting, other Boards presented professional development as an alternative to continuing education requirements. Dr. Owens proposal would be to shift into a model that would provide more allowance for additional credits obtained by licensees which would include a range of activities and this also allowing to reduce the financial burden on the licensees to obtain credits. She stated NPA is mostly in favor of the change overall and would like to be a part of the process.

Dr. Benuto shared that she is in favor of this model as she is often engaging in professional development. She also stated this may garner some excitement as she is often, as well as her colleagues, trying to get CE's just to check off a box. It could increase the quality of the professional development licensees engage in.

Dr. Pearson had concerns about the verification process of the activities, and is hopeful a committee that works on this will iron these concerns out.

Dr. Woodard shared that moving towards a professional engagement model really can help to increase competencies especially if licensees are pursuing a specialty.

Dr. Benuto, Dr. Woodard, and Dr. Holland stated she would like to be a part of the process to move this forward. Dr. Owens suggested to workshop this over the course of several Board meetings. Dr. Benuto agreed to start developing language around this.

On motion by Lorraine Benuto, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved beginning the process of including Continuing Professional Development in Continuing Education Requirements. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

15. (For Possible Action) Discussion and Possible Action to Approve the Executive Director's and Board Investigators' Performance Evaluations.

Dr. Owens presented the Executive Director's staff evaluation. She stated the Executive Director's overall rating was outstanding. Dr. Owens noted that her performance has been exceptional.

Dr. Owens stated that Dr. Sheila Young's overall rating was outstanding.

Dr. Owens stated that Dr. Gary Lenkeit's overall rating was outstanding.

There were no questions regarding the evaluations.

On motion by Stephanie Woodard, second by Lorraine Benuto, the Nevada State Board of Psychological Examiners approved the Executive Director's and Board Investigators' Performance Evaluations. (Yea: Whitney Owens, Lorraine Benuto, Soseh Esmaeili, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

16. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates.

The next regular meeting of the Nevada Board of Psychological Examiners is currently scheduled for Friday, July 12, 2024, beginning at 8:00 a.m.

17. Requests for Future Board Meeting Agenda Items (No Discussion Among the Members will Take Place on this Item)

Dr. Woodard shared that legislation was passed during the last legislative session that directly impacts psychologists. She stated in NRS 641, Section 13, legislation talks about what a psychologist needs to do if they diagnose a patient with an opioid abuse

disorder. She stated there is a lot contained in this legislation and wants to make sure the Board is aware since it directly influences their NRS. Dr. Owens thought it was important to make licensees aware of these changes. She asked the Executive Director to review this legislation, and possibly add it as an action item in the next Board meeting.

18. Public Comment. The Board wants to remind those who participate in public comment that you are limited to three minutes per person, and that public comment is reserved for comment only. It will not be used as a platform for questions and answers. If you have a statement that is longer than three minutes, please submit your statement in writing and the Board will include it in the written materials that are posted. If you have questions for which you would like answers, please email the Board office at nbop@govmail.state.nv.us.

The Executive Director started by acknowledging Dr. Owens extraordinary service to the Board for the past eight years and working with her in this new role for the past year and a half. Dr. Benuto expressed her gratitude towards Dr. Owens leadership and her kindness. Dr. Pearson shared that she felt so fortunate to come on during a time under Dr. Owens leadership. Dr. Holland expressed being on the Board for some time and how impactful Dr. Owens leadership as president has been. Dr. Woodard expressed how impressed Dr. Owens leadership has been to navigate difficult issues and stated she has been very grateful to work underneath her. Ms. Restori presented an award for Dr. Owens leadership on the Board.

Dr. Owens expressed her thankfulness to the Board and its members and greatly appreciated her time served.

There was no further public comment at this time.

19. (For Possible Action) Adjournment

There being no further business before the Board, President Dr. Owens adjourned the meeting at 11:09 a.m.

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: July 12, 2024

ITEM:

4A - (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2024 (July 1, 2023, through June 30, 2024).

SUMMARY:

As of June 30, 2024, the checking account balance was \$ 208,072.14. Through the end of June, which was the end of FY2024, the Board continued to operate on the \$161,500.00 in net revenue from the first and second biennium quarter deferred income distributions, and the nearly \$52,500.00 from other deferred revenue distributions such as late renewals, new licensures, and registrations that are allocated to the third biennium quarter (January – June 2024).

The savings account balance, which is the Board's reserve account, was \$ 105,090.93.

With the end of June being the end of FY2024, and with the revisions to the budget that were made last month to tighten up the budget, the Board ended FY2024 at about 97% of budgeted expenditures and more than 102% of expected revenue.

The Board's bookkeeper, Michelle Fox, has verified and validated the information being provided in this Treasurer's report.

NV State Board of Psychological Examiners
Budget to Actual - Fiscal Year 2024

6/30/24

| | | FY24 Budgeted Amount | FY24 Actual | % actual to budget | | FY23-2 Biennial-Q1 January 2023-June 2023 Actual | FY24-1 Biennial-Q2 July 2023-December 2023 Actual | FY24-2 Biennial-Q3 January 2024 - June 2024 Actual | FY25-1 Biennial-Q4 July 2024-December 2024 Budgeted |
|-------------------------|---|----------------------|-------------|--------------------|--|--|---|--|---|
| INCOME | | | | | | | | | |
| | | | | | Cash on Hand | | | | \$89,031.85 |
| | | | | | Carry Over | | | | \$10,313.01 |
| Deferred Revenue | | | | | | | | | |
| | Renewals - 7/1/23 and 1/1/24 | 161,460.66 | 161,460.66 | 100.00% | Renewals 23-24 biennium (1/1/23) | 80,730.33 | 80,730.33 | 80,730.33 | 80,730.33 |
| | Late Renewals - 7/1/23 | 31,639.96 | 31,639.96 | 100.00% | Late Renewals 23-24 biennium (7/1/23) | | 15,819.98 | 15,819.98 | 15,819.98 |
| | New Licensure and Registrations | 20,823.25 | 20,823.25 | 100.00% | New Licensure, Registrations, Reinstatements | | 6,233.25 | 14,589.99 | 22,489.98 |
| | | | | | | | | | |
| Regular Revenue | 23-24 Biennium Q4 New Licensure and Registrations | | | | | | | | 1,800.00 |
| | | | | | | | | | |
| | Applications | | | | | | | | |
| | Psychologist Application | 15,000.00 | 17,220.62 | 114.80% | | 10,001.18 | 6,586.36 | 10,634.26 | 8,125.00 |
| | PA Application | 3,000.00 | 3,401.33 | 113.38% | | 2,474.49 | 1,860.53 | 1,540.80 | 1,500.00 |
| | Intern Application | 1,350.00 | 1,385.03 | 102.59% | | 465.30 | 615.30 | 769.73 | 600.00 |
| | Trainee Application | 750.00 | 920.40 | 122.72% | | 2,420.40 | 155.10 | 765.30 | 450.00 |
| | Reinstatement/Reactivation | 400.00 | 402.95 | 100.74% | | | 200.00 | 202.95 | 250.00 |
| | Non-Resident Consultant | 1,000.00 | 1,011.80 | 101.18% | | 400.00 | 302.95 | 708.85 | 450.00 |
| | CE App Fee | 800.00 | 1,003.12 | 125.39% | | 822.75 | 331.54 | 671.58 | 450.00 |
| | | | | | | | | | |
| | Other | | | | | | | | |
| | Late Fees | | | | | 3,600.00 | 0.00 | 0.00 | 0.00 |
| | Psychologist State Exam | 14,000.00 | 15,527.16 | 110.91% | | 7,372.56 | 6,326.06 | 9,201.10 | 7,500.00 |
| | New and Duplicate License | 1,750.00 | 1,331.63 | 76.09% | | 872.67 | 1,150.00 | 181.63 | 625.00 |
| | Verification of Licensure | 400.00 | 508.85 | 127.21% | | 81.33 | 161.77 | 347.08 | 200.00 |
| | License Restoration Fee | | 998.08 | | | | 498.08 | 500.00 | |
| | Cost Recovered (Disciplinary) | | 350.00 | | | 0.00 | 350.00 | 0.00 | |

| | | | | |
|---------------------|----------------|---------------------|---------------------|----------------|
| | Interest, Misc | 35.00 | 42.08 | 120.23% |
| Total Income | | \$252,408.87 | \$258,026.92 | 102.23% |

| Payroll Expenses | | FY24 Budgeted Amount | FY24 Actual | % actual to budget |
|------------------|-------------------------------|----------------------|-------------------|--------------------|
| | Board Salary/Per Diem | 9,000.00 | 7,500.00 | 83.33% |
| | Executive Director (net) | 48,000.00 | 47,126.42 | 98.18% |
| | Administrative Director (net) | 15,750.00 | 16,089.89 | 102.16% |
| | Staff Salary (Part-Time) | 4,500.00 | 3,977.05 | 88.38% |
| | Staff Benefits | 4,000.00 | 2,825.04 | 70.63% |
| | Investigator Salary | 14,910.00 | 13,974.36 | 93.72% |
| | Workers Compensation | 1,000.00 | 764.94 | 76.49% |
| | PERS | 30,000.00 | 30,278.46 | 100.93% |
| | Payroll Taxes (SS, Medicare) | 18,000.00 | 18,625.87 | 103.48% |
| | Other Payroll Expenses | 875.00 | 799.00 | 91.31% |
| | Total Payroll | 146,035.00 | 141,961.03 | 97.21% |

| Operating Expenses | | FY24 Budgeted Amount | FY24 Actual | % actual to budget |
|-----------------------|--|----------------------|-------------|--------------------|
| | Out of State | 4,500.00 | 6,203.66 | 137.86% |
| | In-State Travel | 1,000.00 | 909.82 | 90.98% |
| | Supplies | 750.00 | 773.57 | 103.14% |
| | Office Expense (Office Furniture, Shredding, Office Equipment) | 4,750.00 | 4,733.13 | 99.64% |
| | Print-Copy | 50.00 | 36.68 | 73.36% |
| | Copy Lease | 1,400.00 | 1,372.41 | 98.03% |
| | Rent | 19,000.00 | 18,858.45 | 99.26% |
| | Postage | 250.00 | 259.71 | 103.88% |
| | DoIt Web SV | 1,200.00 | 1,105.24 | 92.10% |
| 7200 (7290 and 72902) | Telephone & Internet Utilities | 1,700.00 | 1,696.91 | 99.82% |
| | Software & Database | 4,000.00 | 3,953.65 | 98.84% |
| | Legal & Professional Fees | 30,000.00 | 28,204.52 | 94.02% |
| | Tort Claim | 1,200.00 | 1,105.90 | 92.16% |

| | | | | |
|---------------|----------------------|----------------------|----------------------|----------------------|
| | 17.38 | 17.61 | 24.47 | 20.00 |
| Income | \$ 109,241.01 | \$ 121,338.86 | \$ 136,688.05 | \$ 240,355.15 |

| | FY23-2 Biennial-Q1 January 2023-June 2023 Actual | FY24-1 Biennial-Q2 July 2023-December 2023 Actual | FY24-2 Biennial-Q3 January 2024 - June 2024 Actual | FY25-1 Biennial-Q4 July 2024-December 2024 Budgeted |
|--|--|---|--|---|
| | 3,750.00 | 3,450.00 | 4,050.00 | 5,000.00 |
| | 27,181.81 | 23,420.09 | 23,706.33 | 25,000.00 |
| | | | 16,089.89 | 22,500.00 |
| | 798.83 | 2,037.70 | 1,939.35 | 5,000.00 |
| | 0.00 | 0.00 | 2,825.04 | 6,000.00 |
| | 4,273.31 | 5,722.05 | 8,252.31 | 7,500.00 |
| | 604.52 | 402.48 | 362.46 | 500.00 |
| | 9,137.96 | 14,374.84 | 15,903.62 | 22,500.00 |
| | 8,642.42 | 3,351.75 | 15,274.12 | 12,000.00 |
| | 320.00 | 430.00 | 369.00 | 500.00 |
| | 54,708.85 | 53,188.91 | 88,772.12 | 106,500.00 |

| | FY23-2 Biennial-Q1 January 2023-June 2023 Actual | FY24-1 Biennial-Q2 July 2023-December 2023 Actual | FY24-2 Biennial-Q3 January 2024 - June 2024 Actual | FY25-1 Biennial-Q4 July 2024-December 2024 Budgeted |
|--|--|---|--|---|
| | 2,590.32 | 2,718.11 | 3,485.55 | 3,250.00 |
| | | 402.27 | 507.55 | 750.00 |
| | 340.28 | 316.01 | 457.56 | 375.00 |
| | 484.18 | 2,591.39 | 2,141.74 | 1,250.00 |
| | 0.00 | 18.91 | 17.77 | 25.00 |
| | 554.26 | 678.12 | 694.29 | 750.00 |
| | 5,572.30 | 5,572.30 | 13,286.15 | 10,000.00 |
| | 3.18 | 81.80 | 177.91 | 500.00 |
| | 624.75 | 574.56 | 530.68 | 600.00 |
| | 862.99 | 815.07 | 881.84 | 750.00 |
| | 3,566.14 | 1,278.61 | 2,675.04 | 2,250.00 |
| | 4,001.65 | 12,177.48 | 16,027.04 | 20,000.00 |
| | 0.00 | 1,105.90 | 0.00 | 1,200.00 |

| | | | | | | | | | |
|--|---|----------------------|---------------------|----------------|----------------------------------|----------------------|----------------------|----------------------|----------------------|
| | Professional Services (Auditor, Bookkeeper, Lobbyist) | 27,500.00 | 26,584.10 | 96.67% | | 10,213.00 | 13,205.50 | 13,378.60 | 16,250.00 |
| | Dues & Reg (ASPPB, Conf, Continuing Ed) | 5,000.00 | 4,159.00 | 83.18% | | 3,328.00 | 0.00 | 4,159.00 | 2,500.00 |
| | Admin Services (LCB) | 1,350.00 | 1,050.00 | 77.78% | | 73.84 | 0.00 | 1,050.00 | 675.00 |
| | Banking Fees | 100.00 | 92.16 | 92.16% | | 76.38 | 29.49 | 62.67 | 50.00 |
| | PayPal Fees (against regular revenue) | 1,100.00 | 1,206.22 | 109.66% | | 589.55 | 452.80 | 753.42 | 625.00 |
| | Miscellaneous Expense | 1,000.00 | 997.98 | 99.80% | | 0.00 | 0.00 | 997.98 | 250.00 |
| | Uncategorized Expense | 250.00 | | | | 451.10 | 0.00 | 0.00 | 125.00 |
| | Total Expenses | \$106,100.00 | \$103,303.11 | 97.36% | | \$33,381.92 | \$42,068.32 | \$61,334.79 | \$62,225.00 |
| | | | | | | | | | |
| | Total Expenses + Payroll | \$252,135.00 | \$245,264.14 | 97.27% | | \$88,090.77 | \$95,257.23 | \$150,106.91 | \$168,725.00 |
| | Total Income | \$ 252,408.87 | \$258,026.92 | 102.23% | | \$ 109,241.01 | \$ 121,338.86 | \$ 136,688.05 | \$ 240,355.15 |
| | Final Balance | \$273.87 | \$12,762.78 | | | | | | |
| | | | | | Balance | \$21,150.24 | \$26,081.63 | -\$13,418.86 | \$71,630.15 |
| | | | | | Adjustment | -\$20,000.00 | -\$25,000.00 | \$21,500.00 | \$23,500.00 |
| | | | | | Carry Over Added | | | | |
| | | | | | Balance | \$1,150.24 | \$1,081.63 | \$8,081.14 | \$95,130.15 |
| | | | | | Previous Carry Over Added | | \$1,150.24 | \$2,231.87 | |
| | | | | | Total Carry Over | | \$2,231.87 | \$10,313.01 | |
| | | | | | Carry Over subtracted | -\$1,150.24 | -\$2,231.87 | -\$10,313.01 | |
| | | | | | Final Balance | \$0.00 | \$0.00 | \$0.00 | |

July 05, 2024

Statement of Financial Position

As June 30, 2024

Nevada Board of Psychological Examiners

As verified by Michelle Fox .

The following accounts have been reconciled for the month of June 2024 and all transactions reviewed for accuracy.

Main Checking Account per bank statement dated 06/30/2024 -\$208,072.14

Savings Account per bank statement dated 06/30/2024-\$105,090.93

A handwritten signature in black ink that reads "Michelle Fox". The script is cursive and fluid.

Michelle Fox

NV State Board of Psychological Examiners

Balance Sheet As of June 30, 2024

| | TOTAL |
|-------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 1100 Cash in Bank | 208,072.14 |
| 3309 Savings | 105,090.93 |
| Total Bank Accounts | \$313,163.07 |
| Accounts Receivable | |
| 1200 Accounts Receivable | 0.00 |
| Total Accounts Receivable | \$0.00 |
| Other Current Assets | |
| 12000 Undeposited Funds | 0.00 |
| 12100 Inventory Asset | 0.00 |
| 1400 Prepaid Expenses | 1,108.00 |
| Uncategorized Asset | 0.00 |
| Total Other Current Assets | \$1,108.00 |
| Total Current Assets | \$314,271.07 |
| Other Assets | |
| 1300 Deferred outflows of resources | 0.00 |
| Total Other Assets | \$0.00 |
| TOTAL ASSETS | \$314,271.07 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 1106 Accounts Payable | 0.00 |
| Total Accounts Payable | \$0.00 |
| Other Current Liabilities | |
| 2100 Federal Income Withholding | 2,335.36 |
| 2100 Payroll Liabilities | 1,992.06 |
| 2107 Federal Taxes (941/944) | 142.53 |
| 2108 PERS | 38,327.02 |
| Health Insurance | 235.87 |
| NV Unemployment Tax | 0.00 |

NV State Board of Psychological Examiners

Balance Sheet

As of June 30, 2024

| | TOTAL |
|--|----------------------|
| Total 2100 Payroll Liabilities | 40,697.48 |
| 2101 Federal FICA Withholding | 0.00 |
| 2102 Federal Medicare Withhold | 0.00 |
| 2105 Employment Security | 0.00 |
| 2110 Direct Deposit Liabilities | 0.00 |
| 2200 Unearned Revenue | 0.00 |
| 2300 Liability | -971.08 |
| 2301 Payroll Liabilities-Pers | 0.00 |
| 2302 Accrued PTO | 0.00 |
| 2450 Deferred inflow-pension | 0.00 |
| 2455 Net pension liability | 0.00 |
| 2600 Deferred Revenue | -121,072.03 |
| 2700 Direct Deposit Payable | 0.00 |
| Total Other Current Liabilities | \$ -79,010.27 |
| Total Current Liabilities | \$ -79,010.27 |
| Total Liabilities | \$ -79,010.27 |
| Equity | |
| 3000 Opening Bal Equity | 1,315.04 |
| 3900 2550 Fund Balance | 434,724.43 |
| Net Income | -42,758.13 |
| Total Equity | \$393,281.34 |
| TOTAL LIABILITIES AND EQUITY | \$314,271.07 |

NV State Board of Psychological Examiners

Profit and Loss July 2023 - June 2024

| | TOTAL |
|--|---------------------|
| Income | |
| 4010 Psychologist Application | |
| 40100 Psychologist Application | 17,320.62 |
| 40101 PA Application | 3,401.33 |
| 40102 Intern Application | 1,385.03 |
| 40103 Trainee Application | 920.40 |
| Total 4010 Psychologist Application | 23,027.38 |
| 4015 Psychologist State Exam | 15,527.16 |
| 4020 Psych Biennial | 167,781.44 |
| 40201 Prorated Psych Biennial | 18,098.67 |
| 40203 Reinstatement of Psych | 1,426.11 |
| Total 4020 Psych Biennial | 187,306.22 |
| 4025 Psychologist Licensing Fee | 500.00 |
| 40251 New License | 1,275.00 |
| 40252 Change/Duplicate/Reinstatement | 56.63 |
| Total 4025 Psychologist Licensing Fee | 1,831.63 |
| 4028 Registration Fee | 154.43 |
| 40281 Psych Asst fee | 5,537.33 |
| 40282 Psych Intern Fee | 231.63 |
| 40283 Psych Trainee | 185.34 |
| Total 4028 Registration Fee | 6,108.73 |
| 4030 Non-Resident Consultant | 1,011.80 |
| 4040 CE App Fee | 177.67 |
| 4045 Verification of Licensure | 508.85 |
| 4055 Continuing Education | 825.45 |
| 4075 Restitution of Legal Costs | 350.00 |
| 4999 Interest | 42.08 |
| Total Income | \$236,716.97 |
| GROSS PROFIT | \$236,716.97 |
| Expenses | |
| 307910 7210 Dolt Web SVb | 1,105.24 |
| 5100 Board Sal | 7,500.00 |
| 5175 Board Staf | |
| 51752 Executive Assistant | 290.90 |
| 51753 Investigator Salary | 17,680.50 |
| Total 5175 Board Staf | 17,971.40 |
| 5250 Workers Compensation | 764.94 |
| 5300 PERS | 26,196.72 |

NV State Board of Psychological Examiners

Profit and Loss

July 2023 - June 2024

| | TOTAL |
|---------------------------------------|------------------|
| 6100 Out of State Travel | 5,001.22 |
| 6106 Air Tvl | 1,067.17 |
| 6110 Out of State Travel Misc Costs | 135.27 |
| Total 6100 Out of State Travel | 6,203.66 |
| 6200 In State Travel | 710.84 |
| 6250 Air Tvl | 198.98 |
| Total 6200 In State Travel | 909.82 |
| 7015 Supplies | 773.57 |
| 70202 Office Furniture | 950.00 |
| Total 7015 Supplies | 1,723.57 |
| 7020 Office Expense | 3,521.17 |
| 7040 Print-Copy | 36.68 |
| 7050 Rent | 18,858.45 |
| 85100 Shredding | 261.96 |
| Total 7020 Office Expense | 22,678.26 |
| 7100 Postage | 259.71 |
| 7200 Utilities | 182.02 |
| 7290 Telephone | 1,166.93 |
| 72902 Internet | 347.96 |
| Total 7290 Telephone | 1,514.89 |
| Total 7200 Utilities | 1,696.91 |
| 7500 Copy Lease | 1,372.41 |
| 7770 Software | 2,415.44 |
| 7777 Database | 1,538.21 |
| 8000 Legal & Professional Fees | 32,310.42 |
| 8050 Prof Servs | 11,083.10 |
| 8055 Lobbyist | 12,501.00 |
| Total 8050 Prof Servs | 23,584.10 |
| 8250 Dues & Reg | 560.00 |
| 8255 Membership | 3,599.00 |
| Total 8250 Dues & Reg | 4,159.00 |
| 8500 Admin Serv | |
| 8520 LCB | 1,050.00 |
| Total 8500 Admin Serv | 1,050.00 |
| 9001 Banking Fees | 76.16 |
| 9002 Bank Crgs | 16.00 |
| Total 9001 Banking Fees | 92.16 |
| 90100 Miscellaneous Expense | 997.98 |

NV State Board of Psychological Examiners

Item 4A

Profit and Loss July 2023 - June 2024

| | TOTAL |
|---|----------------------|
| 9100 Payroll Expenses | 1,783.00 |
| 9110 Company Contributions | |
| Health Insurance | 2,825.04 |
| Retirement | 15,139.23 |
| Total 9110 Company Contributions | 17,964.27 |
| 9130 Wages | 91,996.92 |
| Taxes | |
| 9111 Federal Taxes (941/944) | 8,390.32 |
| NV Unemployment Tax | 0.00 |
| Total Taxes | 8,390.32 |
| Total 9100 Payroll Expenses | 120,134.51 |
| PayPal Fees | 1,945.41 |
| Reimbursements | 2,043.79 |
| Total Expenses | \$278,653.66 |
| NET OPERATING INCOME | \$ -41,936.69 |
| Other Income | |
| 3390 Refund | -821.44 |
| Total Other Income | \$ -821.44 |
| NET OTHER INCOME | \$ -821.44 |
| NET INCOME | \$ -42,758.13 |

