

**PUBLIC NOTICE OF A MEETING FOR
STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS**

DATE OF MEETING: Friday, August 9, 2024

Time: 8:00 a.m.

The meeting of the State of Nevada Board of Psychological Examiners (Board) will be conducted and may be attended through a remote technology system (video- or teleconference). To participate remotely, individuals are invited to enter the meeting from the Zoom website at <https://us06web.zoom.us/j/83007365449>. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID: **830 0736 5449**. (The Board office recommends that individuals unfamiliar with ZOOM should visit the website in advance to familiarize themselves with the format by viewing the online tutorials and reading the FAQs. To learn more about Zoom, go to <https://zoom.us>.) The meeting may also be attended at the Board office, 3080 South Durango Drive, Suite 102, Las Vegas, Nevada, 89117.

The Board will accept public comment via email. Those wishing to make public comment should email their public comments to the Board office at nbop@govmail.state.nv.us. Written public comments must be received prior to the start of the meeting and will be forwarded to the Board for their consideration. Public comments will be included in the public record (meeting minutes) but will not necessarily be read aloud during the meeting. In compliance with Nevada Revised Statutes (NRS) Chapter 241 (Open Meeting Law), the Board is precluded from taking action on items raised by public comment which are not already on the agenda.

The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)). The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.

AGENDA

1. Call To Order/Roll Call to Determine the Presence of a Quorum.

2. Public Comment. Note: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020).

3. (For Possible Action) Workshop to Solicit Comments on a Proposed Regulation (See Public Notice – Attachment A); and Possible Action to Forward the Proposed Regulation to a Hearing at a Future Meeting of the Nevada Board of Psychological Examiners in Accordance with NRS Chapter 233B.

4. Minutes. (For Possible Action) Discussion and Possible Approval of the Minutes of the State of Nevada Board of Psychological Examiners' July 12, 2024, Meeting.

5. Financials

- (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2025 (July 1, 2024 - June 30, 2025).

6. Legislative/Regulation Update

(For Possible Action) Report, Discussion and Possible Action on Regulation Activities and Legislative Activities, including the work of Interim Committees, of the Nevada Legislature, the Legislative Counsel Bureau, and any position or action the Board may take on or in response to Bills that have been signed into Law, Legislative Bills, and Bill Draft Requests that the Board is tracking, following, or that may impact the Board and its Operations.

7. Board Needs and Operations

- A. Report from the Nevada Psychological Association.
- B. Report From the Board Office on Operations.

8. (For Possible Action) Discussion and Possible Action on Pending Consumer Complaints:

- A. Complaint #19-0626
- B. Complaint #23-0612

- C. Complaint #23-0801
- D. Complaint #23-0918
- E. Complaint #24-0103
- F. Complaint #24-0312(1)
- G. Complaint #24-0312(2)
- H. Complaint #24-0313
- I. Complaint #24-0605
- J. Complaint #24-0607
- K. Complaint #24-0614
- L. Complaints #24-0711
#24-0719
#24-0726
- M. Complaint #24-0730

9. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee. The Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030). All Deliberation and Action Will Occur in an Open Session. *Note: Applicant names are listed on the agenda to allow the Board to discuss applicants when necessary to move the applicant through the licensure process. The listing of an applicant's name on the agenda indicates only that an application for licensure/registration has been received. It does not mean that the application has been approved or that the applicant must appear at the meeting in order for the applicant's application to move forward through the licensure process. If an applicant needs to attend the meeting for the Board to take action, the applicant will be notified in writing prior to the meeting. Please, direct questions or comments regarding licensure applications to the Board office.*

PSYCHOLOGISTS

Dalea Alawar	John Barona	Ramona Burroughs	Pegeen Cronin
Mary Lou Ancheta	Cortney Beasley	Jonathan Campos	Adrienne DiFabio
Robert Antonacci	Kimberly Bergman	Cassandra Cannon-Smith	Mark Dillon
Onyinyechi Anukem	Debra Berry-Malmberg	DeAnn Cary	Shannon Dillon
Erick Arguello	Leah Bonilla	Christine Chew	Elizabeth Dimovski-Jackson
Cheryl Arutt	Sarah Brennan	Chad Christensen	Anna Dolatabadi
Quintin Bailey	RaeLynn Brister	Filippo Cieri	Christine Dozier
Rachel Bangit	Laura Brown	David Contreras	Alana Duschane
Adam Barkey	Lauren Buchanan	Candy Crawford	Christopher Estep

Megan Farnsworth
Julia Fisher
Karen Fitzgerald
Nichole Flowers
Judy Fluor Runels
Gratia Foerster
Stephen Francis
Gila Frank
Vanessa Fuentes
Maiken Gale
Gina Gallivan
Daniel Garrett
Teresa George
Matthew Gibbons
Peter Grover
Lisa Gunderson
Michelle Haines
Tarramaz Harris
Serina Hoover
Beverly Howze
Chia-Chi Hu
Kelly Humphreys
Clairissa Hunter
Rachel Irish
Tina Jimenez
Saira Jhorn
Deborah Johnson

Samantha Johnson
Margaret Jones
Natalie Jones
Ta Tanisha Jones
Kayla Kaiser
William Kaiser
Carolyne Karr
Kristopher Kern
Christine Kim
Donald Kincaid
John King
Brian Klinck
Daniel Kretchman
Monica Larson
Timothy Law
George Lazo
Robert Leach
Micol Levi-Minzi
Angela Lewis
Jessica Liberman
Vanessa Ma
James Madero
Cheryl Malinowski
James Maltzahn
Karen Martinez
Alexandra Matthews
Katherine McKenzie

Paul McLaughlin
Viola Mejia
I Shujaa Miller
Stacey Mizokawa
Mark Mochin
Samuel Montano
Alexandra Montesi
Luzviminda Morrow
Jonine Nazar-Biesman
Mary Nelson
Yuliana Nelson
Jacki Nesbitt
Stephanie Northington
Beverly Paschal
Daniel Pott-Pepperman
Leilani Puentes
Lee Rather
Rachelle Rene
Rebecca Richey
April Roberts
Tera Robison
Eric Rogers
Jessica Roos
Eric Rosmith
Taraneh Rostami
Benjamin Rubin
Joseph Salerno

Malia Sanchez
Mary Schuberg
Sarah Sexton
Shaina Shepherd
Dianne Shumay
Austin Simpson
Alexis Sliva
Katelyn Steele
Tricia Steeves
Tony Strickland
Amy Swope
Matthew Tatum
Michelle Tatum
Alicia Tolerico
John Tsanadis
Lee Underwood
Keith Valone
Marijo Villano
Michael Villanueva
Ina Von Ber
Bethany Walters
Michael Whitman
Andre Wielemaker
Jennifer Wilcox
Lorraine Wong
Elisa Youngblood
Gordon Zilberman

PSYCHOLOGICAL ASSISTANTS

Jeffrey Aguiar
Mary Lou Ancheta
Rachel Ballard
Tracy Basile
Ramy Bassioni
Andrew Buchanan
Candis Carswell
Rosy Chavez-Najera
Taylor Chille
Ashley Colson
Althea Cook
Jessica Crellin
Emerson Epstein

Amelia Evans
Evan Fertel
Jacqueline Friar
Grady Gallagher
Cori Gold
Milagro Gonzalez
Kimberly Gray
Jennifer Grimes-Vawters
Aeriel Halstead
Joseph Henrich
Akiko Hinds
Bernadette Hinojos
Kelly Humphreys
Courtney Hutchinson

Shoshana Katz
Richelle Konczak
Dorota Krotkiewicz
Liya Levanda
Taylor Levine
Angela Lewis
Anna Lujan-Sondgroth
James Maltzahn
Erica Marino
Genna Mashinchi
Alexandra Miguel
Luzviminda Morrow
Blake Oldfield

Dylena Pierce
Amy Prescott
Eric Prince
Leilani Puentes
Yana Ryjova
Farnaz Samavi
Coreen Schwartz Starr
Sharon Simington
Michelle Strong
Katherine Stypulkowski
Heather Thompson
Marijo Villano
Andre Wielemaker

PSYCHOLOGICAL INTERNS

Shannon Colon
Mario De Souza
Sussan Fung
Paola Garcia Betancourt
Daniel Gonzalez

Tiffany Hunter
Jessica Jensen
Lauren Johnson
Shalini Kabeer
Erica Marino

Michael McNamara
Ruby Sharma
Megan Tedrow
Candice Thomas
Miriam Vela-Sanchez

Richard Warmke
Rachel Wiggins

PSYCHOLOGICAL TRAINEES

Marissa Alvarez	Kinsey Ellis	Haeun Lee	Bianca Reaves
Vanni Arcaina	Michael Fensken	Julia Maranville	Melanie Rede
Adaeze Chike-Okoli	Kaelyn Griffin	Nicole Martinez	Shannon Sagert
Kieffer Christianson	Michelle Harden	Michael McNamara	Christine Salva
Anna Cole	Brandon Hunley	Sara Moore	Madison Thomasson
Aimee D'Errico	Todd Jennings	Karisa Deandra Odrunia	Teresa Walker
Erin Dunn	Cynthia Johnston	Ananda Peixoto-Couto	Jessica Woodyatt
Jacqueline Eddy	Jordan Kaye	Sherley Pierre	

- 10. (For Possible Action) Discussion and Possible Action to Renew Dr. Gary Lenkeit as the Nevada PsyPact Commissioner for a One-Year Term Beginning July 1, 2024, and Ending June 30, 2025; or Announce the Position as Open to the Licensed Psychologists in the State of Nevada for Selection by the Board at a Future Meeting.**
- 11. (For Possible Action) Discussion and Possible Action regarding potential credentialing for Child Behavioral Health Interventionists.**
- 12. (For Possible Action) Discussion and Possible Action regarding the supervision of Community Health Workers by Psychologists.**
- 13. (For Possible Action) Discussion and Possible Action on an Inquiry Regarding the Required Qualifications for a Secondary Supervisor.**
- 14. (For Possible Action) Discussion and Possible Action on the Inclusion of Continuing Professional Development in Continuing Education Requirements.**
- 15. (For Possible Action) Discussion and Possible Action to Appoint a representative from the Nevada Board of Psychological Examiners to the Health Care Workforce Working Group (HCWWG).**
- 16. (For Possible Action) Discussion and Possible Action to Approve Revisions to the Board's Renewal Policy and to the Application for Reinstatement.**
- 17. (For Possible Action) Discussion and Possible Action to Discontinue Requiring Notarized Signatures on Professional Reference Forms submitted for Applicants.**
- 18. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates.**

- The next regular meeting of the Nevada Board of Psychological Examiners is currently scheduled for Friday, September 13, 2024, beginning at 8:00 a.m.

19. Requests for Future Board Meeting Agenda Items (No Discussion Among the Members will Take Place on this Item)

20. Public Comment - Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

21. (For Possible Action) Adjournment

The Board may recess for lunch for approximately one hour, at a time to be determined.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If such arrangements are necessary, please contact the board office at (702) 276-0926 no later than 4 p.m. on Thursday, August 8, 2024.

For supporting materials, visit the Board's website at <https://psyexam.nv.gov/> or contact the Board office by telephone (702-276-0926), e-mail (nbop@govmail.state.nv.us), or in writing at Board of Psychological Examiners, 3080 South Durango Drive, Suite 102, Las Vegas, Nevada 89117.

In accordance with NRS 241.020, this public meeting notice was properly posted at or before 8 a.m. on Tuesday, August 6, 2024, at the following locations:

- Board office located at 3080 South Durango Drive, Suite 102, Las Vegas, NV 89117;
- Nevada Public Notice website: <https://notice.nv.gov/>; and
- Board's website at https://psyexam.nv.gov/Board/2024/2024_BOARD_MEETINGS/.

In addition, this public meeting notice has been sent to all persons on the Board's meeting notice list, pursuant to NRS 241.020(3)(c).

Attachment A

STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS
NOTICE OF WORKSHOP TO SOLICIT COMMENTS
ON PROPOSED REGULATIONS

DATE OF MEETING: Friday, August 9, 2024

Time: 8:05 a.m.

The Nevada State Board of Psychological Examiners is proposing the amendment of certain regulations in Chapter 641 of the Nevada Administrative Code.

A workshop has been scheduled for Friday, August 9, 2024, at 8:05 a.m. The workshop will be conducted and may be attended through a remote technology system (video- or teleconference). To participate remotely, individuals are invited to enter the meeting from the Zoom website at: <https://us06web.zoom.us/j/83007365449>. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID: **830 0736 5449**. (The Board office recommends that individuals unfamiliar with ZOOM should visit the website in advance to familiarize themselves with the format by viewing the online tutorials and reading the FAQs. To learn more about Zoom, go to <https://zoom.us>.) The meeting may also be attended at 3080 South Durango Drive, Suite 102, Las Vegas, NV 89117.

The purpose of the workshop is to solicit comments from interested persons on the following general topics that are addressed in the proposed regulation revisions:

- National Exam regulation – resurrect a revised version of repealed NAC 641.120

Language has been developed outside of the workshop and will be discussed during the workshop. If you are unable to attend the workshop but wish to submit any questions, concerns or general input, please submit them in writing to the Board office State of Nevada Board of Psychological Examiners, 3080 South Durango Drive, Suite 102, Las Vegas, NV 89117 or NBOP@govmail.state.nv.us not later than Thursday, August 8, 2024, at 5 p.m. All statements received will be provided to the Board during the workshop. Please contact the Board office if you are interested in reviewing the language that will be presented to the Legislative Counsel Bureau (LCB).

This Notice of Workshop to Solicit Comments on Proposed Regulation has been properly posted on or before 8:00 a.m. on Thursday, July 25, 2024, at:

- the Board office located at 3080 South Durango Drive, Suite 102 in Las Vegas, NV,
- the Nevada Public Notice website (notice.nv.gov),
- the Board's website (https://psyexam.nv.gov/Board/2024/2024_BOARD_MEETINGS/), and
- the Nevada Legislature's notice website (<https://www.leg.state.nv.us/App/Notice/A/Submit>)

Notice has also been sent to all licensees and persons on the agency's mailing list for administrative regulations.

Date: July 24, 2024

Nevada Board of Psychological Examiners
Board Meeting Staff Report

DATE: August 9, 2024

ITEM:

- 3- (For Possible Action) Workshop to Solicit Comments on a Proposed Regulation (See Public Notice – Attachment A); and Possible Action to Forward the Proposed Regulation to a Hearing at a Future Meeting of the Nevada Board of Psychological Examiners in Accordance with NRS Chapter 233B.

On May 15, 2024, the Legislative Counsel Bureau (LCB) forwarded its completed codification of NAC Chapter 641 to include thirteen regulation revisions that had been approved between 2017 and 2022. The executive director, having done her own unofficial reconciliation of those revisions, reviewed the codification draft in the event there were any questions or requests for clarification. That review revealed a couple of discrepancies for which she sought and received clarification.

One of those discrepancies concerned NAC 641.120, which was the national examination regulation. The executive director had noted in her own reconciliation that the Board had repealed NAC 641.120 in a 2017 regulation revision, but that it later appeared in a different version in a 2019 regulation revision without anything having happened between those two events. Because the LCB's codification did not include NAC 641.120, the executive director inquired with the LCB about how they resolved that discrepancy. In a thorough and comprehensive analysis, the LCB explained that the 2017 repeal was requested by the Board, whereas the 2019 revision was not, but rather inadvertently included by the LCB to make conforming changes, apparently overlooking that it had been repealed. To that end, the LCB determined that it was the Board's intent to repeal NAC 641.120.

Prior to its repeal, NAC 641.120 stated:

NAC 641.120 National examination: Use; prerequisite for taking; reexamination. ([NRS 641.100](#), [641.180](#))

1. The national examination constitutes one portion of the examination for licensure as a psychologist.
2. Except as otherwise provided in subsection 3, an applicant for a license may take the national examination after the applicant has graduated with a doctoral degree from:
 - (a) A training program which is accredited by the American Psychological Association or a program which meets the requirements of:
 - (1) [NAC 641.061](#) if the applicant graduated before January 1, 2018; or
 - (2) [NAC 641.062](#) if the applicant graduated on or after January 1, 2018; or
 - (b) An institution which meets the requirements of subsection 3 of [NAC 641.050](#).
3. An applicant who fails the national examination:
 - (a) Once or twice may retake the examination.

(b) Three times may not retake the examination unless the applicant requests permission and obtains approval from the Board to retake the examination for a fourth time. The applicant must submit to the Board a written request to retake the examination and a written plan explaining the steps the applicant will take to pass the examination. The Board will approve the request to retake the examination if the Board determines that the written plan submitted by the applicant is likely to result in the applicant passing the examination.

(c) Four or more times may not retake the examination except as otherwise provided in this paragraph, and his or her application for licensure pursuant to [NRS 641.160](#) or [NAC 641.062](#), as applicable, is deemed denied. A person whose application is deemed denied pursuant to this paragraph may, not earlier than 18 months after the date on which he or she notified the Board that he or she failed the examination for the immediately preceding time, request permission in writing from the Board to reapply for licensure and retake the examination. The Board will, if good cause is shown, approve the request.

That regulation substantially parallels [NAC 641.112](#), which is the Board's state exam regulation, in that both regulations address the number of times an applicant can retake the exam.