NV State Board of Psychological Examiners

Item 4A

General Ledger
June 2024

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|------------------------|-------------------|-----|--------------------------------|---|--|-----------|------------|
| 3309 Savings | | | | | | | |
| | Beginning Balance | | | | | | 105,087.48 |
| 06/28/2024 | Deposit | | Interest | | 4999 Interest | 3.45 | 105,090.93 |
| Total for 3309 Savings | | | | | | \$3.45 | |
| 1100 Cash in Bank | | | | | | | |
| | Beginning Balance | | | | | | 230,802.15 |
| 06/04/2024 | Expense | | Cox Communications | | 7200 Utilities:7290 Telephone:72902 Internet | -61.99 | 230,740.16 |
| 06/05/2024 | Deposit | | | | -Split- | 1,941.48 | 232,681.64 |
| 06/05/2024 | Expense | | Michelle Fox | | 8050 Prof Servs | -237.50 | 232,444.14 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | Pay Period: 05/24/2024-06/06/2024 | 2700 Direct Deposit Payable | -1,959.81 | 230,484.33 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | Pay Period: 05/24/2024-06/06/2024 | 2700 Direct Deposit Payable | -2,413.19 | 228,071.14 |
| 06/07/2024 | Payroll Check | DD | Sheila G. Young | Pay Period: 05/24/2024-06/06/2024 | 2700 Direct Deposit Payable | -583.65 | 227,487.49 |
| 06/10/2024 | Expense | | Office of the Attorney General | | 8000 Legal & Professional Fees | -2,920.93 | 224,566.56 |
| 06/10/2024 | Tax Payment | | IRS | Tax Payment for Period: 05/01/2024-05/31/2024 | 2100 Federal Income Withholding | -2,837.70 | 221,728.86 |
| 06/10/2024 | Expense | | Bank of America Credit Card | | -Split- | -2,339.02 | 219,389.84 |
| 06/11/2024 | Expense | | Target | | 7015 Supplies | -33.85 | 219,355.99 |
| 06/11/2024 | Deposit | | | | -Split- | 240.00 | 219,595.99 |
| 06/11/2024 | Expense | | PERS | | 5300 PERS | -3,468.44 | 216,127.55 |
| 06/12/2024 | Expense | | | | 9001 Banking Fees:9002 Bank Crgs | -1.00 | 216,126.55 |
| 06/17/2024 | Expense | | | | 7100 Postage | -11.00 | 216,115.55 |
| 06/17/2024 | Expense | | Whitney Owens | CLEAR Training - Reimbursement | Reimbursements | -530.00 | 215,585.55 |
| 06/17/2024 | Deposit | | | | -Split- | 1,025.11 | 216,610.66 |
| 06/17/2024 | Expense | | QuickBooks Payroll Service | | 9100 Payroll Expenses | -984.00 | 215,626.66 |
| 06/20/2024 | Expense | | Catherine Choi-Pearson Ph. D. | | 5100 Board Sal | -300.00 | 215,326.66 |
| 06/20/2024 | Expense | | Laura M Arnold | Lyft Reimbursement - Board Office visit Las Vegas | 6200 In State Travel | -24.84 | 215,301.82 |
| 06/20/2024 | Expense | | Stephanie Woodard | | 5100 Board Sal | -450.00 | 214,851.82 |
| 06/20/2024 | Expense | | Stephanie Holland, Psy.D. | | 5100 Board Sal | -300.00 | 214,551.82 |
| 06/20/2024 | Expense | | Whitney Owens | | 5100 Board Sal | -450.00 | 214,101.82 |
| 06/20/2024 | Expense | | NV Energy | | 7200 Utilities | -40.23 | 214,061.59 |
| 06/20/2024 | Expense | | Monique Abarca | | 5100 Board Sal | -300.00 | 213,761.59 |
| 06/20/2024 | Expense | | Canon Financial Services, Inc. | | 7500 Copy Lease | -113.25 | 213,648.34 |
| 06/21/2024 | Expense | | Kathleen Laxalt | | 8050 Prof Servs:8055 Lobbyist | -1,041.75 | 212,606.59 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | Pay Period: 06/07/2024-06/20/2024 | 2700 Direct Deposit Payable | -1,686.78 | 210,919.81 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | Pay Period: 06/07/2024-06/20/2024 | 2700 Direct Deposit Payable | -1,994.17 | 208,925.64 |
| 06/21/2024 | Payroll Check | DD | Gary C. Lenkeit | Pay Period: 06/07/2024-06/20/2024 | 2700 Direct Deposit Payable | -673.48 | 208,252.16 |
| 06/26/2024 | Expense | | Information Technology | | 307910 7210 Dolt Web SVb | -16.24 | 208,235.92 |
| 06/26/2024 | Deposit | | | | -Split- | 1,438.50 | 209,674.42 |
| 06/27/2024 | Expense | | Office Depot | | 7015 Supplies | -23.05 | 209,651.37 |

NV State Board of Psychological Examiners

Item 4A

General Ledger
June 2024

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|--|---------------------|-----|---------------------------|-----------------------------|----------------------------------|-------------------|------------|
| 06/27/2024 | Expense | | Lowe's | | 7015 Supplies | -9.73 | 209,641.64 |
| 06/28/2024 | Expense | | Information Technology | | 307910 7210 Dolt Web SVb | -69.50 | 209,572.14 |
| 06/28/2024 | Expense | | Mihata Holdings, LP | | 7020 Office Expense:7050 Rent | -1,500.00 | 208,072.14 |
| Total for 1100 Cash in Bank | | | | | | \$ - 22,730.01 | |
| 1400 Prepaid Expenses | | | | | | | |
| Beginning Balance | | | | | | | 1,108.00 |
| Total for 1400 Prepaid Expenses | | | | | | | |
| 2100 Payroll Liabilities | | | | | | | |
| Beginning Balance | | | | | | | 1,992.06 |
| Total for 2100 Payroll Liabilities | | | | | | | |
| 2107 Federal Taxes (941/944) | | | | | | | |
| Beginning Balance | | | | | | | 142.53 |
| Total for 2107 Federal Taxes (941/944) | | | | | | | |
| 2108 PERS | | | | | | | |
| Beginning Balance | | | | | | | 34,840.04 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | PERS | 2700 Direct Deposit Payable | 403.85 | 35,243.89 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | PERS - Company Contribution | 2700 Direct Deposit Payable | 463.26 | 35,707.15 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | PERS - Company Contribution | 2700 Direct Deposit Payable | 403.85 | 36,111.00 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | PERS | 2700 Direct Deposit Payable | 463.26 | 36,574.26 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | PERS - Company Contribution | 2700 Direct Deposit Payable | 472.53 | 37,046.79 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | PERS - Company Contribution | 2700 Direct Deposit Payable | 403.85 | 37,450.64 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | PERS | 2700 Direct Deposit Payable | 403.85 | 37,854.49 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | PERS | 2700 Direct Deposit Payable | 472.53 | 38,327.02 |
| Total for 2108 PERS | | | | | | \$3,486.98 | |
| Health Insurance | | | | | | | |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | Health Insurance | 2700 Direct Deposit Payable | 204.42 | 204.42 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | Health Insurance | 2700 Direct Deposit Payable | 31.45 | 235.87 |
| Total for Health Insurance | | | | | | \$235.87 | |
| NV Unemployment Tax | | | | | | | |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | NV Unemployment Tax | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | NV Unemployment Tax | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/07/2024 | Payroll Check | DD | Sheila G. Young | NV Unemployment Tax | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | NV Unemployment Tax | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/21/2024 | Payroll Check | DD | Gary C. Lenkeit | NV Unemployment Tax | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | NV Unemployment Tax | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| Total for NV Unemployment Tax | | | | | | \$0.00 | |
| Total for 2100 Payroll Liabilities with subs | | | | | | \$3,722.85 | |
| 2600 Deferred Revenue | | | | | | | |
| Beginning | | | | | | | - |

NV State Board of Psychological Examiners

Item 4A

General Ledger
June 2024

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|---|---------------------|-----|------------------|-----------------------------------|-----------------------------|-----------|------------|
| Balance | | | | | | | 121,072.03 |
| Total for 2600 Deferred Revenue | | | | | | | |
| 2700 Direct Deposit Payable | | | | | | | |
| 06/07/2024 | Payroll Check | DD | Sheila G. Young | Direct Deposit | 1100 Cash in Bank | -583.65 | -583.65 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | Pay Period: 05/24/2024-06/06/2024 | -Split- | 1,959.81 | 1,376.16 |
| 06/07/2024 | Payroll Check | DD | Sheila G. Young | Pay Period: 05/24/2024-06/06/2024 | -Split- | 583.65 | 1,959.81 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | Pay Period: 05/24/2024-06/06/2024 | -Split- | 2,413.19 | 4,373.00 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | Direct Deposit | 1100 Cash in Bank | -1,959.81 | 2,413.19 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | Direct Deposit | 1100 Cash in Bank | -2,413.19 | 0.00 |
| 06/21/2024 | Payroll Check | DD | Gary C. Lenkeit | Direct Deposit | 1100 Cash in Bank | -673.48 | -673.48 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | Direct Deposit | 1100 Cash in Bank | -1,994.17 | -2,667.65 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | Pay Period: 06/07/2024-06/20/2024 | -Split- | 1,994.17 | -673.48 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | Pay Period: 06/07/2024-06/20/2024 | -Split- | 1,686.78 | 1,013.30 |
| 06/21/2024 | Payroll Check | DD | Gary C. Lenkeit | Pay Period: 06/07/2024-06/20/2024 | -Split- | 673.48 | 1,686.78 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | Direct Deposit | 1100 Cash in Bank | -1,686.78 | 0.00 |
| Total for 2700 Direct Deposit Payable | | | | | | | \$0.00 |
| 2100 Federal Income Withholding | | | | | | | |
| Beginning Balance | | | | | | | 2,498.11 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | Federal Taxes (941/943/944) | 2700 Direct Deposit Payable | 590.77 | 3,088.88 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | Federal Taxes (941/943/944) | 2700 Direct Deposit Payable | 505.23 | 3,594.11 |
| 06/07/2024 | Payroll Check | DD | Sheila G. Young | Federal Taxes (941/943/944) | 2700 Direct Deposit Payable | 96.70 | 3,690.81 |
| 06/10/2024 | Tax Payment | | IRS | Federal Taxes (941/943/944) | 1100 Cash in Bank | -2,837.70 | 853.11 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | Federal Taxes (941/943/944) | 2700 Direct Deposit Payable | 604.15 | 1,457.26 |
| 06/21/2024 | Payroll Check | DD | Gary C. Lenkeit | Federal Taxes (941/943/944) | 2700 Direct Deposit Payable | 372.89 | 1,830.15 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | Federal Taxes (941/943/944) | 2700 Direct Deposit Payable | 505.21 | 2,335.36 |
| Total for 2100 Federal Income Withholding | | | | | | | \$ -162.75 |
| 2300 Liability | | | | | | | |
| Beginning Balance | | | | | | | -971.08 |
| Total for 2300 Liability | | | | | | | |
| 3000 Opening Bal Equity | | | | | | | |
| Beginning Balance | | | | | | | 1,315.04 |
| Total for 3000 Opening Bal Equity | | | | | | | |
| 3900 2550 Fund Balance | | | | | | | |
| Beginning Balance | | | | | | | 434,724.43 |
| Total for 3900 2550 Fund Balance | | | | | | | |
| 4055 Continuing Education | | | | | | | |
| Beginning Balance | | | | | | | 704.56 |
| 06/11/2024 | Deposit | | | 2 CE Apps | 1100 Cash in Bank | 60.00 | 764.56 |
| 06/11/2024 | Deposit | | | CE App | 1100 Cash in Bank | 30.00 | 794.56 |
| 06/17/2024 | Deposit | | | CE App fee | 1100 Cash in Bank | 30.89 | 825.45 |
| Total for 4055 Continuing Education | | | | | | | \$120.89 |
| 4010 Psychologist Application | | | | | | | |
| 40100 Psychologist Application | | | | | | | |
| Beginning Balance | | | | | | | 15,154.99 |
| 06/05/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 155.10 | 15,310.09 |
| 06/05/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 155.10 | 15,465.19 |
| 06/05/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 155.10 | 15,620.29 |
| 06/05/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 155.10 | 15,775.39 |
| 06/05/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 155.10 | 15,930.49 |

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| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|---|---------------------|-----|------|------------------------|-------------------|------------|------------|
| 06/05/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 155.10 | 16,085.59 |
| 06/05/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 155.10 | 16,240.69 |
| 06/05/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 155.10 | 16,395.79 |
| 06/11/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 150.00 | 16,545.79 |
| 06/17/2024 | Deposit | | | Psych App Fee | 1100 Cash in Bank | 155.10 | 16,700.89 |
| 06/17/2024 | Deposit | | | Psych App fee - part 1 | 1100 Cash in Bank | 55.10 | 16,755.99 |
| 06/26/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 155.10 | 16,911.09 |
| 06/26/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 154.43 | 17,065.52 |
| 06/26/2024 | Deposit | | | Psych App fee - Part 2 | 1100 Cash in Bank | 100.00 | 17,165.52 |
| 06/26/2024 | Deposit | | | Psych App fee | 1100 Cash in Bank | 155.10 | 17,320.62 |
| Total for 40100 Psychologist Application | | | | | | \$2,165.63 | |
| 40101 PA Application | | | | | | | |
| Beginning Balance | | | | | | | 3,091.13 |
| 06/05/2024 | Deposit | | | PA App fee | 1100 Cash in Bank | 155.10 | 3,246.23 |
| 06/17/2024 | Deposit | | | PA App fee - part 1 | 1100 Cash in Bank | 55.10 | 3,301.33 |
| 06/26/2024 | Deposit | | | PA App fee - Part 2 | 1100 Cash in Bank | 100.00 | 3,401.33 |
| Total for 40101 PA Application | | | | | | \$310.20 | |
| 40102 Intern Application | | | | | | | |
| Beginning Balance | | | | | | | 1,385.03 |
| Total for 40102 Intern Application | | | | | | | |
| 40103 Trainee Application | | | | | | | |
| Beginning Balance | | | | | | | 765.30 |
| 06/17/2024 | Deposit | | | PT App fee | 1100 Cash in Bank | 155.10 | 920.40 |
| 06/17/2024 | Deposit | | | PT App fee refund | 1100 Cash in Bank | -155.10 | 765.30 |
| 06/26/2024 | Deposit | | | PT App fee | 1100 Cash in Bank | 155.10 | 920.40 |
| Total for 40103 Trainee Application | | | | | | \$155.10 | |
| Total for 4010 Psychologist Application | | | | | | \$2,630.93 | |
| 4015 Psychologist State Exam | | | | | | | |
| Beginning Balance | | | | | | | 14,097.18 |
| 06/05/2024 | Deposit | | | SE App fee | 1100 Cash in Bank | 205.90 | 14,303.08 |
| 06/17/2024 | Deposit | | | SE App fee | 1100 Cash in Bank | 194.58 | 14,497.66 |
| 06/17/2024 | Deposit | | | SE App fee | 1100 Cash in Bank | 205.90 | 14,703.56 |
| 06/17/2024 | Deposit | | | SE App fee | 1100 Cash in Bank | 205.90 | 14,909.46 |
| 06/26/2024 | Deposit | | | SE App Fee | 1100 Cash in Bank | 205.90 | 15,115.36 |
| 06/26/2024 | Deposit | | | SE App fee | 1100 Cash in Bank | 205.90 | 15,321.26 |
| 06/26/2024 | Deposit | | | SE App fee | 1100 Cash in Bank | 205.90 | 15,527.16 |
| Total for 4015 Psychologist State Exam | | | | | | \$1,429.98 | |
| 4020 Psych Biennial | | | | | | | |
| Beginning Balance | | | | | | | 167,781.44 |
| Total for 4020 Psych Biennial | | | | | | | |
| 40201 Prorated Psych Biennial | | | | | | | |
| Beginning Balance | | | | | | | 17,914.74 |
| 06/05/2024 | Deposit | | | New licensure | 1100 Cash in Bank | 183.93 | 18,098.67 |
| Total for 40201 Prorated Psych Biennial | | | | | | \$183.93 | |
| 40203 Reinstament of Psych | | | | | | | |
| Beginning Balance | | | | | | | 1,426.11 |
| Total for 40203 Reinstament of Psych | | | | | | | |
| Total for 4020 Psych Biennial with subs | | | | | | \$183.93 | |
| 4025 Psychologist Licensing Fee | | | | | | | |
| Beginning Balance | | | | | | | 500.00 |
| Total for 4025 Psychologist Licensing Fee | | | | | | | |
| 40251 New License | | | | | | | |

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| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|---|--|----------|---------------------------|--|-------------------|----------|----------|
| | Beginning Balance | | | | | | 1,250.00 |
| 06/05/2024 | Deposit | | | New license cert | 1100 Cash in Bank | 25.00 | 1,275.00 |
| Total for 40251 New License | | | | | | \$25.00 | |
| | 40252 Change/Duplicate/Reinstatement Beginning Balance | | | | | | 30.89 |
| 06/26/2024 | Deposit | | | duplicate license | 1100 Cash in Bank | 25.74 | 56.63 |
| Total for 40252 Change/Duplicate/Reinstatement | | | | | | \$25.74 | |
| Total for 4025 Psychologist Licensing Fee with subs | | | | | | \$50.74 | |
| | 4028 Registration Fee Beginning Balance | | | | | | 154.43 |
| Total for 4028 Registration Fee | | | | | | | |
| | 40281 Psych Asst fee Beginning Balance | | | | | | 5,228.47 |
| 06/05/2024 | Deposit | | | PA Reg fee | 1100 Cash in Bank | 154.43 | 5,382.90 |
| 06/17/2024 | Deposit | | | PA Reg fee | 1100 Cash in Bank | 154.43 | 5,537.33 |
| Total for 40281 Psych Asst fee | | | | | | \$308.86 | |
| | 40282 Psych Intern Fee Beginning Balance | | | | | | 231.63 |
| Total for 40282 Psych Intern Fee | | | | | | | |
| | 40283 Psych Trainee Beginning Balance | | | | | | 154.45 |
| 06/05/2024 | Deposit | | | PT Reg fee | 1100 Cash in Bank | 30.89 | 185.34 |
| Total for 40283 Psych Trainee | | | | | | \$30.89 | |
| Total for 4028 Registration Fee with subs | | | | | | \$339.75 | |
| | 4030 Non-Resident Consultant Beginning Balance | | | | | | 1,011.80 |
| Total for 4030 Non-Resident Consultant | | | | | | | |
| | 4040 CE App Fee Beginning Balance | | | | | | 177.67 |
| Total for 4040 CE App Fee | | | | | | | |
| | 4045 Verification of Licensure Beginning Balance | | | | | | 426.49 |
| 06/05/2024 | Deposit | | | NV License Verif | 1100 Cash in Bank | 20.59 | 447.08 |
| 06/17/2024 | Deposit | | | LicVerif fee | 1100 Cash in Bank | 20.59 | 467.67 |
| 06/17/2024 | Deposit | | | LicVerif fee | 1100 Cash in Bank | 20.59 | 488.26 |
| 06/26/2024 | Deposit | | | License Verification fee | 1100 Cash in Bank | 20.59 | 508.85 |
| Total for 4045 Verification of Licensure | | | | | | \$82.36 | |
| | 4075 Restitution of Legal Costs Beginning Balance | | | | | | 350.00 |
| Total for 4075 Restitution of Legal Costs | | | | | | | |
| | 4999 Interest Beginning Balance | | | | | | 38.63 |
| 06/28/2024 | Deposit | Interest | | Interest Earned | 3309 Savings | 3.45 | 42.08 |
| Total for 4999 Interest | | | | | | \$3.45 | |
| | 307910 7210 Dolt Web SVb Beginning Balance | | | | | | 1,019.50 |
| 06/26/2024 | Expense | | Information Technology | NV Information Technology Bill Payment | 1100 Cash in Bank | 16.24 | 1,035.74 |

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| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|--|---------------------|-----|-------------------------------|---|------------------------------------|------------|-----------|
| 06/28/2024 | Expense | | Information Technology | NV Information Technology Bill Payment | 1100 Cash in Bank | 69.50 | 1,105.24 |
| Total for 307910 7210 Dolt Web SVb | | | | | | \$85.74 | |
| 9100 Payroll Expenses | | | | | | | |
| Beginning Balance | | | | | | | 799.00 |
| 06/17/2024 | Expense | | QuickBooks Payroll Service | INTUIT * DES:QBooks Onl ID:7945477 PSYCHOLGIC CO ID:XXXXX56346 CCD | INDN:NV BOARD OF 1100 Cash in Bank | 984.00 | 1,783.00 |
| Total for 9100 Payroll Expenses | | | | | | \$984.00 | |
| 9110 Company Contributions | | | | | | | |
| Health Insurance Beginning Balance | | | | | | | 2,825.04 |
| Total for Health Insurance | | | | | | | |
| Retirement | | | | | | | |
| Beginning Balance | | | | | | | 13,395.74 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | Employer Retirement Contribution | 2700 Direct Deposit Payable | 403.85 | 13,799.59 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | Employer Retirement Contribution | 2700 Direct Deposit Payable | 463.26 | 14,262.85 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | Employer Retirement Contribution | 2700 Direct Deposit Payable | 472.53 | 14,735.38 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | Employer Retirement Contribution | 2700 Direct Deposit Payable | 403.85 | 15,139.23 |
| Total for Retirement | | | | | | \$1,743.49 | |
| Total for 9110 Company Contributions | | | | | | \$1,743.49 | |
| 9130 Wages | | | | | | | |
| Beginning Balance | | | | | | | 82,034.18 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | Gross Pay - This is not a legal pay stub | 2700 Direct Deposit Payable | 2,307.69 | 84,341.87 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | Gross Pay - This is not a legal pay stub | 2700 Direct Deposit Payable | 2,647.21 | 86,989.08 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | Gross Pay - This is not a legal pay stub | 2700 Direct Deposit Payable | 2,700.15 | 89,689.23 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | Gross Pay - This is not a legal pay stub | 2700 Direct Deposit Payable | 2,307.69 | 91,996.92 |
| Total for 9130 Wages | | | | | | \$9,962.74 | |
| Taxes | | | | | | | |
| 9111 Federal Taxes (941/944) | | | | | | | |
| Beginning Balance | | | | | | | 7,505.46 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | Social Security Employer | 2700 Direct Deposit Payable | 164.12 | 7,669.58 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | Social Security Employer | 2700 Direct Deposit Payable | 143.08 | 7,812.66 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | Medicare Employer | 2700 Direct Deposit Payable | 33.46 | 7,846.12 |
| 06/07/2024 | Payroll Check | DD | Sheila G. Young | Social Security Employer | 2700 Direct Deposit Payable | 39.18 | 7,885.30 |
| 06/07/2024 | Payroll Check | DD | Sheila G. Young | Medicare Employer | 2700 Direct Deposit Payable | 9.17 | 7,894.47 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | Medicare Employer | 2700 Direct Deposit Payable | 38.38 | 7,932.85 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | Medicare Employer | 2700 Direct Deposit Payable | 33.46 | 7,966.31 |
| 06/21/2024 | Payroll Check | DD | Gary C. Lenkeit | Social Security Employer | 2700 Direct Deposit Payable | 60.27 | 8,026.58 |
| 06/21/2024 | Payroll Check | DD | Gary C. Lenkeit | Medicare Employer | 2700 Direct Deposit Payable | 14.10 | 8,040.68 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | Social Security Employer | 2700 Direct Deposit | 167.41 | 8,208.09 |

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| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|---|---------------------|-----|-------------------------------|--|--------------------------------|-------------|-----------|
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | Medicare Employer | Payable 2700 Direct Deposit | 39.16 | 8,247.25 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | Social Security Employer | Payable 2700 Direct Deposit | 143.07 | 8,390.32 |
| Total for 9111 Federal Taxes (941/944) | | | | | | \$884.86 | |
| NV Unemployment Tax | | | | | | | |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | NV SUI Employer | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/07/2024 | Payroll Check | DD | Sheila G. Young | NV SUI Employer | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | NV SUI Employer | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | NV Career Enhancement Program | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | NV Career Enhancement Program | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/07/2024 | Payroll Check | DD | Sheila G. Young | NV Career Enhancement Program | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/21/2024 | Payroll Check | DD | Gary C. Lenkeit | NV SUI Employer | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | NV Career Enhancement Program | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | NV Career Enhancement Program | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | NV SUI Employer | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | NV SUI Employer | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| 06/21/2024 | Payroll Check | DD | Gary C. Lenkeit | NV Career Enhancement Program | 2700 Direct Deposit Payable | 0.00 | 0.00 |
| Total for NV Unemployment Tax | | | | | | \$0.00 | |
| Total for Taxes | | | | | | \$884.86 | |
| Total for 9100 Payroll Expenses with subs | | | | | | \$13,575.09 | |
| 5100 Board Sal | | | | | | | |
| Beginning Balance | | | | | | | 5,700.00 |
| 06/20/2024 | Expense | | Catherine Choi-Pearson Ph. D. | Catherine Pearson Bill Payment | 1100 Cash in Bank | 300.00 | 6,000.00 |
| 06/20/2024 | Expense | | Stephanie Holland, Psy.D. | Stephanie Holland Bill Payment | 1100 Cash in Bank | 300.00 | 6,300.00 |
| 06/20/2024 | Expense | | Stephanie Woodard | Stephanie Woodard Bill Payment | 1100 Cash in Bank | 450.00 | 6,750.00 |
| 06/20/2024 | Expense | | Whitney Owens | Whitney Owens Bill Payment | 1100 Cash in Bank | 450.00 | 7,200.00 |
| 06/20/2024 | Expense | | Monique Abarca | Monique Abarca Bill Payment | 1100 Cash in Bank | 300.00 | 7,500.00 |
| Total for 5100 Board Sal | | | | | | \$1,800.00 | |
| 5175 Board Staf | | | | | | | |
| 51752 Executive Assistant | | | | | | | |
| Beginning Balance | | | | | | | 290.90 |
| Total for 51752 Executive Assistant | | | | | | | |
| 51753 Investigator Salary | | | | | | | |
| Beginning Balance | | | | | | | 16,076.50 |
| 06/07/2024 | Payroll Check | DD | Sheila G. Young | Gross Pay - This is not a legal pay stub | 2700 Direct Deposit Payable | 632.00 | 16,708.50 |
| 06/21/2024 | Payroll Check | DD | Gary C. Lenkeit | Gross Pay - This is not a legal pay stub | 2700 Direct Deposit Payable | 972.00 | 17,680.50 |
| Total for 51753 Investigator Salary | | | | | | \$1,604.00 | |
| Total for 5175 Board Staf | | | | | | \$1,604.00 | |
| 5250 Workers Compensation | | | | | | | |
| Beginning | | | | | | | 764.94 |

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| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|---|---------------------|-----|-----------------------------|--|-------------------|------------|-----------|
| Balance | | | | | | | |
| Total for 5250 Workers Compensation | | | | | | | |
| 5300 PERS | | | | | | | |
| Beginning Balance | | | | | | | 22,728.28 |
| 06/11/2024 | Expense | | PERS | TRANSFER NV BOARD OF PSYCHOLO:Public Employee's Re Confirmation# XXXXX31139 | 1100 Cash in Bank | 3,468.44 | 26,196.72 |
| Total for 5300 PERS | | | | | | \$3,468.44 | |
| 6100 Out of State Travel | | | | | | | |
| Beginning Balance | | | | | | | 2,773.19 |
| 06/10/2024 | Expense | | Bank of America Credit Card | Food - LMA | 1100 Cash in Bank | 44.87 | 2,818.06 |
| 06/10/2024 | Expense | | Bank of America Credit Card | Hyatt Regency - GL | 1100 Cash in Bank | 915.53 | 3,733.59 |
| 06/10/2024 | Expense | | Bank of America Credit Card | SWA Credit - LMA | 1100 Cash in Bank | -25.00 | 3,708.59 |
| 06/10/2024 | Expense | | Bank of America Credit Card | Hyatt Regency - LMA | 1100 Cash in Bank | 1,227.63 | 4,936.22 |
| 06/10/2024 | Expense | | Bank of America Credit Card | SWA - LMA | 1100 Cash in Bank | 65.00 | 5,001.22 |
| Total for 6100 Out of State Travel | | | | | | \$2,228.03 | |
| 6106 Air Trvl | | | | | | | |
| Beginning Balance | | | | | | | 1,067.17 |
| Total for 6106 Air Trvl | | | | | | | |
| 6110 Out of State Travel Misc Costs | | | | | | | |
| Beginning Balance | | | | | | | 135.27 |
| Total for 6110 Out of State Travel Misc Costs | | | | | | | |
| Total for 6100 Out of State Travel with subs | | | | | | \$2,228.03 | |
| 6200 In State Travel | | | | | | | |
| Beginning Balance | | | | | | | 686.00 |
| 06/20/2024 | Expense | | Laura M Arnold | Lyft Reimbursement - Board Office visit Las Vegas | 1100 Cash in Bank | 24.84 | 710.84 |
| Total for 6200 In State Travel | | | | | | \$24.84 | |
| 6250 Air Trvl | | | | | | | |
| Beginning Balance | | | | | | | 198.98 |
| Total for 6250 Air Trvl | | | | | | | |
| Total for 6200 In State Travel with subs | | | | | | \$24.84 | |
| 7015 Supplies | | | | | | | |
| Beginning Balance | | | | | | | 706.94 |
| 06/11/2024 | Expense | | Target | CHECKCARD 0611 TARGET T-1207 Las Vegas NV CKCD 5310 XXXXXXXXXXXX238587 | 1100 Cash in Bank | 33.85 | 740.79 |
| 06/27/2024 | Expense | | Lowe's | LOWE'S #1836 06/27 #XXXXX8933 PURCHASE LOWE'S #1836 LAS VEGAS NV CKCD 5200 XXXXXXXXXXXX238587 | 1100 Cash in Bank | 9.73 | 750.52 |
| 06/27/2024 | Expense | | Office Depot | OFFICE DEPOT 0 06/27 #XXXXX2775 PURCHASE OFFICE DEPOT 00 1 SUMMERLIN NV CKCD 5943 XXXXXXXXXXXX238587 | 1100 Cash in Bank | 23.05 | 773.57 |
| Total for 7015 Supplies | | | | | | \$66.63 | |
| 70202 Office Furniture | | | | | | | |
| Beginning Balance | | | | | | | 950.00 |
| Total for 70202 Office Furniture | | | | | | | |
| Total for 7015 Supplies with subs | | | | | | \$66.63 | |
| 7020 Office Expense | | | | | | | |
| Beginning Balance | | | | | | | 3,521.17 |

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| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE | |
|---|------------------|-----|--------------------------------|--|-------------------|-------------------|-----------|--------|
| Total for 7020 Office Expense | | | | | | | | |
| 7040 Print-Copy | | | | | | | | |
| Beginning Balance | | | | | | | 36.68 | |
| Total for 7040 Print-Copy | | | | | | | | |
| 7050 Rent | | | | | | | | |
| Beginning Balance | | | | | | | 17,358.45 | |
| 06/28/2024 | Expense | | Mihata Holdings, LP | TRANSFER NV BOARD OF PSYCHOLO:Mihata Holdings Confirmation# XXXXX54839 | 1100 Cash in Bank | 1,500.00 | 18,858.45 | |
| Total for 7050 Rent | | | | | | \$1,500.00 | | |
| 85100 Shredding | | | | | | | | |
| Beginning Balance | | | | | | | 261.96 | |
| Total for 85100 Shredding | | | | | | | | |
| Total for 7020 Office Expense with subs | | | | | | \$1,500.00 | | |
| 7100 Postage | | | | | | | | |
| Beginning Balance | | | | | | | 248.71 | |
| 06/17/2024 | Expense | | | PostNet NV119 06/17 #XXXXX6900 PURCHASE Las Vegas NV CKCD 7399 XXXXXXXXXXXX238587 | 1100 Cash in Bank | 11.00 | 259.71 | |
| Total for 7100 Postage | | | | | | \$11.00 | | |
| 7200 Utilities | | | | | | | | |
| Beginning Balance | | | | | | | 141.79 | |
| 06/20/2024 | Expense | | NV Energy | NV ENERGY SOUTH DES:NPC PYMT ID:XXXXXXXXXX12081 INDN:NEVADA BOARD OF PSYCHO CO ID:XXXXX45330 CCD | 1100 Cash in Bank | 40.23 | 182.02 | |
| Total for 7200 Utilities | | | | | | \$40.23 | | |
| 7290 Telephone | | | | | | | | |
| Beginning Balance | | | | | | | 1,166.93 | |
| Total for 7290 Telephone | | | | | | | | |
| 72902 Internet | | | | | | | | |
| Beginning Balance | | | | | | | 285.97 | |
| 06/04/2024 | Expense | | Cox Communications | CHECKCARD 0603 COX LAS VEGAS COMM SV 3993 NV XXXXX1641XXXXXXXXXX4435 XXXXXXXXXXXX484434 | 800-234-CKCD 4899 | 1100 Cash in Bank | 61.99 | 347.96 |
| Total for 72902 Internet | | | | | | \$61.99 | | |
| Total for 7290 Telephone with subs | | | | | | \$61.99 | | |
| Total for 7200 Utilities with subs | | | | | | \$102.22 | | |
| 7500 Copy Lease | | | | | | | | |
| Beginning Balance | | | | | | | 1,259.16 | |
| 06/20/2024 | Expense | | Canon Financial Services, Inc. | Canon Financial Services Bill Payment | 1100 Cash in Bank | 113.25 | 1,372.41 | |
| Total for 7500 Copy Lease | | | | | | \$113.25 | | |
| 7770 Software | | | | | | | | |
| Beginning Balance | | | | | | | 2,284.46 | |
| 06/10/2024 | Expense | | Bank of America Credit Card | Jotform | 1100 Cash in Bank | 19.00 | 2,303.46 | |
| 06/10/2024 | Expense | | Bank of America Credit Card | Adobe | 1100 Cash in Bank | 19.99 | 2,323.45 | |
| 06/10/2024 | Expense | | Bank of America Credit Card | Google Suite | 1100 Cash in Bank | 72.00 | 2,395.45 | |
| 06/17/2024 | Deposit | | | Adobe Acrobat | 1100 Cash in Bank | 19.99 | 2,415.44 | |
| Total for 7770 Software | | | | | | \$130.98 | | |
| 7777 Database | | | | | | | | |
| Beginning | | | | | | | 1,538.21 | |

NV State Board of Psychological Examiners

Item 4A

General Ledger
June 2024

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|--|---------------------|-----|--------------------------------|---|--|-------------------|-----------|
| Balance | | | | | | | |
| Total for 7777 Database | | | | | | | |
| 8000 Legal & Professional Fees | | | | | | | |
| Beginning Balance | | | | | | | 29,389.49 |
| 06/10/2024 | Expense | | Office of the Attorney General | NV Attorney General - AG Bill Payment | 1100 Cash in Bank | 2,920.93 | 32,310.42 |
| Total for 8000 Legal & Professional Fees | | | | | | \$2,920.93 | |
| 8050 Prof Servs | | | | | | | |
| Beginning Balance | | | | | | | 10,845.60 |
| 06/05/2024 | Expense | | Michelle Fox | Zelle payment to for Conf# wmf2xbfum | Michelle Fox "Invoice No. 380 6-5-2024"; | 1100 Cash in Bank | 237.50 |
| Total for 8050 Prof Servs | | | | | | \$237.50 | |
| 8055 Lobbyist | | | | | | | |
| Beginning Balance | | | | | | | 11,459.25 |
| 06/21/2024 | Expense | | Kathleen Laxalt | Kathleen Laxalt Bill Payment | 1100 Cash in Bank | 1,041.75 | 12,501.00 |
| Total for 8055 Lobbyist | | | | | | \$1,041.75 | |
| Total for 8050 Prof Servs with subs | | | | | | \$1,279.25 | |
| 8250 Dues & Reg | | | | | | | |
| Beginning Balance | | | | | | | 560.00 |
| Total for 8250 Dues & Reg | | | | | | | |
| 8255 Membership | | | | | | | |
| Beginning Balance | | | | | | | 3,599.00 |
| Total for 8255 Membership | | | | | | | |
| Total for 8250 Dues & Reg with subs | | | | | | | |
| 8500 Admin Serv | | | | | | | |
| 8520 LCB | | | | | | | |
| Beginning Balance | | | | | | | 1,050.00 |
| Total for 8520 LCB | | | | | | | |
| Total for 8500 Admin Serv | | | | | | | |
| 9001 Banking Fees | | | | | | | |
| Beginning Balance | | | | | | | 76.16 |
| Total for 9001 Banking Fees | | | | | | | |
| 9002 Bank Crgs | | | | | | | |
| Beginning Balance | | | | | | | 15.00 |
| 06/12/2024 | Expense | | | External transfer fee - 3 Day - XXXXX9680 | 06/11/2024 Confirmation: | 1100 Cash in Bank | 1.00 |
| Total for 9002 Bank Crgs | | | | | | \$1.00 | |
| Total for 9001 Banking Fees with subs | | | | | | \$1.00 | |
| 90100 Miscellaneous Expense | | | | | | | |
| Beginning Balance | | | | | | | 997.98 |
| Total for 90100 Miscellaneous Expense | | | | | | | |
| PayPal Fees | | | | | | | |
| Beginning Balance | | | | | | | 1,771.91 |
| 06/05/2024 | Deposit | | | Regular PP fee | | 1100 Cash in Bank | 5.90 |
| 06/05/2024 | Deposit | | | Regular PP fee | | 1100 Cash in Bank | 5.90 |
| 06/05/2024 | Deposit | | | Regular PP fee | | 1100 Cash in Bank | 5.90 |
| 06/05/2024 | Deposit | | | Regular PP fee | | 1100 Cash in Bank | 5.90 |
| 06/05/2024 | Deposit | | | Regular PP fee | | 1100 Cash in Bank | 5.90 |

NV State Board of Psychological Examiners

General Ledger
June 2024

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|--------------------------|------------------|-----|------------------|--------------------------------|-----------------------------|------------|----------|
| 06/05/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,807.31 |
| 06/05/2024 | Deposit | | | Deferred PP fee | 1100 Cash in Bank | 1.41 | 1,808.72 |
| 06/05/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 6.65 | 1,815.37 |
| 06/05/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,821.27 |
| 06/05/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 1.11 | 1,822.38 |
| 06/05/2024 | Deposit | | | deferred PP fees | 1100 Cash in Bank | 7.78 | 1,830.16 |
| 06/05/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,836.06 |
| 06/05/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,841.96 |
| 06/05/2024 | Deposit | | | Deferred PP fee | 1100 Cash in Bank | 5.11 | 1,847.07 |
| 06/17/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 6.65 | 1,853.72 |
| 06/17/2024 | Deposit | | | Deferred PP fee | 1100 Cash in Bank | 5.11 | 1,858.83 |
| 06/17/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 1.11 | 1,859.94 |
| 06/17/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 6.65 | 1,866.59 |
| 06/17/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,872.49 |
| 06/17/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 7.28 | 1,879.77 |
| 06/17/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 1.57 | 1,881.34 |
| 06/17/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 1.11 | 1,882.45 |
| 06/17/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,888.35 |
| 06/17/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,894.25 |
| 06/17/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,900.15 |
| 06/26/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.11 | 1,905.26 |
| 06/26/2024 | Deposit | | | regular PP fee | 1100 Cash in Bank | 1.39 | 1,906.65 |
| 06/26/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 6.65 | 1,913.30 |
| 06/26/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 6.65 | 1,919.95 |
| 06/26/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,925.85 |
| 06/26/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,931.75 |
| 06/26/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 6.65 | 1,938.40 |
| 06/26/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 1.11 | 1,939.51 |
| 06/26/2024 | Deposit | | | Regular PP fee | 1100 Cash in Bank | 5.90 | 1,945.41 |
| Total for PayPal Fees | | | | | | \$173.50 | |
| Reimbursements | | | | | | | |
| 06/07/2024 | Payroll Check | DD | Laura M. Arnold | Reimbursement | 2700 Direct Deposit Payable | 164.13 | 164.13 |
| 06/07/2024 | Payroll Check | DD | Sarah J. Restori | Reimbursement | 2700 Direct Deposit Payable | 1,042.46 | 1,206.59 |
| 06/17/2024 | Expense | | Whitney Owens | CLEAR Training - Reimbursement | 1100 Cash in Bank | 530.00 | 1,736.59 |
| 06/21/2024 | Payroll Check | DD | Laura M. Arnold | Reimbursement | 2700 Direct Deposit Payable | 164.13 | 1,900.72 |
| 06/21/2024 | Payroll Check | DD | Sarah J. Restori | Reimbursement | 2700 Direct Deposit Payable | 143.07 | 2,043.79 |
| Total for Reimbursements | | | | | | \$2,043.79 | |
| 3390 Refund | | | | | | | |
| Beginning Balance | | | | | | | -821.44 |
| Total for 3390 Refund | | | | | | | |

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: July 12, 2024

ITEM:

4B - (For Possible Action) Discussion and Possible Action to Approve the proposed Budget for Fiscal Year 2025 (July 1, 2024, through June 30, 2025).

SUMMARY:

The preliminary proposed budget for Fiscal Year 2025 has been prepared for the Board's review. It reflects projections of revenue (deferred and regular) and expenses based upon data from FY2024.

Included in the budget is an accounting of money the Board has "on hand" (in its checking account) – money that is in addition to the deferred revenue amounts that are allocated to last 2023-2024 biennium quarter (first half of FY2025) and first 2025-2026 biennium quarter (second half of FY2025). The cash on hand will absorb the deferred revenue that the board will have in its account from, among other things, renewals for the 2025-2026 biennium, but from which it does not immediately benefit for the first quarter of the next biennium (second half of the fiscal year). Thereafter, it will recover and grow from the deferred income allocated to the second through fourth 2025-2026 biennium quarters and will maintain a financially healthy Board.

| FY 2023 | FY 2023 | FY 2024 | FY 2024 | FY 2025 1/2 |
|--|--|---|---|---|
| July 1, 2022 - December 31-2022 | January 1, 2023 – June 30,2023 | July 1, 2023 – December 31, 2023 | January 1, 2024 – June 30,2024 | July 1, 2024 – December 31-2024 |
| 2021 2022 Biennium Q4 | 2023-2024 Biennium Q1 | 2023-2024 Biennium Q2 | 2023-2024 Biennium Q3 | 2023-2024 Biennium Q4 |
| <div>2023-2024 Biennium Renewals Oct-Dec 2022 \$322,921.33</div> | <div>\$80,730.33</div> | <div>\$80,730.33</div> | <div>\$80,730.33</div> | <div>\$80,730.33</div> |
| | <div>2023-2024 LATE Biennium Renewals Jan-Feb 2023 \$47,459.95</div> | <div>\$15,819.98</div> | <div>\$15,819.98</div> | <div>\$15,819.98</div> |
| | <div>New Licensure, Registrations, Reinstatements \$18,933.36 FY23 - CLOSE</div> | <div>\$6,233.25</div> | <div>\$6,233.25</div> | <div>\$6,233.25</div> |
| | | <div>New Licensure, Registrations, Reinstatements \$16,713.47 (\$6,000 projected)</div> | <div>\$8,356.73</div> | <div>\$8,356.73</div> |
| | | | <div>New Licensure, Registrations, Reinstatements \$6,100 (\$2,000 projected)</div> | <div>\$6,100.00</div> |
| | | | | <div>New Licensure, Registrations, Reinstatements \$1,800 (projected)</div> |

NBOPE Deferred Revenue Flow

NV State Board of Psychological Examiners
Budget - Fiscal Year 2025

| | | FY25 Budgeted Amount | FY25 Actual | % actual to budget | | | FY25-1 Biennial-Q4 July 2024-December 2024 Budgeted | FY25-2 Biennial-Q1 January 2025-June 2025 Budgeted | FY26-1 Biennial-Q2 July 2025-December 2025 Budgeted | FY26-2 Biennial-Q3 January 2026-June 2026 Budgeted | FY27-1 Biennial-Q4 July 2026-December 2026 Budgeted |
|--------------------------|---|-----------------------------|--------------------|---------------------------|---------------------------|--|--|---|---|--|---|
| INCOME | | | | | | | | | | | |
| Money on hand (Checking) | | 89,031.85 | | | | | \$89,031.85 | \$71,630.15 | | | |
| Carry Over | | 10,313.01 | | | | | \$10,313.01 | | | | |
| Deferred Revenue | | | | | | | | | | | |
| | Renewals - 7/1/24 and 1/1/25 | 170,105.33 | | 0.00% | 2600 | Renewals 25-26 biennium (1/1/23) | 80,730.33 | 89,375.00 | 89,375.00 | 89,375.00 | 89,375.00 |
| | Late Renewals - 7/1/25 | 15,819.98 | | 0.00% | 2600 | Late Renewals 25-26 biennium (7/1/25) | 15,819.98 | | 30,333.33 | 30,333.33 | 30,333.33 |
| | New Licensure and Registrations | 22,489.98 | | 0.00% | 40201 40281-3 40203 | New Licensure, Registrations, Reinstatements | 22,489.98 | | 7,000.00 | 7,000.00 | 7,000.00 |
| | | | | | | | | | | | |
| Regular Revenue | 23-24 Biennium Q4 New Licensure and Registrations | 1,800.00 | | | | | 1,800.00 | | | | 2,000.00 |
| | | | | | | | | | | | |
| | Applications | | | | | | | | | | |
| 40100 | Psychologist Application | 16,250.00 | | 0.00% | | | 8,125.00 | 8,125.00 | | | |
| 40101 | PA Application | 3,000.00 | | 0.00% | | | 1,500.00 | 1,500.00 | | | |
| 40102 | Intern Application | 1,200.00 | | 0.00% | | | 600.00 | 750.00 | | | |
| 40103 | Trainee Application | 900.00 | | 0.00% | | | 450.00 | 450.00 | | | |
| 4010 | Reinstatement/Reactivation | 500.00 | | 0.00% | | | 250.00 | 500.00 | | | |
| 4030 | Non-Resident Consultant | 900.00 | | 0.00% | | | 450.00 | 450.00 | | | |
| 4040 | CE App Fee | 900.00 | | 0.00% | | | 450.00 | 450.00 | | | |
| | | | | | | | | | | | |
| | Other | | | | | | | | | | |
| 4025 | Late and License Restoration Fees | 4,000.00 | | | | | 0.00 | 3,500.00 | | | |
| 4015 | Psychologist State Exam | 15,000.00 | | 0.00% | | | 7,500.00 | 7,500.00 | | | |
| 40251/40252 | New and Duplicate License | 1,250.00 | | 0.00% | | | 625.00 | 625.00 | | | |
| 4045 | Verification of Licensure | 400.00 | | 0.00% | | | 200.00 | 200.00 | | | |
| 4075 | Cost Recovered (Disciplinary) | | | | | | 0.00 | 0.00 | | | |
| 4999 | Interest, Misc | 40.00 | | 0.00% | | | 20.00 | 20.00 | | | |
| Total Income | | \$353,900.15 | \$0.00 | 0.00% | | Income | \$ 240,355.15 | \$ 185,075.15 | | | |
| | | | | | | | | | | | |
| Payroll Expenses | | FY25 Budgeted Amount | FY25 Actual | % actual to budget | | | FY25-1 Biennial-Q4 July 2024-December 2024 Budgeted | FY25-2 Biennial-Q1 January 2025-June 2025 Budgeted | | | |