During its June 7, 2024, meeting, the Board decided that, because the repeal of NAC 641.120 is reflected in the LCB's codification (i.e., it does not exist) and because the content of that regulation is important as it concerns the national exam and its similarity to the regulation regarding the state exam, it wants to resurrect NAC 641.120 in a revised version to reflect current practice. That proposed, revised version was before the Board during its July 12, 2024, meeting to confirm wording and to approve that wording of that revised version to move forward to a regulation workshop. The Board approved the proposed language with one minor revision, and approved moving forward to a regulation workshop as the first step in resurrecting that regulation.

On July 24, 2024, the Regulation Workshop was properly and timely noticed for the August 9, 2024, meeting. The proposed version of NAC 641.120 is provided for public comment and for the Board to approve submitting the regulation to the LCB for a regulation draft so that it can move forward to a Regulation Hearing.

NAC 641.120 National examination: Use; prerequisite for taking; reexamination. ([NRS 641.100](#), [641.180](#))

1. The national examination constitutes one portion of the examination for licensure as a psychologist.

2. Except as otherwise provided in subsection 3, an applicant for a license may take the national examination after the applicant has ~~graduated with~~ *completed the coursework in* a doctoral degree *program* from:

(a) A training program which is accredited by the American Psychological Association or a program which meets the requirements of:

(1) [NAC 641.061](#) if the applicant graduated before January 1, 2018; or

(2) [NAC 641.062](#) if the applicant graduated on or after January 1, 2018; or

(b) An institution which meets the requirements of subsection 3 of [NAC 641.050](#).

3. An applicant who fails the national examination:

(a) Once or twice may retake the examination.

(b) Three times may not retake the examination unless the applicant requests permission and obtains approval from the Board to retake the examination for a fourth time. The applicant must submit to the Board a written request to retake the examination and a written plan explaining the steps the applicant will take to pass the examination. The Board will approve the request to retake the examination if the Board determines that the written plan submitted by the applicant is likely to result in the applicant passing the examination.

(c) Four or more times may not retake the examination except as otherwise provided in this paragraph, and his or her application for licensure pursuant to [NRS 641.160](#) or [NAC 641.062](#), as applicable, is deemed denied. A person whose application is deemed denied pursuant to this paragraph may, not earlier than 18 months after the date on which he or she notified the Board that he or she failed the examination for the immediately preceding time, request permission in writing from the Board to reapply for licensure and retake the examination. The Board will, if good cause is shown, approve the request.

**PUBLIC NOTICE OF A MEETING FOR
STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS
MEETING MINUTES**

July 12, 2024

1. Call To Order/Roll Call to Determine the Presence of a Quorum.

The meeting of the Nevada State Board of Psychological Examiners was called to order by President Lorraine Benuto, PhD, at 8:01 a.m. on July 12, 2024, online via "Zoom" and physically at the office of the Board of Psychological Examiners, 3080 S. Durango Drive, Suite 102, Las Vegas, Nevada 89117.

Roll Call: Board President, Lorraine Benuto, Ph.D., Secretary/Treasurer Stephanie Woodard, Psy.D., and members, Monique Abarca, LCSW; Stephanie Holland, Psy.D.; Catherine Pearson, Ph.D.; and Whitney Owens, Psy.D., were present at roll call. Soseh Esmaeili, Psy.D., was absent. Despite the one-member absence at roll call, there was a quorum of the Board members.

Also present were Deputy Attorney General (DAG) Harry Ward; Board Investigator Dr. Gary Lenkeit; Executive Director Laura Arnold; Administrative Director Sarah Restori; Legislative Expert Neena Laxalt; members of the public: Vanessa Aponte, John Barona, Dominique Carter, Dr. Yvonne Fritz, Donald Hoier, Dr. Claudia Mejia, Dr. Michelle Paul, and Sabrina Schnur.

2. Public Comment. The Board wants to remind those who participate in public comment that you are limited to three minutes per person, and that public comment is reserved for comment only. It will not be used as a platform for questions and answers. If you have a statement that is longer than three minutes, please submit your statement in writing and the Board will include it in the written materials that are posted. If you have questions for which you would like answers, please email the Board office at nbop@govmail.state.nv.us.

Dr. Michelle Paul shared public comment regarding public workforce development initiatives that are in the works in Nevada including the development of bachelor's level child behavioral health specialists.

There was no further public comment.

3. Minutes. (For Possible Action) Discussion and Possible Approval of the Minutes of the State of Nevada Board of Psychological Examiners' June 7, 2024, Meeting.

There were no comments or changes suggested for the minutes of the June 7, 2024, meeting.

On motion by Whitney Owens, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved the meeting minutes of the Regular Meeting of the Board held on June 7, 2024. Monique Abarca approved the minutes as to form, but not content. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

4. Financials

- A. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2024 (July 1, 2023, through June 30, 2024).

The Executive Director presented the Treasurer's Report. As of June 30, 2024, the checking account balance was \$ 208,072.14. Through the end of June, which was the end of FY2024, the Board continued to operate on the approximately \$161,500.00 in net revenue from the first and second biennium quarter deferred income distributions, and the nearly \$52,500.00 from other deferred revenue distributions such as late renewals, new licensures, and registrations that are allocated to the third biennium quarter (January – June 2024).

The savings account balance, which is the Board's reserve account, was \$ 105,090.93. With the end of June being the end of FY2024, and with the revisions to the budget that were made last month to tighten up the budget, the Board ended FY2024 at about 97% of budgeted expenditures and more than 102% of expected revenue.

The Board's bookkeeper, Michelle Fox, verified and validated the information being provided in the Treasurer's report.

On motion by Catherine Pearson, second by Monique Abarca, the Nevada State Board of Psychological Examiners approved the Treasurer's Report for Fiscal Year 2024. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

- B. (For Possible Action) Discussion and Possible Action to Approve the Proposed Budget for Fiscal Year 2025 (July 1, 2024 - June 30, 2025).

The Executive Director presented the proposed budget for Fiscal Year 2025. She noted that the amount in the Board's checking account as the Board begins this next fiscal year is about \$208,000.

She informed that the Board can expect renewal fees in the amount of approximately \$435,000 from 690 renewals. Using data from the last renewal, about 80% of those who will be renewing their license will do so prior to the December 31, 2024, deadline, and that amount will get cast across all four biennium quarters. For the projected 20% who will renew their license late between January 1, 2025 and February 28, 2025, the deferred income from those renewals gets cast forward into the second, third, and fourth biennium quarters, as will new licensures, registrations, and reinstatements that come in during the first biennium quarter.

She noted that a few items to highlight in the proposed budget are increases in professional and legal fees to account for the increase in auditor's fees and the disciplinary hearing that is expected to take place and some money for part time staff as needed.

On motion by Monique Abarca, second by Stephanie Woodard, the Nevada State Board of Psychological Examiners approved the budget for Fiscal Year 2025. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

- C. (For Possible Action) Discussion and Possible Action to Approve Proposed Engagement Letter and invoice from Campbell Jones Cohen CPAs for the Annual Board Audit.

The Executive Director informed that Campbell Jones Cohen CPAs has reached out to the Board office with an engagement letter and invoice for the deposit. The firm has quoted a total of \$16,000.00 for the annual audit, and requests a \$6,000.00 deposit to secure their services. Their annual audit fee is accounted for in the FY2025 budget.

On motion by Stephanie Woodard, second by Monique Abarca, the Nevada State Board of Psychological Examiners approved the CPA's Engagement letter for annual audit and payment of retainer. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

- D. (For Possible Action) Discussion and Possible Action to Renew the Board's Independent Contractor Agreement with its bookkeeper, Michelle Fox.

The Executive Director informed the independent contractor agreement for the Board's bookkeeper, Michelle Fox, needs to be renewed effective July 1, 2024. She informed

the changes include an hourly increase to \$50/hour and increasing the maximum amount to \$2500.

On motion by Monique Abarca, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved the renewal of Michelle Fox's Independent Contractor Agreement. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

5. Legislative/Regulation Update

The Executive Director informed that the 3 regulations that had previously been pending – R095-23, R002-24, and R084-24 – have now all been approved by the Board. She will be submitting those regulations to the LCB with the required regulation packet now that she has the approved meeting minutes.

She added that NRS Chapter 641 codification is complete and has been published, and the Board's website has been updated accordingly. R051-23 has not yet been codified.

Neena Laxalt informed bill draft requests have started to come out and she will be monitoring these.

6. Board Needs and Operations

A. Report from the Nevada Psychological Association.

Claudia Mejia shared that the NPA was approached by the California Psych Association regarding removing APA accreditation for Psypact.

B. Report From the Board Office on Operations.

The Executive Director presented the Board's office statistic spreadsheet. She shared that in June, the Board licensed 2 new Psychologists and the board received 15 applications. The Board currently has 720 active licensees and 136 active applications for licensure. She went on to share that as for those the Board registers – the psychological assistants, psychological interns, and psychological trainees – there were a total of 66 that were registered and 31 active applications.

C. Board Officer Voting.

Dr. Pearson, Dr. Esmaeili, and Dr. Holland all expressed the desire to serve on the ATEAM committee.

On motion by Monique Abarca, second by Stephanie Woodard, the Nevada State Board of Psychological Examiners approved Catherine Pearson, Soseh Esmaeili, and Stephanie Holland as the Board's ATEAM committee. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

7. (For Possible Action) Discussion and Possible Action on Pending Consumer Complaints:

A. Complaint #19-0626

DAG Ward informed that the Board approved contract for a hearing officer not to exceed \$10,000; DAG Ward and opposing counsel continue to look for a hearing officer. DAG Ward is hoping to have one by the next Board meeting.

B. Complaint #23-0612

A cease-and-desist letter was sent regarding problematic language to be removed. DAG informed he is in the process of making sure documents confirm removal of language.

C. Complaint #23-0801

DAG Ward informed that Dr. Young is continuing to monitor the various websites and social media sites of the complainant.

D. Complaint #23-0918

DAG Ward has prepared a finalized complaint that should be going out before the next Board meeting.

E. Complaint #24-0103

Companion case to #19-0626, DAG Ward informed they are awaiting a hearing officer.

F. Complaint #24-0312(1)

DAG Ward informed the cease-and-desist letter is being forwarded to the CA Board, as well as possibly the Department of Justice. This has also been referred to the MFT Board.

G. Complaint #24-0312(2)

DAG Ward has prepared a draft complaint and they are in the process of having that finalized with the Board's investigator and the executive director.

H. Complaint #24-0313

DAG Ward is requesting an additional 30 days to complete the investigation. The investigators have been unable to contact the complainant to get additional needed information.

On motion by Stephanie Woodard, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved an additional 30 days to complete the investigation in Complaint #24-0313. Whitney Owens abstained from the vote. (Yea: Lorraine Benuto, Monique Abarca, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 4-0.

I. Complaint #24-0501

DAG Ward informed Dr. Young is recommending dismissal of this complaint. DAG Ward added that this report does not become a public record due to dismissal.

On motion by Monique Abarca, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved dismissal of Complaint #24-0501. Whitney Owens abstained from the vote. (Yea: Lorraine Benuto, Monique Abarca, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 4-0.

J. Complaint #24-0604

DAG Ward informed Dr. Young is recommending dismissal of this complaint.

On motion by Monique Abarca, second by Stephanie Woodard, the Nevada State Board of Psychological Examiners approved dismissal of Complaint #24-0604. Whitney Owens abstained from the vote. (Yea: Lorraine Benuto, Monique Abarca, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 4-0.

K. Complaint #24-0605

DAG informed that the investigator has requested additional information from the complainant and this information is being reviewed by the investigator.

L. Complaint #24-0607

DAG Ward informed additional information has been requested and received. The Board complaint is in the process of being prepared and forwarded to the investigator as well as the respondent's attorney.

M. Complaint #24-0614

DAG Ward informed this complaint has been forwarded to the respondent via email and certified mail and a response is due by the respondent on 7/17/2024. Counsel for respondent has requested additional time and extension to 7/31/2024.

8. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee. The Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030). All Deliberation and Action Will Occur in an Open Session.

The following applicants are recommended for approval of licensure contingent upon completion of licensure requirements: Ana Dolatabadi, Stephanie Northington, Alexis Sliva, Katherin McKenzie, Austin Simpson, Michelle Tatum, Beverly Howze, Christine Dozier, and Lorraine Wong.

On motion by Catherine Pearson, second by Whitney Owens, the Nevada State Board of Psychological Examiners approved the following applicants for licensure contingent upon completion of licensure requirements: Ana Dolatabadi, Stephanie Northington, Alexis Sliva, Katherin McKenzie, Austin Simpson, Michelle Tatum, Beverly Howze, Christine Dozier, and Lorraine Wong. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

- A. (For Possible Action) Discussion and Possible Action to Approve John Barona's Request to extend his Application for Licensure and the EPPP-2 waiver.

Dr. Benuto informed that Dr. John Barona is an applicant for licensure. He first applied for licensure in June 2019, and was granted a one-year extension in June 2021 to June 27, 2022. At the time of his June 2019 application, and during the one-year application extension, he was exempted from the EPPP-2.

Dr. Barona submitted another application for licensure on June 26, 2022, and in July 2022, he advised the Board that he did not pass the EPPP. At that point, Dr. Barona had taken the EPPP twice. There does not appear to be any correspondence from Dr. Barona to the Board office after that, until his request that is now before the Board.

Dr. Barona has also taken State Exam 3 times, but has not yet passed, and he has not yet submitted an approved study plan to take it a fourth time. While he did previously submit a study plan for the State exam to Board, it was denied during the Board's April 2020 meeting, and no further study plan has been provided.

Because Dr. Barona has submitted 2 applications over the past 5 years without having completed licensure, the executive director advised Dr. Barona that his request would need to go before the Board to answer his questions about whether he is eligible for a one year extension for his second application and whether he will be required to take the EPPP-2 based on that not being a requirement when he first applied in June 2019. In order to keep his licensure application active until the Board meeting, the executive director granted a limited application extension until Monday, July 15, 2024, so that it did not expire prior to the Board's meeting.

Dr. Owens noted that since Dr. Barona still has opportunities to take and pass his tests, extending his application is warranted.

Dr. Pearson asked about requiring a study plan for the state exam, and the Executive Director did confirm that if the Board granted this extension, that would be a requirement since this would be his fourth time taking the state exam.

Dr. Barona informed that when he was initially a psychology applicant with his first application, the former Board Executive Director, Morgan Gleich, informed him that as long as he does not let his application expire, he will not have to take the EPPP-2, like being "grandfathered" in. Dr. Barona informed he is currently using test prep programs.

Dr. Pearson pointed out legislation that states a study plan would be required if Dr. Barona applies to take the state exam a fourth time. Dr. Benuto confirmed this. Dr. Barona would also be required to pay the fee to extend his application.

On motion by Whitney Owens, second by Monique Abarca, the Nevada State Board of Psychological Examiners approved extending Dr. John Barona's second application for an additional year. (Yea: Lorraine Benuto, Monique Abarca, Stephanie Holland, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

Dr. Barona has also requested to be exempt from the EPPP-2 because he initially applied prior to the EPPP-2 requirement in 2019 and was informed by a previous executive director that he was "grandfathered" in even though he reapplied for licensure in 2022.

Dr. Woodard sought clarification that each application is separate and distinct from previous ones that were applied. The Executive Director confirmed that each application is distinct from previous applications.

On motion by Whitney Owens, second by Stephanie Woodard, the Nevada State Board of Psychological Examiners denied Dr. John Barona's request to waive the EPPP-2. (Yea: Monique Abarca, Stephanie Holland, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) (Nay: Lorraine Benuto) Motion Carried: 5-0.

B. (For Possible Action) Discussion and Possible Action to Approve Dr. Vanessa Ma's Request to Extend her Registration as a Psychological Assistant.

Dr. Benuto shared that Dr. Vanessa Ma has requested that her registration as a psychological assistant under the supervision of Dr. Soseh Esmaeili be extended into a fifth year.

Dr. Ma was originally registered in May 2020, and that registration expired in May 2022 after being extended in 2021. Dr. Ma and her supervisor believed that her registration had again been extended in 2022 through August 2023, but that was at a

time when the Board office may not have been staffed, and it is not clear whether there was a formal extension. Dr. Ma was granted a registration extension in November 2023 to account for continuity in her services and to be able to take the EPPP-2 for a fourth time, which request was also granted in November 2023. Dr. Ma's current registration expires in November 2024.

On motion by Whitney Owens, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved Dr. Vanessa Ma's request to extend her registration as a psychological assistant for an additional year. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

- C. (For Possible Action) Discussion and Possible Action to Approve Dr. Ramy Bassioni's application to retake the EPPP-1 a fourth time.

Dr. Benuto shared that Dr. Rami Bassioni, who is currently registered with the Board as a Psychological Assistant under Dr. Shauna Landis's supervision, has submitted an application to take the EPPP-1 a fourth time. Dr. Bassioni took the EPPP-1 in May 2023, November 2023, and June 2024, but has not received a passing score.

Dr. Bassioni has completed and provided his application to retake the EPPP-1 a fourth time, and has included information as to his study schedule, study program, practice tests, individual coaching, and areas of focus.

On motion by Monique Abarca, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved Dr. Rami Bassioni's request to retake the EPPP-1 a fourth time. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

9. (For Possible Action) Discussion and Possible Action to Approve the Administrative Director Employment Agreement.