Projected **\$435,000** in renewal fees for 25/26 biennium - 690 renewals (7.5% attrition)

550 timely - **\$357,500**

140 late - **\$91,000**

| | | | | | | | | |
|---------------------------|--|-----------------------------|--------------------|---------------------------|--|----------------------|---------------------|--|
| 5100 | Board Salary/Per Diem | 10,000.00 | | 0.00% | | | 5,000.00 | 5,000.00 |
| | Executive Director (net) | 50,000.00 | | 0.00% | | | 25,000.00 | 25,000.00 |
| | Administrative Director (net) | 45,000.00 | | 0.00% | | | 22,500.00 | 22,500.00 |
| | Staff Salary (Part-Time) | 10,000.00 | | | | | 5,000.00 | 5,000.00 |
| | Staff Benefits | 12,000.00 | | 0.00% | | | 6,000.00 | 6,000.00 |
| | Investigator Salary | 15,000.00 | | 0.00% | | | 7,500.00 | 7,500.00 |
| | Workers Compensation | 1,000.00 | | 0.00% | | | 500.00 | 500.00 |
| | PERS | 45,000.00 | | 0.00% | | | 22,500.00 | 22,500.00 |
| | Payroll Taxes (SS, Medicare) | 24,000.00 | | 0.00% | | | 12,000.00 | 12,000.00 |
| | Other Payroll Expenses | 1,000.00 | | 0.00% | | | 500.00 | 500.00 |
| | Total Payroll | 213,000.00 | 0.00 | 0.00% | | | 106,500.00 | 106,500.00 |
| Operating Expenses | | FY25 Budgeted Amount | FY25 Actual | % actual to budget | | | | January 2025 June 2025 Budgeted |
| | Out of State | 6,500.00 | | 0.00% | | | 3,250.00 | 3,250.00 |
| | In-State Travel | 1,500.00 | | 0.00% | | | 750.00 | 750.00 |
| | Office Supplies | 750.00 | | 0.00% | | | 375.00 | 375.00 |
| | Office Expense (Office Furniture, Shredding, Office Equipment) | 2,500.00 | | 0.00% | | | 1,250.00 | 1,250.00 |
| | Print-Copy | 50.00 | | 0.00% | | | 25.00 | 25.00 |
| | Copy Lease | 1,500.00 | | 0.00% | | | 750.00 | 750.00 |
| | Rent | 20,000.00 | | 0.00% | | | 10,000.00 | 10,000.00 |
| | Postage | 1,000.00 | | 0.00% | | | 500.00 | 500.00 |
| | DoIt Web SV | 1,200.00 | | 0.00% | | | 600.00 | 600.00 |
| | Telephone & Internet | 1,500.00 | | 0.00% | | | 750.00 | 750.00 |
| | Software & Database | 4,500.00 | | 0.00% | | | 2,250.00 | 2,250.00 |
| | Legal & Professional Fees | 40,000.00 | | 0.00% | | | 20,000.00 | 20,000.00 |
| | Tort Claim | 1,200.00 | | 0.00% | | | 1,200.00 | 0.00 |
| | Professional Services (Auditor, Bookkeeper, Lobbyist) | 32,500.00 | | 0.00% | | | 16,250.00 | 16,250.00 |
| | Dues & Reg (ASPPB, Conf, Continuing Ed) | 5,000.00 | | 0.00% | | | 2,500.00 | 2,500.00 |
| | Admin Services (LCB) | 1,350.00 | | 0.00% | | | 675.00 | 675.00 |
| | Banking Fees | 100.00 | | 0.00% | | | 50.00 | 50.00 |
| | PayPal Fees (against regular revenue) | 1,250.00 | | 0.00% | | | 625.00 | 625.00 |
| | Miscellaneous Expense | 500.00 | | 0.00% | | | 250.00 | 250.00 |
| | Uncategorized Expense | 250.00 | | | | | 125.00 | 125.00 |
| | Total Expenses | \$123,150.00 | \$0.00 | 0.00% | | | \$62,225.00 | \$61,025.00 |
| | Total Expenses + Payroll | \$336,150.00 | \$0.00 | 0.00% | | | \$168,725.00 | \$167,525.00 |
| | Total Income | \$ 353,900.15 | \$0.00 | 0.00% | | | \$240,355.15 | \$185,075.15 |
| | Final Balance | \$17,750.15 | \$0.00 | | | Final Balance | \$71,630.15 | \$17,550.15 |

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: July 12, 2024

ITEM:

4C – (For Possible Action) Discussion and Possible Action to Approve Proposed Engagement Letter and invoice from Campbell Jones Cohen CPAs for the Annual Board Audit.

SUMMARY:

Campbell Jones Cohen CPAs, which is the accounting firm that conducted the Board's annual audit last year, has reached out to the Board office with an engagement letter and invoice for the deposit. The firm has quoted a total of \$16,000.00 for the annual audit, and requests a \$6,000.00 deposit to secure their services. Their annual audit fee is accounted for in the FY2025 budget.

June 27, 2024

To the Executive Director and
Board Chairperson
Nevada State Board of Psychological Examiners
4600 Kietzke Lane, Bldg B-116
Reno, NV 89502

We are pleased to confirm our understanding of the services we are to provide Nevada State Board of Psychological Examiners for the year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information and the disclosures, which collectively comprise the basic financial statements of Nevada State Board of Psychological Examiners as of and for the year ended June 30, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's decision and analysis (MD&A), to supplement Nevada State Board of Psychological Examiners' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Nevada State Board of Psychological Examiners' RSI in accordance with the auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis

We have also been engaged to report on supplementary information other than RSI that accompanies Nevada State Board of Psychological Examiners' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Statements of Revenue and Expenditures – Budget and Actual – June 30, 2024
- 2) Statements of Revenue and Expenditures – Budget and Actual – June 30, 2023
- 3) Supplementary Pension Information

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with the *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Board or to acts by management or employees acting on behalf of the Board. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Cash
- Revenue Recognition
- Management Override of Controls

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures-Internal Control

We will obtain an understanding of the Board and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Nevada State Board of Psychological Examiners' compliance with the provisions of applicable laws, regulations, contracts, agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to

all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Board from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Board involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Board received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Board complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. The Board is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

We will assist in preparing the financial statements and related notes of Nevada State Board of Psychological Examiners in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to

refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with the preparation of the financial statements, and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the State of Nevada Legislative Counsel Bureau, however management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Campbell Jones Cohen CPAs and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of Nevada or its designee for the purposes of a quality review of the audit, to resolve audit findings, or carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Campbell Jones Cohen CPAs personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Nevada. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Kay See is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately July 31, 2024 and expect to issue our reports no later than November 15, 2024.

We estimate that our fees for the audit and other services will be \$16,000. The retainer is \$6,000. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement, but will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement.

Reporting

We will issue a written report upon completion of our audit of Nevada State Board of Psychological Examiners' financial statements. Our report will be addressed to the management and board chairperson of the Nevada State Board of Psychological Examiners. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue reports, or we may withdraw from this engagement.

We will also provide a report (which does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that Nevada State Board of Psychological Examiners is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to Nevada State Board of Psychological Examiners and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



Campbell Jones Cohen CPAs

RESPONSE:

This letter correctly sets forth the understanding of the Nevada State Board of Psychological Examiners.

Management signature: _____

Title: Executive Director

Date: _____

Governance signature: _____

Title: Board Chairperson

Date: _____

Campbell Jones Cohen CPAs

6920 S Cimarron Rd Ste 100
Las Vegas, NV 89113
702-255-2330

Nevada State Board of Psychological Examiners
46 Kietzke Lane, Bldg B-116
Reno, NV 89052

Invoice No. 97975
Date 06/30/2024
Client No. SCURR101

| | | |
|----------------------------|------------------|--------------------|
| Retainer for 6.30.24 audit | | \$ 6,000.00 |
| | Prior Balance | <u>0.00</u> |
| | Total Amount Due | \$ <u>6,000.00</u> |

| 0 - 30 | 31 - 60 | 61 - 90 | 91 - 120 | Over 120 | Balance |
|----------|---------|---------|----------|----------|----------|
| 6,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,000.00 |

For your convenience we are including the following option for credit card payments. You are welcome to email, mail or fax this form back to us with the information listed and we will promptly apply your payment.

Cardholder acknowledges receipt and/or services in the amount of the total shown here and agree to perform the obligations set forth in the cardholders agreement with the issuer.

MASTERCARD VISA AMERICAN EXPRESS DISCOVER

Credit Card #: _____

Date: _____ Exp date: _____ Code: _____

Signature: _____

Printed name: _____

Thank you for your prompt payment!

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: July 12, 2024

ITEM:

4D - (For Possible Action) Discussion and Possible Action to Renew the Board's Independent Contractor Agreement with its bookkeeper, Michelle Fox.

SUMMARY:

It is time to renew the Board's independent contractor agreement with its bookkeeper, Michelle Fox, effective July 1, 2024. Using the same contract that the Board has had with her since she began her service to the Board, there are a few updates:

- Changing the Board Office Address,
- Increasing the hourly contract amount from \$47.50/hour to \$50.00/hour, as has been customary in the previous contract renewals with Ms. Fox, and
- Increasing the maximum amount to \$2,500.

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement (this "Agreement") is made effective as of July 01, 2023, by and between State of Nevada Board of Psychological Examiners (the "Recipient"), of 3080 South Durango Drive, Suite 102, Las Vegas, NV 89117, and Michelle Fox (the "Contractor"), of 1704 Maple Creek Lane, Carson City, Nevada 89701. In this Agreement, the party who is contracting to receive the services shall be referred to as "Recipient", and the party who will be providing the services shall be referred to as "Contractor."

1. DESCRIPTION OF SERVICES. Beginning the date this agreement is executed through June 30, 2025, the Contractor will provide the following services (collectively, the "Services"):

Scope of work to be performed: Close out Fiscal Year 2024 and support Fiscal year 2025; Enter and/or review financial transactions; Reconcile all Bank Accounts; Set-up filing system for all relative documents.

2. PAYMENT FOR SERVICES. The Recipient will pay compensation to the Contractor for the Services. Payments will be made as follows: \$50.00 per hour payable upon receipt of invoice for services rendered. Amount not to exceed \$2,500.00.

No other fees and/or expenses will be paid to the Contractor, unless such fees and/or expenses have been approved in advance by the appropriate executive on behalf of the Recipient in writing. The Contractor shall be solely responsible for any and all taxes, Social Security contributions or payments, disability insurance, unemployment taxes, and other payroll type taxes applicable to such compensation.

3. TERM/TERMINATION. This Agreement may be terminated by either party upon 30 days' written notice to the other party.

A regular, ongoing relationship of indefinite term is not contemplated. The Recipient has no right to assign services to the Contractor other than as specifically contemplated by this Agreement.

However, the parties may mutually agree that the Contractor shall perform other services for the Recipient, pursuant to the terms of this Agreement.

4. RELATIONSHIP OF PARTIES. It is understood by the parties that the Contractor is an independent contractor with respect to the Recipient, and not an employee of the Recipient. The Recipient will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of the Contractor.

It is contemplated that the relationship between the Contractor and the Recipient shall be a

non-exclusive one. The Contractor also performs services for other organizations and/or individuals.

The Recipient has no right to further inquire into the Contractor's other activities.

5. RECIPIENT'S CONTROL. The Recipient has no right or power to control or otherwise interfere with the Contractor's mode of effecting performance under this Agreement. The Recipient's only concern is the result of the Contractor's work, and not the means of accomplishing it. Except in extraordinary circumstances and when necessary, the Contractor shall perform the Services without direct supervision by the Recipient.

6. PROFESSIONAL CAPACITY. The Contractor is a professional who uses his or her own professional and business methods to perform services. The Contractor has not and will not receive training from the Recipient regarding how to perform the Services.

7. PERSONAL SERVICES NOT REQUIRED. The Contractor is not required to render the Services personally and may employ others to perform the Services on behalf of the Recipient without the Recipient's knowledge or consent. If the Contractor has assistants, it is the Contractor's responsibility to hire them and to provide materials for them.

8. NO LOCATION ON PREMISES. The Contractor has no desk or other equipment either located at or furnished by the Recipient. Except to the extent that the Contractor works in a territory as defined by the Recipient, his or her services are not integrated into the mainstream of the Recipient's business.

9. NO SET WORK HOURS. The Contractor has no set hours of work. There is no requirement that the Contractor work full time or otherwise account for work hours.

10. EXPENSES PAID BY CONTRACTOR. The Contractor's business and travel expenses are to be paid by the Contractor and not by the Recipient.

11. CONFIDENTIALITY. Contractor may have had access to proprietary, private and/or otherwise confidential information ("Confidential Information") of the Recipient. Confidential Information shall mean all non-public information which constitutes, relates or refers to the operation of the business of the Recipient, including without limitation, all financial, investment, operational, personnel, sales, marketing, managerial and statistical information of the Recipient, and any and all trade secrets, customer lists, or pricing information of the Recipient. The nature of the information and the manner of disclosure are such that a reasonable person would understand it to be confidential. The Contractor will not at any time or in any manner, either directly or indirectly, use for the personal benefit of the Contractor, or divulge, disclose, or communicate in any manner any Confidential Information. The Contractor will protect such information and treat the Confidential Information as strictly confidential. This provision shall continue to be effective after the termination of this Agreement. Upon termination of this Agreement, the Contractor will return to the Recipient all Confidential Information, whether physical or electronic, and other items that were used, created, or controlled by the Contractor during the term of

this Agreement.

This Agreement is in compliance with the Defend Trade Secrets Act and provides civil or criminal immunity to any individual for the disclosure of trade secrets: (i) made in confidence to a federal, state, or local government official, or to an attorney when the disclosure is to report suspected violations of the law; or (ii) in a complaint or other document filed in a lawsuit if made under seal.

12. NO RIGHT TO ACT AS AGENT. An "employer-employee" or "principal-agent" relationship is not created merely because (1) the Recipient has or retains the right to supervise or inspect the work as it progresses in order to ensure compliance with the terms of the contract or (2) the Recipient has or retains the right to stop work done improperly. The Contractor has no right to act as an agent for the Recipient and has an obligation to notify any involved parties that it is not an agent of the Recipient.

13. ENTIRE AGREEMENT. This Agreement constitutes the entire contract between the parties. All terms and conditions contained in any other writings previously executed by the parties regarding the matters contemplated herein shall be deemed to be merged herein and superseded hereby. No modification of this Agreement shall be deemed effective unless in writing and signed by the parties hereto.

14. WAIVER OF BREACH. The waiver by the Recipient of a breach of any provision of this Agreement by Contractor shall not operate or be construed as a waiver of any subsequent breach by Contractor.

15. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

16. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Nevada.

17. SIGNATORIES. This Agreement shall be signed by Dr. Whitney Owens, Board President, on behalf of Recipient, and by Michelle Fox as Contractor. This Agreement is effective as of the date signed below.

RECIPIENT:
State of Nevada Board of Psychological Examiners

By: _

Lorraine Benuto, Ph.D., Board
President

Dated

By: _

Harry B. Ward, J.D.
Deputy Attorney General

Dated

CONTRACTOR:
Michelle Fox

By: _

Dated

Regulation Revisions Table

| <u>Legislative File No.</u> | <u>Description</u> | <u>Status</u> |
|------------------------------------|---|--|
| R095-23 | AB244 Response | Board approved – June 7, 2024. To be forwarded to LCB with Regulation Packet |
| R002-24 | Supervision and Psychometrist | Board approved – June 7, 2024. To be forwarded to LCB with Regulation Packet |
| R084-24 | Biennial Renewal and Reinstatement Fee Increase | Board approved – June 7, 2024. To be forwarded to LCB with Regulation Packet |
| Chapter 641 Codification | Reconciliation of 13 revisions since 2017 | Published |

| | | 6/24 | 5/24 | 4/24 | 3/24 | 2/24 | 1/24 | 12/23 | 11/23 | 10/23 | 9/23 | 8/23 | 7/23 | FY24 Totals |
|---------------------------------|-----------------------|------|------|------|------|------|------|-------|-------|-------|------|------|------|----------------|
| Psychologists | Licenses Issued | 2 | 2 | 6 | 4 | 2 | 0 | 5 | 3 | 9 | 6 | 6 | 5 | 50 |
| | Applications Received | 15 | 11 | 16 | 13 | 12 | 4 | 8 | 7 | 5 | 4 | 11 | 6 | 112 |
| Psychological Assistants | Registrations Issued | 0 | 1 | 1 | 0 | 1 | 1 | 1 | 0 | 0 | 6 | 7 | 3 | 21 |
| | Applications Received | 1 | 5 | 0 | 3 | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 7 | 21 |
| Psychological Interns | Registrations Issued | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 | 3 |
| | Applications Received | 0 | 0 | 2 | 0 | 0 | 3 | 0 | 0 | 1 | 0 | 2 | 0 | 8 |
| Psychological Trainees | Registrations Issued | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 5 |
| | Applications Received | 0 | 1 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 5 |
| Non-Resident Consultants | Registrations Issued | 0 | 1 | 1 | 1 | 0 | 3 | 1 | 1 | 1 | 0 | 0 | 1 | 10 |
| Background Checks | Reviewed | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 2 | 1 | 5 |
| Continuing Education | Applications Reviewed | 3 | 4 | 1 | 5 | 1 | 4 | 0 | 3 | 2 | 3 | 4 | 0 | 30 |
| State Exams | Administered | 3 | 10 | 6 | 6 | 7 | 3 | 1 | 1 | 8 | 9 | 6 | 6 | 66 |
| Complaints | Received | 3 | 2 | 0 | 3 | 2 | 1 | 1 | 3 | 2 | 2 | 2 | 4 | 25 |
| | Informal | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | | | | | | |
| Totals | | 28 | 38 | 34 | 37 | 25 | 21 | 17 | 21 | 30 | 32 | 43 | 35 | 361 |

Licenses:

| | |
|----------|-----|
| Active | 719 |
| Inactive | 59 |
| Expired | 292 |

Current Applications and Registrations:

| | APP | REG |
|--------------------------|------------|------------|
| Psychologists | 136 | |
| Psychological Assistants | 16 | 32 |
| Psychological Interns | 11 | 6 |
| Psychological Trainees | 4 | 28 |

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: July 12, 2024

ITEM:

9 - (For Possible Action) Discussion and Possible Action to Approve the Administrative Director Employment Agreement.

SUMMARY:

Prior to taking on her position as the Board's Administrative Director, Sarah Restori worked as a clinical executive director for a psychological services practice in which Dr. Owens was a partner. Sarah continues to work in a limited and part time administrative capacity for Dr. Owens and another psychologist in their new practice. In order to protect the Board, Dr. Owens wanted to ensure that Sarah's prior employment and current limited, part time role did not overlap or intermingle with her current role with the Board as its Administrative Director.

In an effort to ensure a separation of any duties in her current role with the Board that would overlap or intermingle with Ms. Restori's prior employment or current limited part time role outside of her role with the Board office, the executive director prepared an employment agreement that, among other things, provides for the separation of certain duties that would otherwise be within the Administrative Director's role, but will be redirected to the executive director to be solely and exclusively handled by her. That provision is paragraph 7 of the proposed employment agreement (and is highlighted for ease of reference).

Dr. Owens, Ms. Restori, and DAG Ward have all reviewed and approved the proposed employment agreement. It is now before the Board for final approval.

**NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS
ADMINISTRATIVE DIRECTOR**

EMPLOYMENT AGREEMENT

This Employment Agreement ("Agreement") is entered into by and between the Nevada Board of Psychological Examiners ("Nevada Board"), Laura M. Arnold, Executive Director for the Nevada Board of Psychological Examiners ("Executive Director"), and Sarah J. Restori ("Employee") (collectively referred to as "Parties").

- 1) **Employment:** On behalf of the Nevada Board, the Executive Director hereby employs Employee, and Employee hereby accepts employment by the Executive Director, to serve as the Nevada Board's Administrative Director, under the Executive Director's supervision, to perform such administrative and other duties the Executive Director may specify during the term of this Agreement. Employee acknowledges and agrees that her employment is primary to all other services or business interests and that any other such services or business interests shall not interfere with Employee carrying out her duties as the Nevada Board's Administrative Director.
- 2) **Term:** The term of employment under this Agreement is effective and retroactive from March 1, 2024, and continuing thereafter until terminated pursuant to the provisions of Section 9 (Termination).
- 3) **Review:** Employee's performance will be reviewed annually and pursuant to the Nevada Board's Staff Performance Review Policy. At that time, Employee will be eligible for consideration for adjustment to salary and/or benefits as determined by the Executive Director in her discretion.
- 4) **Performance of Duties:** Employee shall perform assigned duties and responsibilities in a professional manner, in good faith, and to the best of the Employee's skills, abilities, talents and experience.
 - a) **Attendance.** Employee shall work a 40-hour work week, generally Monday through Friday. For specific purposes, such as a Board work session or conference, work on a Saturday/Sunday may be necessary. Employee is expected to work in the office during office hours as stated in this Agreement. In the event there are unforeseeable circumstances such as inclement weather or other health and safety reasons, such as a pandemic, that prevents the Employee from being physically in the office, Employee may work remotely. Employee shall notify the Executive Director if the Employee is prevented from being in the office and/or is working remotely.
 - b) **Office Hours.** The office shall be open Monday-Friday with exceptions for approved holidays and employee leave time. The office hours, with specific hours for visitors to the office, shall be recommended by Employee and require approval by the Board. Once approved by the Board, such information shall be posted at the Office location and to the Board's website.
- 5) **Compensation and Leave:**
 - a) **Base Salary.** As compensation for the services Employee provides under this Agreement, the Nevada Board will pay Employee based on the adopted Salary Scheduled within the Nevada Board's Employment, Compensation, and Evaluation Policy. The amount will be paid to Employee on a bi-weekly basis, subject to deductions and withholdings for any and all Public Employees Retirement System ("PERS") deductions and/or taxes as required by law.
 - b) **Overtime.** Employee shall not receive overtime compensation for services performed as a salaried or exempt employee.
 - c) **Additional Compensation.** Any additional compensation or bonuses paid by the Nevada Board to Employee shall be paid at the Executive Director's discretion with the Nevada Board's approval.
 - d) **Benefits.** The Nevada Board offers benefits, including paid time off, as described in the Nevada Board's Employment, Compensation, and Evaluation Policy.

- e) **Leave.** Employee shall receive paid time off and sick leave as described in the Nevada Board's Employment, Compensation, and Evaluation Policy.

6) **Confidentiality:**

As part of the course and scope of employment, Employee may have access to confidential information, including personally identifiable information of licensees and applicants.

For purposes of this Agreement, "Confidential Information" means any data of information that is proprietary to the Disclosing Party and not generally known to the public, whether in tangible or intangible form, whenever and however disclosed.

Employee shall limit disclosure of any Confidential Information to the Board, employees, or representatives (collectively "Representatives") who have a need to know such Confidential Information in connection with the current or contemplated professional relationship between the parties in question, and only for that purpose.

Employee shall keep all Confidential Information strictly confidential by using a reasonable degree of care, but not less than the degree of care used by it in safeguarding its own confidential information; and shall not disclose any Confidential Information received by it to any third parties (except as otherwise allowable.)

- 7) **Separation of Certain Duties:** Employee and the Executive Director agree that the Executive Director shall solely and exclusively handle any and all duties that are otherwise within the Employee's Administrative Director duties where those duties in any way concern, intermingle with, or overlap Employee's prior employment with a psychological services provider that immediately preceded her Administrative Director role with the Nevada Board and/or any current work she does for any psychological services providers. This provision is intended to ensure that the Administrative Director is not making determinations on or assisting with applications that come before the Board by those with whom Employee had or has interactions through and as a result of her prior employment and/or current work outside of her Administrative Role with the Nevada Board.

- 8) **Benefits:** Employee shall be eligible for all benefits as provided in the Nevada Board's Employment, Compensation, and Evaluation Policy as they may be from time to time adopted, modified, or be amended.

- 9) **Termination:** Subject to the Nevada Board's approval, the Executive Director may terminate this Agreement at any time with or without cause.

- a) **Termination with Cause.** Termination with cause means termination of employment because of: i) conviction by a court of competent jurisdiction of fraud, misappropriation, or embezzlement of Board property or funds; ii) conviction of, or pleading nolo contendere to, any felony; iii) failure to perform the duties required of Employee; iv) material breach of this Agreement, or v) any other reason constituting cause for discharge. A determination of cause is within the Executive Director's discretion, subject to Board approval, provided that such discretion is exercised in good faith.

The Nevada Board's liability to Employee for payment of compensation and accrued benefits shall end upon date of termination. Employee shall be entitled to payment of base compensation and accrued but unused personal time off, pro-rated to date of termination.

- b) **Termination without Cause.** The Executive Director, with the approval of the Nevada Board, may terminate this Agreement without cause upon thirty (30) days written notice to Employee. The Nevada Board's and/or Executive Director's sole liability to Employee upon such termination will be as follows:

Employee shall receive normal compensation for the period worked by mutual agreement after any such notice of termination; plus an amount equal to current base compensation for two (2) weeks as severance pay, less applicable withholdings.

- c) In the event the Executive Director at any time during the term of the Agreement reduces the salary or other financial benefits of Employee in a greater percentage than an applicable across-the-board

reduction for other employees, Employee may, at her option, be deemed to be "terminated without cause" as of the effective date of such reduction.

- 10) **Employee Resignation:** In the event Employee voluntarily resigns her position with the Nevada Board, unless the parties otherwise agree, Employee shall give the Executive Director two (2) weeks advance written notice. Employee shall be paid through the effective date of her resignation plus all accrued benefits. If the Executive Director accepts Employee's resignation and terminates Employee prior to the effective date of resignation, then Employee shall be paid in accordance with Section 9(b), Termination without Cause, herein.
- 11) **Notice:** All notices and other communications under this Agreement shall be in writing and shall be given to the other party by hand delivery, USPS registered or certified mail, return receipt requested, or by electronic mail, addressed as follows:

If to Employee:

Sarah J. Restori
Administrative Director
Nevada Board of Psychological
Examiners
3080 South Durango Drive, Suite 102
Las Vegas, NV 89117
nbop.admin@govmail.state.nv.us

If to Executive Director:

Attn: Executive Director
Nevada Board of Nevada Psychological
Examiners
3080 South Durango Drive, Suite 102
Las Vegas, NV 89117
nbop@govmail.state.nv.us

12) **General Provisions:**

- a) **Governing Law.** The laws of the state of Nevada shall govern this Agreement.
- b) **Entire Agreement; Modification.** This Agreement constitutes the entire Agreement between the Parties and may only be amended by written documentation signed by both Parties.
- c) **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of Nevada Board's and/or Executive Director's successors and assigns.
- d) **Severability.** If any provision(s), or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

- 13) **Effective Date:** This Agreement shall be effective and retroactive as of March 1, 2024, upon approval of the Nevada Board.

IN WITNESS WHEREOF, the Nevada Board of Psychological Examiners, the Executive Director, and Employee have executed this Agreement on the _____ day of _____ 2024.

By: _____
Lorraine Benuto, President
Nevada Board of Psychological Examiners

By: _____
Laura M. Arnold
Executive Director
Nevada Board of Psychological Examiners

By: _____
Sarah J. Restori
Administrative Director
Nevada Board of Psychological Examiners

Nevada Board of Psychological Examiners
Board Meeting Staff Report

DATE: July 12, 2024

ITEM:

- 10- (For Possible Action) Discussion and Possible Action to Approve the Nevada Board of Psychological Examiners' Language Access Plan.

On May 2, 2024, the executive director attended a training that the Language Access Coordinator for the Governor's Office for New Americans provided regarding 2021 SB 318's requirement that each agency of the Executive Department of the State Government (which includes Boards and Commissions) develop a language access plan.

After attending that training, the executive director looked into the Language Access Plans that have been submitted and available on the Governor's Office for New American's website (https://ona.nv.gov/Programs/Language_Access/), and reviewed plans from Boards that were similarly-situated to the Psychology Board. In reviewing those Boards' plans, it appeared they were all very similar to each other and had probably been based on a template that may have been circulated among, for instance, the Board collaborative. The executive director inquired with another Board about whether a template had circulated, and received confirmation that one had and that the Board is free to use and customize that template. What is proposed for approval to be provided to the Governor's ONA's website is that template customized for the Board. It was first put before the Board during its June 7, 2024, meeting, during which the Board requested a modification to include the Board's interaction with members of the public. That revision has been made and the proposed Language Access Plan is again before the Board for approval.



Joe Lombardo
Governor

STATE OF NEVADA
BOARD OF PSYCHOLOGICAL EXAMINERS

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Stephanie Holland, Psy.D.
Board Member, Las Vegas

Monique Abarca, MSW, LSW, CCTP
Board Member, Las Vegas

Soseh Esmaili, PsyD
Board Member, Las Vegas

Catherine Pearson, Ph.D.
Board Member, Reno

Vacant
Board Member

Language Access Plan

I. Purpose and Authority

Nevada Revised Statutes Chapter 232 and federal guidance on Title VI address the barriers persons with limited English proficiency face in accessing governmental programs and services. Persons with Limited English Proficiency (LEP) require and deserve meaningful, timely access to government services in their preferred language. To that end, it is the responsibility of government to provide that access:

State and local agencies and entities that receive public money have an obligation to provide meaningful, timely access for persons with limited English proficiency to the programs and services of those agencies and entities.

The Nevada Board of Psychological Examiners is committed to complying with NRS 232.0081 and Title VI of the Civil Rights Act of 1964, 2 C.S. § 561 et seq. (Act 172 of 2006) to ensure meaningful access to State services and programs for individuals with limited English proficiency.

The purpose of this document is to establish an effective plan and protocol for employees of the Nevada Board of Psychological Examiners to follow when providing services to, or interacting with, individuals who have limited English proficiency. Following this plan and protocol is essential to the success of our mission to protect the public health, safety and welfare by ensuring that only competent practitioners of Psychology are licensed in this State.

II. General Policy

The Nevada Board of Psychological Examiners recognizes that the population eligible to receive its services may include limited English proficiency (LEP) individuals. It is the policy of the Board to ensure meaningful access to LEP individuals. The Board will adopt the following policies and procedures to ensure that LEP individuals can gain equal access to the services the Nevada Board of Psychological Examiners provides and regulates.

It is Nevada's policy to grant access to services or programs to every person regardless of their ability to speak, understand, read, or write English. The Nevada Board of Psychological Examiners intends to take all reasonable steps to provide LEP individuals with meaningful access to its services and programs. The Board seeks to reduce barriers by increasing its capacity to deliver services and benefits to people in their preferred languages.

The Nevada Board of Psychological Examiners endorses the following policies:

- The Board is committed to equity and will take all reasonable steps to provide LEP individuals with meaningful access to all its services, programs, and activities.
- The Board, rather than the LEP individual, bears the responsibility for providing appropriate language services, regardless of the LEP individual's preferred language, at no cost to the LEP individual.
- Staff at the initial points of contact have the specific duty to identify and record language needs.
- The use of informal interpreters such as family, friends of the person seeking service, or other customers is not allowed. Minor children are prohibited from acting as interpreters.
- Staff may not suggest or require that an LEP individual provide an interpreter in order to receive Board services.

Nevada Board of Psychological Examiners Language Access Coordinator:

Executive Director

702-276-0926

nbop@govmail.state.nv.us

III. Profile of Clients of the Board of Psychological Examiners

The Board's preliminary assessment is that it has a limited LEP constituency. The Board's primary "service" is licensing and regulating Psychologists. It also registers Psychological Assistants, Psychological Interns, and Psychological Trainees. All applicants for licensure must meet eligibility requirements, including educational, experience, and national and state examination requirements. Those who apply to register as a Psychological Assistant, Psychological Intern, or Psychological Trainee must meet education and, when applicable, supervised training requirements. The Board currently collects limited demographic information from individuals applying for a license or to register as a Psychological Assistant, Psychological Intern, or Psychological Trainee. That demographic information does not include LEP status, or whether they identify as indigenous or as a refugee. Going forward, the Board will periodically conduct a demographic survey to include questions about applicants', registrants', and licensees' preferred language(s) to better assess language access needs and to determine whether an individual identifies as indigenous or as a refugee.

In addition to licensing and regulating Psychologists and registering Psychological Assistants, Psychological Interns, and Psychological Trainees, the Board interacts with, responds to inquiries from, and accepts complaints against Psychologists from members of the public.

The Board is committed to tracking the languages preferred for communication among the individuals with limited English proficiency whom the Board serves, so that the Board can better provide meaningful, timely access to the Board's services without regard to any language impediments.

The preferred language of the public and individual receiving services from the Board is US English. The most common methods for the public to access services are through the Board's website, email communication, and telephone calls to the Board office.

IV. Language Access Services and Procedures

The Board does not have staff who can provide language assistance services, and it does not have any known LEP applicants, registrants, or licensees. Currently, it is not known whether any applicants, registrants, or licensees identify as indigenous or refugee. The Board has never received a request for translation or American Sign Language Services from LEP applicants, registrants, licensees, or the public.

The Board will address language access needs by:

- utilizing one of the active statewide contracts for translation and interpreter services offered by the state, which can be found here:
https://purchasing.nv.gov/Contracts/Documents/Translation_Interpretation/
- providing Notice of Language Assistance Services

All staff will be made aware of appropriate language assistance services. Those seeking services may also request language assistance by contacting the Board by email, which is posted on the Board's website.

V. Implementing The Language Access Services

In order to fulfill the goals of this Plan, the Language Access Coordinator will provide staff with the necessary training to ensure that staff are familiar with the Language Access Plan and its related policies. This training will include:

- How to respond to LEP individuals via telephone, writing, or in person.
- How to seek assistance with internal or state sanctioned language access resources.
- How to document the mode of communication and preferred language of an LEP individual to better understand the needs of those accessing services and ensure that equitable access is available throughout the duration of their interactions with the Board.
- How to report these interactions to the Language Access Coordinator.

In addition to staff training, the Board will use the internal and state sanctioned resources to provide information in languages other than English.

VI. Evaluation of and Recommendations for the Language Access Plan

The Board is committed to providing our limited English proficient individuals full access to its services and is committed to monitoring the policies and procedures stated above to ensure that limited English proficiency Nevadans are receiving equitable access to Board services.

The Language Access Coordinator will continue to develop and monitor this plan, and update it biennially based on applicant data and language accommodation requests documented by staff and demographic data obtained through surveys. The Board will also track any costs it may incur by using external, state sanctioned resources.

The Board is exempt from the State Budget Act; all expenses are paid from fees received from registered and licensed individuals.

Suggested Legislative Amendments:

Independent regulatory Boards that do not have staff capacity to perform language access roles could benefit from a State assigned liaison that works for the Governor's Office of New Americans to provide those duties for the Boards on an as needed basis, similar to an assigned Deputy Attorney General (DAG).

Nevada Board of Psychological Examiners

Board Meeting Staff Report

DATE: July 12, 2024

ITEM:

- 11- (For Possible Action) Discussion and Possible Action to Approve beginning the process of revising NAC Chapter 641 to resurrect an updated version of repealed NAC 641.120 (National Exam regulation).

On May 15, 2024, the Legislative Counsel Bureau (LCB) forwarded its completed codification of NAC Chapter 641 to include thirteen regulation revisions that had been approved between 2017 and 2022. The executive director, having done her own unofficial reconciliation of those revisions, reviewed the codification draft in the event there were any questions or requests for clarification. That review revealed a couple of discrepancies for which she sought and received clarification.

One of those discrepancies concerned NAC 641.120, which was the national examination regulation. The executive director had noted in her own reconciliation that the Board had repealed NAC 641.120 in a 2017 regulation revision, but that it later appeared in a different version in a 2019 regulation revision without anything having happened between those two events. Because the LCB's codification did not include NAC 641.120, the executive director inquired with the LCB about how they resolved that discrepancy. In a thorough and comprehensive analysis, the LCB explained that the 2017 repeal was requested by the Board, whereas the 2019 revision was not, but rather inadvertently included by the LCB to make conforming changes, apparently overlooking that it had been repealed. To that end, the LCB determined that it was the Board's intent to repeal NAC 641.120.

Prior to its repeal, NAC 641.120 stated:

NAC 641.120 National examination: Use; prerequisite for taking; reexamination. ([NRS 641.100](#), [641.180](#))

1. The national examination constitutes one portion of the examination for licensure as a psychologist.
2. Except as otherwise provided in subsection 3, an applicant for a license may take the national examination after the applicant has graduated with a doctoral degree from:
 - (a) A training program which is accredited by the American Psychological Association or a program which meets the requirements of:
 - (1) [NAC 641.061](#) if the applicant graduated before January 1, 2018; or
 - (2) [NAC 641.062](#) if the applicant graduated on or after January 1, 2018; or
 - (b) An institution which meets the requirements of subsection 3 of [NAC 641.050](#).
3. An applicant who fails the national examination:
 - (a) Once or twice may retake the examination.
 - (b) Three times may not retake the examination unless the applicant requests permission and obtains approval from the Board to retake the examination for a fourth time. The applicant must submit to the Board a written request to retake the examination and a written plan explaining the

steps the applicant will take to pass the examination. The Board will approve the request to retake the examination if the Board determines that the written plan submitted by the applicant is likely to result in the applicant passing the examination.

(c) Four or more times may not retake the examination except as otherwise provided in this paragraph, and his or her application for licensure pursuant to [NRS 641.160](#) or [NAC 641.062](#), as applicable, is deemed denied. A person whose application is deemed denied pursuant to this paragraph may, not earlier than 18 months after the date on which he or she notified the Board that he or she failed the examination for the immediately preceding time, request permission in writing from the Board to reapply for licensure and retake the examination. The Board will, if good cause is shown, approve the request.

That regulation is similar to [NAC 641.112](#), which is the Board's state exam regulation, in that both regulations address the number of times an applicant can retake the exam.

During its June 7, 2024, meeting, the Board decided that, because the repeal of NAC 641.120 is reflected in the LCB's codification (i.e., it does not exist) and because the content of that regulation is important as it concerns the national exam and its similarity to the regulation regarding the state exam, it wants to resurrect NAC 641.120 in a revised version to reflect current practice. That proposed, revised version is before the Board to confirm wording and to approve that wording of that revised version to move forward to a regulation workshop.

NAC 641.120 National examination: Use; prerequisite for taking; reexamination. ([NRS 641.100](#), [641.180](#))

1. The national examination constitutes one portion of the examination for licensure as a psychologist.

2. Except as otherwise provided in subsection 3, an applicant for a license may take the national examination after the applicant has ~~graduated with~~ *completed the coursework in* a doctoral degree from:

(a) A training program which is accredited by the American Psychological Association or a program which meets the requirements of:

(1) [NAC 641.061](#) if the applicant graduated before January 1, 2018; or

(2) [NAC 641.062](#) if the applicant graduated on or after January 1, 2018; or

(b) An institution which meets the requirements of subsection 3 of [NAC 641.050](#).

3. An applicant who fails the national examination:

(a) Once or twice may retake the examination.

(b) Three times may not retake the examination unless the applicant requests permission and obtains approval from the Board to retake the examination for a fourth time. The applicant must submit to the Board a written request to retake the examination and a written plan explaining the steps the applicant will take to pass the examination. The Board will approve the request to retake the examination if the Board determines that the written plan submitted by the applicant is likely to result in the applicant passing the examination.

(c) Four or more times may not retake the examination except as otherwise provided in this paragraph, and his or her application for licensure pursuant to [NRS 641.160](#) or [NAC 641.062](#), as applicable, is deemed denied. A person whose application is deemed denied pursuant to this paragraph may, not earlier than 18 months after the date on which he or she notified the Board that he or she failed the examination for the immediately preceding time, request permission in writing from the Board to reapply for licensure and retake the examination. The Board will, if good cause is shown, approve the request.

Nevada Board of Psychological Examiners
Board Meeting Staff Report

DATE: July 12, 2024

ITEM:

12 - (For Possible Action) Discussion and Possible Action the Inclusion of Continuing Professional Development in Continuing Education Requirements.

During its June 7, 2024, meeting, the Board approved beginning a process of including Continuing Professional Development in continuing education requirements. The proposal was to shift into a model that would provide more allowance for additional credits obtained by licensees that would include a range of activities and would also reduce the financial burden on the licensees to obtain CE credits.

In advance of this meeting, Dr. Benuto prepared proposed language regarding satisfying continuing education requirements through Continuing Professional Development. That proposed language is included in the meeting materials.

Nevada Board of Psychological Examiners
Board Meeting Staff Report

DATE: July 12, 2024

ITEM:

- 13 - (For Possible Action) Discussion and Possible Action on the California Psychological Association's Request that the Board Support its Request to PsycPact/ASPPB to Remove the APA-Accreditation Requirement.

On June 24, 2024, the Board office received an email from the Nevada Psychological Association (NPA) forwarding an inquiry from the California Psychological Association about whether the NPA, Nevada's PsyPact Commissioner, and the Board of Psychological Examiners (NBOPE) would support its request to PsyPact/ASPPB to remove the APA-Accreditation requirement. The NPA stated that it was interested in getting NBOPE's feedback on the request.

The California Psychological Association's request to PsyPact/ASPPB is included in the meeting materials.



California Psychological Association Request: Qualifications to Practice Under PSYPACT

May 3, 2024

Request:

The California Psychological Association (CPA) respectfully requests that the PSYPACT Requirements Review Committee recommend to the PSYPACT Executive Board, PSYPACT Commission, and ASPPB that the requirements to participate in PSYPACT be modified such that all doctoral-level psychologists who are licensed in good standing would be eligible to participate. Specifically, we are requesting that psychologists who graduated from regionally accredited programs that were not APA accredited be eligible to practice under PSYPACT.

Background:

[PSYPACT Model Legislation](#), Article 4, requires that psychologists licensed in a compact state must: “Hold a graduate degree in psychology from an institute of higher education that was, at the time the degree was awarded...Regionally accredited by an accrediting body recognized by the U.S. Department of Education” in order to practice telepsychology under PSYPACT. In addition, Article 4 requires an E-Passport from ASPPB. Article 5 imposes similar requirements for temporary, in-person practice under PSYPACT.

PSYPACT Application FAQs include:

“Do I have to have graduated from an APA/CPA accredited or Joint Designated program?

Yes. Eligibility requirements state that the degree program must have been accredited by the American Psychological Association/ Canadian Psychological Association or designated by the ASPPB National Register Joint Designation Project...at the time your degree was conferred in order to be eligible.

Please note: Applicants who have been continuously licensed (active or inactive) to practice psychology...prior to January 1, 1985, based on a doctoral degree in psychology from a regionally accredited institution, are deemed to have met the educational requirements for the E. Passport and/or Interjurisdictional Practice Certificate (IPC).”

According to recent data from the California Board of Psychology, approximately 34% of psychologists currently licensed in California graduated from regionally accredited programs that were not APA accredited at the time their degree was conferred. Many more graduates are in the pipeline to enter our workforce. While CPA supports the concept of PSYPACT and believes it could benefit many psychologists and patients in our state, joining PSYPACT with the APA accreditation requirement in place would disenfranchise this large group of psychologists and create a two-tiered system.

California’s PSYPACT bill (AB [2051](#)), if enacted, would make PSYPACT operative upon approval by the California Board of Psychology (BOP). The California BOP, which has opposed the bill, noted in its 2024 [Spring Journal](#) among its concerns: “The exclusion of a portion of the Board’s licensees due to the APA accreditation requirement.” CPA has taken a support if amended position on the bill. CPA will be

pleased to support the bill if it is amended to ensure that PSYPACT will only become operative in our state if psychologists from regionally accredited programs that were not APA-accredited can participate to the same extent as psychologists from APA accredited programs.

Rationale:

- Allowing psychologists who graduated from regionally accredited programs to participate in PSYPACT would promote PSYPACT's goals by increasing the practice of telepsychology and the temporary in-person practice of psychology across state boundaries.
- Only 11 states and the District of Columbia require graduation from an APA accredited program in order to become licensed.
- CPA is aware that states which require graduation from an APA accredited program for licensure may wish to retain PSYPACT's APA accreditation requirement. However, various requirements to practice differ across states, so flexibility is needed to promote PSYPACT's overarching goals. For example, among the concerns raised in its letter opposing AB 2051, the California BOP noted that many psychologists providing services to California residents under PSYPACT would be from jurisdictions that do not share the same requirements for continuing professional development in social justice and diversity, equity, and inclusion (see [Bill Analysis](#)).
- CPA is not aware of any data indicating graduation from an APA accredited program provides greater consumer protection for in-state or interjurisdictional psychological practice.
- Allowing psychologists who have obtained a CPQ to practice under PSYPACT would not sufficiently address CPA's concerns. We have no data indicating that a substantial proportion of the 34% of California psychologists who are currently ineligible would be able to obtain a CPQ.
- Allowing psychologists who graduated from regionally accredited programs to participate in PSYPACT would not require any changes to the Model Act or state laws. It would simply require a change in the E-Passport requirements.
- CPA understands that ASPPB administers the E-Passport and we have previously raised our concerns directly with ASPPB. We are requesting that PSYPACT recommend that ASPPB change its requirements, consistent with PSYPACT's Model Legislation. As noted on the PSYPACT website, the PSYPACT Commission is responsible for its Bylaws, Rules, and Regulations. It is also responsible for granting psychologists the authority to practice telepsychology and temporarily practice in-person across state boundaries.

Contacts:

Scott Parker | CEO | sparker@cpapsych.org

Elizabeth Winkelman, JD, PhD | Director of Professional Affairs | ewinkelman@cpapsych.org

Tyler Rinde | Director of Government Affairs | trinde@cpapsych.org

Nevada Board of Psychological Examiners

Board Meeting Staff Report

DATE: July 12, 2024

ITEM:

14 - (For Possible Action) Discussion and Possible Action regarding 2023 AB156, section 13, which adds requirements for psychologists who diagnose a patient with an opioid use disorder.

During the Board's June 7, 2024, meeting, Dr. Woodard highlighted 2023 AB156, section 13, which adds requirements for psychologists who diagnose a patient with a substance use disorder. It states:

Sec. 13. Chapter 641 of NRS is hereby amended by adding thereto a new section to read as follows:

1. Upon diagnosing a patient as having an opioid use disorder, a psychologist shall counsel and provide information to the patient concerning evidence-based treatment for opioid use disorders, including, without limitation, medication-assisted treatment.