The Executive Director presented the Administrative Director's Employment Agreement. Prior to taking on her position as the Board's Administrative Director, Sarah worked as a clinical executive director for a psychological services practice in which Dr. Owens was a partner. Sarah continues to work in a limited and part-time administrative capacity for Dr. Owens and another psychologist in their new practice. In order to protect the Board, Dr. Owens wanted to ensure that Sarah's prior employment and current limited, part-time role did not overlap or intermingle with her current role with the Board as its Administrative Director.

In an effort to ensure a separation of any duties in her current role with the Board that would overlap or intermingle with Ms. Restori's prior employment or current limited part time role outside of her role with the Board office, the executive director prepared an employment agreement that, among other things, provides for the separation of certain

duties that would otherwise be within the Administrative Director's role, but will be redirected to the executive director to be solely and exclusively handled by her.

On motion by Stephanie Holland, second by Stephanie Woodard, the Nevada State Board of Psychological Examiners approved the Administrative Director Employment Agreement. Whitney Owens abstained from the vote. (Yea: Lorraine Benuto, Monique Abarca, Stephanie Holland, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

10. (For Possible Action) Discussion and Possible Action to Approve the Nevada Board of Psychological Examiners' Language Access Plan.

The Executive Director shared that on May 2, 2024, she attended a training that the Language Access Coordinator for the Governor's Office for New Americans provided regarding 2021 SB 318's requirement that each agency of the Executive Department of the State Government (which includes Boards and Commissions) develop a language access plan. She informed that she attended the training because she had not been aware of SB 318 and wanted to be sure the Board is complying with its requirements.

She informed that she has been provided a format/example LAP to the Board and that the Board is free to use and customize that template. It is that template that has been customized for the Board and proposed for approval to be provided to the Governor's ONA's website.

On motion by Whitney Owens, second by Monique Abarca, the Nevada State Board of Psychological Examiners approved the Board's Language Access Plan. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

11. (For Possible Action) Discussion and Possible Action to Approve proposed Language to Resurrect a Revised Version of Repealed NAC 641.120 (National Exam regulation).

The Executive Director informed that while reviewing the recent completed codification of NAC Chapter 641 that was forwarded by the Legislative Counsel Bureau, she found a discrepancy in that NAC 641.120, which concerns the national examination regulation and when and how many times it can be taken. That provision had been repealed and then later appeared in a revised version, but without any information about what happened between those two events, and the Legislative Counsel Bureau had determined that the Board's intention was to repeal that provision. The Executive Director presented the proposed revised version of that provision for the purpose of resurrecting it and to be discussed during a workshop with the Board's approval.

On motion by Whitney Owens, second by Monique Abarca, the Nevada State Board of Psychological Examiners approved moving the proposed language

to resurrect NAC 641.120 to a regulation workshop. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

12. (For Possible Action) Discussion and Possible on the Inclusion of Continuing Professional Development in Continuing Education Requirements.

Dr. Benuto informed that during its June 7, 2024, meeting, the Board approved beginning a process of including Continuing Professional Development in continuing education requirements. The proposal was to shift into a model that would provide more allowance for additional credits obtained by licensees that would include a range of activities and would also reduce the financial burden on the licensees to obtain CE credits.

Dr. Benuto shared her proposed language regarding satisfying continuing education requirements through Continuing Professional Development for the Board's review and for further discussion if the Board approves.

Vanessa Aponte of the Legal Aid Center of Southern Nevada shared a presentation on an idea she forwarded to the Board regarding continuing education credits in exchange for pro bono psychological services, which may fit in with the Board's consideration of Continuing Professional Development as satisfying CE requirements.

On motion by Catherine Pearson, second by Monique Abarca, the Nevada State Board of Psychological Examiners approved moving forward on developing Continuing Professional Development regulation language. (Yea: Lorraine Benuto, Monique Abarca, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 5-0.

13. (For Possible Action) Discussion and Possible Action on the California Psychological Association's Request that the Board Support its Request to PsyPact/ASPPB to Remove the APA-Accreditation Requirement.

A few weeks ago, the Board office received an email from the Nevada Psychological Association (NPA) forwarding an inquiry from the California Psychological Association about whether the NPA, Nevada's PsyPact Commissioner, and the Board of Psychological Examiners (NBOPE) would support its request to PsyPact/ASPPB to remove the APA-Accreditation requirement. The NPA stated that it was interested in getting NBOPE's feedback on the request.

Dr. Lenkeit informed that CA Psych Association pointed out that PsyPact legislation does not require psychologists graduate from APA accredited doctoral programs in order to receive PsyPact credentialing, however, the E-Passport requires APA accreditation,

which is determined by ASPPB mobility committee, not the PsyPact commission, so there is a conflict. The PsyPact commission proposed to the mobility committee to change this to requiring licensees have the CPQ credential if they have not graduated from an APA accredited program. Dr. Lenkeit made this proposal to the mobility committee and will provide updates on that proposal at the next Board meeting.

Dr. Owens shared that California Psychological Association's request to remove APA accreditation from PsyPact would undermine Nevada's own rules and regulations for requiring APA accreditation or equivalent in Nevada, and would undermine Nevada's ability to hold these standards.

No action was needed on this item, as Dr. Mejia will take this information back to the NPA for discussion.

14. (For Possible Action) Discussion and Possible Action Regarding 2023 AB156, Section 13, which adds Requirements for Psychologists who Diagnose a Patient with an Opioid Abuse Disorder.

Dr. Woodard shared that legislation was passed during the last legislative session that directly impacts psychologists. She stated in NRS 641, Section 13, legislation talks about what a psychologist needs to do if they diagnose a patient with an opioid abuse disorder. She stated there is a lot contained in this legislation and wants to make sure the Board and its licensees are made aware since it directly influences their NRS.

On motion by Stephanie Woodard, second by Catherine Pearson, the Nevada State Board of Psychological Examiners approved executive director's recommendation that she send an email to the board's active licensees advising them of this legislation and its requirements. (Yea: Lorraine Benuto, Monique Abarca, Stephanie Holland, Whitney Owens, Catherine Pearson, and Stephanie Woodard.) Motion Carried: 6-0.

15. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates.

The next regular meeting of the Nevada Board of Psychological Examiners is currently scheduled for Friday, August 9, 2024, beginning at 8:00 a.m.

16. Requests for Future Board Meeting Agenda Items (No Discussion Among the Members will Take Place on this Item)

Dr. Woodard would like continued discussion related to behavioral workforce development with special emphasis on bachelor's level children's behavioral health specialist.

Dr. Owens would like to invite the program director at the Nevada Community Health Workers Association, Jay Kolbet-Clausell, to the next Board meeting to present on the role of Community Health Workers and discuss how psychologists can utilize and understand the scope of these individuals.

17. Public Comment. The Board wants to remind those who participate in public comment that you are limited to three minutes per person, and that public comment is reserved for comment only. It will not be used as a platform for questions and answers. If you have a statement that is longer than three minutes, please submit your statement in writing and the Board will include it in the written materials that are posted. If you have questions for which you would like answers, please email the Board office at nbop@govmail.state.nv.us.

There was no public comment.

18. (For Possible Action) Adjournment

There being no further business before the Board, President Dr. Benuto adjourned the meeting 10:42 a.m.

**Nevada Board of Psychological Examiners
Board Meeting Staff Report**

DATE: August 9, 2024

ITEM:

5 - (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2025 (July 1, 2024, through June 30, 2025).

SUMMARY:

As of July 31, 2024, the checking account balance was \$187,616.41. The Board is now in first half of FY2025 and in the fourth biennium quarter, and for this fiscal year, it is currently operating on the 80,730.33 in net deferred revenue that was distributed to the fourth biennium quarter from the 2023-2024 biennium renewals, and the approximately \$38,300 from the other deferred revenue distributions that were allocated to this 4th biennium quarter and first half of the new fiscal year, such as late renewals, new licensures, and registrations. Also notable during this final biennium quarter is the income from new licensures and registrations that comes in during this quarter, but is no longer considered deferred income due to its receipt during the fourth biennium quarter. That was projected to be \$1,800 for this quarter. As of the end of the first month of the sixth month biennium quarter, the Board has received \$2,000.00.

The savings account balance, which is the Board's reserve account, was \$105,094.49. With the end of July being the first month of FY2025, the Board is at 7.75% of budgeted expenditures and 35.74% of expected revenue.

The Board's bookkeeper, Michelle Fox, has verified and validated the information being provided in this Treasurer's report.

Applications								
40100	Psychologist Application	16,250.00	2,770.73	17.05%			8,125.00	8,125.00
40101	PA Application	3,000.00	305.10	10.17%			1,500.00	1,500.00
40102	Intern Application	1,200.00		0.00%			600.00	600.00
40103	Trainee Application	900.00		0.00%			450.00	450.00
4010	Reinstatement/Reactivation	500.00		0.00%			250.00	250.00
4015	Psychologist State Exam	15,000.00	1,841.30	12.28%			7,500.00	7,500.00
4030	Non-Resident Consultant	900.00		0.00%			450.00	450.00
4040	CE App Fee	900.00	207.06	23.01%			450.00	450.00
Other								
4025	Late and License Restoration Fees	4,000.00					0.00	4,000.00
40251/40252	New and Duplicate License	1,250.00	300.74	24.06%			625.00	625.00
4045	Verification of Licensure	400.00	20.00	5.00%			200.00	200.00
4075	Cost Recovered (Disciplinary)						0.00	0.00
4999	Interest, Misc	40.00	3.56	8.90%			20.00	20.00
Total Income		\$353,900.15	\$126,488.72	35.74%		Income	\$ 240,355.15	\$ 185,175.15

Payroll Expenses		FY25 Budgeted Amount	FY25 Actual	% actual to budget			FY25-1 Biennial-Q4 July 2024-December 2024	FY25-2 Biennial-Q1 January 2025-June 2025
							Budgeted	Budgeted
5100	Board Salary/Per Diem	10,000.00	-450.00	-4.50%			5,000.00	5,000.00
2700	Executive Director (net)	50,000.00	3,988.36	7.98%			25,000.00	25,000.00
2700	Administrative Director (net)	45,000.00	3,373.53	7.50%			22,500.00	22,500.00
2700	Staff Salary (Part-Time)	10,000.00					5,000.00	5,000.00
9110	Staff Benefits	12,000.00	1,927.86	16.07%			6,000.00	6,000.00
2700	Investigator Salary	15,000.00	336.62	2.24%			7,500.00	7,500.00
5250	Workers Compensation	1,000.00	-5.00	-0.50%			500.00	500.00
2108/5300	PERS	45,000.00	3,505.52	7.79%			22,500.00	22,500.00
2100	Payroll Taxes (SS, Medicare)	24,000.00	794.09	3.31%			12,000.00	12,000.00
9100	Other Payroll Expenses	1,000.00	69.00	6.90%			500.00	500.00
Total Payroll		213,000.00	13,539.98	6.36%			106,500.00	106,500.00

Operating Expenses		FY25 Budgeted Amount	FY25 Actual	% actual to budget			FY25-1 Biennial-Q4 July 2024-December 2024	FY25-2 Biennial-Q1 January 2025-June 2025
							Budgeted	Budgeted
6100	Out of State	6,500.00		0.00%			3,250.00	3,250.00
6200	In-State Travel	1,500.00		0.00%			750.00	750.00
7015	Office Supplies/furniture	3,250.00	120.26	3.70%			1,625.00	1,625.00
	Office expenses:							
7040	- Print-Copy	50.00	221.67	443.34%			25.00	25.00
7050	- Rent	20,000.00	1,500.00	7.50%			10,000.00	10,000.00
7100	- Postage	1,000.00	60.35	6.04%			500.00	500.00
7210	- DoIt Web SV	1,200.00	85.74	7.15%			600.00	600.00
7290/72902 7200	- Telephone/Internet & Utilities	1,500.00	123.77	8.25%			750.00	750.00
7500	- Copy Lease	1,500.00	113.25	7.55%			750.00	750.00
7770/7777	Software & Database	4,500.00	241.97	5.38%			2,250.00	2,250.00
8010	Legal & Professional Fees	40,000.00	2,653.95	6.63%			20,000.00	20,000.00
8015	Tort Claim	1,200.00	1,164.30	97.03%			1,200.00	0.00
8050/8055	Professional Services (Auditor, Bookkeeper, Lobbyist)	32,500.00	4,803.00	14.78%			16,250.00	16,250.00
8250	Dues & Reg (ASPPB, Conf, Continuing Ed)	5,000.00		0.00%			2,500.00	2,500.00
8520	Admin Services (LCB)	1,350.00	1,200.00	88.89%			675.00	675.00
9001	Banking Fees	100.00	4.00	4.00%			50.00	50.00
	PayPal Fees (against regular revenue)	1,250.00	224.58	17.97%			625.00	625.00
90100	Miscellaneous Expense	500.00		0.00%			250.00	250.00
	Uncategorized Expense	250.00					125.00	125.00
Total Expenses		\$123,150.00	\$12,516.84	10.16%			\$62,225.00	\$61,025.00
Total Expenses + Payroll		\$336,150.00	\$26,056.82	7.75%			\$168,725.00	\$167,525.00

Total Income	\$ 353,900.15	\$126,488.72	35.74%			\$240,355.15	\$185,175.15
Final Balance	\$17,750.15	\$100,431.90			Final Balance	\$71,630.15	\$17,650.15

August 06, 2024

Statement of Financial Position

As July 31, 2024

Nevada Board of Psychological Examiners

As verified by Michelle Fox .

The following accounts have been reconciled for the month of July 2024 and all transactions reviewed for accuracy.

Main Checking Account per bank statement dated 07/31/2024 -\$187,616.41

Savings Account per bank statement dated 07/31/2024-\$105,094.49

Michelle Fox

Michelle Fox

NV State Board of Psychological Examiners

Item 5

Balance Sheet As of July 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1100 Cash in Bank	187,616.41
3309 Savings	105,094.49
Total Bank Accounts	\$292,710.90
Accounts Receivable	
1200 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
12000 Undeposited Funds	0.00
12100 Inventory Asset	0.00
1400 Prepaid Expenses	1,108.00
Uncategorized Asset	0.00
Total Other Current Assets	\$1,108.00
Total Current Assets	\$293,818.90
Other Assets	
1300 Deferred outflows of resources	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$293,818.90
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1106 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
2100 Federal Income Withholding	1,934.91
2100 Payroll Liabilities	1,992.06
2107 Federal Taxes (941/944)	142.53
2108 PERS	41,832.54
Health Insurance	298.77
NV Unemployment Tax	0.00

NV State Board of Psychological Examiners

Item 5

Balance Sheet As of July 31, 2024

	TOTAL
Total 2100 Payroll Liabilities	44,265.90
2101 Federal FICA Withholding	0.00
2102 Federal Medicare Withhold	0.00
2105 Employment Security	0.00
2110 Direct Deposit Liabilities	0.00
2200 Unearned Revenue	0.00
2300 Liability	-971.08
2301 Payroll Liabilities-Pers	0.00
2302 Accrued PTO	0.00
2450 Deferred inflow-pension	0.00
2455 Net pension liability	0.00
2600 Deferred Revenue	-204,552.03
2700 Direct Deposit Payable	0.00
Total Other Current Liabilities	\$ -159,322.30
Total Current Liabilities	\$ -159,322.30
Total Liabilities	\$ -159,322.30
Equity	
3000 Opening Bal Equity	1,315.04
3900 2550 Fund Balance	391,966.30
Net Income	59,859.86
Total Equity	\$453,141.20
TOTAL LIABILITIES AND EQUITY	\$293,818.90

NV State Board of Psychological Examiners

Profit and Loss

July 2024

	TOTAL
Income	
4010 Psychologist Application	
40100 Psychologist Application	2,770.73
40101 PA Application	305.10
Total 4010 Psychologist Application	3,075.83
4015 Psychologist State Exam	1,841.30
4020 Psych Biennial	83,480.00
40201 Prorated Psych Biennial	1,582.98
Total 4020 Psych Biennial	85,062.98
4025 Psychologist Licensing Fee	
40251 New License	275.00
40252 Change/Duplicate/Reinstatement	25.74
Total 4025 Psychologist Licensing Fee	300.74
4028 Registration Fee	
40281 Psych Asst fee	308.86
40282 Psych Intern Fee	77.21
40283 Psych Trainee	30.89
Total 4028 Registration Fee	416.96
4030 Non-Resident Consultant	0.00
4040 CE App Fee	207.06
4045 Verification of Licensure	20.00
4999 Interest	3.56
Total Income	\$90,928.43
GROSS PROFIT	\$90,928.43
Expenses	
307910 7210 Dolt Web SVb	85.74
5100 Board Sal	-450.00
5175 Board Staf	
51753 Investigator Salary	364.50
Total 5175 Board Staf	364.50
5250 Workers Compensation	-5.00
5300 PERS	3,468.44
7015 Supplies	120.26
7020 Office Expense	0.00
7040 Print-Copy	221.67
7050 Rent	1,500.00
Total 7020 Office Expense	1,721.67
7100 Postage	60.35

NV State Board of Psychological Examiners

Item 5

Profit and Loss

July 2024

	TOTAL
7200 Utilities	59.33
7290 Telephone	
72902 Internet	64.44
Total 7290 Telephone	64.44
Total 7200 Utilities	123.77
7500 Copy Lease	113.25
7770 Software	241.97
8000 Legal & Professional Fees	
8010 Legal	2,653.95
8015 Tort Claim	1,164.30
Total 8000 Legal & Professional Fees	3,818.25
8050 Prof Servs	3,761.25
8055 Lobbyist	1,041.75
Total 8050 Prof Servs	4,803.00
8500 Admin Serv	
8520 LCB	1,200.00
Total 8500 Admin Serv	1,200.00
9001 Banking Fees	
9002 Bank Crgs	4.00
Total 9001 Banking Fees	4.00
9100 Payroll Expenses	69.00
9110 Company Contributions	
Health Insurance	1,927.86
Retirement	1,752.76
Total 9110 Company Contributions	3,680.62
9130 Wages	10,015.68
Taxes	
9111 Federal Taxes (941/944)	794.09
NV Unemployment Tax	0.00
Total Taxes	794.09
Total 9100 Payroll Expenses	14,559.39
PayPal Fees	224.58
Reimbursements	614.40
Total Expenses	\$31,068.57
NET OPERATING INCOME	\$59,859.86
NET INCOME	\$59,859.86

NV State Board of Psychological Examiners

General Ledger

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
3309 Savings							
	Beginning Balance						105,090.93
07/31/2024	Deposit		Interest		4999 Interest	3.56	105,094.49
Total for 3309 Savings						\$3.56	
1100 Cash in Bank							
	Beginning Balance						208,072.14
07/01/2024	Expense		Lowe's	Light Bulbs - office	7015 Supplies	-10.82	208,061.32
07/01/2024	Expense				9001 Banking Fees:9002 Bank Crgs	-1.00	208,060.32
07/01/2024	Deposit				-Split-	505.00	208,565.32
07/01/2024	Deposit			Light Bulbs - returned	7015 Supplies	9.73	208,575.05
07/02/2024	Expense		Cox Communications		7200 Utilities:7290 Telephone:72902 Internet	-64.44	208,510.61
07/08/2024	Payroll Check	DD	Sarah J. Restori	Pay Period: 06/21/2024-07/04/2024	2700 Direct Deposit Payable	-1,686.77	206,823.84
07/08/2024	Expense		PERS		5300 PERS	-3,468.44	203,355.40
07/08/2024	Payroll Check	DD	Sheila G. Young	Pay Period: 06/21/2024-07/04/2024	2700 Direct Deposit Payable	-336.62	203,018.78
07/08/2024	Expense		Michelle Fox		8050 Prof Servs	-261.25	202,757.53
07/08/2024	Payroll Check	DD	Laura M. Arnold	Pay Period: 06/21/2024-07/04/2024	2700 Direct Deposit Payable	-1,994.18	200,763.35
07/09/2024	Expense				9001 Banking Fees:9002 Bank Crgs	-1.00	200,762.35
07/10/2024	Expense				7100 Postage	-46.81	200,715.54
07/10/2024	Expense		Office of the Attorney General		8000 Legal & Professional Fees:8010 Legal	-2,653.95	198,061.59
07/12/2024	Expense		Bank of America Credit Card		-Split-	-110.99	197,950.60
07/12/2024	Deposit				-Split-	2,316.65	200,267.25
07/15/2024	Expense		Information Technology		307910 7210 Dolt Web SVb	-16.24	200,251.01
07/15/2024	Tax Payment		IRS	Tax Payment for Period: 06/01/2024-06/30/2024	2100 Federal Income Withholding	-2,674.95	197,576.06
07/17/2024	Deposit				-Split-	530.00	198,106.06
07/17/2024	Deposit				-Split-	1,455.79	199,561.85
07/17/2024	Expense		Digiprint		7020 Office Expense:7040 Print-Copy	-221.67	199,340.18
07/17/2024	Expense		QuickBooks Payroll Service		9100 Payroll Expenses	-69.00	199,271.18
07/17/2024	Expense		Information Technology		307910 7210 Dolt Web SVb	-69.50	199,201.68
07/18/2024	Expense		Bank of America Credit Card		-Split-	-3,632.63	195,569.05
07/19/2024	Payroll Check	DD	Sarah J. Restori	Pay Period: 07/05/2024-07/18/2024	2700 Direct Deposit Payable	-1,686.76	193,882.29
07/19/2024	Expense			App fee refund	4030 Non-Resident Consultant	-100.00	193,782.29
07/19/2024	Payroll Check	DD	Laura M. Arnold	Pay Period: 07/05/2024-07/18/2024	2700 Direct Deposit Payable	-1,994.18	191,788.11
07/22/2024	Expense		Canon Financial Services, Inc.		7500 Copy Lease	-113.25	191,674.86
07/23/2024	Expense		NV Energy		7200 Utilities	-59.33	191,615.53
07/23/2024	Expense		Kathleen Laxalt		8050 Prof Servs:8055 Lobbyist	-1,041.75	190,573.78
07/25/2024	Expense		Best Buy	External hard drive for backup	7015 Supplies	-97.53	190,476.25
07/25/2024	Expense		Office of the Attorney General		8000 Legal & Professional Fees:8015 Tort Claim	-1,164.30	189,311.95
07/26/2024	Expense		Mihata Holdings,		7020 Office	-1,500.00	187,811.95

NV State Board of Psychological Examiners

General Ledger

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
			LP		Expense:7050 Rent		
07/29/2024	Expense			Certified mail - Brian Potts	7100 Postage	-13.54	187,798.41
07/29/2024	Expense				9001 Banking	-1.00	187,797.41
					Fees:9002 Bank Crgs		
07/29/2024	Deposit				-Split-	2,112.86	189,910.27
07/30/2024	Expense		Legislative Counsel Bureau		8500 Admin Serv:8520 LCB	-100.00	189,810.27
07/30/2024	Deposit			Whitney Owens check return - wrong address	5100 Board Sal	450.00	190,260.27
07/30/2024	Expense		Public Employees' Benefits Program (PEBP)		Payroll Expenses:Company Contributions:Health Insurance	-1,927.86	188,332.41
07/30/2024	Expense		Legislative Counsel Bureau		8500 Admin Serv:8520 LCB	-1,100.00	187,232.41
07/31/2024	Expense		Bank of America		9001 Banking Fees:9002 Bank Crgs	-1.00	187,231.41
07/31/2024	Deposit				-Split-	385.00	187,616.41
Total for 1100 Cash in Bank						\$ - 20,455.73	
1400 Prepaid Expenses							
Beginning Balance							
							1,108.00
Total for 1400 Prepaid Expenses							
2100 Payroll Liabilities							
Beginning Balance							
							1,992.06
Total for 2100 Payroll Liabilities							
2107 Federal Taxes (941/944)							
Beginning Balance							
							142.53
Total for 2107 Federal Taxes (941/944)							
2108 PERS							
Beginning Balance							
							38,327.02
07/05/2024	Payroll Check	DD	Laura M. Arnold	PERS - Company Contribution	2700 Direct Deposit Payable	472.53	38,799.55
07/05/2024	Payroll Check	DD	Laura M. Arnold	PERS	2700 Direct Deposit Payable	472.53	39,272.08
07/05/2024	Payroll Check	DD	Sarah J. Restori	PERS	2700 Direct Deposit Payable	403.85	39,675.93
07/05/2024	Payroll Check	DD	Sarah J. Restori	PERS - Company Contribution	2700 Direct Deposit Payable	403.85	40,079.78
07/19/2024	Payroll Check	DD	Laura M. Arnold	PERS - Company Contribution	2700 Direct Deposit Payable	472.53	40,552.31
07/19/2024	Payroll Check	DD	Laura M. Arnold	PERS	2700 Direct Deposit Payable	472.53	41,024.84
07/19/2024	Payroll Check	DD	Sarah J. Restori	PERS	2700 Direct Deposit Payable	403.85	41,428.69
07/19/2024	Payroll Check	DD	Sarah J. Restori	PERS - Company Contribution	2700 Direct Deposit Payable	403.85	41,832.54
Total for 2108 PERS						\$3,505.52	
Health Insurance							
Beginning Balance							
							235.87
07/05/2024	Payroll Check	DD	Sarah J. Restori	Health Insurance	2700 Direct Deposit Payable	31.45	267.32
07/19/2024	Payroll Check	DD	Sarah J. Restori	Health Insurance	2700 Direct Deposit Payable	31.45	298.77
Total for Health Insurance						\$62.90	
NV Unemployment Tax							
07/05/2024	Payroll Check	DD	Sheila G. Young	NV Unemployment Tax	2700 Direct Deposit Payable	0.00	0.00
07/05/2024	Payroll Check	DD	Laura M. Arnold	NV Unemployment Tax	2700 Direct Deposit	0.00	0.00

NV State Board of Psychological Examiners

General Ledger

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
07/05/2024	Payroll Check	DD	Sarah J. Restori	NV Unemployment Tax	Payable 2700 Direct Deposit	0.00	0.00
07/19/2024	Payroll Check	DD	Sarah J. Restori	NV Unemployment Tax	Payable 2700 Direct Deposit	0.00	0.00
07/19/2024	Payroll Check	DD	Laura M. Arnold	NV Unemployment Tax	Payable 2700 Direct Deposit	0.00	0.00
Total for NV Unemployment Tax						\$0.00	
Total for 2100 Payroll Liabilities with subs						\$3,568.42	
2600 Deferred Revenue							
Beginning Balance							
							-
							121,072.03
07/01/2024	Journal Entry	AJE-17		ADJ to income	-Split-	-83,480.00	-
							204,552.03
Total for 2600 Deferred Revenue						\$ -83,480.00	
2700 Direct Deposit Payable							
07/05/2024	Payroll Check	DD	Sheila G. Young	Pay Period: 06/21/2024-07/04/2024	-Split-	336.62	336.62
07/05/2024	Payroll Check	DD	Sarah J. Restori	Pay Period: 06/21/2024-07/04/2024	-Split-	1,686.77	2,023.39
07/05/2024	Payroll Check	DD	Laura M. Arnold	Pay Period: 06/21/2024-07/04/2024	-Split-	1,994.18	4,017.57
07/08/2024	Payroll Check	DD	Laura M. Arnold	Direct Deposit	1100 Cash in Bank	-1,994.18	2,023.39
07/08/2024	Payroll Check	DD	Sheila G. Young	Direct Deposit	1100 Cash in Bank	-336.62	1,686.77
07/08/2024	Payroll Check	DD	Sarah J. Restori	Direct Deposit	1100 Cash in Bank	-1,686.77	0.00
07/19/2024	Payroll Check	DD	Laura M. Arnold	Pay Period: 07/05/2024-07/18/2024	-Split-	1,994.18	1,994.18
07/19/2024	Payroll Check	DD	Sarah J. Restori	Direct Deposit	1100 Cash in Bank	-1,686.76	307.42
07/19/2024	Payroll Check	DD	Laura M. Arnold	Direct Deposit	1100 Cash in Bank	-1,994.18	-1,686.76
07/19/2024	Payroll Check	DD	Sarah J. Restori	Pay Period: 07/05/2024-07/18/2024	-Split-	1,686.76	0.00
Total for 2700 Direct Deposit Payable						\$0.00	
2100 Federal Income Withholding							
Beginning Balance							
							2,335.36
07/05/2024	Payroll Check	DD	Laura M. Arnold	Federal Taxes (941/943/944)	2700 Direct Deposit Payable	604.13	2,939.49
07/05/2024	Payroll Check	DD	Sarah J. Restori	Federal Taxes (941/943/944)	2700 Direct Deposit Payable	505.23	3,444.72
07/05/2024	Payroll Check	DD	Sheila G. Young	Federal Taxes (941/943/944)	2700 Direct Deposit Payable	55.76	3,500.48
07/15/2024	Tax Payment		IRS	Federal Taxes (941/943/944)	1100 Cash in Bank	-2,674.95	825.53
07/19/2024	Payroll Check	DD	Sarah J. Restori	Federal Taxes (941/943/944)	2700 Direct Deposit Payable	505.25	1,330.78
07/19/2024	Payroll Check	DD	Laura M. Arnold	Federal Taxes (941/943/944)	2700 Direct Deposit Payable	604.13	1,934.91
Total for 2100 Federal Income Withholding						\$ -400.45	
2300 Liability							
Beginning Balance							
							-971.08
Total for 2300 Liability							
3000 Opening Bal Equity							
Beginning Balance							
							1,315.04
Total for 3000 Opening Bal Equity							
3900 2550 Fund Balance							
Beginning Balance							
							391,966.30
Total for 3900 2550 Fund Balance							
4010 Psychologist Application							
40100 Psychologist Application							
07/01/2024	Deposit			Psych App fee	1100 Cash in Bank	150.00	150.00
07/12/2024	Deposit			Psych App fee refund (duplicate)	1100 Cash in Bank	-155.10	-5.10
07/12/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	150.00
07/12/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	305.10
07/12/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	460.20

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General Ledger

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
07/12/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	615.30
07/12/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	770.40
07/12/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	925.50
07/17/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	1,080.60
07/17/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	1,235.70
07/17/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	1,390.80
07/17/2024	Deposit			Psych App fee	1100 Cash in Bank	150.00	1,540.80
07/17/2024	Deposit			Psych App fee	1100 Cash in Bank	150.00	1,690.80
07/29/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	1,845.90
07/29/2024	Deposit			Psych app fee	1100 Cash in Bank	155.10	2,001.00
07/29/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	2,156.10
07/29/2024	Deposit			Psych App Extension fee	1100 Cash in Bank	154.43	2,310.53
07/29/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	2,465.63
07/29/2024	Deposit			Psych App fee	1100 Cash in Bank	155.10	2,620.73
07/31/2024	Deposit			Psych App fee	1100 Cash in Bank	150.00	2,770.73
Total for 40100 Psychologist Application						\$2,770.73	
40101 PA Application							
07/01/2024	Deposit			PA App fee	1100 Cash in Bank	150.00	150.00
07/17/2024	Deposit			PA App fee	1100 Cash in Bank	155.10	305.10
Total for 40101 PA Application						\$305.10	
Total for 4010 Psychologist Application						\$3,075.83	
4015 Psychologist State Exam							
07/12/2024	Deposit			SE App fee	1100 Cash in Bank	205.90	205.90
07/17/2024	Deposit			SE App fee	1100 Cash in Bank	205.90	411.80
07/17/2024	Deposit			SE App fee	1100 Cash in Bank	200.00	611.80
07/17/2024	Deposit			SE App fee	1100 Cash in Bank	205.90	817.70
07/29/2024	Deposit			SE App fee	1100 Cash in Bank	205.90	1,023.60
07/29/2024	Deposit			SE App fee	1100 Cash in Bank	205.90	1,229.50
07/29/2024	Deposit			SE App fee	1100 Cash in Bank	205.90	1,435.40
07/29/2024	Deposit			SE App fee	1100 Cash in Bank	205.90	1,641.30
07/31/2024	Deposit			SE App fee	1100 Cash in Bank	200.00	1,841.30
Total for 4015 Psychologist State Exam						\$1,841.30	
4020 Psych Biennial							
07/01/2024	Journal Entry	AJE-17		ADJ to income	-Split-	83,480.00	83,480.00
Total for 4020 Psych Biennial						\$83,480.00	
40201 Prorated Psych Biennial							
07/12/2024	Deposit			New licensure	1100 Cash in Bank	178.02	178.02
07/12/2024	Deposit			New licensure	1100 Cash in Bank	151.85	329.87
07/12/2024	Deposit			New licensure	1100 Cash in Bank	148.47	478.34
07/12/2024	Deposit			New licensure	1100 Cash in Bank	155.23	633.57
07/12/2024	Deposit			New licensure	1100 Cash in Bank	151.85	785.42
07/12/2024	Deposit			New licensure - VET	1100 Cash in Bank	75.45	860.87
07/12/2024	Deposit			New licensure	1100 Cash in Bank	149.32	1,010.19
07/12/2024	Deposit			New licensure	1100 Cash in Bank	150.16	1,160.35
07/17/2024	Deposit			New licensure	1100 Cash in Bank	143.41	1,303.76
07/29/2024	Deposit			New licensure	1100 Cash in Bank	140.88	1,444.64
07/29/2024	Deposit			New licensure	1100 Cash in Bank	138.34	1,582.98
Total for 40201 Prorated Psych Biennial						\$1,582.98	
Total for 4020 Psych Biennial with subs						\$85,062.98	
4025 Psychologist Licensing Fee							
40251 New License							
07/12/2024	Deposit			New license	1100 Cash in Bank	25.00	25.00
07/12/2024	Deposit			New license	1100 Cash in Bank	25.00	50.00
07/12/2024	Deposit			New license	1100 Cash in Bank	25.00	75.00
07/12/2024	Deposit			New license	1100 Cash in Bank	25.00	100.00
07/12/2024	Deposit			New license	1100 Cash in Bank	25.00	125.00
07/12/2024	Deposit			New license	1100 Cash in Bank	25.00	150.00
07/12/2024	Deposit			New license	1100 Cash in Bank	25.00	175.00
07/12/2024	Deposit			New license	1100 Cash in Bank	25.00	200.00