2. If the patient requests medication-assisted treatment, the psychologist shall refer the patient to a physician, osteopathic physician, physician assistant licensed pursuant to chapter 630 or 633 of NRS, advanced practice registered nurse or pharmacist who is authorized under federal and state law to prescribe an appropriate medication.

3. As used in this section, "medication-assisted treatment" has the meaning ascribed to it in section 12.3 of this act.

Because that legislation specifically affects psychologists, there was a suggestion to put that legislation on the agenda for the Board's next meeting in reference to making licensees aware of those requirements.

Assembly Bill No. 156—Committee on
Health and Human Services

CHAPTER.....

AN ACT relating to substance use disorders; providing for the separate accounting of certain money for the purchase of opioid antagonists; establishing the order in which a provider or program is required to prioritize persons for participation in certain publicly funded programs for the treatment of alcohol or other substance use disorders; authorizing a pharmacist to prescribe and dispense drugs for medication-assisted treatment of opioid use disorder and perform certain assessments under certain conditions; requiring certain health plans to include coverage for such drugs and assessments; prescribing certain requirements concerning the diagnosis and treatment of a patient with an opioid use disorder; and providing other matters properly relating thereto.

Legislative Counsel's Digest:

Existing law requires all gifts or grants of money for a program for alcohol or other substance use disorders which the Division of Public and Behavioral Health of the Department of Health and Human Services is authorized to accept to be deposited in the State Treasury for credit to the State Grant and Gift Account for Alcohol or Other Substance Use Disorders. (NRS 458.100) **Sections 1.28 and 1.3** of this bill authorize the Division to accept and deposit into a separate account gifts, grants, donations, bequests or money from any other source for the purpose of funding the bulk purchase of opioid antagonists. **Section 1.28** provides that such money is not subject to provisions of law governing budgeting by agencies of the State Government. **Section 1.28** requires the Division to use the money in the account to fund the bulk purchase of opioid antagonists and the distribution of those opioid antagonists.

Existing federal regulations require programs funded by certain federal grants for injection drug users to prioritize persons for participation in such programs in the following order: (1) pregnant injecting drug users; (2) pregnant persons with a substance use disorder; (3) other injecting drug users; and (4) all others. (45 C.F.R. § 96.131) **Section 1.7** of this bill requires any treatment provider, provider of health care or program for the treatment of alcohol or other substance use disorders to prioritize persons to receive services for the treatment of alcohol or other substance use disorders funded in whole or in part by federal or state money in that order, except that **section 1.7** authorizes the State Board of Health to adopt regulations prioritizing additional categories of people for such services.

Existing law defines the term “practice of pharmacy” for the purpose of determining which activities require a person to be registered and regulated by the State Board of Pharmacy as a pharmacist. (NRS 639.0124) **Section 12.3** of this bill requires the Board to prescribe a protocol to allow a pharmacist who registers with the Board to: (1) assess a patient to determine whether the patient has an opioid use disorder and medication-assisted treatment would be appropriate for the patient; and (2) prescribe and dispense a drug for medication-assisted treatment. **Section 12.6** of this bill provides that the practice of pharmacy includes actions authorized by the protocol established in **section 12.3**. **Sections 1-1.25 and 12.8** of this bill



- 2 -

make additional changes necessary to authorize a pharmacist who registers with the Board to prescribe a drug for medication-assisted treatment. The Board would be authorized to suspend or revoke the registration of a pharmacist who orders or assesses a patient or prescribes or dispenses drugs under the protocol established pursuant to **section 12.3** without complying with the provisions of the protocol. (NRS 639.210)

Sections 3.5, 4.5, 16.1, 16.3, 16.4, 16.48-16.75 and 16.9 of this bill require public and private health plans, including Medicaid managed care organizations and health plans for state and local government employees, to: (1) cover drugs approved by the Food and Drug Administration for medication-assisted treatment; and (2) reimburse assessment, prescribing and dispensing by a pharmacist in accordance with **section 12.3** at a rate equal to that provided to a physician, physician assistant or advanced practice registered nurse for similar services. **Section 5.5** of this bill also requires Medicaid to reimburse those services at such a rate, regardless of whether the services are reimbursed directly or through managed care organizations. **Sections 2.5 and 16.2** of this bill make conforming changes to indicate the proper placement of **sections 5.5 and 16.1**, respectively, of this bill in the Nevada Revised Statutes. **Sections 6.5, 16.13, 16.16, 16.43 and 16.45** of this bill make conforming changes to indicate that the coverage required by **sections 16.1, 16.3 and 16.4** is in addition to certain coverage for the treatment of substance use disorder that certain insurers are required by existing law to provide. **Section 16.8** of this bill authorizes the Commissioner of Insurance to suspend or revoke the certificate of a health maintenance organization that fails to comply with the requirements of **section 16.7** of this bill. The Commissioner would also be authorized to take such action against other health insurers who fail to comply with the requirements of **sections 16.1, 16.3, 16.48-16.6 or 16.9** of this bill. (NRS 680A.200)

Existing law authorizes a physician, physician assistant or advanced practice registered nurse to prescribe controlled substances if he or she is registered with the State Board of Pharmacy. (NRS 453.126, 453.231, 630.271, 632.237, 633.432) Existing federal law requires a physician, physician assistant or advanced practice registered nurse who prescribes or dispenses narcotic drugs for the treatment of opioid use disorder to register with the Drug Enforcement Administration of the United States Department of Justice for the specific purpose of dispensing such drugs. (21 U.S.C. § 822(a)) **Sections 10-12 and 13-16** of this bill require a physician, physician assistant, advanced practice registered nurse, osteopathic physician or certain providers of behavioral health care who diagnose a patient with an opioid use disorder to counsel and provide information to the patient concerning evidence-based treatment for opioid use disorder, including medication-assisted treatment. If the patient requests medication-assisted treatment: (1) **sections 10-12** require a physician, physician assistant, advanced practice registered nurse or osteopathic physician who is authorized under federal and state law to prescribe such treatment to offer to issue such a prescription; and (2) **sections 10-12 and 13-16** require all other physicians, physician assistants, advanced practice registered nurses, osteopathic physicians and certain providers of behavioral health care to refer the patient to a physician, physician assistant, advanced practice registered nurse, osteopathic physician or pharmacist who is authorized to issue such a prescription.

Existing law requires the Director of the Department of Corrections to establish one or more programs of treatment for offenders with substance use or co-occurring disorders who have been sentenced to imprisonment in the state prison. (NRS 209.4236, 209.425) Existing law additionally provides that the treatment of a prisoner in a local jail or detention facility who has a substance use disorder may



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include medication-assisted treatment. (NRS 211.140) **Section 17.5** of this bill requires the Department of Corrections, in collaboration with the Department of Health and Human Services, and each county, city or town that maintains a jail or detention facility to study during the 2023-2024 interim certain issues relating to the provision of medication-assisted treatment to incarcerated persons.

EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. NRS 453.126 is hereby amended to read as follows:
453.126 “Practitioner” means:

1. A physician, dentist, veterinarian or podiatric physician who holds a license to practice his or her profession in this State and is registered pursuant to this chapter.

2. An advanced practice registered nurse who holds a certificate from the State Board of Pharmacy authorizing him or her to dispense or to prescribe and dispense controlled substances.

3. A scientific investigator or a pharmacy, hospital or other institution licensed, registered or otherwise authorized in this State to distribute, dispense, conduct research with respect to, to administer, or use in teaching or chemical analysis, a controlled substance in the course of professional practice or research.

4. A euthanasia technician who is licensed by the Nevada State Board of Veterinary Medical Examiners and registered pursuant to this chapter, while he or she possesses or administers sodium pentobarbital pursuant to his or her license and registration.

5. A physician assistant who:

(a) Holds a license from the Board of Medical Examiners; and

(b) Is authorized by the Board to possess, administer, prescribe or dispense controlled substances under the supervision of a physician as required by chapter 630 of NRS.

6. A physician assistant who:

(a) Holds a license from the State Board of Osteopathic Medicine; and

(b) Is authorized by the Board to possess, administer, prescribe or dispense controlled substances under the supervision of an osteopathic physician as required by chapter 633 of NRS.

7. An optometrist who is certified by the Nevada State Board of Optometry to prescribe and administer pharmaceutical agents pursuant to NRS 636.288, when the optometrist prescribes or administers pharmaceutical agents within the scope of his or her certification.



8. A pharmacist who is registered pursuant to section 12.3 of this act to prescribe and dispense drugs for medication-assisted treatment.

Sec. 1.05. NRS 453.128 is hereby amended to read as follows:

453.128 1. "Prescription" means:

(a) An order given individually for the person for whom prescribed, directly from a physician, physician assistant licensed pursuant to chapter 630 or 633 of NRS, dentist, podiatric physician, optometrist, advanced practice registered nurse, ***pharmacist registered pursuant to section 12.3 of this act*** or veterinarian, or his or her agent, to a pharmacist or indirectly by means of an order signed by the practitioner or an electronic transmission from the practitioner to a pharmacist; or

(b) A chart order written for an inpatient specifying drugs which he or she is to take home upon his or her discharge.

2. The term does not include a chart order written for an inpatient for use while he or she is an inpatient.

Sec. 1.1. NRS 453.226 is hereby amended to read as follows:

453.226 1. Every practitioner or other person who dispenses any controlled substance within this State or who proposes to engage in the dispensing of any controlled substance within this State shall obtain biennially a registration issued by the Board in accordance with its regulations. A person must present proof that he or she is authorized to access the database of the program established pursuant to NRS 453.162 before the Board may issue or renew a registration.

2. A person registered by the Board in accordance with the provisions of NRS 453.011 to 453.552, inclusive, to dispense or conduct research with controlled substances may possess, dispense or conduct research with those substances to the extent authorized by the registration and in conformity with the other provisions of those sections.

3. The following persons are not required to register and may lawfully possess and distribute controlled substances pursuant to the provisions of NRS 453.011 to 453.552, inclusive:

(a) An agent or employee of a registered dispenser of a controlled substance if he or she is acting in the usual course of his or her business or employment;

(b) A common or contract carrier or warehouseman, or an employee thereof, whose possession of any controlled substance is in the usual course of business or employment;

(c) An ultimate user or a person in possession of any controlled substance pursuant to a lawful order of a physician, physician



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assistant licensed pursuant to chapter 630 or 633 of NRS, dentist, advanced practice registered nurse, podiatric physician, *pharmacist registered pursuant to section 12.3 of this act* or veterinarian or in lawful possession of a schedule V substance; or

(d) A physician who:

(1) Holds a locum tenens license issued by the Board of Medical Examiners or a temporary license issued by the State Board of Osteopathic Medicine; and

(2) Is registered with the Drug Enforcement Administration at a location outside this State.

4. The Board may waive the requirement for registration of certain dispensers if it finds it consistent with the public health and safety.

5. A separate registration is required at each principal place of business or professional practice where the applicant dispenses controlled substances.

6. The Board may inspect the establishment of a registrant or applicant for registration in accordance with the Board's regulations.

Sec. 1.15. NRS 453.336 is hereby amended to read as follows:

453.336 1. Except as otherwise provided in subsection 6, a person shall not knowingly or intentionally possess a controlled substance, unless the substance was obtained directly from, or pursuant to, a prescription or order of a physician, physician assistant licensed pursuant to chapter 630 or 633 of NRS, dentist, podiatric physician, optometrist, advanced practice registered nurse, *pharmacist registered pursuant to section 12.3 of this act* or veterinarian while acting in the course of his or her professional practice, or except as otherwise authorized by the provisions of NRS 453.005 to 453.552, inclusive.

2. Except as otherwise provided in subsections 3, 4 and 5 and in NRS 453.3363, and unless a greater penalty is provided in NRS 212.160, 453.3385 or 453.339, a person who violates this section:

(a) For a first or second offense, if the controlled substance is listed in schedule I or II and the quantity possessed is less than 14 grams, or if the controlled substance is listed in schedule III, IV or V and the quantity possessed is less than 28 grams, is guilty of possession of a controlled substance and shall be punished for a category E felony as provided in NRS 193.130. In accordance with NRS 176.211, the court shall defer judgment upon the consent of the person.

(b) For a third or subsequent offense, if the controlled substance is listed in schedule I or II and the quantity possessed is less than 14 grams, or if the controlled substance is listed in schedule III, IV or V



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and the quantity possessed is less than 28 grams, or if the offender has previously been convicted two or more times in the aggregate of any violation of the law of the United States or of any state, territory or district relating to a controlled substance, is guilty of possession of a controlled substance and shall be punished for a category D felony as provided in NRS 193.130, and may be further punished by a fine of not more than \$20,000.

(c) If the controlled substance is listed in schedule I or II and the quantity possessed is 14 grams or more, but less than 28 grams, or if the controlled substance is listed in schedule III, IV or V and the quantity possessed is 28 grams or more, but less than 200 grams, is guilty of low-level possession of a controlled substance and shall be punished for a category C felony as provided in NRS 193.130.

(d) If the controlled substance is listed in schedule I or II and the quantity possessed is 28 grams or more, but less than 42 grams, or if the controlled substance is listed in schedule III, IV or V and the quantity possessed is 200 grams or more, is guilty of mid-level possession of a controlled substance and shall be punished for a category B felony by imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 10 years and by a fine of not more than \$50,000.

(e) If the controlled substance is listed in schedule I or II and the quantity possessed is 42 grams or more, but less than 100 grams, is guilty of high-level possession of a controlled substance and shall be punished for a category B felony by imprisonment in the state prison for a minimum term of not less than 2 years and a maximum term of not more than 15 years and by a fine of not more than \$50,000.

3. Unless a greater penalty is provided in NRS 212.160, 453.337 or 453.3385, a person who is convicted of the possession of flunitrazepam or gamma-hydroxybutyrate, or any substance for which flunitrazepam or gamma-hydroxybutyrate is an immediate precursor, is guilty of a category B felony and shall be punished by imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 6 years.

4. Unless a greater penalty is provided pursuant to NRS 212.160, a person who is convicted of the possession of 1 ounce or less of marijuana is guilty of a misdemeanor and shall be punished by:

(a) Performing not more than 24 hours of community service;

(b) Attending the live meeting described in paragraph (a) of subsection 2 of NRS 484C.530 and complying with any other requirements set forth in that section; or



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(c) Being required to undergo an evaluation in accordance with subsection 1 of NRS 484C.350,

→ or any combination thereof.

5. Unless a greater penalty is provided pursuant to NRS 212.160, a person who is convicted of the possession of more than 1 ounce, but less than 50 pounds, of marijuana or more than one-eighth of an ounce, but less than one pound, of concentrated cannabis is guilty of a category E felony and shall be punished as provided in NRS 193.130.

6. It is not a violation of this section if a person possesses a trace amount of a controlled substance and that trace amount is in or on a hypodermic device obtained from a sterile hypodermic device program pursuant to NRS 439.985 to 439.994, inclusive.

7. The court may grant probation to or suspend the sentence of a person convicted of violating this section.

8. If a person fulfills the terms and conditions imposed for a violation of subsection 4, the court shall, without a hearing, order sealed all documents, papers and exhibits in that person's record, minute book entries and entries on dockets, and other documents relating to the case in the custody of such other agencies and officers as are named in the court's order. The court shall cause a copy of the order to be sent to each agency or officer named in the order. Each such agency or officer shall notify the court in writing of its compliance with the order.

9. As used in this section:

(a) "Controlled substance" includes flunitrazepam, gamma-hydroxybutyrate and each substance for which flunitrazepam or gamma-hydroxybutyrate is an immediate precursor.

(b) "Marijuana" does not include concentrated cannabis.

(c) "Sterile hypodermic device program" has the meaning ascribed to it in NRS 439.986.

Sec. 1.2. NRS 453.381 is hereby amended to read as follows:

453.381 1. In addition to the limitations imposed by NRS 453.256 and 453.3611 to 453.3648, inclusive, a physician, physician assistant, dentist, advanced practice registered nurse, ~~for~~ podiatric physician *or pharmacist registered pursuant to section 12.3 of this act* may prescribe or administer controlled substances only for a legitimate medical purpose and in the usual course of his or her professional practice, and he or she shall not prescribe, administer or dispense a controlled substance listed in schedule II for himself or herself, his or her spouse or his or her children except in cases of emergency.



2. A veterinarian, in the course of his or her professional practice only, and not for use by a human being, may prescribe, possess and administer controlled substances, and the veterinarian may cause them to be administered by a veterinary technician under the direction and supervision of the veterinarian.

3. A euthanasia technician, within the scope of his or her license, and not for use by a human being, may possess and administer sodium pentobarbital.

4. A pharmacist shall not fill an order which purports to be a prescription if the pharmacist has reason to believe that it was not issued in the usual course of the professional practice of a physician, physician assistant, dentist, advanced practice registered nurse, podiatric physician , *pharmacist registered pursuant to section 12.3 of this act* or veterinarian.

5. Any person who has obtained from a physician, physician assistant, dentist, advanced practice registered nurse, podiatric physician , *pharmacist registered pursuant to section 12.3 of this act* or veterinarian any controlled substance for administration to a patient during the absence of the physician, physician assistant, dentist, advanced practice registered nurse, podiatric physician , *pharmacist* or veterinarian shall return to him or her any unused portion of the substance when it is no longer required by the patient.

6. A manufacturer, wholesale supplier or other person legally able to furnish or sell any controlled substance listed in schedule II shall not provide samples of such a controlled substance to registrants.

7. A salesperson of any manufacturer or wholesaler of pharmaceuticals shall not possess, transport or furnish any controlled substance listed in schedule II.

8. A person shall not dispense a controlled substance in violation of a regulation adopted by the Board.

Sec. 1.25. NRS 454.00958 is hereby amended to read as follows:

454.00958 “Practitioner” means:

1. A physician, dentist, veterinarian or podiatric physician who holds a valid license to practice his or her profession in this State.

2. A pharmacy, hospital or other institution licensed or registered to distribute, dispense, conduct research with respect to or to administer a dangerous drug in the course of professional practice in this State.

3. When relating to the prescription of poisons, dangerous drugs and devices:



(a) An advanced practice registered nurse who holds a certificate from the State Board of Pharmacy permitting him or her so to prescribe; or

(b) A physician assistant who holds a license from the Board of Medical Examiners and a certificate from the State Board of Pharmacy permitting him or her so to prescribe.

4. An optometrist who is certified to prescribe and administer pharmaceutical agents pursuant to NRS 636.288 when the optometrist prescribes or administers dangerous drugs which are within the scope of his or her certification.

5. A pharmacist who is registered pursuant to section 12.3 of this act to prescribe and dispense drugs for medication-assisted treatment.

Sec. 1.28. Chapter 458 of NRS is hereby amended by adding thereto a new section to read as follows:

1. The Division may accept gifts, grants, donations, bequests or money from any other source for the purpose of funding the bulk purchase of opioid antagonists. Any money so received must be accounted for separately in the State General Fund.

2. Money accepted pursuant to subsection 1 or deposited into the account created pursuant to subsection 1 is not subject to the State Budget Act.

3. Interest and income earned on money in the account created pursuant to subsection 1 must be credited to the account. Any money remaining in the account at the end of a fiscal year does not revert to the State General Fund, and the balance in the account must be carried forward to the next fiscal year.

4. The money in the account created pursuant to subsection 1 must be used only to fund the bulk purchase of opioid antagonists and pay the costs of the Division to distribute those opioid antagonists.

5. As used in this section, "opioid antagonist" has the meaning ascribed to it in NRS 453C.040.

Sec. 1.3. NRS 458.100 is hereby amended to read as follows:

458.100 1. ~~[AH]~~ *Except as otherwise provided in section 1.28 of this act, all* gifts or grants of money for a program for alcohol or other substance use disorders which the Division is authorized to accept must be deposited in the State Treasury for credit to the State Grant and Gift Account for Alcohol or Other Substance Use Disorders which is hereby created in the Department of Health and Human Services' Gift Fund.



2. Subject to the limitations set forth in NRS 458.094, money in the Account must be used to carry out the provisions of this chapter.

3. All claims must be approved by the Administrator before they are paid.

Sec. 1.7. NRS 458.103 is hereby amended to read as follows:

458.103 **1.** The Division may accept:

~~1.1~~ **(a)** Money appropriated and made available by any act of Congress for any program for alcohol or other substance use disorder administered by the Division as provided by law.

~~1.2~~ **(b)** Money appropriated and made available by the State of Nevada or by a county, a city, a public district or any political subdivision of this State for any program for alcohol or other substance use disorder administered by the Division as provided by law.

2. Except as otherwise provided in any regulations adopted pursuant to subsection 3, a treatment provider, provider of health care or program for alcohol or other substance use disorders shall prioritize persons to receive services for the treatment of alcohol or other substance use disorders funded in whole or in part by federal or state money in accordance with 45 C.F.R. § 96.131(a).

3. To the extent that such regulations do not conflict with federal law or impair an obligation under any existing grant, contract or other agreement, the State Board of Health may adopt regulations prioritizing categories of persons, in addition to the categories prescribed in 45 C.F.R. § 96.131(a), to receive services for the treatment of alcohol or other substance use disorders funded in whole or in part by federal or state money.

4. As used in this section, "provider of health care" has the meaning ascribed to it in NRS 629.031.

Sec. 2. (Deleted by amendment.)

Sec. 2.5. NRS 232.320 is hereby amended to read as follows:

232.320 **1.** The Director:

(a) Shall appoint, with the consent of the Governor, administrators of the divisions of the Department, who are respectively designated as follows:

(1) The Administrator of the Aging and Disability Services Division;

(2) The Administrator of the Division of Welfare and Supportive Services;

(3) The Administrator of the Division of Child and Family Services;



(4) The Administrator of the Division of Health Care Financing and Policy; and

(5) The Administrator of the Division of Public and Behavioral Health.

(b) Shall administer, through the divisions of the Department, the provisions of chapters 63, 424, 425, 427A, 432A to 442, inclusive, 446 to 450, inclusive, 458A and 656A of NRS, NRS 127.220 to 127.310, inclusive, 422.001 to 422.410, inclusive, *and section 5.5 of this act*, 422.580, 432.010 to 432.133, inclusive, 432B.6201 to 432B.626, inclusive, 444.002 to 444.430, inclusive, and 445A.010 to 445A.055, inclusive, and all other provisions of law relating to the functions of the divisions of the Department, but is not responsible for the clinical activities of the Division of Public and Behavioral Health or the professional line activities of the other divisions.

(c) Shall administer any state program for persons with developmental disabilities established pursuant to the Developmental Disabilities Assistance and Bill of Rights Act of 2000, 42 U.S.C. §§ 15001 et seq.

(d) Shall, after considering advice from agencies of local governments and nonprofit organizations which provide social services, adopt a master plan for the provision of human services in this State. The Director shall revise the plan biennially and deliver a copy of the plan to the Governor and the Legislature at the beginning of each regular session. The plan must:

(1) Identify and assess the plans and programs of the Department for the provision of human services, and any duplication of those services by federal, state and local agencies;

(2) Set forth priorities for the provision of those services;

(3) Provide for communication and the coordination of those services among nonprofit organizations, agencies of local government, the State and the Federal Government;

(4) Identify the sources of funding for services provided by the Department and the allocation of that funding;

(5) Set forth sufficient information to assist the Department in providing those services and in the planning and budgeting for the future provision of those services; and

(6) Contain any other information necessary for the Department to communicate effectively with the Federal Government concerning demographic trends, formulas for the distribution of federal money and any need for the modification of programs administered by the Department.



(e) May, by regulation, require nonprofit organizations and state and local governmental agencies to provide information regarding the programs of those organizations and agencies, excluding detailed information relating to their budgets and payrolls, which the Director deems necessary for the performance of the duties imposed upon him or her pursuant to this section.

(f) Has such other powers and duties as are provided by law.

2. Notwithstanding any other provision of law, the Director, or the Director's designee, is responsible for appointing and removing subordinate officers and employees of the Department.

Sec. 3. (Deleted by amendment.)

Sec. 3.5. NRS 287.010 is hereby amended to read as follows:

287.010 1. The governing body of any county, school district, municipal corporation, political subdivision, public corporation or other local governmental agency of the State of Nevada may:

(a) Adopt and carry into effect a system of group life, accident or health insurance, or any combination thereof, for the benefit of its officers and employees, and the dependents of officers and employees who elect to accept the insurance and who, where necessary, have authorized the governing body to make deductions from their compensation for the payment of premiums on the insurance.

(b) Purchase group policies of life, accident or health insurance, or any combination thereof, for the benefit of such officers and employees, and the dependents of such officers and employees, as have authorized the purchase, from insurance companies authorized to transact the business of such insurance in the State of Nevada, and, where necessary, deduct from the compensation of officers and employees the premiums upon insurance and pay the deductions upon the premiums.

(c) Provide group life, accident or health coverage through a self-insurance reserve fund and, where necessary, deduct contributions to the maintenance of the fund from the compensation of officers and employees and pay the deductions into the fund. The money accumulated for this purpose through deductions from the compensation of officers and employees and contributions of the governing body must be maintained as an internal service fund as defined by NRS 354.543. The money must be deposited in a state or national bank or credit union authorized to transact business in the State of Nevada. Any independent administrator of a fund created under this section is subject to the licensing requirements of chapter 683A of NRS, and must be a resident of this State. Any



contract with an independent administrator must be approved by the Commissioner of Insurance as to the reasonableness of administrative charges in relation to contributions collected and benefits provided. The provisions of NRS 686A.135, 687B.352, 687B.408, 687B.723, 687B.725, 689B.030 to 689B.050, inclusive, *and section 16.3 of this act*, 689B.265, 689B.287 and 689B.500 apply to coverage provided pursuant to this paragraph, except that the provisions of NRS 689B.0378, 689B.03785 and 689B.500 only apply to coverage for active officers and employees of the governing body, or the dependents of such officers and employees.

(d) Defray part or all of the cost of maintenance of a self-insurance fund or of the premiums upon insurance. The money for contributions must be budgeted for in accordance with the laws governing the county, school district, municipal corporation, political subdivision, public corporation or other local governmental agency of the State of Nevada.

2. If a school district offers group insurance to its officers and employees pursuant to this section, members of the board of trustees of the school district must not be excluded from participating in the group insurance. If the amount of the deductions from compensation required to pay for the group insurance exceeds the compensation to which a trustee is entitled, the difference must be paid by the trustee.

3. In any county in which a legal services organization exists, the governing body of the county, or of any school district, municipal corporation, political subdivision, public corporation or other local governmental agency of the State of Nevada in the county, may enter into a contract with the legal services organization pursuant to which the officers and employees of the legal services organization, and the dependents of those officers and employees, are eligible for any life, accident or health insurance provided pursuant to this section to the officers and employees, and the dependents of the officers and employees, of the county, school district, municipal corporation, political subdivision, public corporation or other local governmental agency.

4. If a contract is entered into pursuant to subsection 3, the officers and employees of the legal services organization:

(a) Shall be deemed, solely for the purposes of this section, to be officers and employees of the county, school district, municipal corporation, political subdivision, public corporation or other local governmental agency with which the legal services organization has contracted; and



(b) Must be required by the contract to pay the premiums or contributions for all insurance which they elect to accept or of which they authorize the purchase.

5. A contract that is entered into pursuant to subsection 3:

(a) Must be submitted to the Commissioner of Insurance for approval not less than 30 days before the date on which the contract is to become effective.

(b) Does not become effective unless approved by the Commissioner.

(c) Shall be deemed to be approved if not disapproved by the Commissioner within 30 days after its submission.

6. As used in this section, "legal services organization" means an organization that operates a program for legal aid and receives money pursuant to NRS 19.031.

Sec. 4. (Deleted by amendment.)

Sec. 4.5. NRS 287.04335 is hereby amended to read as follows:

287.04335 If the Board provides health insurance through a plan of self-insurance, it shall comply with the provisions of NRS 686A.135, 687B.352, 687B.409, 687B.723, 687B.725, 689B.0353, 689B.255, 695C.1723, 695G.150, 695G.155, 695G.160, 695G.162, 695G.1635, 695G.164, 695G.1645, 695G.1665, 695G.167, 695G.1675, 695G.170 to 695G.174, inclusive, *and section 16.9 of this act*, 695G.176, 695G.177, 695G.200 to 695G.230, inclusive, 695G.241 to 695G.310, inclusive, and 695G.405, in the same manner as an insurer that is licensed pursuant to title 57 of NRS is required to comply with those provisions.

Sec. 5. (Deleted by amendment.)

Sec. 5.5. Chapter 422 of NRS is hereby amended by adding thereto a new section to read as follows:

1. The Director shall include in the State Plan for Medicaid a requirement that the State pay the nonfederal share of expenditures incurred for the services of a pharmacist described in section 12.3 of this act.

2. The State must provide reimbursement for the services of a pharmacist described in section 12.3 of this act at a rate equal to the rate of reimbursement provided to a physician, physician assistant or advanced practice registered nurse for similar services.

Secs. 5.8 and 6. (Deleted by amendment.)

Sec. 6.5. NRS 608.156 is hereby amended to read as follows:

608.156 1. ~~HH~~ *In addition to any benefits required by NRS 608.155, if* an employer provides health benefits for his or her



employees, the employer shall provide benefits for the expenses for the treatment of alcohol and substance use disorders. The annual benefits provided by the employer must ~~consist of:~~ *include, without limitation:*

(a) Treatment for withdrawal from the physiological effects of alcohol or drugs, with a maximum benefit of \$1,500 per calendar year.

(b) Treatment for a patient admitted to a facility, with a maximum benefit of \$9,000 per calendar year.

(c) Counseling for a person, group or family who is not admitted to a facility, with a maximum benefit of \$2,500 per calendar year.

2. The maximum amount which may be paid in the lifetime of the insured for any combination of the treatments listed in subsection 1 is \$39,000.

3. Except as otherwise provided in NRS 687B.409, these benefits must be paid in the same manner as benefits for any other illness covered by the employer are paid.

4. The employee is entitled to these benefits if treatment is received in any:

(a) Program for the treatment of alcohol or substance use disorders which is certified by the Division of Public and Behavioral Health of the Department of Health and Human Services.

(b) Hospital or other medical facility or facility for the dependent which is licensed by the Division of Public and Behavioral Health of the Department of Health and Human Services, is accredited by The Joint Commission or CARF International and provides a program for the treatment of alcohol or substance use disorders as part of its accredited activities.

Secs. 7-9. (Deleted by amendment.)

Sec. 10. Chapter 630 of NRS is hereby amended by adding thereto a new section to read as follows:

1. Upon diagnosing a patient as having an opioid use disorder, a physician or physician assistant shall counsel and provide information to the patient concerning evidence-based treatment for opioid use disorders, including, without limitation, medication-assisted treatment.

2. If the patient requests medication-assisted treatment, the physician or physician assistant shall:

(a) If the physician or physician assistant is authorized under federal and state law to issue such a prescription, offer to prescribe an appropriate medication; or

(b) If the physician or physician assistant is not authorized under federal and state law to prescribe an appropriate



medication, refer the patient to a physician, osteopathic physician, physician assistant licensed pursuant to this chapter or chapter 633 of NRS, advanced practice registered nurse or pharmacist who is authorized to issue the prescription.

3. As used in this section, "medication-assisted treatment" has the meaning ascribed to it in section 12.3 of this act.

Sec. 11. Chapter 632 of NRS is hereby amended by adding thereto a new section to read as follows:

1. Upon diagnosing a patient as having an opioid use disorder, an advanced practice registered nurse shall counsel and provide information to the patient concerning evidence-based treatment for opioid use disorders, including, without limitation, medication-assisted treatment.

2. If the patient requests medication-assisted treatment, the advanced practice registered nurse shall:

(a) If the advanced practice registered nurse is authorized under federal and state law to issue such a prescription, offer to prescribe an appropriate medication; or

(b) If the advanced practice registered nurse is not authorized under federal and state law to prescribe an appropriate medication, refer the patient to a physician, osteopathic physician, physician assistant licensed pursuant to chapter 630 or 633 of NRS, advanced practice registered nurse or pharmacist who is authorized to issue the prescription.

3. As used in this section, "medication-assisted treatment" has the meaning ascribed to it in section 12.3 of this act.

Sec. 12. Chapter 633 of NRS is hereby amended by adding thereto a new section to read as follows:

1. Upon diagnosing a patient as having an opioid use disorder, an osteopathic physician or physician assistant shall counsel and provide information to the patient concerning evidence-based treatment for opioid use disorders, including, without limitation, medication-assisted treatment.

2. If the patient requests medication-assisted treatment, the osteopathic physician or physician assistant shall:

(a) If the osteopathic physician or physician assistant is authorized under federal and state law to issue such a prescription, offer to prescribe an appropriate medication; or

(b) If the osteopathic physician or physician assistant is not authorized under federal and state law to prescribe an appropriate medication, refer the patient to a physician, osteopathic physician, physician assistant licensed pursuant to this chapter or chapter



630 of NRS, advanced practice registered nurse or pharmacist who is authorized to issue the prescription.

3. As used in this section, “medication-assisted treatment” has the meaning ascribed to it in section 12.3 of this act.

Sec. 12.3. Chapter 639 of NRS is hereby amended by adding thereto a new section to read as follows:

1. To the extent authorized by federal law, a pharmacist who registers with the Board to engage in the activity authorized by this section may, in accordance with the requirements of the protocol prescribed pursuant to subsection 2:

(a) Assess a patient to determine whether:

(1) The patient has an opioid use disorder; and

(2) Medication-assisted treatment would be appropriate for the patient;

(b) Counsel and provide information to the patient concerning evidence-based treatment for opioid use disorders, including, without limitation, medication-assisted treatment; and

(c) Prescribe and dispense a drug for medication-assisted treatment.

2. The Board shall adopt regulations:

(a) Prescribing the requirements to register with the Board to engage in the activity authorized by this section; and

(b) Establishing a protocol for the actions authorized by this section.

3. As used in this section, “medication-assisted treatment” means treatment for an opioid use disorder using medication approved by the United States Food and Drug Administration for that purpose.

Sec. 12.6. NRS 639.0124 is hereby amended to read as follows:

639.0124 1. “Practice of pharmacy” includes, but is not limited to, the:

(a) Performance or supervision of activities associated with manufacturing, compounding, labeling, dispensing and distributing of a drug, including the receipt, handling and storage of prescriptions and other confidential information relating to patients.

(b) Interpretation and evaluation of prescriptions or orders for medicine.

(c) Participation in drug evaluation and drug research.

(d) Advising of the therapeutic value, reaction, drug interaction, hazard and use of a drug.

(e) Selection of the source, storage and distribution of a drug.



(f) Maintenance of proper documentation of the source, storage and distribution of a drug.

(g) Interpretation of clinical data contained in a person's record of medication.

(h) Development of written guidelines and protocols in collaboration with a practitioner which authorize collaborative drug therapy management. The written guidelines and protocols must comply with NRS 639.2629.

(i) Implementation and modification of drug therapy, administering drugs and ordering and performing tests in accordance with a collaborative practice agreement.

(j) Prescribing, dispensing and administering of drugs for preventing the acquisition of human immunodeficiency virus and ordering and conducting laboratory tests necessary for therapy that uses such drugs pursuant to the protocol prescribed pursuant to NRS 639.28085.

(k) Dispensing a self-administered hormonal contraceptive pursuant to NRS 639.28078.

(l) Assessing a patient and prescribing and dispensing a drug for medication-assisted treatment in accordance with section 12.3 of this act.

2. The term does not include the changing of a prescription by a pharmacist or practitioner without the consent of the prescribing practitioner, except as otherwise provided in NRS 639.2583, 639.28078 and 639.28085.

Sec. 12.8. NRS 639.0125 is hereby amended to read as follows:

639.0125 “Practitioner” means:

1. A physician, dentist, veterinarian or podiatric physician who holds a license to practice his or her profession in this State;

2. A hospital, pharmacy or other institution licensed, registered or otherwise permitted to distribute, dispense, conduct research with respect to or administer drugs in the course of professional practice or research in this State;

3. An advanced practice registered nurse who has been authorized to prescribe controlled substances, poisons, dangerous drugs and devices;

4. A physician assistant who:

(a) Holds a license issued by the Board of Medical Examiners; and

(b) Is authorized by the Board to possess, administer, prescribe or dispense controlled substances, poisons, dangerous drugs or



devices under the supervision of a physician as required by chapter 630 of NRS;

5. A physician assistant who:

(a) Holds a license issued by the State Board of Osteopathic Medicine; and

(b) Is authorized by the Board to possess, administer, prescribe or dispense controlled substances, poisons, dangerous drugs or devices under the supervision of an osteopathic physician as required by chapter 633 of NRS; or

6. An optometrist who is certified by the Nevada State Board of Optometry to prescribe and administer pharmaceutical agents pursuant to NRS 636.288, when the optometrist prescribes or administers pharmaceutical agents within the scope of his or her certification.

7. A pharmacist who is registered pursuant to section 12.3 of this act to prescribe and dispense drugs for medication-assisted treatment.

Sec. 13. Chapter 641 of NRS is hereby amended by adding thereto a new section to read as follows:

1. Upon diagnosing a patient as having an opioid use disorder, a psychologist shall counsel and provide information to the patient concerning evidence-based treatment for opioid use disorders, including, without limitation, medication-assisted treatment.

2. If the patient requests medication-assisted treatment, the psychologist shall refer the patient to a physician, osteopathic physician, physician assistant licensed pursuant to chapter 630 or 633 of NRS, advanced practice registered nurse or pharmacist who is authorized under federal and state law to prescribe an appropriate medication.

3. As used in this section, “medication-assisted treatment” has the meaning ascribed to it in section 12.3 of this act.

Sec. 14. Chapter 641A of NRS is hereby amended by adding thereto a new section to read as follows:

1. Upon diagnosing a client as having an opioid use disorder, a marriage and family therapist or clinical professional counselor shall counsel and provide information to the client concerning evidence-based treatment for opioid use disorders, including, without limitation, medication-assisted treatment.

2. If the client requests medication-assisted treatment, the marriage and family therapist or clinical professional counselor shall refer the client to a physician, osteopathic physician, physician assistant licensed pursuant to chapter 630 or 633 of



NRS, advanced practice registered nurse or pharmacist who is authorized under federal and state law to prescribe an appropriate medication.

3. As used in this section, “medication-assisted treatment” has the meaning ascribed to it in section 12.3 of this act.

Sec. 15. Chapter 641B of NRS is hereby amended by adding thereto a new section to read as follows:

1. Upon diagnosing a client as having an opioid use disorder, a clinical social worker shall counsel and provide information to the client concerning evidence-based treatment for opioid use disorders, including, without limitation, medication-assisted treatment.

2. If the client requests medication-assisted treatment, the clinical social worker shall refer the client to a physician, osteopathic physician, physician assistant licensed pursuant to chapter 630 or 633 of NRS, advanced practice registered nurse or pharmacist who is authorized under federal and state law to prescribe an appropriate medication.

3. As used in this section, “medication-assisted treatment” has the meaning ascribed to it in section 12.3 of this act.

Sec. 16. Chapter 641C of NRS is hereby amended by adding thereto a new section to read as follows:

1. Upon diagnosing a client as having an opioid use disorder, an alcohol and drug counselor, clinical alcohol and drug counselor or problem gambling counselor shall counsel and provide information to the client concerning evidence-based treatment for opioid use disorders, including, without limitation, medication-assisted treatment.

2. If the client requests medication-assisted treatment, the alcohol and drug counselor, clinical alcohol and drug counselor or problem gambling counselor shall refer the client to a physician, osteopathic physician, physician assistant licensed pursuant to chapter 630 or 633 of NRS, advanced practice registered nurse or pharmacist who is authorized under federal and state law to prescribe an appropriate medication.

3. As used in this section, “medication-assisted treatment” has the meaning ascribed to it in section 12.3 of this act.

Sec. 16.05. (Deleted by amendment.)

Sec. 16.1. Chapter 689A of NRS is hereby amended by adding thereto a new section to read as follows:

1. An insurer that offers or issues a policy of health insurance shall include in the policy coverage for:



(a) All drugs approved by the United States Food and Drug Administration to provide medication-assisted treatment for opioid use disorder, including, without limitation, buprenorphine, methadone and naltrexone; and

(b) The services described in section 12.3 of this act when provided by a pharmacist or pharmacy that participates in the network plan of the insurer. The Commissioner shall adopt regulations governing the provision of reimbursement for such services.

2. An insurer that offers or issues a policy of health insurance shall reimburse a pharmacist or pharmacy that participates in the network plan of the insurer for the services described in section 12.3 of this act at a rate equal to the rate of reimbursement provided to a physician, physician assistant or advanced practice registered nurse for similar services.

3. Except as otherwise provided in this subsection, an insurer shall not subject the benefits required by subsection 1 to medical management techniques, other than step therapy. An insurer may subject such benefits to other reasonable medical management techniques when the benefits are provided by a pharmacist in accordance with section 12.3 of this act.

4. An insurer shall ensure that the benefits required by subsection 1 are made available to an insured through a provider of health care who participates in the network plan of the insurer.

5. A policy of health insurance subject to the provisions of this chapter that is delivered, issued for delivery or renewed on or after January 1, 2024, has the legal effect of including the coverage required by subsection 1, and any provision of the policy that conflicts with the provisions of this section is void.

6. As used in this section:

(a) "Medical management technique" means a practice which is used to control the cost or use of health care services or prescription drugs. The term includes, without limitation, the use of step therapy, prior authorization and categorizing drugs and devices based on cost, type or method of administration.

(b) "Network plan" means a policy of health insurance offered by an insurer under which the financing and delivery of medical care, including items and services paid for as medical care, are provided, in whole or in part, through a defined set of providers under contract with the insurer. The term does not include an arrangement for the financing of premiums.

(c) "Provider of health care" has the meaning ascribed to it in NRS 629.031.



Sec. 16.13. NRS 689A.030 is hereby amended to read as follows:

689A.030 A policy of health insurance must not be delivered or issued for delivery to any person in this State unless it otherwise complies with this Code, and complies with the following:

1. The entire money and other considerations for the policy must be expressed therein.

2. The time when the insurance takes effect and terminates must be expressed therein.

3. It must purport to insure only one person, except that a policy may insure, originally or by subsequent amendment, upon the application of an adult member of a family, who shall be deemed the policyholder, any two or more eligible members of that family, including the husband, wife, domestic partner as defined in NRS 122A.030, dependent children, from the time of birth, adoption or placement for the purpose of adoption as provided in NRS 689A.043, or any child on or before the last day of the month in which the child attains 26 years of age, and any other person dependent upon the policyholder.

4. The style, arrangement and overall appearance of the policy must not give undue prominence to any portion of the text, and every printed portion of the text of the policy and of any endorsements or attached papers must be plainly printed in light-faced type of a style in general use, the size of which must be uniform and not less than 10 points with a lowercase unspaced alphabet length not less than 120 points. "Text" includes all printed matter except the name and address of the insurer, the name or the title of the policy, the brief description, if any, and captions and subcaptions.

5. The exceptions and reductions of indemnity must be set forth in the policy and, other than those contained in NRS 689A.050 to 689A.290, inclusive, must be printed, at the insurer's option, with the benefit provision to which they apply or under an appropriate caption such as "Exceptions" or "Exceptions and Reductions," except that if an exception or reduction specifically applies only to a particular benefit of the policy, a statement of that exception or reduction must be included with the benefit provision to which it applies.

6. Each such form, including riders and endorsements, must be identified by a number in the lower left-hand corner of the first page thereof.

7. The policy must not contain any provision purporting to make any portion of the charter, rules, constitution or bylaws of the



insurer a part of the policy unless that portion is set forth in full in the policy, except in the case of the incorporation of or reference to a statement of rates or classification of risks, or short-rate table filed with the Commissioner.

8. The policy must provide benefits for expense arising from care at home or health supportive services if that care or service was prescribed by a physician and would have been covered by the policy if performed in a medical facility or facility for the dependent as defined in chapter 449 of NRS.

9. ~~[The]~~ *Except as otherwise provided by this subsection, the* policy must provide ~~[, at the option of the applicant,]~~ benefits for expenses incurred for the treatment of alcohol or substance use disorder. ~~[, unless]~~ *Except for the benefits required by section 16.1 of this act, such benefits must be provided:*

(a) *At the option of the applicant; and*

(b) *Unless* the policy provides coverage only for a specified disease or provides for the payment of a specific amount of money if the insured is hospitalized or receiving health care in his or her home.

10. The policy must provide benefits for expense arising from hospice care.

Sec. 16.16. NRS 689A.046 is hereby amended to read as follows:

689A.046 1. ~~[The]~~ *In addition to the benefits required by section 16.1 of this act, the* benefits provided by a policy for health insurance for treatment of alcohol or substance use disorder must ~~[consist of:]~~ *include, without limitation:*

(a) Treatment for withdrawal from the physiological effect of alcohol or drugs, with a minimum benefit of \$1,500 per calendar year.

(b) Treatment for a patient admitted to a facility, with a minimum benefit of \$9,000 per calendar year.

(c) Counseling for a person, group or family who is not admitted to a facility, with a minimum benefit of \$2,500 per calendar year.

2. Except as otherwise provided in NRS 687B.409, these benefits must be paid in the same manner as benefits for any other illness covered by a similar policy are paid.

3. The insured person is entitled to these benefits if treatment is received in any:

(a) Facility for the treatment of alcohol or substance use disorder which is certified by the Division of Public and Behavioral Health of the Department of Health and Human Services.



(b) Hospital or other medical facility or facility for the dependent which is licensed by the Division of Public and Behavioral Health of the Department of Health and Human Services, accredited by The Joint Commission or CARF International and provides a program for the treatment of alcohol or substance use disorder as part of its accredited activities.

Sec. 16.2. NRS 689A.330 is hereby amended to read as follows:

689A.330 If any policy is issued by a domestic insurer for delivery to a person residing in another state, and if the insurance commissioner or corresponding public officer of that other state has informed the Commissioner that the policy is not subject to approval or disapproval by that officer, the Commissioner may by ruling require that the policy meet the standards set forth in NRS 689A.030 to 689A.320, inclusive ~~H~~, *and section 16.1 of this act.*

Sec. 16.3. Chapter 689B of NRS is hereby amended by adding thereto a new section to read as follows:

1. An insurer that offers or issues a policy of group health insurance shall include in the policy coverage for:

(a) All drugs approved by the United States Food and Drug Administration to provide medication-assisted treatment for opioid use disorder, including, without limitation, buprenorphine, methadone and naltrexone; and

(b) The services described in section 12.3 of this act when provided by a pharmacist or pharmacy that participates in the network plan of the insurer. The Commissioner shall adopt regulations governing the provision of reimbursement for such services.

2. An insurer that offers or issues a policy of group health insurance shall reimburse a pharmacist or pharmacy that participates in the network plan of the insurer for the services described in section 12.3 of this act at a rate equal to the rate of reimbursement provided to a physician, physician assistant or advanced practice registered nurse for similar services.

3. Except as otherwise provided in this subsection, an insurer shall not subject the benefits required by subsection 1 to medical management techniques, other than step therapy. An insurer may subject such benefits to other reasonable medical management techniques when the benefits are provided by a pharmacist in accordance with section 12.3 of this act.