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DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE	
07/17/2024	Deposit		New license	1100 Cash in Bank	25.00	225.00	
07/29/2024	Deposit		New license	1100 Cash in Bank	25.00	250.00	
07/29/2024	Deposit		New license	1100 Cash in Bank	25.00	275.00	
Total for 40251 New License					\$275.00		
40252 Change/Duplicate/Reinstatement							
07/12/2024	Deposit		Dup license fee	1100 Cash in Bank	25.74	25.74	
Total for 40252 Change/Duplicate/Reinstatement					\$25.74		
Total for 4025 Psychologist Licensing Fee					\$300.74		
4028 Registration Fee							
40281 Psych Asst fee							
07/17/2024	Deposit		PA Reg fee	1100 Cash in Bank	154.43	154.43	
07/17/2024	Deposit		PA Reg Extension fee	1100 Cash in Bank	154.43	308.86	
Total for 40281 Psych Asst fee					\$308.86		
40282 Psych Intern Fee							
07/29/2024	Deposit		PI Reg fee	1100 Cash in Bank	77.21	77.21	
Total for 40282 Psych Intern Fee					\$77.21		
40283 Psych Trainee							
07/12/2024	Deposit		PT Reg fee	1100 Cash in Bank	30.89	30.89	
Total for 40283 Psych Trainee					\$30.89		
Total for 4028 Registration Fee					\$416.96		
4030 Non-Resident Consultant							
07/01/2024	Deposit		NRC App fee	1100 Cash in Bank	100.00	100.00	
07/19/2024	Expense		NRC App fee refund	1100 Cash in Bank	-100.00	0.00	
Total for 4030 Non-Resident Consultant					\$0.00		
4040 CE App Fee							
07/01/2024	Deposit		CE App fee	1100 Cash in Bank	30.00	30.00	
07/01/2024	Deposit		CE App fee	1100 Cash in Bank	30.00	60.00	
07/01/2024	Deposit		CE App fee	1100 Cash in Bank	25.00	85.00	
07/12/2024	Deposit		CE App fee	1100 Cash in Bank	30.89	115.89	
07/17/2024	Deposit		CE App fee	1100 Cash in Bank	30.00	145.89	
07/29/2024	Deposit		CE App fee	1100 Cash in Bank	31.17	177.06	
07/31/2024	Deposit		CE App fee	1100 Cash in Bank	30.00	207.06	
Total for 4040 CE App Fee					\$207.06		
4045 Verification of Licensure							
07/01/2024	Deposit		License Verif fee	1100 Cash in Bank	20.00	20.00	
Total for 4045 Verification of Licensure					\$20.00		
4999 Interest							
07/31/2024	Deposit	Interest	Interest Earned	3309 Savings	3.56	3.56	
Total for 4999 Interest					\$3.56		
307910 7210 Dolt Web SVb							
07/15/2024	Expense	Information Technology	NV Information Technology Bill Payment	1100 Cash in Bank	16.24	16.24	
07/17/2024	Expense	Information Technology	NV Information Technology Bill Payment	1100 Cash in Bank	69.50	85.74	
Total for 307910 7210 Dolt Web SVb					\$85.74		
9100 Payroll Expenses							
07/17/2024	Expense	QuickBooks Payroll Service	INTUIT * DES:QBooks Pay ID:7646805 BOARD OF PSYCHOLGIC CO ID:XXXXX56346 CCD	INDN:NV 1100 Cash in Bank	69.00	69.00	
Total for 9100 Payroll Expenses					\$69.00		
9110 Company Contributions							
Health Insurance							
07/30/2024	Expense	Public Employees' Benefits Program (PEBP)	TRANSFER NV BOARD OF PSYCHOLO:State of Nevada Trea Confirmation# XXXXX19833	1100 Cash in Bank	1,927.86	1,927.86	
Total for Health Insurance					\$1,927.86		
Retirement							
07/05/2024	Payroll Check	DD	Laura M. Arnold	Employer Retirement Contribution	2700 Direct Deposit Payable	472.53	472.53
07/05/2024	Payroll Check	DD	Sarah J. Restori	Employer Retirement Contribution	2700 Direct Deposit Payable	403.85	876.38

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
07/19/2024	Payroll Check	DD	Sarah J. Restori	Employer Retirement Contribution	2700 Direct Deposit Payable	403.85	1,280.23
07/19/2024	Payroll Check	DD	Laura M. Arnold	Employer Retirement Contribution	2700 Direct Deposit Payable	472.53	1,752.76
Total for Retirement						\$1,752.76	
Total for 9110 Company Contributions						\$3,680.62	
9130 Wages							
07/05/2024	Payroll Check	DD	Sarah J. Restori	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	2,307.69	2,307.69
07/05/2024	Payroll Check	DD	Laura M. Arnold	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	2,700.15	5,007.84
07/19/2024	Payroll Check	DD	Laura M. Arnold	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	2,700.15	7,707.99
07/19/2024	Payroll Check	DD	Sarah J. Restori	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	2,307.69	10,015.68
Total for 9130 Wages						\$10,015.68	
Taxes							
9111 Federal Taxes (941/944)							
07/05/2024	Payroll Check	DD	Sarah J. Restori	Social Security Employer	2700 Direct Deposit Payable	143.08	143.08
07/05/2024	Payroll Check	DD	Sheila G. Young	Medicare Employer	2700 Direct Deposit Payable	5.28	148.36
07/05/2024	Payroll Check	DD	Laura M. Arnold	Social Security Employer	2700 Direct Deposit Payable	167.41	315.77
07/05/2024	Payroll Check	DD	Laura M. Arnold	Medicare Employer	2700 Direct Deposit Payable	39.15	354.92
07/05/2024	Payroll Check	DD	Sheila G. Young	Social Security Employer	2700 Direct Deposit Payable	22.60	377.52
07/05/2024	Payroll Check	DD	Sarah J. Restori	Medicare Employer	2700 Direct Deposit Payable	33.46	410.98
07/19/2024	Payroll Check	DD	Sarah J. Restori	Medicare Employer	2700 Direct Deposit Payable	33.47	444.45
07/19/2024	Payroll Check	DD	Laura M. Arnold	Social Security Employer	2700 Direct Deposit Payable	167.41	611.86
07/19/2024	Payroll Check	DD	Laura M. Arnold	Medicare Employer	2700 Direct Deposit Payable	39.15	651.01
07/19/2024	Payroll Check	DD	Sarah J. Restori	Social Security Employer	2700 Direct Deposit Payable	143.08	794.09
Total for 9111 Federal Taxes (941/944)						\$794.09	
NV Unemployment Tax							
07/05/2024	Payroll Check	DD	Sarah J. Restori	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
07/05/2024	Payroll Check	DD	Laura M. Arnold	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
07/05/2024	Payroll Check	DD	Sarah J. Restori	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
07/05/2024	Payroll Check	DD	Laura M. Arnold	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
07/05/2024	Payroll Check	DD	Sheila G. Young	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
07/05/2024	Payroll Check	DD	Sheila G. Young	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
07/19/2024	Payroll Check	DD	Sarah J. Restori	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
07/19/2024	Payroll Check	DD	Laura M. Arnold	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
07/19/2024	Payroll Check	DD	Laura M. Arnold	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
07/19/2024	Payroll Check	DD	Sarah J. Restori	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
Total for NV Unemployment Tax						\$0.00	
Total for Taxes						\$794.09	
Total for 9100 Payroll Expenses with subs						\$14,559.39	

NV State Board of Psychological Examiners

General Ledger

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
5100 Board Sal							
07/30/2024	Deposit			Whitney Owens check return - wrong address	1100 Cash in Bank	-450.00	-450.00
Total for 5100 Board Sal						\$ -450.00	
5175 Board Staf							
51753 Investigator Salary							
07/05/2024	Payroll Check	DD	Sheila G. Young	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	364.50	364.50
Total for 51753 Investigator Salary						\$364.50	
Total for 5175 Board Staf						\$364.50	
5250 Workers Compensation							
07/31/2024	Deposit			Worker's Comp Ins refund	1100 Cash in Bank	-5.00	-5.00
Total for 5250 Workers Compensation						\$ -5.00	
5300 PERS							
07/08/2024	Expense		PERS	TRANSFER NV BOARD OF PSYCHOLO:Public Employee's Re Confirmation# XXXXX56285	1100 Cash in Bank	3,468.44	3,468.44
Total for 5300 PERS						\$3,468.44	
7015 Supplies							
07/01/2024	Deposit			Light bulbs for office - return (Lowe's)	1100 Cash in Bank	-9.73	-9.73
07/01/2024	Expense		Lowe's	Light bulbs - office (Lowe's)	1100 Cash in Bank	10.82	1.09
07/18/2024	Expense		Bank of America Credit Card	laptop stand	1100 Cash in Bank	21.64	22.73
07/25/2024	Expense		Best Buy	External hard drive for backup	1100 Cash in Bank	97.53	120.26
Total for 7015 Supplies						\$120.26	
7020 Office Expense							
07/12/2024	Expense		Bank of America Credit Card	Computer Monitor	1100 Cash in Bank	303.44	303.44
07/12/2024	Expense		Bank of America Credit Card	Computer Monitor return	1100 Cash in Bank	-303.44	0.00
Total for 7020 Office Expense						\$0.00	
7040 Print-Copy							
07/17/2024	Expense		Digiprint	Renewal Stickers - 2025-2026 biennium	1100 Cash in Bank	221.67	221.67
Total for 7040 Print-Copy						\$221.67	
7050 Rent							
07/26/2024	Expense		Mihata Holdings, LP	TRANSFER NV BOARD OF PSYCHOLO:Mihata Holdings Confirmation# XXXXX52134	1100 Cash in Bank	1,500.00	1,500.00
Total for 7050 Rent						\$1,500.00	
Total for 7020 Office Expense with subs						\$1,721.67	
7100 Postage							
07/10/2024	Expense			PostNet NV119 07/10 #XXXXX0825 PURCHASE NV119 Las Vegas NV CKCD 7399 XXXXXXXXXXXX238587	PostNet 1100 Cash in Bank	46.81	46.81
07/29/2024	Expense			Certified mail - complaint service	1100 Cash in Bank	13.54	60.35
Total for 7100 Postage						\$60.35	
7200 Utilities							
07/23/2024	Expense		NV Energy	NV ENERGY SOUTH DES:NPC PYMT ID:XXXXXXXXXX12081 INDN:NEVADA BOARD OF PSYCHO CO ID:XXXXX45330 CCD	1100 Cash in Bank	59.33	59.33
Total for 7200 Utilities						\$59.33	
7290 Telephone							
72902 Internet							
07/02/2024	Expense		Cox Communications	CHECKCARD 0701 COX LAS VEGAS COMM SV 234-3993 NV XXXXX1641XXXXXXXXXX9433 XXXXXXXXXXXX484434	800-CKCD 4899 1100 Cash in Bank	64.44	64.44
Total for 72902 Internet						\$64.44	
Total for 7290 Telephone						\$64.44	
Total for 7200 Utilities with subs						\$123.77	
7500 Copy Lease							
07/22/2024	Expense		Canon Financial Services, Inc.	Canon Financial Services Bill Payment	1100 Cash in Bank	113.25	113.25
Total for 7500 Copy Lease						\$113.25	
7770 Software							

NV State Board of Psychological Examiners

General Ledger

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
07/12/2024	Expense		Bank of America Credit Card	Adobe	1100 Cash in Bank	19.99	19.99
07/12/2024	Expense		Bank of America Credit Card	Jotform	1100 Cash in Bank	19.00	38.99
07/12/2024	Deposit			Adobe	1100 Cash in Bank	19.99	58.98
07/12/2024	Expense		Bank of America Credit Card	Google suite	1100 Cash in Bank	72.00	130.98
07/18/2024	Expense		Bank of America Credit Card	Google Suite	1100 Cash in Bank	72.00	202.98
07/18/2024	Expense		Bank of America Credit Card	Adobe	1100 Cash in Bank	19.99	222.97
07/18/2024	Expense		Bank of America Credit Card	Jotform	1100 Cash in Bank	19.00	241.97
Total for 7770 Software						\$241.97	
8000 Legal & Professional Fees							
8010 Legal							
07/10/2024	Expense		Office of the Attorney General	NV Attorney General - AG Bill Payment	1100 Cash in Bank	2,653.95	2,653.95
Total for 8010 Legal						\$2,653.95	
8015 Tort Claim							
07/25/2024	Expense		Office of the Attorney General	NV Attorney General - TC Bill Payment	1100 Cash in Bank	1,164.30	1,164.30
Total for 8015 Tort Claim						\$1,164.30	
Total for 8000 Legal & Professional Fees						\$3,818.25	
8050 Prof Servs							
07/08/2024	Expense		Michelle Fox	Zelle payment to Michelle Fox "Inv. No. 383 7-8-2024"; Conf# uwf9lkvw1	1100 Cash in Bank	261.25	261.25
07/18/2024	Expense		Bank of America Credit Card	2024 Audit - Campbell Jones Cohen	1100 Cash in Bank	3,500.00	3,761.25
Total for 8050 Prof Servs						\$3,761.25	
8055 Lobbyist							
07/23/2024	Expense		Kathleen Laxalt	Kathleen Laxalt Bill Payment	1100 Cash in Bank	1,041.75	1,041.75
Total for 8055 Lobbyist						\$1,041.75	
Total for 8050 Prof Servs with subs						\$4,803.00	
8500 Admin Serv							
8520 LCB							
07/30/2024	Expense		Legislative Counsel Bureau	NV Legislative Counsel Bureau Bill Payment	1100 Cash in Bank	100.00	100.00
07/30/2024	Expense		Legislative Counsel Bureau	NV Legislative Counsel Bureau Bill Payment	1100 Cash in Bank	1,100.00	1,200.00
Total for 8520 LCB						\$1,200.00	
Total for 8500 Admin Serv						\$1,200.00	
9001 Banking Fees							
9002 Bank Crgs							
07/01/2024	Expense			External transfer fee - 3 Day - 06/28/2024 XXXXX1768	Confirmation: 1100 Cash in Bank	1.00	1.00
07/09/2024	Expense			External transfer fee - 3 Day - 07/08/2024 XXXXX1776	Confirmation: 1100 Cash in Bank	1.00	2.00
07/29/2024	Expense			External transfer fee - 3 Day - 07/26/2024 XXXXX6286	Confirmation: 1100 Cash in Bank	1.00	3.00
07/31/2024	Expense		Bank of America	External transfer fee - 3 Day - 07/30/2024 XXXXX3738	Confirmation: 1100 Cash in Bank	1.00	4.00
Total for 9002 Bank Crgs						\$4.00	
Total for 9001 Banking Fees						\$4.00	
PayPal Fees							
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	5.90
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	11.80
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	17.70
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	23.60
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	29.50

NV State Board of Psychological Examiners

General Ledger

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	35.40
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	1.41	36.81
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	6.60	43.41
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	1.41	44.82
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	1.39	46.21
07/12/2024	Deposit			4Q Regular PP fees	1100 Cash in Bank	6.56	52.77
07/12/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	6.78	59.55
07/12/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	5.78	65.33
07/12/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	5.78	71.11
07/12/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	3.49	74.60
07/12/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	5.70	80.30
07/12/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	5.68	85.98
07/12/2024	Deposit			Regular PP fee	1100 Cash in Bank	6.65	92.63
07/17/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	5.11	97.74
07/17/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	5.53	103.27
07/17/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	109.17
07/17/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	5.11	114.28
07/17/2024	Deposit			Regular PP fee	1100 Cash in Bank	6.65	120.93
07/17/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	126.83
07/17/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	132.73
07/17/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	138.63
07/17/2024	Deposit			Regular PP fee	1100 Cash in Bank	7.68	146.31
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	152.21
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	158.11
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.11	163.22
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	169.12
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	6.65	175.77
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	7.68	183.45
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	189.35
07/29/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	2.80	192.15
07/29/2024	Deposit			4Q Regular PP fee	1100 Cash in Bank	6.28	198.43
07/29/2024	Deposit			4Q Regular PP fees	1100 Cash in Bank	5.37	203.80
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	5.90	209.70
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	6.65	216.35
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	1.58	217.93
07/29/2024	Deposit			Regular PP fee	1100 Cash in Bank	6.65	224.58
Total for PayPal Fees						\$224.58	
Reimbursements							
07/05/2024	Payroll Check	DD	Laura M. Arnold	Reimbursement	2700 Direct Deposit Payable	164.13	164.13
07/05/2024	Payroll Check	DD	Sarah J. Restori	Reimbursement	2700 Direct Deposit Payable	143.07	307.20
07/19/2024	Payroll Check	DD	Sarah J. Restori	Reimbursement	2700 Direct Deposit Payable	143.07	450.27
07/19/2024	Payroll Check	DD	Laura M. Arnold	Reimbursement	2700 Direct Deposit Payable	164.13	614.40
Total for Reimbursements						\$614.40	

Regulation Revisions Table

<u>Legislative File No.</u>	<u>Description</u>	<u>Status</u>
R095-23	AB244 Response	Regulation packet forwarded to LCB; Legislative Commission meeting September 13, 2024
R002-24	Supervision	Regulation packet forwarded to LCB; Legislative Commission meeting September 13, 2024
R084-24	Biennial Renewal Fee Increase	Regulation packet forwarded to LCB; Legislative Commission meeting September 13, 2024
Chapter 641 Codification	Reconciliation of 13 revisions since 2017	Published

Board Office Statistics

Item 7B

Fiscal Year 25

		7/24	8/24	9/24	10/24	11/24	12/24	1/25	2/25	3/25	4/25	5/25	6/25	FY25 Totals
Psychologists	Licenses Issued	10												10
	Applications Received	16												16
Psychological Assistants	Registrations Issued	1												1
	Applications Received	4												4
Psychological Interns	Registrations Issued	1												1
	Applications Received	0												0
Psychological Trainees	Registrations Issued	0												0
	Applications Received	0												0
Non-Resident Consultants	Registrations Issued	0												0
Background Checks	Reviewed	1												1
Continuing Education	Applications Reviewed	7												7
State Exams	Administered	11												11
Complaints	Received	4												4
Totals		55	0	0	0	0	0	0	0	0	0	0	0	55

Licenses:

Active	720
Inactive	59
Expired	296

Current Applications and Registrations:

	APP	REG
Psychologists	140	
Psychological Assistants	16	32
Psychological Interns	10	7
Psychological Trainees	4	28

Nevada Board of Psychological Examiners
Board Meeting Staff Report

DATE: August 9, 2024

ITEM:

13- (For Possible Action) Discussion and Possible Action on an inquiry regarding the required qualifications for a secondary supervisor.

Dr. Holland has inquired about whether a secondary supervisor for Psychological Interns and/or Trainees is required to be licensed in Nevada. The question pertains to a psychologist who is proposed to be a secondary supervisor for a Nevada-registered Psychological Intern (secondary to a Nevada licensed psychologist as the primary supervisor) and who is licensed and in good standing in Colorado and a PsyPact member.

The question is whether, pursuant to NAC 641.1519 and NAC 641.152, the Board would consider approving that psychologist as a secondary supervisor for a Nevada-registered Psychological Intern who will be under the primary supervision of a Nevada-licensed psychologist who otherwise meets the requirements for primary supervision.

In relevant part,

- [NAC 641.1519](#) states:

“1. A psychologist who wishes to serve as a supervisor...must:

a. *Except as otherwise approved by the Board*, be licensed by the Board to practice psychology”

- [NAC 641.152](#) states:

“1. ...a psychological assistant or psychological intern may work only under the supervision and control of a psychologist who satisfies the requirements of NAC 641.1519.”

Alexis Sliva, Ph.D.
Licensed Psychologist
Colorado: PSY.0006182
dralexissliva@gmail.com

The State of Nevada Board of Psychological Examiners
3080 South Durango Drive, Suite 102
Las Vegas, Nevada 89117
nbop@govmail.state.nv.us

Dear NBOPE,

I am writing to express an interest in providing supervision services to a psychological intern through the use of my PSYPACT APIT E.Passport Certification from ASPPB. I was approached recently with an opportunity to help support the Nevada mental health community by providing secondary supervision to a pre-doctoral psychological intern.

I am a current licensed psychologist in the state of Colorado. I graduated with my doctorate in August 2021. I completed the necessary national and state requirements, with a licensure issue date of 8/29/2023. I am a full-time psychologist with a private practice near Denver, Colorado, named Kimel Psychological Services. Part of my current job-related responsibilities include completing diagnostic evaluations, forensic evaluations, and supervision of practicum students. I am in good standing as a licensed psychologist in the state of Colorado.

Prior to licensure, I spent two years working in Nevada. I was a pre-doctoral psychological intern with Desert Psychological, working under the supervision of Dr. Stephanie Holland, from August 2020 to August 2021. I continued with Dr. Stephanie Holland at Desert Psychological as a postdoctoral fellow from September 2021 to September 2022. While at Desert Psychological, I performed many types of evaluations and conducted therapy (please see my CV for further details).

An additional job description at Desert Psychological, that I had the pleasure of offering, was supervision of practicum students during my postdoctoral fellowship. As a supervisor for practicum students, I was tasked with meeting with these students once per week to discuss shared evaluations. The students observed my administration of testing, followed by gradual allowance of them administering assessments when deemed necessary. Supervising those interested in pursuing licensure as a psychologist quickly became a passion.

Importantly, part of my doctoral education was a course on supervision, specifically learning about different supervision styles and supervisory skills. I saved numerous resources and books related to supervision. I am dedicated to continuing my learning with continuing education credits. I recently completed four forensic related CE courses, for a total of 40 hours, on ethics, professional evidence, report writing, and testimony. I am also enrolled in an upcoming course related to supervision of evaluations to better hone my skills. In addition, if the NBOPE approves this pursuit, I will happily complete the Nevada State Psychology Licensure Examination.

I greatly appreciate your time and consideration in the matter of me using my E. Passport Certificate to provide supervision to students in professional learning positions across Nevada.

Sincerely,
Dr. Alexis Sliva

Alexis Sliva, Ph.D.

(763) 218-3024 | dralexissliva@gmail.com
 Licensed Psychologist in CO: PSY.0006182

EDUCATION

-
- | | |
|---|---|
| <p>University of Denver, Morgridge College of Education
 <i>Doctor of Philosophy</i>
 Child, Family, and School Psychology
 Dissertation: <i>Demystifying School Resource Officers: A Case Study</i>
 Dissertation Chair: Tara Raines, Ph.D.</p> | <p>Denver, CO
 August 2021</p> |
| <p>University of Denver, Morgridge College of Education
 <i>Master of Arts</i>
 Child, Family, and School Psychology</p> | <p>Denver, CO
 August 2017</p> |
| <p>University of Wisconsin – River Falls
 <i>Bachelor of Arts, Psychology</i></p> | <p>River Falls, WI
 December 2015</p> |

CLINICAL EXPERIENCE

-
- | | |
|---|---|
| <p>Kimel Psychological Services
 <i>Licensed Clinical Psychologist</i></p> <ul style="list-style-type: none"> • Conduct clinical interviews/intakes • Administer psychological and neuropsychological assessments utilizing a flexible battery approach for children, adolescents, and young adult patients • Provide patients with feedback and recommendations in both verbal and written formats • Conduct a variety of forensic related consultation and evaluation | <p>Denver, CO
 October 2023 – Present</p> |
| <p>Horizon Neuropsychological Services
 <i>Resident</i>
 Supervisors: Meghan Lee, Ph.D. & Ramya Rangamannar, Psy.D.</p> <ul style="list-style-type: none"> • Conducted clinical interviews/intakes • Administered neuropsychological assessments utilizing a fixed battery approach for children, adolescents, and adult patients • Provided patients with feedback and recommendations in both verbal and written formats • Attended weekly didactic series and monthly journal club • Formally presented to the practice on neuropsychological topics and case studies biannually | <p>Littleton and Boulder, CO
 October 2022 – October 2023</p> |
| <p>Desert Psychological
 <i>Postdoctoral Fellowship</i>
 Supervisors: Stephanie Holland, Psy.D. & Sylvia Ross, Ph.D.</p> <ul style="list-style-type: none"> • Assisted with a variety of forensic evaluations (e.g., Child Custody Evaluations, Risk Assessments, Juvenile Certification Evaluations, Psychological Evaluations, and Immigration Evaluations) • Conducted intake interviews to determine appropriate services and/or assessments • Administered neuropsychological and psychological evaluations utilizing a flexible battery approach for children, adolescents, and adults • Conducted other evaluations, including Veterans Affairs, disability, and police pre-employment • Managed an individual therapy caseload, including substance abuse therapy for adjudicated youth • Offered supervision for practicum students related to assessment/evaluations | <p>Las Vegas, NV
 September 2021 – September 2022</p> |

Desert Psychological*APPIC Approved Pre-doctoral Psychology Internship*Las Vegas, NV
August 2020 – August 2021

Supervisors: Stephanie Holland, Psy.D. & Laura Jensen, Ph.D.

- Assisted with a variety of forensic evaluations (e.g., Child Custody Evaluations, Risk Assessments, Juvenile Certification Evaluations, Psychological Evaluations, and Immigration Evaluations)
- Conducted intake interviews to determine appropriate services and/or assessments
- Administered neuropsychological and psychological assessments
- Conducted other evaluations, including Veterans Affairs, disability, and police pre-employment
- Provided individual therapy, group therapy, and re-entry services for adjudicated youth

Jefferson Center for Mental Health*Doctoral Extern, Advanced Practicum Placement*Wheat Ridge, CO
August 2019 – June 2020

Supervisor: Dr. Kathy Baur, PhD

20 hours a week

- Conducted clinical interviews with clients
- Provided appropriate diagnosis for clients to receive appropriate services and interventions
- Managed a therapy caseload of clients ages 6 to 22
- Received supervision from a doctoral level intern and licensed psychologist

University of Denver, Counseling and Educational Services Clinic*Graduate Student Practitioner*Denver, CO
September 2016 – November 2019

Supervisor: Dr. Jessica Reinhardt, PhD, NCSP

- Participated in initial interviews with families and clients
- Conducted comprehensive psychoeducational evaluations dependent upon needs
- Conducted feedback sessions with the clients and their families
- Wrote comprehensive reports
- Provided didactic training and structured supervision to trainees
- Participated and led diagnostic case conferences

Urban Peak, Mental Health Center of Denver*Doctoral Extern, Advanced Practicum Placement*Denver, CO
August 2018 – July 2019

Supervisor: Dr. Diane Reichmuth, PsyD

12-16 hours a week

- Conducted individual psychological evaluations with adolescents that were experiencing homelessness to aid in housing placement
- Wrote comprehensive diagnostic reports with housing placement and treatment recommendations
- Offered individual counseling sessions
- Provided group therapy for youth

Kunsmiller Creative Arts Academy, K-12*School Psychology Practicum Student*Denver, CO
August 2017 – May 2018

Supervisor: Elizabeth Hyde-May, NCSP

12-16 hours a week

- Conducted psychoeducational assessments with students
- Provided individual and group counseling
- Completed student observations in the classroom
- Consulted with other school professionals regarding students
- Participated in weekly meetings with the MTSS and Special Education teams

William Roberts ECE-8th Grade
School Psychology Practicum Student
 Supervisor: Sarah Killion, NCSP
 Hours: 190

Central Park, CO
 January 2017 – June 2017

- Completed observations of students in their classroom
- Participated in individual and small group behavioral intervention
- Interviewed teachers regarding their students
- Conducted individual academic interventions and Functional Behavior Analysis

GRADUATE LEVEL TEACHING EXPERIENCE

University of Denver, Morgridge College of Education

Denver, CO

Adjunct Faculty, Child & Adolescent Development

Winter Quarter 2020 & 2021

- Taught second year Educational Specialist level students
- Provided weekly instruction for a 10-week quarter, 3 hours of class time per week
- Graded students' projects and presentations based on a rubric given

University of Denver, Morgridge College of Education

Denver, CO

Adjunct Faculty, School Aged Academic Competencies

Spring Quarter 2019 & 2020

- Taught first year Educational Specialist level CFSP students
- Provided weekly instruction for a 10-week quarter, 3 hours of class time per week
- Graded student projects and presentations
- Asked to come back to teach this course a second year

University of Denver, Morgridge College of Education

Denver, CO

Adjunct Faculty, Educational Measurement

Fall Quarter 2018 & 2019

- Taught first year Educational Specialist level students
- Provided weekly instruction for a 10-week quarter, 3 hours of class time per week
- Graded student projects and presentations
- Asked to come back to teach this course a second year

University of Denver, Morgridge College of Education

Denver, CO

Guest Lecturer

January 24th, 2018

- Asked by professor of the Community Practicum course to come speak to her class
- Presented to first year Educational Specialist level students
- Created and presented information on how to conduct behavioral observations in multiple settings

University of Denver, Morgridge College of Education

Denver, CO

Didactic Assessment Training

September 21st, 2018

- Taught second year Educational Specialist level students
- Presented on the Tower of London and Comprehensive Trail Making Test

RELEVANT TRAINING AND CONTINUING EDUCATION

- Palo Alto University, Continuing and Professional Studies (CONCEPT): Certificate in Ethics in Forensic Psychological Practice (10 hours).
- Palo Alto University, Continuing and Professional Studies (CONCEPT): Certificate in Evidence for Forensic Mental Health Professionals (10 hours).

- Palo Alto University, Continuing and Professional Studies (CONCEPT): Certificate in Report Writing for Forensic Evaluation (10 hours).
- Palo Alto University, Continuing and Professional Studies (CONCEPT): Certificate in Effective Expert Testimony for Forensic Evaluation (10 hours).

RESEARCH EXPERIENCE

University of Denver, Teaching and Learning Sciences Department Denver, CO
Graduate Assistant to Dr. Tara Raines September 2019 – June 2020

- Provided assistance with the foundation of research projects
- Contributed to data collection, analysis, and papers
- Assisted in writing grant proposals for research projects

University of Denver, Morgridge College of Education Denver, CO
Graduate Student Vertical Research Team Member October 2016 – August 2021

Supervisor: Dr. Tara Raines, PhD, NCSP

- Assisted other doctoral students with their dissertation research
- Interpreted data collected from survey's
- Attended weekly meetings
- Contributed to written publication submissions
- Assisted in proposing future grant and conference presentation opportunities
- Presented research and findings at national conferences each year
- Worked with Denver Police Department on data collected from a Back-to-Basics training for officers
- Mentored new graduate students on the research team
- Scheduled meetings and assisted in leading the meetings

University of Denver, Morgridge College of Education Denver, CO
Graduate Research Assistant (GRA) September 2017 – June 2018

Supervisor: Dr. Douglas Clements and Dr. Julia Sarama

20 hours a week

- Aided in conducting research related to math learning trajectories among kindergarteners
- Collected and analyzed data
- Aided in assessment design and instructional approaches
- Team lead at the school assigned for data collection; included scheduling and communication

PUBLICATIONS/PRESENTATIONS

Sliva, A., Walker, M., & Raines, T.C. (February, 2020). *Demystifying school resource officers*. Poster presentation at National Association of School Psychologist Conference in Baltimore, MA.

Raines, T.C., **Sliva, A.**, Biehl, A., Morris-Hibbler, L. (June, 2019). *Leveraging community relationships to promote positive discipline practices*. Paper presentation at Interdisciplinary Conference/Workshop on Disability and School Discipline at Loyola University in Chicago, Illinois.

Killion, S.K., **Sliva, A.**, Raines, T.C., & Wijewardane, R.A. (February, 2019). *Mindfulness, teacher self-efficacy, and school climate: A pilot study*. Poster presentation at National Association of School Psychologist Conference in Atlanta, GA.

Sliva, A., & Raines, T. (August, 2018). *School psychologists and school police: Partnering to support all students and diminish the school to prison pipeline.* Poster presentation at American Psychological Association Conference in San Francisco, California.

Raines, T., **Sliva, A.**, Dowdy, E. (August, 2018). *Designing a vertical research team: Tiered approaches to research mentorship.* Symposium: Mentorship, Community Engaged Research, and Citizen Psychology at American Psychological Association Conference in San Francisco, California.

Keltner, J., **Sliva, A.**, & Raines, T. (February, 2018). *Addressing racial and ethnic identity awareness in students.* Paper presentation at National Association of School Psychologist Conference in Chicago, Illinois.

Sliva, A., Ritsch, A., Lammers, S., & Ayres, M. (May, 2016). *The effects of a community parent education class on parents of infants.* Poster presentation at Midwestern Psychological Association in Chicago, Illinois.

Sliva, A., Ritsch, A., Ayres, M. (December, 2015). *The effects of fat talk and peer influence on body image.* Poster presentation at Undergraduate Research Symposium at the University of Wisconsin – River Falls in River Falls, Wisconsin.

Sliva, A., Ritsch, A., Lammers, S., & Ayres, M. (May, 2015). *The effects of a community parent education class on parents of infants.* Poster presentation at Midwestern Psychological Association in Chicago, Illinois.

Sliva, A., Ritsch, A., Lammers, S., & Ayres, M. (April, 2015). *The effects of a community parent education class on parents of infants.* Poster presentation at National Conference of Undergraduate Research in Spokane, Washington.

GRANTS, HONORS, & SCHOLARSHIPS

- Graduate Studies Doctoral Fellowship April 2017
- Graduate Dean Scholarship March 2016 – August 2021
- University of Wisconsin – River Falls Deans List 2014-2015
- International Honor Society in Psychology November 2014 – Present
- Undergraduate Stipend and Expenses Grant December 2014

SERVICE & LEADERSHIP EXPERIENCE

SASP Student Board – University of Denver Denver, CO
Multiple Positions Held June 2018 – June 2021

- Student board positions: Community Outreach and APPIC Internship Coordinator
- Informed current students in the Child, Family, School Psychology program of relevant information
- Hosted events and meetings pertinent to position held
- Attended monthly board meetings to report new information

American Psychological Association May 2019
Editorial and Review Services

- Reviewed multiple Division 16 Convention Proposal submissions

- Provided feedback and a submission decision

Denver Police Department

Volunteer with Denver Police Department

Denver, CO
October 2019 – July 2020

- Volunteered with the DPD Training Academy
- Collaborated with Technician Ty Campbell at the Training Academy
- Approximately 10 hours a month for 9 months

Education Commission of the States Workshop

ECS/Morgridge College of Education Collaboration

Denver, CO
December - May, 2019

- Selected by University of Denver faculty to attend based on prior interest in policy and legislature
- Coming together of Education Commission of the States and Morgridge College of Education
- 20+ professionals working together to discuss ways to bring research into policy decisions
- Building policy skills, including understanding legislative timeline and writing for policy audiences

School-to-Prison Pipeline Conference

Conference Assistant

Las Vegas, NV
February 2018, 2019, & 2020

- Arrived early to give assistance to the conference
- Attended the conference

Editorial and Review Service

American Psychological Association

January 2019

- Division 16 Convention Proposal Reviewer

Advocacy Committee – University of Denver

Student Representative

Denver, CO
March 2017 – June 2019

- Monthly meetings with faculty to discuss events and class assignments regarding advocacy
- Promoted advocacy opportunities in the field of School Psychology
- Held events on campus related to advocacy efforts

APA of Graduate Students (APAGS)

Campus Representative/University of Denver

Denver, CO
May 2017 – June 2018

- Student board position
- Informed CFSP board of advocacy opportunities and issues
- Held events related to advocacy

Children’s Hospital and Clinics of Minnesota

Volunteer with Child Life Specialist

Minneapolis, MN
September 2014 – May 2015

- Directed patient and family interaction
- Conducted activities with pediatric patients in their individual room or the playroom

Elementary School

Big Brother/Big Sister

River Falls, Wisconsin
September 2013 – September 2014

- Paired with a third-grade girl at her elementary school
- Met weekly during her lunch period for one year
- Played games and completed art projects

Nevada Board of Psychological Examiners
Board Meeting Staff Report

DATE: August 9, 2024

ITEM:

14 - (For Possible Action) Discussion and Possible Action the Inclusion of Continuing Professional Development in Continuing Education Requirements.