4. An insurer shall ensure that the benefits required by subsection 1 are made available to an insured through a provider of health care who participates in the network plan of the insurer.



5. A policy of group health insurance subject to the provisions of this chapter that is delivered, issued for delivery or renewed on or after January 1, 2024, has the legal effect of including the coverage required by subsection 1, and any provision of the policy that conflicts with the provisions of this section is void.

6. As used in this section:

(a) "Medical management technique" means a practice which is used to control the cost or use of health care services or prescription drugs. The term includes, without limitation, the use of step therapy, prior authorization and categorizing drugs and devices based on cost, type or method of administration.

(b) "Network plan" means a policy of group health insurance offered by an insurer under which the financing and delivery of medical care, including items and services paid for as medical care, are provided, in whole or in part, through a defined set of providers under contract with the insurer. The term does not include an arrangement for the financing of premiums.

(c) "Provider of health care" has the meaning ascribed to it in NRS 629.031.

Sec. 16.4. Chapter 689C of NRS is hereby amended by adding thereto a new section to read as follows:

1. A carrier that offers or issues a health benefit plan shall include in the plan coverage for:

(a) All drugs approved by the United States Food and Drug Administration to provide medication-assisted treatment for opioid use disorder, including, without limitation, buprenorphine, methadone and naltrexone; and

(b) The services described in section 12.3 of this act when provided by a pharmacist or pharmacy that participates in the network plan of the carrier. The Commissioner shall adopt regulations governing the provision of reimbursement for such services.

2. A carrier that offers or issues a health benefit plan shall reimburse a pharmacist or pharmacy that participates in the network plan of the carrier for the services described in section 12.3 of this act at a rate equal to the rate of reimbursement provided to a physician, physician assistant or advanced practice registered nurse for similar services.

3. Except as otherwise provided in this subsection, a carrier shall not subject the benefits required by subsection 1 to medical management techniques, other than step therapy. A carrier may subject such benefits to other reasonable medical management



techniques when the benefits are provided by a pharmacist in accordance with section 12.3 of this act.

4. *A carrier shall ensure that the benefits required by subsection 1 are made available to an insured through a provider of health care who participates in the network plan of the carrier.*

5. *A health benefit plan subject to the provisions of this chapter that is delivered, issued for delivery or renewed on or after January 1, 2024, has the legal effect of including the coverage required by subsection 1, and any provision of the plan that conflicts with the provisions of this section is void.*

6. *As used in this section:*

(a) *“Medical management technique” means a practice which is used to control the cost or use of health care services or prescription drugs. The term includes, without limitation, the use of step therapy, prior authorization and categorizing drugs and devices based on cost, type or method of administration.*

(b) *“Network plan” means a health benefit plan offered by a carrier under which the financing and delivery of medical care, including items and services paid for as medical care, are provided, in whole or in part, through a defined set of providers under contract with the carrier. The term does not include an arrangement for the financing of premiums.*

(c) *“Provider of health care” has the meaning ascribed to it in NRS 629.031.*

Sec. 16.43. NRS 689C.166 is hereby amended to read as follows:

689C.166 Each group health insurance policy must contain in substance a provision for benefits payable for expenses incurred for the treatment of alcohol or substance use disorder, as provided in NRS 689C.167 ~~[]~~ *and section 16.4 of this act.*

Sec. 16.45. NRS 689C.167 is hereby amended to read as follows:

689C.167 1. ~~[The]~~ *In addition to the benefits required by section 16.4 of this act, the* benefits provided by a group policy for health insurance, as required by NRS 689C.166, for the treatment of alcohol or substance use disorders must ~~[consist of:]~~ *include, without limitation:*

(a) Treatment for withdrawal from the physiological effects of alcohol or drugs, with a minimum benefit of \$1,500 per calendar year.

(b) Treatment for a patient admitted to a facility, with a minimum benefit of \$9,000 per calendar year.



(c) Counseling for a person, group or family who is not admitted to a facility, with a minimum benefit of \$2,500 per calendar year.

2. Except as otherwise provided in NRS 687B.409, these benefits must be paid in the same manner as benefits for any other illness covered by a similar policy are paid.

3. The insured person is entitled to these benefits if treatment is received in any:

(a) Facility for the treatment of alcohol or substance use disorders which is certified by the Division of Public and Behavioral Health of the Department of Health and Human Services.

(b) Hospital or other medical facility or facility for the dependent which is licensed by the Division of Public and Behavioral Health of the Department of Health and Human Services, is accredited by The Joint Commission or CARF International and provides a program for the treatment of alcohol or substance use disorders as part of its accredited activities.

Sec. 16.48. NRS 689C.425 is hereby amended to read as follows:

689C.425 A voluntary purchasing group and any contract issued to such a group pursuant to NRS 689C.360 to 689C.600, inclusive, are subject to the provisions of NRS 689C.015 to 689C.355, inclusive, *and section 16.4 of this act*, to the extent applicable and not in conflict with the express provisions of NRS 687B.408 and 689C.360 to 689C.600, inclusive.

Sec. 16.5. Chapter 695A of NRS is hereby amended by adding thereto a new section to read as follows:

1. A society that offers or issues a benefit contract shall include in the contract coverage for:

(a) All drugs approved by the United States Food and Drug Administration to provide medication-assisted treatment for opioid use disorder, including, without limitation, buprenorphine, methadone and naltrexone; and

(b) The services described in section 12.3 of this act when provided by a pharmacist or pharmacy that participates in the network plan of the society. The Commissioner shall adopt regulations governing the provision of reimbursement for such services.

2. A society that offers or issues a benefit contract shall reimburse a pharmacist or pharmacy that participates in the network plan of the society for the services described in section 12.3 of this act at a rate equal to the rate of reimbursement provided to a physician, physician assistant or advanced practice registered nurse for similar services.



3. *Except as otherwise provided in this subsection, a society shall not subject the benefits required by subsection 1 to medical management techniques, other than step therapy. A society may subject such benefits to other reasonable medical management techniques when the benefits are provided by a pharmacist in accordance with section 12.3 of this act.*

4. *A society shall ensure that the benefits required by subsection 1 are made available to an insured through a provider of health care who participates in the network plan of the society.*

5. *A benefit contract subject to the provisions of this chapter that is delivered, issued for delivery or renewed on or after January 1, 2024, has the legal effect of including the coverage required by subsection 1, and any provision of the contract that conflicts with the provisions of this section is void.*

6. *As used in this section:*

(a) *“Medical management technique” means a practice which is used to control the cost or use of health care services or prescription drugs. The term includes, without limitation, the use of step therapy, prior authorization and categorizing drugs and devices based on cost, type or method of administration.*

(b) *“Network plan” means a benefit contract offered by a society under which the financing and delivery of medical care, including items and services paid for as medical care, are provided, in whole or in part, through a defined set of providers under contract with the society. The term does not include an arrangement for the financing of premiums.*

(c) *“Provider of health care” has the meaning ascribed to it in NRS 629.031.*

Sec. 16.6. Chapter 695B of NRS is hereby amended by adding thereto a new section to read as follows:

1. *A hospital or medical services corporation that offers or issues a policy of health insurance shall include in the policy coverage for:*

(a) *All drugs approved by the United States Food and Drug Administration to provide medication-assisted treatment for opioid use disorder, including, without limitation, buprenorphine, methadone and naltrexone; and*

(b) *The services described in section 12.3 of this act when provided by a pharmacist or pharmacy that participates in the network plan of the hospital or medical services corporation. The Commissioner shall adopt regulations governing the provision of reimbursement for such services.*



2. *A hospital or medical services corporation that offers or issues a policy of health insurance shall reimburse a pharmacist or pharmacy that participates in the network plan of the hospital or medical services corporation for the services described in section 12.3 of this act at a rate equal to the rate of reimbursement provided to a physician, physician assistant or advanced practice registered nurse for similar services.*

3. *Except as otherwise provided in this subsection, a hospital or medical services corporation shall not subject the benefits required by subsection 1 to medical management techniques, other than step therapy. A hospital or medical services corporation may subject such benefits to other reasonable medical management techniques when the benefits are provided by a pharmacist in accordance with section 12.3 of this act.*

4. *A hospital or medical services corporation shall ensure that the benefits required by subsection 1 are made available to an insured through a provider of health care who participates in the network plan of the hospital or medical services corporation.*

5. *A policy of health insurance subject to the provisions of this chapter that is delivered, issued for delivery or renewed on or after January 1, 2024, has the legal effect of including the coverage required by subsection 1, and any provision of the policy that conflicts with the provisions of this section is void.*

6. *As used in this section:*

(a) *“Medical management technique” means a practice which is used to control the cost or use of health care services or prescription drugs. The term includes, without limitation, the use of step therapy, prior authorization and categorizing drugs and devices based on cost, type or method of administration.*

(b) *“Network plan” means a policy of health insurance offered by a hospital or medical services corporation under which the financing and delivery of medical care, including items and services paid for as medical care, are provided, in whole or in part, through a defined set of providers under contract with the hospital or medical services corporation. The term does not include an arrangement for the financing of premiums.*

(c) *“Provider of health care” has the meaning ascribed to it in NRS 629.031.*

Sec. 16.7. Chapter 695C of NRS is hereby amended by adding thereto a new section to read as follows:

1. *A health maintenance organization that offers or issues a health care plan shall include in the plan coverage for:*



(a) All drugs approved by the United States Food and Drug Administration to provide medication-assisted treatment for opioid use disorder, including, without limitation, buprenorphine, methadone and naltrexone; and

(b) The services described in section 12.3 of this act when provided by a pharmacist or pharmacy that participates in the network plan of the health maintenance organization. The Commissioner shall adopt regulations governing the provision of reimbursement for such services.

2. A health maintenance organization that offers or issues a health care plan shall reimburse a pharmacist or pharmacy that participates in the network plan of the health maintenance organization for the services described in section 12.3 of this act at a rate equal to the rate of reimbursement provided to a physician, physician assistant or advanced practice registered nurse for similar services.

3. Except as otherwise provided in this subsection, health maintenance organization shall not subject the benefits required by subsection 1 to medical management techniques, other than step therapy. A health maintenance organization may subject such benefits to other reasonable medical management techniques when the benefits are provided by a pharmacist in accordance with section 12.3 of this act.

4. A health maintenance organization shall ensure that the benefits required by subsection 1 are made available to an enrollee through a provider of health care who participates in the network plan of the health maintenance organization.

5. A health care plan subject to the provisions of this chapter that is delivered, issued for delivery or renewed on or after January 1, 2024, has the legal effect of including the coverage required by subsection 1, and any provision of the plan that conflicts with the provisions of this section is void.

6. As used in this section:

(a) “Medical management technique” means a practice which is used to control the cost or use of health care services or prescription drugs. The term includes, without limitation, the use of step therapy, prior authorization and categorizing drugs and devices based on cost, type or method of administration.

(b) “Network plan” means a health care plan offered by a health maintenance organization under which the financing and delivery of medical care, including items and services paid for as medical care, are provided, in whole or in part, through a defined set of providers under contract with the health maintenance



organization. The term does not include an arrangement for the financing of premiums.

(c) “Provider of health care” has the meaning ascribed to it in NRS 629.031.

Sec. 16.75. NRS 695C.050 is hereby amended to read as follows:

695C.050 1. Except as otherwise provided in this chapter or in specific provisions of this title, the provisions of this title are not applicable to any health maintenance organization granted a certificate of authority under this chapter. This provision does not apply to an insurer licensed and regulated pursuant to this title except with respect to its activities as a health maintenance organization authorized and regulated pursuant to this chapter.

2. Solicitation of enrollees by a health maintenance organization granted a certificate of authority, or its representatives, must not be construed to violate any provision of law relating to solicitation or advertising by practitioners of a healing art.

3. Any health maintenance organization authorized under this chapter shall not be deemed to be practicing medicine and is exempt from the provisions of chapter 630 of NRS.

4. The provisions of NRS 695C.110, 695C.125, 695C.1691, 695C.1693, 695C.170, 695C.1703, 695C.1705, 695C.1709 to 695C.173, inclusive, 695C.1733, 695C.17335, 695C.1734, 695C.1751, 695C.1755, 695C.1759, 695C.176 to 695C.200, inclusive, and 695C.265 do not apply to a health maintenance organization that provides health care services through managed care to recipients of Medicaid under the State Plan for Medicaid or insurance pursuant to the Children’s Health Insurance Program pursuant to a contract with the Division of Health Care Financing and Policy of the Department of Health and Human Services. This subsection does not exempt a health maintenance organization from any provision of this chapter for services provided pursuant to any other contract.

5. The provisions of NRS 695C.1694 to 695C.1698, inclusive, 695C.1701, 695C.1708, 695C.1728, 695C.1731, 695C.17333, 695C.17345, 695C.17347, 695C.1735, 695C.1737, 695C.1743, 695C.1745 and 695C.1757 *and section 16.7 of this act* apply to a health maintenance organization that provides health care services through managed care to recipients of Medicaid under the State Plan for Medicaid.



Sec. 16.8. NRS 695C.330 is hereby amended to read as follows:

695C.330 1. The Commissioner may suspend or revoke any certificate of authority issued to a health maintenance organization pursuant to the provisions of this chapter if the Commissioner finds that any of the following conditions exist:

(a) The health maintenance organization is operating significantly in contravention of its basic organizational document, its health care plan or in a manner contrary to that described in and reasonably inferred from any other information submitted pursuant to NRS 695C.060, 695C.070 and 695C.140, unless any amendments to those submissions have been filed with and approved by the Commissioner;

(b) The health maintenance organization issues evidence of coverage or uses a schedule of charges for health care services which do not comply with the requirements of NRS 695C.1691 to 695C.200, inclusive, *or section 16.7 of this act*, or 695C.207;

(c) The health care plan does not furnish comprehensive health care services as provided for in NRS 695C.060;

(d) The Commissioner certifies that the health maintenance organization:

(1) Does not meet the requirements of subsection 1 of NRS 695C.080; or

(2) Is unable to fulfill its obligations to furnish health care services as required under its health care plan;

(e) The health maintenance organization is no longer financially responsible and may reasonably be expected to be unable to meet its obligations to enrollees or prospective enrollees;

(f) The health maintenance organization has failed to put into effect a mechanism affording the enrollees an opportunity to participate in matters relating to the content of programs pursuant to NRS 695C.110;

(g) The health maintenance organization has failed to put into effect the system required by NRS 695C.260 for:

(1) Resolving complaints in a manner reasonably to dispose of valid complaints; and

(2) Conducting external reviews of adverse determinations that comply with the provisions of NRS 695G.241 to 695G.310, inclusive;

(h) The health maintenance organization or any person on its behalf has advertised or merchandised its services in an untrue, misrepresentative, misleading, deceptive or unfair manner;



(i) The continued operation of the health maintenance organization would be hazardous to its enrollees or creditors or to the general public;

(j) The health maintenance organization fails to provide the coverage required by NRS 695C.1691; or

(k) The health maintenance organization has otherwise failed to comply substantially with the provisions of this chapter.

2. A certificate of authority must be suspended or revoked only after compliance with the requirements of NRS 695C.340.

3. If the certificate of authority of a health maintenance organization is suspended, the health maintenance organization shall not, during the period of that suspension, enroll any additional groups or new individual contracts, unless those groups or persons were contracted for before the date of suspension.

4. If the certificate of authority of a health maintenance organization is revoked, the organization shall proceed, immediately following the effective date of the order of revocation, to wind up its affairs and shall conduct no further business except as may be essential to the orderly conclusion of the affairs of the organization. It shall engage in no further advertising or solicitation of any kind. The Commissioner may, by written order, permit such further operation of the organization as the Commissioner may find to be in the best interest of enrollees to the end that enrollees are afforded the greatest practical opportunity to obtain continuing coverage for health care.

Sec. 16.9. Chapter 695G of NRS is hereby amended by adding thereto a new section to read as follows:

1. A managed care organization that offers or issues a health care plan shall include in the plan coverage for:

(a) All drugs approved by the United States Food and Drug Administration to provide medication-assisted treatment for opioid use disorder, including, without limitation, buprenorphine, methadone and naltrexone; and

(b) The services described in section 12.3 of this act when provided by a pharmacist or pharmacy that participates in the network plan of the managed care organization. The Commissioner shall adopt regulations governing the provision of reimbursement for such services.

2. A managed care organization that offers or issues a health care plan shall reimburse a pharmacist or pharmacy that participates in the network plan of the managed care organization for the services described in section 12.3 of this act at a rate equal to the rate of reimbursement provided to a physician, physician



assistant or advanced practice registered nurse for similar services.

3. Except as otherwise provided in this subsection, managed care organization shall not subject the benefits required by subsection 1 to medical management techniques, other than step therapy. A managed care organization may subject such benefits to other reasonable medical management techniques when the benefits are provided by a pharmacist in accordance with section 12.3 of this act.

4. A managed care organization shall ensure that the benefits required by subsection 1 are made available to an insured through a provider of health care who participates in the network plan of the managed care organization.

5. A health care plan subject to the provisions of this chapter that is delivered, issued for delivery or renewed on or after January 1, 2024, has the legal effect of including the coverage required by subsection 1, and any provision of the plan that conflicts with the provisions of this section is void.

6. As used in this section:

(a) “Medical management technique” means a practice which is used to control the cost or use of health care services or prescription drugs. The term includes, without limitation, the use of step therapy, prior authorization and categorizing drugs and devices based on cost, type or method of administration.

(b) “Network plan” means a health care plan offered by a managed care organization under which the financing and delivery of medical care, including items and services paid for as medical care, are provided, in whole or in part, through a defined set of providers under contract with the managed care organization. The term does not include an arrangement for the financing of premiums.

(c) “Provider of health care” has the meaning ascribed to it in NRS 629.031.

Sec. 17. 1. Notwithstanding the provisions of subsection 2 of NRS 458.103, as amended by section 1.7 of this act, a treatment provider, provider of health care or program for alcohol or substance use disorders is not, unless otherwise required by federal law, required to terminate services to which the provisions of that subsection would otherwise apply to a person who is receiving such services on or before October 1, 2023, from the treatment provider, provider of health care or program in order to provide such services to a person who would otherwise receive priority under that subsection.



2. The provisions of subsection 2 of NRS 458.103, as amended by section 1.7 of this act, do not apply to treatment for an alcohol or other substance use disorder provided under any grant, contract or other agreement accepted or entered into on or before October 1, 2023, but do apply to any such treatment provided under such a grant, contract or agreement that is renewed or extended.

3. As used in this section:

(a) “Program for alcohol or other substance use disorders” has the meaning ascribed to it in NRS 458.010.

(b) “Provider of health care” has the meaning ascribed to it in NRS 629.031.

(c) “Treatment provider” has the meaning ascribed to it in NRS 458.010.

Sec. 17.5. 1. During the 2023-2024 interim, the Department of Corrections, in collaboration with the Department of Health and Human Services, shall study the provision of medication-assisted treatment to offenders with opioid use disorder. The study must include, without limitation, an examination of:

(a) Barriers to accessing medication-assisted treatment at institutions and facilities of the Department of Corrections and private facilities and institutions, including, without limitation:

(1) A shortage of providers of health care who are authorized and willing to prescribe a drug for medication-assisted treatment to offenders; and

(2) Barriers relating to the licensure, credentialing and regulation of such providers of health care;

(b) The feasibility of forming multidisciplinary review teams consisting of experts on behavioral health care and criminal justice to make informed decisions about the medication-assisted treatment provided to offenders;

(c) The feasibility of establishing medication-assisted treatment programs on the grounds of institutions and facilities of the Department of Corrections and private facilities and institutions to provide medication-assisted treatment to offenders with opioid use disorder to the same extent as other health care provided to offenders;

(d) The feasibility of forming partnerships with providers of health care and agencies, including, without limitation, the Department of Health and Human Services and local agencies that provide social services, to provide medication-assisted treatment inside or nearby institutions and facilities of the Department of Corrections and private facilities and institutions;



(e) The feasibility of forming partnerships with counties, cities and towns that maintain jails or detention facilities to provide medication-assisted treatment to prisoners in such jails or detention facilities;

(f) The feasibility of storing information concerning offenders who are receiving medication-assisted treatment and sharing such information with providers of treatment, providers of community-based services and other interested persons and entities;

(g) Strategies for facilitating the continuation of medication-assisted treatment by an offender upon release, including, without limitation:

(1) Affiliating with providers of community-based services or federally qualified health centers; and

(2) Obtaining a waiver pursuant to 42 U.S.C. § 1315 to provide coverage under Medicaid for services to offenders before they are released;

(h) The funding that would be needed to provide medication-assisted treatment to all offenders with opioid use disorder in each institution or facility of the Department of Corrections and each private facility or institution; and

(i) Opportunities to obtain federal and private funding to defray the costs described in paragraph (h).

2. During the 2023-2024 interim, each county, city or town that maintains a jail or detention facility shall study opioid use disorder among prisoners. Each study must include, without limitation:

(a) An examination of the current prevalence of opioid use disorder among prisoners in the jail or detention facility;

(b) An examination of the treatment prescribed for and provided to prisoners with opioid use disorder, including, without limitation, treatments provided by the staff of the jail or detention facility; and

(c) For a county whose population is 100,000 or more or any city or town within such a county, an examination of the feasibility of:

(1) Establishing a program to provide medication-assisted treatment for prisoners with opioid use disorder that meets national standards of care for the provision of medication-assisted treatment in a correctional setting, including, without limitation, with regard to personnel and funding; and

(2) Forming partnerships with providers of health care and agencies to provide medication-assisted treatment inside or nearby the jail or detention facility and facilitate the continuation of medication-assisted treatment after a prisoner is released.



3. A county whose population is less than 100,000 or a city or town within such a county that maintains a jail or detention facility may:

(a) Conduct the examination described in paragraph (c) of subsection 2; and

(b) Cooperate with the regional behavioral health policy board created by NRS 433.429 for the behavioral health region established by NRS 433.428 in which the county is located for the purpose of conducting that examination.

4. On or before June 30, 2024, the Department of Corrections and each county, city or town that maintains a jail or detention facility shall:

(a) Submit a report of the findings of the study conducted pursuant to this section to the Director of the Legislative Counsel Bureau for transmittal to the Joint Interim Standing Committee on Health and Human Services and the Joint Interim Standing Committee on the Judiciary; and

(b) Present the findings of the study conducted pursuant to this section at meetings of the Joint Interim Standing Committee on Health and Human Services and the Joint Interim Standing Committee on the Judiciary.

5. As used in this section:

(a) “Facility” has the meaning ascribed to it in NRS 209.065.

(b) “Federally-qualified health center” has the meaning ascribed to it in 42 U.S.C. § 1396d(1)(2)(B).

(c) “Institution” has the meaning ascribed to it in NRS 209.071.

(d) “Medication-assisted treatment” has the meaning ascribed to it in section 12.3 of this act.

(e) “Offender” has the meaning ascribed to it in NRS 209.081.

(f) “Private facility or institution” has the meaning ascribed to it in NRS 209.083.

(g) “Provider of health care” has the meaning ascribed to it in NRS 629.031.

Sec. 18. The provisions of NRS 354.599 do not apply to any additional expenses of a local government that are related to the provisions of this act.

Sec. 19. 1. This section becomes effective upon passage and approval.

2. Sections 1.28, 1.3 and 17.5 of this act becomes effective on July 1, 2023.

3. Sections 1.7 and 17 of this act become effective on October 1, 2023.



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4. Sections 1 to 1.25, inclusive, 2 to 16.9, inclusive, and 18 of this act become effective:

(a) Upon passage and approval for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act; and

(b) On January 1, 2024, for all other purposes.

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