During its June 7, 2024, meeting, the Board approved beginning a process of including Continuing Professional Development in continuing education requirements. The proposal was to shift into a model that would provide more allowance for additional credits obtained by licensees that would include a range of activities and would also reduce the financial burden on the licensees to obtain CE credits.

During the July 12, 2024, meeting, the Board discussed proposed language and ideas around what continuing professional development might look like, limitations that may apply, and breaking down the proposed categories a little differently in developing regulation language. The Board also heard from Vanessa Aponte from the Legal Aid Center of Southern Nevada. Ms. Aponte proposed offering CE credits in exchange for pro bono services, and gave a presentation that showed, among other things, the need for services and how it could be reported. She also offered proposed regulation language related to her concept.

At the end of the discussion on this topic, the Board approved moving forward in developing regulation language, working out what the limitations might look like, and categorizing what else they might add.

Proposed Amendment to NAC 641.136

Submitted by Vanessa Aponte, Legal Aid Center of Southern Nevada

NAC 641.136 Continuing education: Requirements for renewal of license as a psychologist; acceptance or approval of courses and programs by Board. (NRS 641.100, 641.110, 641.220)

1. To renew his or her license, a psychologist must certify to the Board that during the 2 years immediately preceding the date he or she submits an application for renewal, he or she has completed 30 hours of continuing education in courses approved by the Board pursuant to subsection 2 or [NAC 641.138](#). At least 6 hours must include instruction in scientific and professional ethics and standards, and common areas of professional misconduct. At least 2 hours must include instruction in evidence-based suicide prevention and awareness. Not more than 15 hours may be obtained from an approved distance education course. A licensee may not receive credit for continuing education for a course in which he or she is the instructor.

2. Except as otherwise provided in subsection 3, the Board will accept the following types of continuing education courses or programs:

(a) Formally organized workshops, seminars or classes which maintain an attendance roster and are conducted by or under the auspices of an accredited institution of higher education offering graduate instruction.

(b) Workshops, seminars or classes which maintain an attendance roster and are certified or recognized by a state, national or international accrediting agency, including, but not limited to:

- (1) The American Psychological Association;
- (2) The American Psychiatric Association;
- (3) The American Medical Association;
- (4) The American Association for Marriage and Family Therapy;
- (5) The American Counseling Association;
- (6) The International Congress of Psychology; or
- (7) The National Association of Social Workers.

(c) Other workshops, classes, seminars and training sessions in psychology or a closely related discipline which have a formal curriculum and attendance roster and receive approval by the Board.

(d) Distance education courses in psychology or a closely related discipline that are approved by the Board.

(e) A psychologist may earn continuing education credits by providing uncompensated psychological treatment to low-income individuals referred by a local nonprofit organization. A psychologist may obtain one (1) hour of general continuing education credit for each three (3) full hours of uncompensated psychological treatment performed, for a maximum of (four/five) hours of continuing education credit per year.

3. Before a licensee may receive credit for continuing education for a course in scientific and professional ethics and standards and common areas of professional misconduct or a course in evidence-based suicide prevention and awareness, the licensee must submit information concerning the course to the Board for approval of the course unless the Board has previously approved the course. The Board will make available at its office a list of courses and programs that are currently approved by the Board.

Nevada Board of Psychological Examiners

Board Meeting Staff Report

DATE: August 9, 2024

ITEM:

- 15- (For Possible Action) Discussion and Possible Action to Appoint a representative from the Nevada Board of Psychological Examiners to the Health Care Workforce Working Group (HCWWG).

On July 16, 2024, the Board office received an email from the Public Health Infrastructure Manager from the Department of Health and Human Services' Division of Public and Behavioral Health regarding the Health Care Workforce Working Group (HCWWG). The HCWWG is a result of SB379, which passed during the 2021 Legislative Session.

According to that email, 2021 SB379 "... required the Director of the Department of Health and Human Services to establish and maintain a database comprising information concerning providers of health care who are licensed, certified, or registered in Nevada, and to establish the Health Care Workforce Working Group (HCWWG)." The Public Health Infrastructure Manager stated that the effort was started over a year ago, but was not completed, and that he is being tasked with reviving the HCWWG, and of the members of that working group (many of which have been appointed), they need a representative from the Board. It can be a member of the Board or a designated board staff member.

In response to the executive director's request for more information about what that role would entail, the Public Health Infrastructure Manager referred her to:

- [NRS 439A.116](#) as describing the effort to collect information relating to providers of health care,
- [NRS 439A.118](#) regarding the membership and meetings of the HCWWG (the membership being composed of a variety of members including members of professional licensing boards), and
- [NRS 439A.121](#), which lists the duties and are primarily related to reporting the findings from the data collected from NRS 439A.116, and making recommendations to DHHS, Department of Education, the board of Regents in the University System, the legislature, and the licensing boards.

He also stated that while the HCWWG is getting up to speed, they will likely meet quarterly, and the first meeting will be to establish by-laws, meeting times, provide a brief history of intent of the working group, and discuss ways to begin the data collection. The Public Health Infrastructure Program would be responsible for the meeting processes (agenda, open meeting law, minutes, etc.), and they hope to have the first meeting soon, possibly September. As a result, it is before the Board to take action to appoint a representative of the Nevada Board of Psychological Examiners to be a member of the HCWWG.

Health Care Workforce Working Group (HCWWG)

Applicable provisions from NRS Chapter 439A

- *NRS Chapter 439A is the chapter that addresses Planning for the Provision of Health Care. Its purpose is stated in NRS 439A.020, as follows:*

NRS 439A.020 Purposes of chapter.

The purposes of this chapter are to:

1. Promote equal access to quality health care at a reasonable cost;
2. Promote an adequate supply and distribution of health resources;
3. Promote uniform, effective methods of delivering health care;
4. Promote and encourage the adequate distribution of health and care facilities and human resources;
5. Promote and encourage the effective use of methods for controlling increases in the cost of health care;
6. Encourage participation in health planning by members of the several health professions, representatives of institutions and agencies interested in the provision of health care and the reduction of the cost of such care, and the general public;
7. Utilize the viewpoint of the general public for making decisions;
8. Provide information to the general public concerning the charges imposed and the quality of the services provided by the hospitals and surgical centers for ambulatory patients in this State;
9. Encourage public education regarding proper personal health care and methods for the effective use of available health services; and
10. Promote a program of technical assistance to purchasers to contain effectively the cost of health care, including:
 - (a) Providing information to purchasers regarding the charges made by practitioners.
 - (b) Training purchasers to negotiate successfully for a policy of health insurance.
 - (c) Conducting studies and providing other information about measures to assist purchasers in containing the cost of health care.

- *The NRS Provisions the Public Health Information Manager (Dept of Health and Human Services, Public and Behavior Health Division) identified in reference to the HCWWG are:*

NRS 439A.116 Establishment of database of certain information relating to renewal of license, certificate or registration; data request provided to certain professional licensing boards; confidentiality of information; duties of Director.

1. The Director [of the Department of health and Human Services] shall establish and maintain a database of information collected from applicants for the renewal of a license, certificate or registration as a provider of health care. The information in the database must include, for each applicant from whom such information is collected:

- (a) The type of license, certificate or registration held by the applicant;

- (b) The race and ethnicity of the applicant;
- (c) The primary language spoken by the applicant;
- (d) The specialty area in which the applicant practices;
- (e) The county of this State in which the applicant spends the majority of his or her working hours;
- (f) The address of each location at which the applicant practices or intends to practice and the percentage of working hours spent by the applicant at each location;
- (g) The type of practice in which the applicant engages, including, without limitation, individual private practice, group private practice, multispecialty group private practice, government or nonprofit;
- (h) The settings in which the applicant practices, including, without limitation, hospitals, clinics and academic settings;
- (i) The education and primary and secondary specialties of the applicant;
- (j) The average number of hours worked per week by the applicant and the total number of weeks worked by the applicant during the immediately preceding calendar year;
- (k) The percentages of working hours during which the applicant engages in patient care and other activities, including, without limitation, teaching, research and administration;
- (l) Any planned major changes to the practice of the applicant within the immediately following 5 years, including, without limitation, retirement, relocation or significant changes in working hours; and
- (m) Any other information prescribed by regulation of the Director.

2. The Director shall develop and make available to each professional licensing board that licenses, certifies or registers providers of health care an electronic data request that solicits the information described in subsection 1 from an applicant for the renewal of such a license, certificate or registration.

3. Except as otherwise provided in this subsection, information included in the database is confidential and not a public record. The Director shall:

- (a) Take all necessary measures to ensure the confidentiality of the identity of providers of health care to whom information in the database pertains, including, without limitation, measures to ensure that the identity of a provider of health care is not ascertainable due to his or her reported profession or the reported location at which he or she practices.
- (b) Make data from the database that does not contain any information that could be used to identify an applicant for or the holder of a license, certificate or registration as a provider of health care available to the Working Group. The Working Group may use such data to support the recommendations made pursuant to [NRS 439A.121](#) or include such data in any report published pursuant to that section.
- (c) Publish an annual report of data from the database that does not contain any information that could be used to identify an applicant for or holder of a license, certificate or registration as a provider of health care.
- (d) Analyze the data in the database and make periodic reports to the Legislature, the Department and other agencies of the Executive Branch of the State Government concerning ways in which to:

- (1) Attract more persons, including, without limitation, members of underrepresented groups, to pursue the education necessary to practice as a provider of health care and practice as a provider of health care in this State; and
- (2) Improve health outcomes and public health in this State.

NRS 439A.118 Health Care Workforce Working Group: Establishment; membership; Chair; meetings; quorum; service without compensation; members holding public office or employed by governmental entity; administrative support.

1. The Director shall establish the Health Care Workforce Working Group within the Department. The Director shall appoint to the Working Group providers of health care and representatives of:
 - (a) Groups that represent providers of health care and consumers of health care;
 - (b) The Nevada System of Higher Education, universities, state colleges, community colleges and other institutions in this State that train providers of health care;
 - (c) The Department of Health and Human Services; and
 - (d) Professional licensing boards that license, certify or register providers of health care.
2. The Director shall appoint a Chair of the Working Group. The Working Group shall meet at the call of the Chair. A majority of the members of the Working Group constitutes a quorum and is required to transact any business of the Working Group.
3. The members of the Working Group serve without compensation and are not entitled to receive the per diem allowance and travel expenses provided for state officers and employees generally.
4. A member of the Working Group who is an officer or employee of this State or a political subdivision of this State must be relieved from his or her duties without loss of regular compensation to prepare for and attend meetings of the Working Group and perform any work necessary to carry out the duties of the Working Group in the most timely manner practicable. A state agency or political subdivision of this State shall not require an officer or employee who is a member of the Working Group to:
 - (a) Make up the time he or she is absent from work to carry out his or her duties as a member of the Working Group; or
 - (b) Take annual leave or compensatory time for the absence.
5. The Department shall provide such administrative support to the Working Group as is necessary to carry out the duties of the Working Group.

NRS 439A.121 Health Care Workforce Working Group: Duties; reports.

1. The Working Group shall:
 - (a) Make recommendations to the Director concerning the information included in the database pursuant to [NRS 439A.116](#);
 - (b) Analyze the information contained in the database; and
 - (c) Make recommendations to the Department of Health and Human Services, the Department of Education, the Board of Regents of the University of Nevada, the Legislature, professional licensing boards that license, certify or register providers of health care and other relevant persons and entities concerning ways in which to:

- (1) Attract more persons, including, without limitation, members of underrepresented groups, to pursue the education necessary to practice as a provider of health care and practice as a provider of health care in this State; and
 - (2) Improve health outcomes and public health in this State.
2. The Working Group may publish reports of any of its findings or recommendations.

Nevada Board of Psychological Examiners

Board Meeting Staff Report

DATE: August 9, 2024

ITEM:

16- (For Possible Action) Discussion and Possible Action to Approve Revisions to the Board's Renewal Policy and to the Application for Reinstatement.

Revisions are being proposed to the Board's Renewal Policy to:

- Distinguish and clarify the reactivation and reinstatement application process
- Revise when during the 4th biennium quarter licensees can begin renewing their licenses.

Reactivation/Reinstatement process:

Under the current renewal policy, the Board defines "reactivation" as the process for reactivating a license that is not currently active due to being inactive, expired, suspended or revoked, and states that the process for reactivation differs related to the reason for its not being active. However, in providing for the reactivation process, the Renewal Policy only provides for the reactivation of a license from Inactive Status and outlines the process as stated in NAC 641.133(4). NRS 641.222(1), however, provides for the reinstatement of a license that was not renewed (which the Board deems as "expired" when that happens). It appearing that the terms "Reactivation" and "Reinstatement" may have been conflated over time and used interchangeably despite those distinctions, it is before the Board to approve revisions to the renewal policy that distinguishes those two terms

Employing the Merriam-Webster definitions of "Reactivation" and "Reinstatement", the executive director proposes revisions to the renewal policy to distinguish when a license holder seeks to reactivate an inactive license versus when that license holder seeks to reinstate an expired license, and to state those procedures. Based on prior inquiries of applicants who sought to reinstate an expired license, the executive director also proposed revisions to the Application for Reinstatement of Psychologist License to include an explanation of why the licensee allowed the license to expire, which distinguishes it from the Application for Reactivation of (an inactive) Psychologist License.

Renewal Process:

As the Board office prepares for renewals during this biennium quarter for the 2025-2026 biennium, Board office staff would like to revise the Renewal Policy to permit licensees to renew their licenses earlier than October 1, if they so choose. The Board office is currently ready to begin processing renewals, and given the volume of expected renewals, proposes opening up renewals now rather than condensing it into the last three months of the current biennium quarter, especially considering that it does not matter from a budget perspective when during this biennium quarter the Board receives renewal fees. To that end, the proposed revision to the Renewal Policy is that the renewal period is to be open during the 4th biennium quarter, and not later than October 1. That would allow those who want to renew earlier than October the opportunity to do that, and spreads the renewal volume out over more than the last few months of the year.



STATE OF NEVADA

BOARD OF PSYCHOLOGICAL EXAMINERS

License Renewal, *Reactivation*, and *Reinstatement* Procedure

Purpose

The Nevada Board of Psychological Examiners ("Board") has adopted this **document policy** to establish the processes *in Nevada* for *Psychologist* licensure renewal, ~~of psychologists in the state of Nevada~~ *licensure reactivation, and licensure reinstatement*. ~~This~~ *These processes* includes the requirements of continuing education.

Definitions

1. Licensure Bienni~~um~~*al*. The licensure bienni~~um~~*al* is defined as the period from January 1 of ~~the~~ *an* odd-numbered year through December 31 of the *following* even-numbered year, inclusive.
2. "Reactivation" refers to the process for reactivating a license that *has been placed and maintained on inactive status*. ~~is inactive, expired, suspended or revoked. The process for reactivation differs related to the reason for its not being active.~~
3. *"Reinstatement" refers to the process for reinstating a license that is expired, suspended, or revoked. The process for reinstatement differs depending on the reason and length of the license status.*
4. "Face-to-Face" or "Live" continuing education courses refer to *courses in which opportunities where* real-time interaction with the instructor(s) is possible. This includes live *continuing education courses opportunities* offered online.
5. "Distance learning" refers to continuing education courses that are not live and includes home study and asynchronous learning.

Procedures

1. License Types
 - a. Active License. "Active" refers to a license that is current and the psychologist is permitted to perform psychological services in the state of Nevada.
 - b. Inactive License. A psychologist with an "inactive" license cannot perform psychological services in the state of Nevada. The license remains in good standing and can be reactivated upon application and approval by the Board. Proof of continuing education is required upon reactivation.

- c. Expired License. An “expired” license means the psychologist cannot perform psychological services in the state of Nevada. Non-renewal of a license shall result in the license being deemed expired but shall not be considered a disciplinary action.
- d. *Suspended or Revoked License. A license that the Board deems, identifies, or labels as suspended or revoked has been so deemed, identified, or labeled due to disciplinary action.*

2. Licensure Renewal

- a. The renewal period shall be opened *during the 4th biennium quarter (July 1 – December 31 of even numbered years) for the following biennium* ~~on or about October 15 of each even-numbered year~~, and not later than ~~November~~ *October* 1.
- b. Active License Renewal. To renew an active license each person must, by December 31 of each even-numbered year:
1. Complete the ~~online~~ renewal application.
 - a. *The renewal application can be completed and submitted through the Board’s database online portal or via “hard copy” (printed or electronic .pdf document) and forwarded to the Board office.* A “hard copy” renewal application shall be *available on the Board’s website or provided* ~~available~~ upon request.
 - b. The *completed renewal* application shall include, but not be limited to, information regarding the psychologist’s licensure in other jurisdictions; pending or ongoing complaints, legal or disciplinary action against the licensee; whether the licensee received training in the treatment of mental and emotional trauma immediately following an emergency or disaster; and the name of the designated custodian of health care records in the event of the discontinuation of the practice.
 2. Pay the ~~biennial fee for the renewal of a license~~ *renewal fee*;
 3. Submit evidence of completion of the continuing education requirements¹; and
 - a. ~~Individuals newly licensed during that renewal period may have the continuing education requirement waived.~~
 4. Submit any other information required to complete the renewal.

¹ *The continuing education requirement for* individuals newly licensed *during the biennium in which renewal takes place* ~~that renewal period may have the continuing education requirement~~ *be* waived.

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- c. Inactive License Renewal or Placement of License on Inactive Status
- i. A person who wishes to renew an inactive license or place a license on inactive status must submit to the Board *the "License Renewal – Inactive Status" application and the inactive renewal fee.*
 - ~~1. An application for the renewal of the license; and~~
 - ~~2. The fee for the biennial renewal of a license on inactive status.~~
 - ii. Individuals ~~moving a~~ *who place their* license ~~to~~ *on* inactive *status* or ~~renewing~~ an inactive license are not required to complete continuing education requirements until or unless *they seek* reactivation of their license ~~is sought~~.
 - iii. *An individual* ~~person~~ whose license is placed on inactive status shall not engage in the practice of psychology during the period in which the license is on inactive status.
- d. Renewal of an active or inactive license must be electronically paid/posted, postmarked or hand delivered by December 31.
- e. An audit of proof of continuing education shall be conducted through a random pool of not less than 10% of all licensees. If selected, the licensee must provide evidence of completion of the continuing education requirement. Evidence of completion of continuing education includes, but is not limited to, a letter signed by the instructor of the course or program or the agent of the sponsoring agency or organization, and a certificate of completion.
- f. Failure to complete license renewal
- i. *Those who renew their license between January 1 and February 28 following the December 31 renewal deadline will be assessed and are required to pay a late fee.*
 - ii. *The license for those who fail to renew their license on or before February 28 following the December 31 renewal deadline will be suspended and deemed expired, and will be required to apply to reinstate their license.*
 - iii. ~~A licensee who fails to complete licensure renewal sixty (60) days after the expiration date, March 1, shall have their license suspended.~~
 - iv. *Except as otherwise provided above for those who are licensed during the biennium in which renewal takes place,* if a licensee does not satisfy the continuing education requirement, the license will not be renewed and the licensee shall be subject to disciplinary action.

3. ~~General~~ *Renewal Procedure*

- ~~a. Renewals shall be submitted by licensees through the online portal to the Board's database. Hard copies of renewal materials shall be made available, upon request by the licensee.~~
- a. *The Board shall make* licensees ~~shall be made~~ aware of the renewal process via:
- i. email *that is* distributed through the licensee database *or sent by the Board office directly to licensees* ~~and a mailer~~.
 - ii. The Board's website, *which* shall be updated ~~with appropriate to provide~~ information ~~including regarding, among other things,~~ significant deadlines, access to the renewal portal, and any changes in renewal requirements.
- b. Notification to licensees *of the renewal process* should begin in late summer of the even numbered year with *periodic* reminders sent ~~periodically~~ throughout the renewal period.
- c. *Upon the Board's receipt of a licensee's completed and approved renewal application and renewal fee and, if applicable, a verified continuing education audit, the Board office shall mail to that licensee* a new expiration sticker ~~s shall be mailed to the licensee following verification of completion of the renewal process, including the continuing education audit, if applicable.~~
- d. The Board will award not more than 8 hours of continuing education within a 2-year period to any person licensed by the Board who is appointed by the Board to:
- i. Conduct or develop an examination; or
 - ii. Serve on a committee approved by the Board.

4. Continuing Education

- a. To renew an active license, a *psychologist licensee* must certify to the Board that, during the preceding 2 years, *the licensee he/she/they* completed thirty (30) hours of continuing education in courses approved by the Board.
- i. At least 6 hours must include instruction in scientific and professional ethics and standards, and common areas of professional misconduct.

- ii. At least 2 hours must include instruction in evidence-based suicide prevention and awareness.
- iii. At least ~~2~~ 6 hours of instruction relating to cultural competency and diversity, equity and inclusion. Such instruction:
 - 1. May include the training provided pursuant to NRS 449.103, where applicable.
 - 2. Must be based upon a range of research from diverse sources.
 - 3. Must address persons of different cultural backgrounds, including, without limitation:
 - a. Persons from various gender, racial and ethnic backgrounds;
 - b. Persons from various religious backgrounds;
 - c. Lesbian, gay, bisexual, transgender and questioning persons;
 - d. Children and senior citizens;
 - e. Veterans;
 - f. Persons with a mental illness;
 - g. Persons with an intellectual disability, developmental disability or physical disability; and
 - h. Persons who are part of any other population that the holder of a license may need to better understand, as determined by the Board.
- iv. Method
 - 1. At least 15 hours must be live, *as that term is defined in this policy*.
 - 2. Not more than 15 hours may be obtained from a distance ~~education~~ *learning* course, *as that term is defined in this policy*.
 - 3. A licensee may not receive credit for continuing education for a course in which ~~he/she/they~~ *the licensee* is the instructor.
- v. Generally, the Board will accept the following types of continuing education courses or programs:
 - 1. Formally organized workshops, seminars or classes which maintain an attendance roster and are conducted by or under the auspices of an accredited institution of higher education offering graduate instruction.
 - 2. Workshops, seminars or classes which maintain an attendance roster and are certified or recognized by a state, national or international accrediting agency.

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3. Other workshops, classes, seminars and training sessions in psychology or a closely related discipline which have a formal curriculum and attendance roster and receive approval by the Board.
 4. Distance education courses in psychology or a closely related discipline that are approved by the Board.
- b. A continuing education course may be counted for more than one of the required categories (ethics, suicide prevention, cultural competency) with approval of the Board or their designee.
 - c. The Board may grant a licensee a 60-day extension *to complete the continuing education requirements* if the licensee submits to the Board, on or before December 1 immediately preceding the expiration of the license, a written request for an extension. *The continuing education extension request must* ~~which~~ includes a compelling explanation for the licensee's inability to complete the continuing education requirement during the immediately preceding 2 years.
 - d. Misrepresentation of completion of *the* continuing education *requirements* shall be subject to disciplinary action including, but not limited to, suspension, revocation, or nonrenewal of the license.
 - e. The licensee shall retain evidence of the completion of *the* continuing education *requirements* for at least 5 years after the completion of that continuing education.
5. Reactivation of a License from Inactive Status
- a. ~~An individual person~~ whose license is placed on inactive status may apply to the Board to have the license restored to active status. The Board will restore the license to active status upon:
 - i. The submission of an *completed* application *to reactivate* ~~for the restoration of~~ the license;
 - ii. The payment of the ~~appropriate~~ *applicable* fees for the *reactivation of an inactive license*. ~~restoration to active status of a license on inactive status;~~
 - iii. The submission of proof of completion of the *continuing education* requirements ~~for continuing education~~ for the 2 years immediately preceding the date of the application;
 - iv. If the applicant has engaged in the practice of psychology in another jurisdiction during the period ~~his or her~~ *the applicant's* license was on inactive status, the submission of proof that ~~his or her~~ *the applicant* is in good standing and that there are no disciplinary proceedings pending against ~~his or her~~ *the applicant* in that jurisdiction;

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- v. Submission of any other proof the Board may require to determine whether the applicant is qualified and competent to engage in the practice of psychology ~~or applied behavior analysis, as applicable~~; and
 - vi. If the Board considers it necessary, the successful completion of the national examination *and/or* the *Nevada* state examination ~~administered by the Board~~.
- b. *If an individual applies to the Board to reactivate that individual's license within 2 years of having placed it on inactive status, the Board may delegate the decision on the application to the Board office.*
6. *Reinstatement of suspended license that is deemed expired.* ~~Suspension of License / License Declared Expired~~
- a. The license of *an individual* ~~any person~~ who fails to pay the biennial *license renewal* fee ~~for the renewal of a license~~ within 60 days after the date when it is due is automatically suspended and ~~declared as deemed~~ "expired."
 - b. *An Individual whose license is suspended and deemed expired due to non-renewal may, within 2 years after the license became expired, apply to have the license reinstated. The Board will consider applications for licensure reinstatement upon:*
 - i. *Submission of a completed application to reinstate the license.*
 - ii. *Payment to the Board of the amount of the current biennial fee for licensure renewal and the amount of the fee to restore the license.*
 - iii. *Submission of proof of completion of the continuing education requirements for the 2 years immediately preceding the date of the application.*
 - iv. *For an If the applicant who has engaged in the practice of psychology in another jurisdiction during the period his or her the applicant's license was on inactive status deemed expired, the submission of proof that his or her the applicant is in good standing and that there are no disciplinary proceedings pending against his or her the applicant in that jurisdiction;*
 - c. ~~The Board may, within 2 years after the date the license is so suspended, reinstate the license upon payment to the Board of the amount of the then current biennial fee for the renewal of a license and the amount of the fee for the restoration of a license so suspended.~~
 - d. If ~~the~~ a license *that is deemed expired due to non-renewal* is not reinstated within 2 years, the Board may reinstate the license only if it also determines that the holder of the license is competent to practice psychology. This may require re-application and completion of licensure requirements, including a background check and the Nevada state exam.

- e. ~~*A licensee whose license has been suspended or not renewed must complete the required continuing education before the Board will consider whether to reinstate his or her license.*~~
- f. *The Board office shall send* ~~A notice shall be sent~~ to any ~~person~~ *individual* who fails to pay the biennial *renewal* fee *notice that the individual's license has been suspended and is deemed expired,* informing the person that the license is suspended.

Review & Revision

- Adopted: 2/10/2023
- Revised: TBD



**NEVADA STATE
BOARD OF PSYCHOLOGICAL EXAMINERS**

Application for Reinstatement of Expired Psychologist License

For additional information, contact the Board office at:

Nevada Board of Psychological Examiners
3080 South Durango Drive, Suite 102
Las Vegas, NV 89117

Email: nbop.admin@govmail.state.nv.us
Phone: 702-276-0926
Webpage: <https://psyexam.nv.gov/>

Proof of compliance with continuing education requirements for the most recent biennium must be included. The Board may require additional information or supporting materials. A non-refundable fee of \$100.00 must accompany this application.

Type or Print Legibly in Ink

Application Date: _____

1. Acknowledgement

Any omissions, false or misleading information in, or connected with, this application, its attachments or other communications with the Board may be cause for denial or revocation of licensure.

Initials _____

2. Personal Data

NV License #: PY _____ Date Issued: _____ Date Last Active: _____

Degree: Ph.D. _____ Psy.D. _____ Ed.D. _____

Name: Last _____

First _____ Middle _____

Social Security #: ____ - ____ - ____ Gender: _____

U.S. Armed Services: Are you an active member or veteran of the U.S. Armed Forces? Yes ___ No ___

Are you the current/surviving spouse of an active member/veteran? Yes ___ No ___

Email Address: _____

Preferred Mailing Address: Home _____ Business _____

Home Address: _____

City, State, Zip: _____

Home Phone: _____

Business Address: _____

City, State, Zip: _____

Business Phone: _____

3. Personal / Professional Conduct History

	YES	NO
1) Have you ever applied for a license or certificate in any profession and been refused? If so, provide details:		
2) Have you been licensed or certified as a psychologist or in any other profession in any state? Give full details including name of state, date and number or original license or certificate, and date of last renewal?		
3) Has your right to practice any profession or trade ever been revoked or suspended? If so, give details:		
4) Since your license has been expired, have you been voluntarily or involuntarily hospitalized for an emotional, mental, or addictive disorder? If so, give details:		
5) Are there any other matters, events, or issues which might affect your suitability or ability to resume the practice of psychology in Nevada? If so, give details:		

4. Reason for Nonrenewal

Please state your reason for not renewing your license.

5. Intended Practice

Provide a general description of your intent to practice in Nevada.

6. Employment History (List employment history as a licensed psychologist)

Start with your most recent position and work back to the date your Nevada license became expired. If necessary, use additional sheet.

1. From: _____ To: _____

Employer / Group / Agency: _____

Supervisor: _____ Phone: _____

Address: _____

City, State, Zip: _____

2. From: _____ To: _____

Employer / Group / Agency: _____

Supervisor: _____ Phone: _____

Address: _____

City, State, Zip: _____

3. From: _____ To: _____

Employer / Group / Agency: _____

Supervisor: _____ Phone: _____

Address: _____

City, State, Zip: _____

ATTENDANCE RECORD OF CONTINUING EDUCATION COURSES

Submission of this form certifies that you have completed the continuing education required by NRS 641. 220 and NAC 641.136 (including 30 total hours of continuing education credits, with 6 hours of instruction in scientific and professional ethics and standards and common areas of professional misconduct, 2 hours of instruction in evidence-based suicide prevention and awareness, and 6 hours of instruction in cultural competency and diversity, equity and inclusion) and that the evidence of completion of continuing education required pursuant to NAC 641.136 (1) is true and accurate.

DATE(S)	PROGRAM TITLE	SPONSOR	HOURS EARNED	Face-to-Face/Live	Distance Learning	Ethics	Suicide P/A	Cultural Competency

Page Sub-Total:							
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DATE(S)	PROGRAM TITLE	SPONSOR	HOURS EARNED	Face-to- Face/Live	Distance Learning	Ethics	Suicide P/A	Cultural Competency

Page Sub-Total:							
Subtotals from previous page:							

Professional Ethics CE Credits Earned: _____

Evidence Based-Suicide Prevention and Awareness Credits Earned: _____

Cultural Competency and Diversity, Equity and Inclusion Credits Earned: _____

Live / Face-to-Face Credits Earned: _____

Total CE Credits Earned: _____

Attach proof of credits to this application

7. Final Steps

I affirm that the above answers are true and complete, and that I have fully disclosed all matters and events relevant to my ability to practice Psychology in the State of Nevada.

Signature: _____ Date: _____

When submitting this form, please include:

- \$100 application fee, payable by check or money order to Nevada Board of Psychological Examiners. To pay online using a credit card, contact the Board office.
- Proof of continuing education credits (e.g. certificates)

Return via U.S. Mail to: State of Nevada Board of Psychological Examiners
3080 South Durango Drive, Suite 102
Las Vegas, NV 89117

Return via Email to: nbop.admin@govmail.state.nv.us

If approved, licensure renewal fees must be paid prior to reinstatement of the license.

Nevada Board of Psychological Examiners
Board Meeting Staff Report

DATE: August 9, 2024

ITEM:

17- (For Possible Action) Discussion and Possible Action to discontinue Requiring Notarized Signatures on Character Reference Forms submitted for Applicants

As the Board office continues to review its regulations, policies, and practices for inefficiencies, one practice in particular has stood out as a potentially unnecessary practice that creates inconvenience for our applicants, and for which the Board office receives pushback. That is the requirement that those who provide professional references for our applicants have their signatures notarized.

The regulations and Board policy require that applicants for licensure and registration provide three professional references. However, there is nothing in the regulations or the board's policy that requires the signatures of those references be notarized. Rather, requiring notarization of signatures is an antiquated practice in this context in the day and age of digital signature identity for e-signatures and simply providing sufficient attestation language to which professional references are signing. With that, it is before the Board to take action to discontinue the requirement that professional references for applicants have their signatures notarized.



NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS

3080 South Durango Drive, Suite 102 | Las Vegas, Nevada 89117

nbop.admin@govmail.state.nv.us | psyexam.nv.gov

Professional Reference

Section I – To be Completed by the Applicant for Licensure

Applicant Name: _____

Address: _____

City, State, Zip: _____

I authorize the exchange of any and all information pertaining to this document between the named personal reference and the Board. I understand that the information may be released to me by the Board, but not to the general public.

Applicant Signature _____

Date _____

Section II – To be Completed by the Professional Reference for the Applicant

Please complete the following and submit directly to the Board Office. (Print or type. Use additional sheet(s) if necessary.)

Professional Reference Name/Title: _____

Address: _____

City, State, Zip: _____

Instructions to Reference: The above applicant has applied for licensure as a psychologist in Nevada and has identified you as a person with knowledge of his/her character and qualifications to practice psychology. At your earliest convenience, please provide the following information and forward this completed professional reference form to the Board office.

Table with 5 rows and 3 columns containing questions about contact with the applicant, nature of relationship, knowledge of applicant, duties performed, and evidence of behavioral issues.

Under penalty of perjury, I, _____, attest that I am the individual providing the above professional reference and that the information I am providing is true, accurate and complete to the best of my knowledge. I understand that any falsification, omission, or concealment of material fact may subject me to administrative, civil, or criminal liability.

Signed _____

Title & Organization _____

Date _____